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TOWN OF NEEDHAM
1711 – 2008
ANNUAL REPORT

Needham, Massachusetts

Cover Photographs

Jonathan Kingsbury House circa 1779, Rosemary Street, Needham, MA (top)

Dasani Water Bottling, Coca Cola Plant, Needham, MA (bottom)

This 2008 Annual Town Report is Dedicated to
Colleen F. Schaller

Colleen Schaller and her late husband Frank arrived in Needham in 1963, thinking they would be here only a few years. Born and raised in Connecticut, Colleen is a graduate of the Berkeley School in New York. She met Frank at her first job at Univac, where she was an assistant. They were married in 1961 and Frank's profession as a mechanical engineer for Univac gave them the opportunity to live in four states in two years before they eventually settled in Needham. Over the next 46 years, Colleen and Frank raised two children and became grandparents four times. Colleen continues to live in this same home today.

Colleen is a tireless volunteer and her efforts have benefited a long list of organizations within our community.

Senior Center Exploratory Committee, Member
Tercentennial Seniors Committee, Member/Vice Chair
Needham Council on Aging Board of Directors, Member
Needham Community Council Board of Directors, Member
Charles River Center Board of Directors, Member
Needham Cares, Inc. Chair Board of Directors, Founding Member
Needham Exchange Club, Member (President 1999)
Fire Chief Search Committee, Member
Child Abuse Prevention Center Board of Directors, Member/Chair

Needham Board of Selectmen, Member
Needham Youth Commission, Member/Chair
Needham School Committee, Member/Chair
Needham Youth Center, Founding Member

Needham High School Distinguished Career Committee, Member
Needham Pop Warner Jr. Cheerleaders Coordinator
Needham Camp Fire Girls Coordinator
Grace Lutheran Church Sunday School Teacher
Carter Elementary School, PTC Board President
Future School Needs Committee

Colleen received the Needham Exchange Club Exchangite Extraordinary Award in 2003 and was honored by the Richard Patton Melick Foundation Award in 2008.

When asked what she feels is her greatest accomplishment, Colleen quickly responds that her volunteerism has included many different youth organizations and, although she is currently concentrating her efforts toward a different age group, her greatest sense of satisfaction comes from working with children.

As for Needham's future – Colleen wants to leave the governing of the Town to those who know best. One thing is certain – Colleen Schaller will continue to do what she knows best – staying connected and involved with her community.

Table of Contents

PAGE

Message from Board of Selectmen 1
Community Profile 2

GENERAL GOVERNMENT
Board of Registrars / Town Clerk 3
Board of Selectmen / Town Manager 9
Commissioner of Trust Funds 11
Board of Assessors 13
Department of Finance 13
Finance Committee 19
Legal Department 22
Moderator 23
Needham Contributory Retirement System 24
Personnel Board 25

LAND USE & DEVELOPMENT
Board of Appeals 25
Planning Board 26

PUBLIC SAFETY
Building Inspector 30
Fire Department 32
Police Department 34

EDUCATION
Future School Needs Committee 37
Minuteman Regional High School 37
Needham Public Schools 41

DIVERSIFIED COMMUNITY SOCIAL SERVICES
Council on Aging 43
Department of Veteran's Services 46
Youth Commission 46

PUBLIC WORKS
Department of Public Works 54

PUBLIC FACILITIES
Public Facilities Department of Operations 57
Permanent Public Building Committee 60

COMMUNITY SERVICES
Commission on Disabilities 64
Community Preservation Committee 66
Golf Course Advisory Committee 67
Historical Commission 68
Memorial Park 69
Needham Cultural Council 70
Needham Free Public Library 71
Needham Housing Authority 75
Transportation Committee 78

Park and Recreation Commission 79
Public Health 83
Traffic Management Advisory Committee 111

OTHER

Metropolitan Area Planning Council 112
Norfolk County Commissioners 113
Norfolk County Registry of Deeds 114
Norfolk County Mosquito Control Project 115

TOWN OFFICIALS 117

TOWN MEETING MEMBERS 123

TOWN OF NEEDHAM RETIREE INFORMATION 126

APPENDICES

Appendix A – General Fund Balance Sheet
Appendix B – Statement of Net Assets
Appendix C – Statement of Budget Appropriations and Expenditures for the General Fund
Appendix D – Statement of Budget Appropriations for RTS Enterprise Fund, Sewer Enterprise Fund, and the Water Enterprise Fund
Appendix E – Schedule of Trust Funds
Appendix F – Tax Rate Recapitulation

A Message from the Board of Selectmen

The Annual Town Report is a document that is issued each spring containing information from the fiscal year that ended the previous June. First and foremost, the report is intended to provide citizens with an accounting of the appropriations and expenditures of the previous fiscal year. The report also contains descriptions of the operations and accomplishments of the various Town departments, boards, and committees, and those regional organizations that have an impact on the operations of the Town in fiscal year 2008.

The Town produces several other documents that will provide residents and property owners with information on Town operations. The Town Manager's Fiscal Year 2010 proposed budget can be obtained from the Office of the Town Manager or at the Town's website at www.needhamma.gov. The budget document contains an analysis of the Town's current financial condition and trends affecting municipal finance. Also included in the proposed budget are goals and objectives of the various departments, boards and committees for the coming year. A companion document to the Proposed Budget is the 2010-2014 Capital Improvement Plan, a summary of which is included in the Proposed Budget for easy reference. The CIP contains valuable information about the capital projects that have been funded in the past four years and those proposed for fiscal year 2010 through 2014. The document also includes a comprehensive list of the Town's outstanding and proposed debt financing obligations. The entire 2010 – 2014 Capital Improvement Plan is also available on the Town's website. The warrant for the 2009 Annual Town Meeting is also available online. It provides interested residents with the items that will be debated at the Town Meeting. The warrant includes the Annual Report of the Finance Committee, as well as the Finance Committee's proposed budget for fiscal year 2010. The warrant also includes a listing of all funded positions in Town service, and a summary table of the Town's current debt obligations.

The Board of Selectmen and Town Manager wish to thank the Town staff and the many citizens, volunteers, committee members and others, whose invaluable contribution of time, energy and talent makes it possible for Needham to maintain a well-managed, civic-minded community. At the end of this Annual Report you will find a list of the many individuals who have served the Town this past year. Residents wishing to volunteer for any board or committee appointed by the Selectmen should send a letter of interest to the Selectmen's Office at Town Hall or visit www.needhamma.gov/committeevacancy.

~ Community Profile ~

The Town of Needham is located on rocky uplands within a loop of the Charles River in Eastern Massachusetts. The town is bordered by Wellesley on the west and northwest, Newton on the north and northeast, the West Roxbury section of Boston on the east, Dedham on the southeast and south, and Westwood and Dover on the south. Needham is ten miles southwest of Boston, twenty-nine miles east of Worcester, and about 208 miles from New York City. The town has a total area of 12.70 square miles and a total land area of 12.61 square miles.

Figure 1: Needham, Massachusetts

Needham is situated in the greater Boston area, which has excellent rail, air, and highway facilities. Principal highways are State Routes 128 (the inner belt around Boston) and 135, and Interstate Route 95, which shares the same roadway as State Route 128. Commuter rail service is available via four stations to Back Bay Station and South Station in Boston. Needham is a member of the Massachusetts Bay Transportation Authority (MBTA), which provides fixed bus route service between Needham Junction and Watertown Square.

Needham was incorporated in 1711 and has experienced numerous changes over its history. Early settlers relied primarily on agriculture and grazing plus some winter lumbering with orchards and tanneries as supplements in the 1700s. Saw and gristmills were opened along the Charles through the 18th century. Extension of the rail and land speculation encouraged settlement, and the town saw the growth of industrial employment and production at the same time during the mid-19th century. Needham manufacturers made knit goods, underwear, hats, shoes and silk, although attempts to cultivate silk worms were short-lived.

Land speculation, housing development and knitted underwear continued to be the foundation of Needham's economy into the 20th century, with the famous William Carter Corporation prominent in the children's knitwear industry. The construction of Route 128 in 1931 opened portions of the town to development as part of the high-tech highway in the post-World War II electronic industrial boom. The creation of one of the nation's first industrial parks in 1950, the later addition of high technology firms, the improvement of access to Route 128 and Boston, and Needham's fine schools and public services have contributed to the Town's emergence as one of the more desirable suburbs of Boston.

While Needham has developed over the years, population figures have remained relatively stable since the 1970s, ranging from 29,748 in 1970 to 27,901 in 1980 to 27,557 in 1990 to 28,911 in 2000 (source: U.S. Census).

GENERAL GOVERNMENT

BOARD OF REGISTRARS / TOWN CLERK

Theodora K. Eaton, MMC, Town Clerk
Helen F. Atkinson, Assistant Town Clerk
Sharon L. Tedesco, Department Assistant
Niki L. Rumbos, Department Assistant
Joyce M. Carlezon, Part Time
Louise E. MacLean, Part Time (not shown)

Historically, the position of Town Clerk dates back to biblical times when clerks were often considered scribes or scholars. Their writings became the official records of the period. Today the Town Clerk continues as the official record keeper for the town and records all official business conducted at Town Meetings and elections and provides a wide variety of services to the general public as well as local, state and federal governments. The major functions of the Town Clerk's Office are spelled out in over 73 chapters and 400 sections of the Massachusetts General Laws as well as local Town By-Laws. Other responsibilities include records management, registration and certification of vital statistics, voter registration, licensing, compilation of the Annual Census and the Street/Voting Lists, Board of Appeals and Planning Board decisions, and the most complex - those relating to elections and Town Meeting.

The Town Clerk's Office is often considered the core of local government serving as the central information point for local residents. The Town Clerk's Office also serves as a Passport Agency for the U. S. Department of State and Commissioners to Qualify Oath of Office for the Commissions Division of the Office of the Secretary of The Commonwealth.

The number of Town Meetings and elections fluctuates from one fiscal year to the next ranging from one Town Meeting and one Election to four Town Meetings and three Elections (not including any specials called by the Commonwealth of Massachusetts or the Board of Selectmen). The Annual Town Election is held on the second Tuesday in April and the Annual Town Meeting begins on the first Monday in May according to Needham's Town Charter. During Fiscal Year 2008, the following elections and Town Meetings were held – a somewhat similar period in the Town Clerk's Office compared with the events in Fiscal Year 2007:

Fiscal Year 2008

- Special Town Meeting – Wednesday, Nov. 5, 2007
- Presidential Primary – Tuesday, February 5, 2008
- Special Town Meeting – Monday, March 3, 2008
- Annual Town Election – Tuesday, April 8, 2008
- Annual Town Meeting – Monday, May 5, 2008
- Special Town Meeting – Monday, May 12, 2008

Fiscal Year 2007

- State Primary - Tuesday, Sept. 19, 2006
- Special Town Meeting - Wednesday, Nov. 1, 2006
- State Election - Tuesday, Nov. 7, 2006
- Annual Town Election - Tuesday, April 10, 2007
- Annual Town Meeting – Monday, May 7, 2007
- Special Town Meeting – Monday, May 14, 2007

The Special Town Meeting of November 5, 2007 disposed of 11 articles in one session; the Special Town Meeting of March 3, 2008 disposed of 6 articles in one session; the Annual Town Meeting beginning May 5, 2008 disposed of 53 articles in five sessions; and the Special Town Meeting of May 12, 2008 held within the Annual Town Meeting disposed of 6 articles.

FY 2008 HIGHLIGHTS

The March 3, 2008 Special Town Meeting passed one General By-Law amendment and the May 2008 Annual Town Meeting passed one of three zoning By-Law amendments and two General By-Law amendments which were subsequently approved by the Attorney General. The 2008 Annual Town Meeting under Article 17 approved the FY 2009 Operating Budget in the amount of $100,994,012. Total appropriations including the Operating Budget approved at the Annual Town Meeting totaled $120,924,987.90.

The Presidential Primary consisted of four ballots – The Democratic ballot, the Republican ballot, the Green-Rainbow ballot, and the Working Families ballot. Both the Democratic and the Republican Town Committees were elected at this election for a four-year period. The Annual Town Election contained candidates for town offices and Town Meeting Members. There were no Proposition 2 ½ Override ballot questions on this year's ballot.

This year we have made a comparison of the following vital statistics compiled during the past six fiscal years.

VITAL STATISTICS

	FY 2008	FY 2007	FY 2006	FY 2005	FY 2004	FY 2003
Births to Residents						
7/1/07 - 12/31/07	164	156	139	165	194	175
1/1/08 - 6/30/08	170	132	167	150	178	165
Total Births:	**334**	**288**	**306**	**315**	**372**	**340**
Deaths: Residents						
7/1/07- 12/31/07	98	154	110	107	149	154
1/1/08- 6/30/08	64	127	134	165	115	146
	162	281	244	272	264	300
Deaths: Non-Residents						
7/1/07- 12/31/07	164	118	117	119	100	114
1/1/08 - 6/30/08	59	141	123	132	86	96
	223	259	240	251	186	210
Total Deaths:	**385**	**540**	**484**	**523**	**450**	**510**

Marriages

7/1/07 - 12/31/07	61	55	58	80	78	65
1/1/08 - 6/30/08	29	35	34	44	62	60
Total Marriages:	**90**	**90**	**92**	**124**	**140**	**125**

Fish and Game Licenses Issued
7/1/07 - 6/30/08

	FY08	FY07	FY06	FY05	FY04
Class F1 - Resident Fishing	81	105	114	115	130
Class F2 - Resident Fishing Minor (Age 15-17)	5	6	7	3	6
Class F3 - Resident Fishing (Age 65 - 69)	14	8	12	10	7
Class F4 - Resident Fishing (70 or over) or Handicapped	25	33	33	27	29
Class F6 - Non-Resident Fishing	1	2	1	2	2
Class F7 - Non-Resident Fishing (3 Day)	0	2	0	0	2
Class F8 - Resident Fishing (3 Day)	2	4	0	0	1
Class F9 - Non-Resident Citizen Minor (Age 15 to 17)	0	0	0	0	0
Class F10 - Quabbin One Day Fishing (Quabbin only)	0	0	0	0	0
Class H1 - Resident Citizen Hunting	14	18	18	20	21
Class H2 - Resident Citizen Hunting (Age 65 - 69)	2	3	2	3	1
Class H3 - Resident Citizen Hunting, Paraplegic	1	1	1	1	1
Class H4 - Resident Alien Hunting	0	0	0	0	0
Class H5 - Non-Resident Hunting, Big Game	0	0	0	0	0
Class H6 - Non-Resident Hunting, Small Game	0	0	0	1	0
Class H7 - Non-Resident Commercial Sheeting Preserve/ 1day	0	0	0	0	0
Class H8 - Resident Minor Hunting (Age 15-17)	0	1	2	0	0
Class H9 - Resident Commercial Shooting Preserve (1 day)	0	0	0	0	0
Class S1 - Resident Sporting	27	35	27	23	23
Class S2 - Resident Sporting (Age 65 - 69)	4	3	5	4	5
Class S3 - Resident Citizen Sporting (Age 70 or over)	20	20	25	24	22
Class T1 - Resident Trapping	0	0	0	1	0
Class T2 - Resident Trapping Minor	0	0	0	0	0
Class T3 - Resident Trapping, Age 65-69	0	0	0	0	0
Class DF- Duplicate Fishing	0	0	0	0	0
Class DH - Duplicate Hunting	0	0	0	0	0
Class DS - Duplicate Sporting	1	0	0	0	0
Class DT - Duplicate Trapping	0	0	0	0	0
Class M1 - Archery Stamp	23	21	15	14	15
Class M2 - Massachusetts Waterfowl Stamps	15	14	11	17	14
Class M3 - Primitive Firearms Stamp	19	20	11	13	7
Class W1 - Wildland Conservation Stamp, Resident	149	182	190	181	192
Class W2 - Wildland Conservation Stamp, Non-resident	1	4	0	1	0
TOTAL	**404**	**487**	**474**	**460**	**478**

Dog Licenses Issued
7/1/07- 6/30/08

	FY08	FY07	FY06	FY05	FY04	FY03
Male and Female Dogs @ $15	179	193	150	169	156	205
Spayed and Neutered Dogs @ $10	2299	2237	2149	2062	2000	2212
Kennels @ $ 25	30	28	36	37	37	36
Kennels @ $ 50	6	6	5	7	7	10
Kennels @ $100	0	0	1	1	1	1
Hearing Dogs - No Charge	0	0	1	1	0	0
Seeing Eye Dogs - No Charge	0	0	1	1	2	1
Transfers @ $1.00	6	8	4	11	5	2
Prior Years' Licenses	15	17	8	22	0	18
Replacement Licenses @ $1.00	8	2	12	13	15	18
TOTAL	**2257**	**2510**	**2365**	**2224**	**2223**	**2503**

Fiscal Year Revenues Paid to Town Treasurer

Fiscal Year	2008	2007	2006	2005	2004
Passports	$7,805.00	$8,130.00	$6,900.00	$6,210.00	$7,260.00
General Fees	$96,054.44	$88,412.64	$69,421.62	$79,882.80	$73,046.13
Liquor Licenses	$69,580.00	$61,755.00	$48,005.00	$40,105.00	$28,245.00
Other Licenses	$20,255.00	$22,351.00	$19,776.00	$19,424.00	$18,441.00
Dog Licenses	$27,044.00	$26,469.00	$25,096.00	$24,809.00	$23,735.00
Fish & Game	$235.95	$290.00	$293.40	$279.95	$305.10
	$220,974.39	$207,407.64	$169,492.02	$170,710.75	$151,032.23
SOS, UCC	$0.00	$0.00	$395.90	$1,823.73	$0.00
Reimbursements	$0.00	$0.00	$893.37	$596.97	$0.00
	$220,974.39	$207,407.64	$170,781.29	$173,131.45	$151,032.23
Fish & Game Pd to State	$4,559.00	$5,688.75	$5,562.00	$5,394.00	$5,792.75
TOTAL	**$225,533.39**	**$213,096.39**	**$176,343.29**	**$178,525.45**	**$156,824.98**

The Town Clerk's Office is oriented to serve the public and is open daily from 8:30 A.M. until 5:00 P.M. Monday through Friday and from 7:30 P.M. to 9:00 P.M. on the second and fourth Tuesday evenings except for July and August when the office is open from 7:30 P.M. to 9:00 P.M. on the third Tuesday evening. Special evening hours may apply for the month of December: 1st & 3rd Tuesday evening from 7:30 pm - 9:00 pm.

BOARD OF REGISTRARS

John W. Day, Chairman — *Barbara B. Doyle*
Mary J. McCarthy — *Theodora K. Eaton*

The Board of Registrars consists of four members of which one member is the Town Clerk by virtue of the office. The Board of Selectmen appoints the other three members. This Board can

be compared to an Election Commission in a city and the Elections Division of the Office of the Secretary of the Commonwealth. The Board must always contain, as nearly as possible, representatives of the two leading political parties - Democrats and Republicans - and no more than two members of each.

The Town Clerk and office staff carries out the functions of the Board of Registrars. These responsibilities include the conduct of elections and recounts, voter registration, compilation of the Annual List of Residents, publication and circulation of the voting and street lists, certification of signatures on nomination papers and petitions, and recording of Town Meeting attendance.

The polling places have been designated as follows:

Precinct A - Hillside School - Gymnasium
Precinct B - Hillside School - Gymnasium
Precinct C - Newman School - Gymnasium
Precinct D - Newman School - Gymnasium
Precinct E - Pollard Middle School - Room 226
Precinct F - Stephen Palmer Community Room
Precinct G – Broadmeadow School Performance Center
Precinct H – Broadmeadow School Performance Center
Precinct I- William Mitchell School - Gymnasium
Precinct J- William Mitchell School – Gymnasium

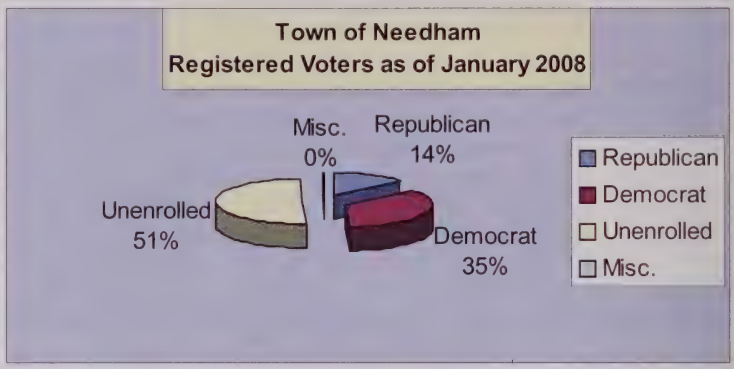
FY 2008 HIGHLIGHTS

The Board of Registrars conducted two elections in Fiscal Year 2008 – the Presidential Primary, Tuesday, February 5, 2008 and the Annual Town Election, Tuesday, April 8, 2008. Voter turnout for the Presidential Primary was 11,755 or 60.87% of the registered voters in Needham. With no Proposition 2 ½ ballot questions presented to the voters, voter turnout for the Annual Town Election was 4,013 or 20.965% - approximately one half the turnout of the Fiscal Year 2007 Annual Town Election.

April 8, 2008	**Annual Town Election**	**4,013 (20.965%)**
April 10, 2007	**Annual Town Election**	**8,132 (43.48%)**
April 11, 2006	**Annual Town Election**	**7,885 (43.05%)**
April 12, 2005	**Annual Town Election**	**4,985 (26.85%)**

The Annual Listing of Residents was conducted by mail again this year with an 80% turnout compared to the 74% turnout in Fiscal Year 2007. Once again, the Annual Census included a request for Veteran status. The dog license renewal application was included and has been well received by the dog owners. In accordance with Massachusetts General Laws the Annual Census is used to purge the Town's voting list, provide a listing for use by the Jury Commission, provide listings of school-age residents under the age of 21 for the School Department, and compile the list of dog owners. It is also used for public safety purposes as well as federal funding. Thus it is very important to get a full and accurate accounting.

Upon completion of the local listing, confirmation notices were sent to all those registered voters who were not reported as living in Needham on January 1st. Those voters who proved residence were reinstated; those voters who responded with notification of a residence outside of Needham were removed from the Voting List; and those voters who did not respond to the confirmation notice were placed on the inactive voting list. The inactive voter status remains until the conclusion of the second biennial state election at which time those inactive voters are permanently removed from the Town of Needham's voting list. Names were also removed because of death and other changes in voting status. Upon completion of the annual census, the total number of registered voters was 18,903 plus 1,370 inactive voters. 2008 Population for the Town of Needham includes 29,452 residents plus 1,370 inactive voters for a total of 30,822. The registered voters were comprised of 6,679 Democrats, 2,618 Republicans, 9,560 Unenrolled, and 46 miscellaneous political designations. 1,370 inactive voters brought the total number of registered voters to 20,273.



ANNUAL TOWN CENSUS POPULATION

ALL	*VOTERS* +	*INACTIVE VOTERS*	*RESIDENTS*	** ALL*
1990	17,693	-----	28,568	
1991	18,284	-----	28,470	
1992	18,092	-----	28,134	
1993	18,504	-----	28,074	
1994	17,703	-----	28,384	
1995	18,212	-----	28,740	
1996	18,490	-----	29,156	
1997	19,306	-----	29,340	
1998	19,514	-----	29,925	
1999	18,237	1,159	28,630	29,789
2000	18,271	1,358	28,860	30,218
2001	18,741	1,111	29,019	30,130
2002	18,555	1,372	29,237	30,609
2003	18,593	900	29,376	30,276
2004	18,437	1,474	29,107	30,581
2005	18,712	994	28,996	29,990
2006	18,396	1,209	29,078	30,288

2007	18,642	1,043	29,414	30,457
2008	18,903	1,370	29,452	30,822

* Includes Inactive Voters beginning in fiscal year 1999

BOARD OF SELECTMEN/TOWN MANAGER

James G. Healy, Chairman
Daniel P. Matthews, Vice Chairman
John A. Bulian, Clerk
Gerald A. Wasserman
Denise Garlick

Kate Fitzpatrick, Town Manager
Christopher Coleman, Assistant Town Manager/Personnel

The Board of Selectmen consists of five individuals elected for staggered three-year terms, and serves as one part of the Executive Branch of government for the Town, which it shares with other elected and appointed boards. The Board of Selectmen customarily meets on the second and fourth Tuesdays of the month, except in July and August, when meetings are generally held only once per month, and in April, when the Board's meetings are scheduled around the annual municipal election. Meetings begin at 6:45 p.m. at Town Hall. From 6:45 to 7:00 p.m., residents who wish to informally discuss matters with the Board may do so, with or without calling for an appointment in advance. Other meetings may be scheduled as needed and are posted at Town Hall. All meetings are open to the public.

The Board of Selectmen appoints a Town Manager who is responsible for the administration of the day-to-day operation of the Town, including direct oversight of those departments under the jurisdiction of the Board of Selectmen. The Assistant Town Manager/Personnel provides human resource and benefit management assistance to all Town Departments, Boards and Commissions, as well as retirees, and oversees several departments. In addition, the Assistant Town Manager/Personnel, in conjunction with the Town Manager and Assistant Town Manager/Finance is part of the Town's senior management team, responsible for negotiations with, and contract administration for the Town's six general government collective bargaining groups.

The Board of Selectmen is considered the "chief elected official" of the community, and is responsible for:

- Establishing policies and procedures for the coordination of Town government operations.
- Representing the interests of Town residents in business dealings, legal affairs, and intergovernmental cooperation with other municipal, county, state, and federal agencies.
- Making appointments to those Town Boards and Committees under its jurisdiction.
- Convening the Annual Town Meeting in May and any Special Town Meetings that may be required, and preparing the Warrant (listing of Articles) for Town Meeting consideration.
- Licensing all food and liquor establishments and transportation companies.
- Appointing the Town Manager and Town Counsel.

- Approving appointments recommended by the Town Manager for the positions of Assistant Town Manager/Finance, Assistant Town Manager/Personnel, Fire Chief, Police Chief, and Director of Public Works.

The Town Manager is the chief executive officer of the Town, and is responsible for:

- Reviewing and recommending the reorganization, consolidation, or abolishment of departments.
- Rental and use of all Town property, except school property, and maintenance and repair of all Town buildings, including school buildings and grounds.
- Serving as purchasing agent for the Town, awarding all contracts for all departments and activities of the Town with the exception of the school department.
- Adopting rules and regulations establishing a personnel system, including a classification and compensation plan, in cooperation with the Personnel Board.
- Fixing the compensation of all Town employees except those under the jurisdiction of the school committee.
- Negotiating and administering all collective bargaining agreements with employee organizations representing Town employees other than employees of the school department, pertaining to wages and other terms and conditions of employment, and participating in the deliberations of the school committee in collective bargaining with employee organizations representing school department employees, as provided in M.G.L. c. 150E.
- Keeping full and complete records of the office of Town Manager and rendering as often as may be required by the Board of Selectmen a full report of all operations during the period reported on.
- Keeping the Board of Selectmen fully advised as to the needs of the Town, and recommending to the Board of Selectmen for adoption such measures requiring action by them or by the Town as may be deemed necessary or expedient.
- Implementing Town Meeting votes and reporting annually in writing to the Town Meeting on the status of prior Town Meeting votes on which implementation is not complete.
- Administering, either directly or through a designee all provisions of general and special laws applicable to the Town, and by-laws and votes of the Town, and all rules and regulations made by the Selectmen.
- Reporting to the Selectmen and the Finance Committee as to the financial condition of the Town.
- Providing advice and assistance to boards and committees of the Town.
- Serving as chief fiscal officer of the town, preparing and recommending a Proposed Annual Operating Budget and Capital Improvement Plan.

FY 2008 IN REVIEW

Selectmen Organization

In April 2008, Gerald A. Wasserman was re-elected to a three-year term on the Board of Selectmen, and Denise Garlick was elected to a three-year term on the Board of Selectmen. Following the annual town election, the Board re-organized with Jams G. Healy as Chairman, Daniel P. Matthews as Vice Chairman, and John A. Bulian as Clerk of the Board.

One of the most notable events of fiscal year 2008 of the year was the hometown welcome provided to astronaut Sunita "Suni" Williams in October, 2007. Hundreds of residents braved the soaking rain and welcomed Suni with a parade, marching band, and accolades on the steps of the Town Hall.

Progress toward Board Goals for the Community

Capital Facilities & Infrastructure

High on the list of priorities is the continuation of forward momentum in implementing the Facility Master Plan. The Board evaluated a proposal for the relocation of the Senior Center to Ridge Hill, participated in a feasibility study of options for the Town Hall project leading to an appropriation for $1 million in design funds, and sought and received appropriation for design of the new Public Services Administration Building at 500 Dedham Avenue. The Town Manager and School Superintendent convened the Newman HVAC/IAQ Working Group, received funding for temporary repairs and a feasibility study for the improvement of that facility.

Finance

Town Meeting approved the creation and funding of the Capital Facility Fund, another piece of the Town's long-term financial planning. Also in FY 2008, the Town began funding its post-employment benefit (OPEB) liability in accordance with an actuarial schedule, and received approval of a home rule petition by Town Meeting and the Legislature to change the investment standard. Another critical financial accomplishment was the development, in conjunction with the Finance Committee, of a facility financing plan. This plan will be subject to periodic update, but remains a strong long-term plan for the community.

Open Space/Conservation/Recreation

The Town approved the funding for the relocation of the athletic track from Memorial Field to DeFazio Park. Coupled with millions of privately-raised funds, this work enabled the full renovation of both parks. Work on this project is underway. Also in FY 2008, the Board of Selectmen held numerous public hearings and convened a Special Town meeting to amend the by-law to allow for a longer lease for the golf course property. The 2008 Annual Town Meeting authorized the Town Manager to enter into a 20 year lease with the Needham Golf Club for this property.

Affordable Housing

Affordable housing efforts have been focused on the completion of the downtown study and the development of new zoning for the area which is intended to include provisions for the inclusion of affordable housing in the downtown.

COMMISSIONERS OF TRUST FUNDS

William J. Supple, Chairman (elected to serve April 2006 to April 2009)
Joseph P. Scalia, Vice Chairman (elected to serve April 2007 to April 2010)
Patricia Rose Falcao (elected to serve April 2008 to April 2011)

Our mission as Commissioners of Trust Funds is twofold: 1) prudent investment of Needham's various Trust Funds, using a long-term horizon, and 2) prudent disbursement of Trust Funds in a manner consistent with the donor's wishes. Our third goal

is to increase the number of assets we oversee, and to prudently grow those assets.

In 2007, and again in 2008, Needham COTF formally updated our endowment investment policy for Trust Funds, specifying a % target range of asset allocation among various asset classes. This policy delineates our target asset allocation among various asset classes. Trust Funds are pooled for investment purposes, (yet accounted for separately), which allows for a reduction of management fees and a broadly diversified portfolio, including Fixed Income investments, and Domestic and International Equity securities. A new investment management firm was selected in January 2008.

COTF currently has oversight of 82 trusts. About 50% of assets are Needham school related, with most of these trusts earmarked for scholarships, awarded annually to Needham High School graduating seniors. About a quarter of the assets in the overall Needham Trusts are for general use purposes of our Town Library. The remaining 25% of trusts are for a wide variety of purposes, such as Parks and Recreation, the Council on Aging, Domestic Violence Prevention, the Community Revitalization Trust, Drug and Alcohol Abuse Prevention, and others.

Through contributions to existing trusts, establishment of new trusts, prudent financial management, and favorable markets, the Trusts have grown over the past six years from a total of $2.2 million at the start of FY 2002, to about $3.7 million at the end of FY 2008.

In complying with the various trust agreements we emulate a time honored practice used by Foundations and Endowments, to disburse about 4% of a Trust's balance each year, irrespective of the earnings in the prior year. With the goal of realizing a return from our Trust's diversified portfolio in the 6%-10% range per annum over a market cycle, we thus expect the value of the Trusts to grow slightly and preserve the inflation-adjusted value of the Trusts for future generations. This fiscally disciplined approach allows a more predictable annual stream of disbursements, rather than relying on the rate of return in any one particular year, and has been well received by the beneficiaries of the Trusts.

Our third goal is to increase the visibility of the Town Trust Funds. Contributions to existing trusts are always welcome, and a new trust to benefit some aspect of town life can be established for as little as $5000. The Trust Fund Commissioners continue to seek contributions and bequests from civic minded citizens with a desire to improve our community for present and future generations. We are eager to assist in the establishment of additional trusts, and will work with town residents, estate planners and attorneys to establish a Trust for any worthy civic purpose. A trust is a wonderful way to commemorate an individual, a special event, or to support a designated Town purpose.

We also believe that the Trust Funds investment strategy could be beneficial to other Needham organizations. For example, funds raised and held in low interest bank accounts, by private and non-profit town groups and organizations, with the approval of Town Meeting, could be moved to the Needham Trust Funds roster and thus take advantage of the lower management fees and investment diversification that the larger pool of assets allows. Please contact the Commissioners or the Town Treasurer's office if you or your organization would like further information about the Town Trusts.

BOARD OF ASSESSORS

Elected Members: Edmund V. Donnelly, Chairman
Kevin J. Foley, Clerk
Thomas P Colarusso, Member
Hoyt B. Davis Jr., Administrative Assessor

The Board of Assessors is responsible for the administration of a wide range of state laws pertaining to ad valorem taxation. Valuation of all real estate and personal property, as well as the administration of the Massachusetts state motor vehicle excise tax, is done on an annual basis. Information related to all residential, commercial/industrial and personal property is maintained and updated on an ongoing basis. Upon the completion of the annual and special Town Meetings, and receipt of warrants from county and state funding sources, the financial information is processed in preparation for the setting of the tax rate by the Board of Selectmen and the Board of Assessors at the annual classification hearing.

FY 2008 HIGHLIGHTS

In addition to welcoming Thomas Colarusso as a newly elected member of the Board, the Department reached the goals it had set for itself in many areas in FY 2008. The continued accurate reflection of the real estate activity in Needham resulted in the lowest number of appeals for the second year running. In an effort to provide the public with more information, the department invested a good deal of time in disseminating information on the new Town website. In the area of education, Board members completed courses sponsored by the International Association of Assessing Officers, the Mass Association of Assessing Officers and the Massachusetts Department of Revenue. Many of these courses are required in order to earn a designation as a Massachusetts Accredited Assessor. The Board supported an effort to eliminate inactive Personal Property accounts to reduce ongoing expenses to maintain accounts deemed by the Treasurer/Collector as inactive.

The Board anticipates that FY 2009 will be an active year meeting with citizens as the FY 2009 property revaluation is completed and released. Usually in the year that the triennial revaluation is required to be done, citizen inquiry and tax abatement applications increase, and hence the number of meetings by the Board increases. The Board will ensure that ample time is set aside to hear citizen appeals about their property assessment and to make sure that the property assessment was done in accordance with Massachusetts General Law.

DEPARTMENT OF FINANCE

David Davison, Assistant Town Manager/Director of Finance

The Department of Finance consists of the offices of Director of Finance, Accountant, Assessing, Collector and Treasurer, Information Technology Center, and Parking Clerk. The Department is responsible for the overall financial management of the Town, including advising and updating the Town Manager, Board of Selectmen, Finance Committee, and other interested parties on the Town's financial condition. The Department also provides and supports the system-wide applications and the Town's network. The Information Technology Center also supports and hosts a number of specific software applications for various functions of municipal government. Services provided, but not limited to, include preparation of the five-year Capital Improvement Plan, financial status reports, cash management, debt management, property valuation

assessments, citizen assistance programs, property tax and utility billing, collection activities, risk management, audit review and internal financial controls. Additionally, the Department oversees contract compliance, compliance with the uniform procurement act, supports all aspects of the Town's data processing and network operations, and hears appeals on and enforces the collection of parking fines.

The Department is responsible for complying with a myriad of municipal finance laws and regulations as well as meeting the financial reporting requirements of the federal and state governments. These financial controls are essential in order to properly safeguard taxpayer dollars. Much of the activity of the Department of Finance involves the day to day management of the Town's finances including the $100 million general fund budget, $14 million in special revenue, $14 million in enterprise funds (water, wastewater and solid waste), as well as trust funds. The Department also monitors and reviews the capital spending activity of all departments. The Department processes the payroll including all monthly, quarterly and annual reports for Town and School employees. On a weekly basis the Department processes hundreds of invoices for payment to vendors, for services and supplies, procured by Town departments.

FY 2008 HIGHLIGHTS

The General Fund undesignated fund balance decline to approximately $6-million was planned and anticipated. FY 2008 represented not so much a decline as a correction after an abnormally high increase in FY 2007. During FY 2007 the Town received additional funds which were deemed one-time events. Specifically, the Town received several lump sum payments from the Massachusetts School Building Authority (MSBA) to clear up the backlog of school projects approved for state financial assistance. The funds also helped contribute to a much higher level of interest income for the year. The funds were used to pay down school related debt, to fund a large track and field renovation expansion project valued over $6,000,000 which was coupled with sizable private donations, and to appropriate over $800,000 to the Town's three stabilization funds. The undesignated fund balance at the end of FY 2008 is comparable to the last six years, except for FY 2007.

There have been no draws on the Town's Stabilization Fund to support any operating or capital expenditures. The Town has increased its reserve for property tax abatement and exemption activity, and expects to maintain a higher overlay allowance for the triennial town-wide revaluation for FY 2009. The Town also took steps to further shore up reserves by appropriating $800,000 divided amongst its general stabilization fund, capital equipment stabilization fund, and facilities stabilization fund. Management continues to promote the practice that the non-recurring portion of Free Cash to be used for ongoing capital investment, temporary or extraordinary expenditures, and future reserves rather than for recurring operating expenses.

The Town and the MSBA entered into a funding agreement for the High School project which allows for monthly disbursements to the Town for the State's share of the project costs. The payments are issued to the Town as costs for the project are incurred. The funding process reduces the need to issue notes on the State's share of the project cost. This reduces interest expense and avoids the need to permanently finance the State's share. Through June 30, 2008 the Town received payments in the amount of $26,185,374 for the High School Project with approximately another $3 million to be received as the project is completed in 2009. The MSBA

withholds the final 5% of its share of the project cost until the project is finished, the building is formally turned back to the Town, the School Committee accepts the building, and a final accounting is provided to the State. The close out audit and the final payment from the MSBA for the holdback is projected to occur by the end of 2010.

The Town has also begun the renovation and expansion of the High Rock School which the voters approved at the April 2007 Annual Town election. In 2007, the Town disclosed to voters prior to the vote on the debt exclusion question for the renovation and expansion of the High Rock School that an operating override for the opening of the High Rock School may be necessary. An operating override will be presented to Needham voters in November 2008. The funding would be needed for the September 2009 opening of the school.

Town Meeting also funded the design of two of three other capital facilities which were identified to be funded prior to 2012 in the Facility Master Plan (FMP). The FMP was funded at the May 2005 Annual Town Meeting. In May, 2008 Town Meeting approved a $500,000 debt authorization for the design of a new facility to house the administrative offices of the Public Works and Public Facilities departments, as well as the functions relating to community development and the Park and Recreation administrative functions. The 2008 Annual Town Meeting also appropriated $1,000,000 from Community Preservation Act (CPA) receipts for design and engineering costs to preserve and update the Town's Town Hall. The Town Hall project is planned to be funded through available CPA cash, and bonds supported by CPA receipts and general fund receipts. A request for funding the construction of the Public Services Administration Building of an additional $5.7 million is planned for the fall of 2008.

The Town has also funded a feasibly study to investigate options to modernize the heating and ventilation system at the Newman Elementary School. A section of the heating and ventilation system in the school failed due to a breach in the duct system. Due to the original design and construction of this building, repair of the existing system is uneconomical. The focus of the study is to abandon the entire H&V system and construct a new system. Preliminary estimates suggest the cost of a complete abandonment of the current system, installation of a new HVAC system, and to bring the other systems up to code will be in the $20-million dollar range. The Town is seeking financial assistance from the MSBA. We have, however, updated the Town's facility financing plan with an assumption that the Town will not receive MSBA funding, and that the Town would need to finance a $20-million project by debt exclusion for the entire amount.

We have submitted as part of the Annual Town Report, the General Fund Balance Sheet for the fiscal year ending June 30, 2008, as well as the Statement of Net Assets for each of the three enterprise funds for the year ending June 30, 2008, the statements of Budget Appropriations and Expenditures for the General Fund, RTS Enterprise Fund, Sewer Enterprise Fund, and the Water Enterprise Fund for Fiscal Year 2008, and the Schedule of Trust Funds for Fiscal Year 2008. Also included in this Town Report is the Fiscal Year 2008 Tax Rate Recapitulation as approved by the Department of Revenue. All schedules will be found in the appendices.

Finally, if you have any questions or concerns, please do not hesitate to contact us. We wish to continue our commitment to improving customer service and seeking better ways to perform our responsibilities and duties.

Accounting Office

Vacant, Town Accountant

Staff: vacant, Assistant Town Accountant; Jennifer Casey, Accounts Payable; Susan Herman, Administrative Specialist; Connie Marsland, Payroll

Our Town Accountant, Melissa Melnick left Needham to relocate to other parts of this great country, and Kathy Butters, Assistant Town Accountant left soon after to take a Town Accountant position in another community. Both key positions were vacant at fiscal year end and required the Town to hire outside accounting services to maintain the accounting ledgers, albeit at a higher cost. In February 2008 the department welcomed a new employee, Jennifer Casey who serves as the accounts payable clerk. Although a restructuring of the Accounting division has been underway, to address a permanent increased volume of work and higher level of accounting skills required to perform the essential functions of the office, staff turnover, and subsequent recruitment and retention continued to be a challenge. Since the Town Report submission last year, the department has seen the departure of the Town Accountant, the Assistant Town Accountant, an accounts payable clerk, and the payroll clerk. Demand for accounting experience, even with the slowing economy, remains high, and therefore adds to the difficulty of hiring qualified people in the support positions.

Assessing Office

Hoyt B. Davis, Jr. Administrative Assessor

Staff: Chikako Park, Assistant Administrative Assessor; Sandra Evans, Department Specialist; Nancy Martin, Administrative Support; Stanley Winston, Data Collector

The staff worked to fine-tuned market data which allowed better valuation of property in the Town and resulted in the lowest number of property assessment appeals for a second year running. In an effort to provide the public with more information, the department invested a great amount of time in disseminating information on the new Town website. The assessing office website was among the most frequently accessed of all departments in Town. As did members of the Board of Assessors, staff completed courses sponsored assessing professional organizations and the Massachusetts Department of Revenue (DOR). These courses ranged from DOR's "Assessing 101" to educational courses that are required in order to be certified. The office worked with the Tax Collector to identify and presented to the Board of Assessors for abatement, personal property tax balances deemed uncollectible because of bankruptcy, death, or the business no longer exists. Deletion of inactive accounts helps to reduce the number of personal property tax accounts that must be maintained and administered by the collector's office.

Parcel Types	2006	2007	2008
Single Family	8,330	8,337	8,341
Condominium	610	651	675
Two Family	320	303	293
Three Family	19	17	17

Parcel Types	2006	2007	2008
Four + Family	25	25	24
Vacant Land	177	175	173
Chapter Land	10	14	15
Mixed Use	26	23	26
Commercial	366	371	369
Industrial	49	48	47
Personal Property	1,022	961	1,113

The primary goal for next year is a meticulous scrutiny of the real estate market in Needham in preparation of the FY 2009 property revaluation. Sales activity will be the watchwords for the department in this valuation cycle. The stringency of Department of Revenue's (DOR) oversight of these revaluations has been ramped up greatly since the FY 2006 review was done. This close allegiance with DOR staff should only serve to enhance the equity of values produced as a result of this collaboration. The latter part of FY 2009 will be devoted to the collection and analysis of data from both commercial and residential markets in order to produce fair and equitable values for the FY 2010 billing cycle.

Collector and Treasurer Offices

Evelyn Poness, Town Treasurer and Tax Collector

Staff: Diane Ryan, Assistant Collector and Treasurer; Kristen Bent, Department Assistant; Susan Herman, Department Assistant; Anita Mahaney, Department Specialist; James McMorrow, Department Assistant; Karen Rogers, Department Specialist

The Office of the Tax Collector ensures that all bills, i.e. real estate, personal property, excise, water, and sewer are billed timely and in accordance with state statutes. The continued monitoring and pursuit of delinquent accounts is essential to maintaining a strong tax revenue collection rate. During a time of economic slowdown, it is especially important to monitor collections and be acutely aware of individual circumstances. As yet, the downturn in the economy has not had an adverse effect on collections, but this is not expected to continue. During FY 2008, approximately $83 million in billed revenue flowed through the Office of the Collector. The collection rate for all receivables billed through the Collector/Treasurer's office remains high. Property tax collection rate remains very strong with more than 98% paid by the due date.

- Real Estate Tax Collections $74.7 million
- Personal Property Tax Collections 2.3 million
- Delinquent and Deferred Tax Collections Including Penalties and Interest .5 million
- Motor Vehicle and other Excise 4.4 million
- Ambulance Service Fee Collection .5 million
- Parking Fees .1 million

	2006	2007	2008
Sewer and Water Bills Issued	45,349	46,842	46,004
Real & Personal Property Tax Bills Issued	43,372	43,790	43,999

Motor Vehicle Excise Bills Issued	28,830	27,880	28,184
RTS Sticker Applications Processed	10,298	9,737	9,193

The Treasurer's office continues to provide a vehicle for individuals and businesses to contribute to the Town of Needham's Property Tax Assistance program to assist elderly and disabled taxpayers with their property tax bills. During FY 2008, through the generosity of Needham residents' $22,000 in property tax relief was provided to 54 Needham households.

Safety of the Town's money is of utmost importance and it is imperative that funds are available to satisfy the expenses, and therefore liquidity is a must. However, we must prudently invest funds to generate interest income as well as meet the weekly and monthly cash flow requirements. Keeping an astute eye on the changing economy the Treasurer had maintained a reasonable rate of return even during a time of falling interest rates. While it is important to attain the highest possible yield, safety of principal is of primary importance. Therefore, the Treasurer's office monitors all investments and keeps abreast of changing market conditions. As a result of the continued strong collection rates and favorable interest rates the Treasurer was able to earn $1,253,286 for the General Fund during Fiscal Year 2008.

The Treasurer issued $15,805,000 in long term debt and $85,000 in short term debt. To assure the best interest available, Needham submits all financial data to Standard and Poor's (S&P) credit rating agency. Once again S&P returned a rating of AAA on all long term debt and a rating of SP-1+, the highest rating possible on short term debt. The total long term debt outstanding as of June 30, 2008 was $69,434,411.

Information Technology Center

Roger MacDonald, Director of Management Information Systems

Staff: Benjamin Anderson, GIS/Database Administrator; Steve Freeman, Computer Operator; Matthew Tocchio, Network Administrator; Lawrence Weaver, Senior Network Administrator

The Information Technology Center welcomed Benjamin Anderson, as the new administrator of the Geographical Information System (GIS). This position was previously held by Roger MacDonald who was promoted to Director of MIS In July 2007. During the year the Department made structural and operational changes to the Information Technology Center (ITC) to allow for more system support and diagnostics during non-standard business hours. All systems and applications need to be running properly, since down time affects many if not all departments. Therefore, ITC strives to keep all systems available 24 hours a day, seven days a week.

The Department had several major projects to address during FY 2008. The Department continued to promote training of staff in municipal departments to better develop and communicate to the public through the Town's new web site that was unveiled last year. The Police Department updated its booking operations with the purchase of a digital photography system from ImageWare. The ITC staff, working with police management, provided the means and technical support, as well as setup of the applications. The staff also worked with emergency personnel to rollout the telephone emergency notification system, SwiftReach. This system allows citizens to register their home and cellular telephone numbers with the Town so

that they can be notified should an event or situation develop that would require getting the word out and providing instructions as what to do, if anything.

The Department also invested a number of hours working with school and town staff and gathering information that may lead to improvements in financial reporting, document management and storage, and environmental related reporting to state and federal agencies. These improvements would require a financial commitment by the Town through an appropriation in a future year to be realized.

Office of the Parking Clerk
Debra Smith, Parking Clerk
Anita Mahaney, Assistant Parking Clerk

The Parking Clerk remains actively engaged in the research and review of parking concerns. Visiting parking sites to view the condition of painted space numbers, painted curbs, signs, parking meters and money collection boxes continues. This allows for informed, fair decisions regarding parking disputes. The appropriate Town departments are then notified as to where updating, repairs, or signage may be needed.

Parking Tickets FY 2008	
Tickets Issued	4,565
Tickets Appealed	214
Tickets Voided	160

Parking ticket analysis also depends upon the efforts of the Parking Clerk to access information such as weather reports, MBTA collection records and parking ticket payment information. The availability and accurate recording of this information assists the timely research of parking ticket appeals.

The Parking Clerk is involved in the Parking Committee's issuance and regulation of All Night Parking Permits. The Parking Clerk handles secretarial functions for the Committee and assumes record keeping responsibilities for permit applicants.

FINANCE COMMITTEE

Richard Creem, Chairman
Scott Brightman, Co-Vice Chairman
David Escalante, Co-Vice Chairman
Steven Rosenstock, Past Chairman
Louise Miller, Executive Secretary
Stephen Jonas
Richard Reilly
June Seraydar
Michael Taggart
Lisa Zappala

Needham By-Laws charge the Finance Committee with the responsibility of recommending a balanced budget to Town Meeting for its consideration and vote. Of equal importance, the Finance Committee makes recommendations to Town Meeting on capital requests and on policies and principles of sound fiscal management. Additionally, the Committee is mandated by State Law to "consider any and all municipal questions for the purpose of making requests or recommendations to the town." (See Massachusetts General Laws Chapter 39, Section 16.)

In achieving the goal of presenting a balanced budget as well as capital recommendations to Town Meeting, the Finance Committee sometimes asks difficult questions of department managers and town management. Requested expenditures often exceed estimated revenue, making these questions not only worthwhile but essential to the budget process. The process includes meetings, site visits, research, and analysis on behalf of Town Meeting members and the citizens they serve. In some measure, because of this process, one trusts that Needham continues to be a town which strives to enhance its financial integrity, maintain its infrastructure, and preserve the vital services which its citizens continue to enjoy.

FY 2008 ACCOMPLISHMENTS AND ACTIVITIES

Operating Budget Recommendation

The Finance Committee began its budget process on December 12, 2007, when departmental spending requests and the School Department's initial budget request were submitted. As in every year, the Finance Committee:

- Carefully reviewed every departmental spending request on its own merit and with regard to the impact of each request on citizen services and the Town's infrastructure.
- Met with the Town Manager, department managers, the Superintendent of Schools, School Committee members, and school administrators.
- Held budget hearings with each department and deliberated in depth all requests.

Under the Town Manager form of government the Finance Committee received revenue estimates and the Town Manager's executive budget on January 29, 2008. The Town Manager's executive budget included her recommendation for the School Department budget in FY 2009. The School Committee's voted budget request differed from the Town Manager's recommendation and, as authorized in the by-laws, the School Committee transmitted its voted budget request to the Finance Committee. The Finance Committee carefully reviewed and considered, in detail, the Town Manager's executive budget, which sets forth the Town Manager's and the Selectmen's priorities for the operation of the Town. The Finance Committee worked cooperatively with the Town Manager and with the Superintendent of Schools and the School Committee in balancing the competing requests of the various municipal and school departments. After a thorough evaluation of each municipal departmental spending request, the School Committee's budget request, and the Town Manager's executive budget, the Finance Committee recommended fully funding most municipal departmental budget requests, funding some municipal departmental requests for additional funds, and fully funding the School Committee's budget request.

The Finance Committee's goals and philosophy in reaching a balanced budget recommendation were to:

- Maintain essential services currently provided to citizens and other user groups
- Maintain commitment to infrastructure spending
- Preserve and enhance financial stability
- Encourage long-term planning in all departments
- Evaluate new services and requests

Capital Spending Recommendations and Reserve Funds Appropriations

The Town's capital spending comes from three distinct fiscal sources: cash, debt within the tax levy, and debt exclusion. Cash capital is a component of Free Cash. Free Cash is that item of revenue that represents unspent appropriations from a previous year. Free Cash for FY 2009 was approximately $5,810,170, an unusually large amount, due to a number of one-time revenue occurrences. Free Cash generally ranges from $3 to $3.8 million. In accordance with its policy of allocating recurring revenue to recurring expenses and non-recurring revenue to non-recurring expenses, the Finance Committee recommended that $2 million of the Free Cash be appropriated to the General Fund operating budget, which represents approximately 2% of the General Fund operating budget and is the amount that the Finance Committee recommends should be allocated to the operating budget on an annual basis. The Finance Committee recommended funding cash capital at $1,457,049. We recommended funding $1.5 million for the new track and the field enclosed by the new track at DeFazio Park, a non-recurring capital expense funded with non-recurring revenue. Finally, we recommended that Town Meeting appropriate the remainder of the Free Cash to the Town's reserve funds. The Finance Committee has, for many years, strongly advocated long-term financial planning. This resulted in the establishment of the Town's Stabilization Fund, which has served as a funding source of last resort to cover items such as emergency repairs (*e.g.,* the Hillside School roof). More recently, Town Meeting established the Capital Improvement Fund (CIF) for general fund capital equipment and the Capital Facilities Fund (CFF) for future extraordinary capital facility maintenance. The Finance Committee recommended and Town Meeting adopted the allocation of $26,041 to the Stabilization Fund, $200,000 to the CIF, and $600,000 to the CFF.

In addition, the Finance Committee recommended that Town Meeting adopt various articles to be financed with cash and debt, including roads, bridges, sidewalks, and intersections updates for approximately $1 million, repairs to water mains and water tanks for approximately $2.6 million, building repairs and equipment purchases for approximately $2 million, and the designs for the renovation of Town Hall and the building of a new Public Services Administration Building at the DeFazio complex.

Future Challenges

The Board of Selectmen and Town Manager prioritized four building projects: the High Rock School renovation and expansion, a new Senior Center, the Town Hall renovation, and a new Public Services Administration building at the DeFazio complex. A financing plan was developed for these four building projects. In FY 2008, a debt exclusion for the costs of construction of the High Rock School was successful, and Town Meeting appropriated funds for the design of the Town Hall renovation and a new Public Services Administration building. In addition, in FY 2008, a breach of the heating and ventilation system at the Newman School was discovered, resulting in the need for immediate repairs and a temporary heating and ventilation system in one of the wings of the School. The Town has funded a feasibility study for the repair of the heating and ventilation system at the Newman School. In reviewing the financial plans for these four building projects and any needed repairs at the Newman School, the Finance Committee is guided by longstanding policies agreed to by the Board of Selectmen and Finance Committee of maintaining ratios of 3% debt service on general fund debt to general fund revenue and 10% debt service on total debt to total town-wide revenue. The sequencing and scope of the projects will need to be evaluated carefully to manage prudently any increased operating costs

and the Town's overall debt service position. The Finance Committee cautions that addressing the Selectmen's priorities and the remainder of the items in the Capital Improvement Plan is feasible but extremely challenging.

The Finance Committee remains committed to working with the Town Manager, Board of Selectmen, School Committee, School Superintendent, town management, and department managers in order to encourage and accomplish long-term planning. The Finance Committee believes that long-term planning efforts can help meet any challenge that may lie ahead.
The Finance Committee fairly and openly deliberates the operating and capital budgets during its meetings. The Committee meets most Wednesdays from September through May, and the public is encouraged to attend meetings. The meetings are posted with the Town Clerk at Town Hall. Members of the Committee are appointed by the Town Meeting Moderator, Michael K. Fee. Each member gives countless hours to the "job" so that the Committee is able to recommend to Town Meeting what the Committee believes is a fair and equitable budget for our fellow citizens. The Committee further believes that its independent and objective recommendations help make Needham an outstanding place to live.

LEGAL DEPARTMENT

David Tobin, Town Counsel

The Legal Department of the Town of Needham provides legal advice to Town Departments; attends all sessions of Town Meetings and Selectmen's Meetings and meets with other Boards when requested. The Legal Department drafts and approves all contracts when requested, represents the Town in the courts and before administrative agencies, and assists in the drafting of legislation, by-laws and regulations.

BUDGETARY DATA

a.	Salaries	$ 65,464
b.	Purchased Services	$189,946
c.	Expenses	$ 3,320
d.	Capital Outlay	$ 0
e.	Total	$258,729
f.	Full-Time Employees	0
g.	Part-time Employees	1

FY 2008 HIGHLIGHTS

During the FY 2008, commencing July 1, 2007 and ending June 30, 2008, in addition to the advice given to Town officials on a daily basis, the Legal Department accomplished the following:

- The Legal Department represented the Town, its boards and/or officers and employees in various courts and before various administrative agencies and handled all related litigation matters, unless covered by a contract of insurance.
- The Legal Department negotiated, drafted, approved, interpreted and/or assisted in resolving conflicts with respect to numerous contracts for the Board of Selectmen,

Finance Department, Permanent Public Building Committee, Department of Public Facilities, School Department, Department of Public Works, Water and Sewer Department, Park and Recreation Commission, Housing Authority, Planning Board, Board of Health, and the Fire Department.

- The Legal Department assisted in the drafting and presenting of Home Rule Petitions to the General Court.
- The Legal Department advised the various Town officials, agencies, boards and commissions on legal matters as they arose.
- The Legal Department engaged and worked with outside counsel to represent the town in the following matters:
    - Labor Relations
    - Litigation

FY 2009 FORECAST

In FY 2009, the Legal Department shall continue to provide legal services to town agencies at a reasonable cost.

MODERATOR

Michael K. Fee

The Town Moderator presides over Needham's representative Town Meeting, a "citizen legislature" which under Massachusetts law and our Town Charter holds the ultimate authority over all municipal affairs. For example, Town Meeting must decide each year how much money will be spent on all Town services, including schools, public works, and public safety as well as how much will be spent on our public facilities. Town Meeting's approval is also required to adopt or amend zoning by-laws, general by-laws and at least two-thirds of the Town Meeting must approve the issuance of bonds and the corresponding assumption of debt.

FY 2008 HIGHLIGHTS

Town Meeting convened three times in 2008, once in March at Special Town Meeting, in May at our Annual Town Meeting and again in October at Special Town Meeting. During the Annual Town Meeting in May 2008, Town Meeting Members acted on 53 articles and worked through an operating budget that authorized over $100 million in expenditures for our Town.

Town Meeting Members have now had access to the "Needham Town Meeting Handbook" that I authored and distributed with financial assistance of the Richard Patton Melick Foundation for over ten years and the Handbook appears to have improved the Town Meeting Members' knowledge of our procedures and rules. The implementation of a new Town government web site has now also increased the flow of information to Town Meeting Members, including electronic access to the meeting warrants and the Member's Handbook.

Prior to the Warrant Meetings sponsored by the Needham League of Women Voters in advance of the 2008 Annual Town Meeting, the League helped arrange and publicize an orientation session that I conducted for newly elected Town Meeting Members. I have continued my participation in the Massachusetts Moderators Association, where I have access to the best practices used by Moderators around the Commonwealth.

The Moderator receives absolutely no appropriation and thus there are no expenditures of public funds to describe in this Report. Any expenses I incur, such as the preparation of educational materials, dues to the Massachusetts Moderators Association and travel to meetings is paid for with personal funds.

I encourage town residents to become involved in some aspect of our community government, including running for a position as a Town Meeting Member. In addition, ample opportunities are available for service on one of our numerous volunteer committees. The Moderator appoints all members of the Finance Committee and the Personnel Board and several members of other boards and committees, including the new Community Preservation Act Committee. I am proud of the citizens I appointed to serve their fellow citizens in various positions during 2008. Any citizen who wishes to be considered for a position on one of these bodies should feel free to contact me.

NEEDHAM CONTRIBUTORY RETIREMENT SYSTEM

Evelyn Poness, Chair
Kate Fitzpatrick
John Krawiecki
Robert Mearls
Thomas Welch

Instituted in 1937, The Needham Retirement System is a member of the Massachusetts Contributory Retirement Systems and is governed by Chapter 32 of the Massachusetts General Laws. The System, governed by a five member Board, is a fund of $112,606,000. The five members include two appointed by the Town, two elected by the members and retirees, and a fifth member chosen by the other four members with the approval of the Public Employee Retirement Administration Commission. The Board meets on the second Wednesday of the month.

The Board is responsible to its members, the employees of the Town, for the investment of their retirement funds, to inform them of their rights to retirement benefits, and convey any changes in the law which may impact benefits. Prudent cash management and conservative investment of funds has provided a net increase of $97,383,000 since we joined the Pension Reserves Investment Trust in June 1985. During Calendar Year 2007 the rate of return on investments of the Needham Retirement System was 12.06% as reported in the 2007 PERAC Annual Report of all Massachusetts Public Retirement Systems.

Membership in the plan is mandatory immediately upon commencement of employment for all permanent employees. The plan is a contributory defined benefit plan covering all Town employees deemed eligible by the retirement board, with the exception of School Teachers. Needham Teachers are administered by the Teachers' Retirement Board. Active members contribute either 5, 7, 8, or 9% of their regular compensation. This is determined by the date upon which the employee becomes a member of the System.

Members become vested after ten years of service. The System provides for retirement allowance benefits up to a maximum of 80% of a member's highest three year average annual rate of regular compensation. Benefit payments are based upon a member's age, length of creditable service, salary and group classification.

The maximum retirement allowance is funded 20% by the employee and 80% by the Town. The Town annually appropriates the amount determined by an independent actuarial study, which incorporates current and future pensions costs and allow funding to be spread over a number of years. In May 2007 the Board voted to shorten the previous funding schedule by two years after reviewing the Actuarial Valuation as of January 1, 2007. Needham's pension obligation will be 100% funded by the year 2021.

PERSONNEL BOARD

John Dennis, Chairman
Patricia Forde, Vice-Chairman
Vivian Hsu
Richard Lunetta
Joseph Herlihy

Department Manager: Christopher Coleman, Assistant Town Manager/Director of Operations

The Personnel Board is a five-member Board appointed by the Town Moderator. The Personnel Board shall advise the executive branch on strategic human resources and collective bargaining matters. In its duties, the Board is assisted by the Assistant Town Manager/Director of Operations. The Board works closely with the Town Manager during the development of the classification and compensation plans and personnel policies on an ongoing basis and making recommendations to Town Meeting as it deems appropriate. The Personnel Board adopts and amends personnel policies on an ongoing basis.

FY 2008 ACCOMPLISHMENTS AND ACTIVITIES

In FY 2008, the Board continued its regular duties by recommending a 2.5% wage increase for non-represented personnel and six (6) represented units to Town Meeting.

The Board was involved with several personnel matters including new position descriptions, classification of new positions, grievances and other personnel related matters.

The Board began reviewing some of the personnel policies to update them with the change in the form of government and the current laws. The Board will continue to work with the Director of Human Resources to update the Town's personnel policies.

In the performance of its duties, the Board has a Recording Secretary, Ms. Betsy Spiro who takes minutes of meetings. The Board would like to thank Ms. Spiro for all of her hard work and dedication.

LAND USE / DEVELOPMENT

ZONING BOARD OF APPEALS

Michael A. Crowe, Chairman
Jon D. Schneider, Member (pictured)
Jonathan D. Tamkin, Member (pictured)
Gregory J. Condon, Associate Member
Howard S. Goldman, Associate Member (pictured)
Noreen H. Stockman, Department Manager

The purpose of the Zoning Board of Appeals is to hear and render decisions on 1) appeals from the building inspector decisions; 2) applications for special permits or variances under sections of the Zoning By-laws; and 3) requests for comprehensive permits under M.G.L. Ch. 40B (affordable housing). The Board of Appeals consists of three regular members and two associate members appointed by the Board of Selectmen as authorized and established by General Laws, Ch. 40A, the Home Rule Charter Act and Article VIII of the General By-laws.

FY 2008 HIGHLIGHTS

- As part of the renovations at Memorial Park and DeFazio Field, the Zoning Board of Appeals approved lights at both fields according to the program developed by the Parks and Recreation Commission after public hearings. The Board, in the decision, required that the program be reviewed at a public hearing before the Zoning Board of Appeals after a year of actual use.
- An MRI unit for Beth Israel Deaconess Medical Center – Needham was approved.
- Neponset Winery, 50 Kearney Road, was permitted to manufacture, store and sell wine; a first since at least 1920.
- The Zoning Board of Appeals issued a special permit for the reconstruction of the office/residential building at 57 Dedham Avenue – a project that is very visible to all who visit our downtown.
- The Board issued a parking waiver for the expansion of Charles River ARC, which will result in increased services for people in need.

FY 2008 STATISTICS

The Board met twelve times this fiscal year. Thirty special permits were granted, and seven were withdrawn. The Board interpreted four previously issued variances. One comprehensive permit was amended and one other was extended for one year. There were no appeals from the decision of the Building Inspector.

At the end of FY 2008 Chairman Michael Crowe retired after 15 years on the Board, five years of them as chairman. Noreen Stockman, Department Manager, left her position after almost 7 years to take a full time position with the town of Weston. Both were important members of the department and made significant contributions. They will be missed.

PLANNING BOARD

Martin Jacobs, Chairman
Jeanne S. McKnight, Vice-Chairman
Bruce T. Eisenhut
Maurice P. Handel
Ronald W. Ruth

PLANNING & DEVELOPMENT DEPARTMENT

Lee Newman, Planning Director
Alexandra Clee, Assistant Planner
Joyce Moss, Economic Development Coordinator

The Planning Board is charged with broad statutory responsibilities to guide the physical growth and development of Needham in a coordinated and comprehensive manner. Specifically, the

Planning Board is legally mandated to carry out certain provisions of the Subdivision Control Law (M.G.L., Chapter 41, Section 81-K to 81-GG) and of the Zoning Act (M.G.L., Chapter 40A). These legal responsibilities are reflected locally in the Subdivision Rules and Regulations and Procedural Rules of the Planning Board and in the Town's Zoning By-Law. The specific services that the Planning Board provides are as follows:

Review and Approval/Disapproval of:

- Approval-Not-Required (ANR) Plans
- Preliminary Subdivision Plans
- Definitive Subdivision Plans, including ongoing administration
- Site Plans of certain larger developments (major projects)*
- Residential Compounds (RC's)*
- Scenic Road Applications

* This includes Special Permit Decisions, with legal notices, public hearings, and written decisions; similar statutory procedures are followed for Definitive Subdivision Plans.

Review and Advisory Reports on:

- Site Plans of certain smaller developments (minor projects)
- Applications to the Board of Appeals for variances and special permits
- Petitions for acceptance/discontinuance of public ways

Initiation, Development, and Presentation of Proposed Zoning Amendments to Town Meeting

Preparation and Maintenance of a Master Plan and related planning studies to guide future physical growth and development in Needham (including studies referred to the Board by Town Meeting)

Revisions to "Subdivision Regulations and Procedural Rules of the Planning Board" and printing of the same

Reprinting of Town Zoning By-Laws and Zoning Map

Provision of Information on Planning, Zoning and Development matters to the public (including residents, developers, and other government agencies)

It is important to note that if these services were not performed, the Town of Needham would be without the administration of land use planning and zoning regulations, and may be subject to lawsuits from private developers and citizens alike.

FY 2008 ACCOMPLISHMENTS AND ACTIVITIES

FY 2008 showed a reduction in the pressures for growth, change, and development in Needham as evidenced by a decrease in the number of Site Plan Special Permit applications processed by the Planning Board. In its capacity as a special permit granting authority, the Planning Board processed 11 new applications as "Major Projects" under the Site Plan Review By-Law and issued 9 amendments on previously approved "Major Projects". The Board processed 2 new

definitive subdivision plans for a total of 5 new building lots. In addition, a total of 7 plans were endorsed "Approval-Not-Required (ANR)" under the Subdivision Control Law, meaning that the lots created or altered on such plans met minimum frontage requirements.

The Board of Appeals referred 42 applications for variances, special permits, comprehensive permits, and administrative appeals to the Planning Board last year, and as required by the Zoning By-Law, the Board reviewed each application and submitted its recommendations in writing to the Board of Appeals.

During the fiscal year the Department began tracking the turnaround time required for its Major Project Site Plan Special Permits and subdivision applications as a way of monitoring the effectiveness and timeliness of our permitting process. Within the monitoring period, the Department tracked the time that elapsed between filing an application and scheduling a public hearing; between the close of the public hearing and the issuance of the Certificate of Action; between the Board's action and the filing of the written decision with the Town Clerk. The goal was to schedule a public hearing within 5 weeks of receiving an application; to issue a special permit decision or subdivision decision within two weeks of the close of the public hearing; and to file the written decision within 5 business days of issuing a permit. We are happy to report that we met our articulated goal. During the monitoring period, the Board processed 11 new special permit applications and 6 subdivision applications. On average, the Board held public hearings within 35 days of application receipt, issued its decisions within 12 days of the close of the public hearing, and filed written decisions with the Town Clerk within 6 days of issuing a permit. The total time required to process an application averaged 53 days, with a minimum of 28 days and a maximum of 96 days. The Department plans to continue to track these events and will submit a similar synopsis with its FY 2009 report.

Planning, zoning, and development activities that began in FY 2006 and continued into FY 2008 included the oversight and monitoring of the work of the planning consultants that were hired to prepare a comprehensive plan for the future of the Needham Center commercial area. Funding for the $80,000 study comes from a $30,000 state grant, $25,000 secured through local business contributions, and $25,000 secured by Town Meeting appropriation. The plan is intended to engage the Town, including municipal officials, citizens, business interests, property owners, and, where appropriate, federal and state transportation agencies, in a focused and prioritized planning effort to improve the downtown area. The potential for Needham Center is great, but has been limited by the lack of an updated cohesive vision for the future and the coordinated decision-making that would follow from that vision. To assure that Needham Center continues to serve its important social and economic function, the comprehensive planning process has been designed to achieve two primary objectives: 1) develop a cohesive comprehensive plan for the future of Needham Center, which addresses the land use, infrastructure, parking and traffic issues; and 2) educate and involve the community during plan development to assure a planning effort supported by a broad range of community representatives.

Accordingly, a citizens' task force consisting of business interests, residents of the immediate area and various civic groups was appointed. The task force and the consultants have convened three town-wide public workshops. A final report with policy recommendations for land-use

regulations and streetscape improvements is expected in March 2009, which will lead to eventual revisions in the Zoning By-Law at the 2009 Annual Town Meeting.

In FY 2008 a full-time Economic Development Coordinator was added to the Planning Department's staff. The mission of the new Economic Development Office is to provide the Town with those tools, programs, and services that will enable it to better attract, retain, and grow a diverse commercial base, resulting in increased tax revenues for the Town and locally desired goods and services for the community. Among her responsibilities, the new coordinator provides staff support for the Council of Economic Advisors (CEA), whose job is to evaluate and recommend to the Board of Selectmen the use of innovative tools and programs and, where applicable, the provision of new services that will promote economic development in Town.
During FY 2008, the Economic Development Office, acting through the Council of Economic Advisors and with approval from the Board of Selectmen, applied for and received Economic Target Area (ETA) status for Needham as a stand-alone regional technology center. This status gives the Town the ability to offer, should it so choose, specific economic development incentives to businesses considering locating in Needham. The Council has also undertaken to provide two additional tools, each of which will increase Needham's competitiveness in the commercial market: 1) A Guide to Commercial Permitting; and 2) a Self-Assessment program, designed by the Center for Urban and Regional Planning (Northeastern University) and Massachusetts NAIOP (National Association of Industrial and Office Properties), which measures how we compare to similar municipalities as a location for business and industry. Additionally, the Council continues its effort to bring to the Town's attention the economic desirability of extending the Green Line to Wexford Street.

The Town created the Economic Development Coordinator position to support existing businesses as well. Through a partnership with the Needham Business Association, a committee framework has been established that provides opportunity for the downtown merchants to meet and address their mutual need for increasing foot traffic in the downtown. The coordinator also provides one-on-one help for both existing and new businesses; continues to improve the data base of commercial properties in Needham; and expects to develop a more informative commercial development website within the Town's site.

The Town continued its membership in the Metro West Housing Consortium, which includes Bedford, Belmont, Brookline, Framingham, Lexington, Lincoln, Natick, Sudbury, Newton, Waltham and Watertown. HUD allocated approximately $1 million to the consortium for the development of low and moderate-income housing. Participation in the consortium is providing Needham with approximately $67,000 annually for affordable housing purposes. As anticipated FY 2004, FY 2008 consortium funds are currently being utilized at High Rock Homes, where the Housing Authority, with technical support from the Planning Office, is overseeing the replacement of approximately 20 of the 80 existing single-family homes with newly built two-family townhouses on the same lot. The Open House for many of the units occurred in September, 2008, and many residents have now moved in.

The Planning Department undertook a project in FY 2008 required under the HOME statute. Jurisdictions receiving this federal funding are required to conduct an Analysis of Impediments to Fair Housing Choice (AI), which reviews impediments or barriers that affect fair housing

choice, and proposes action steps to eliminate the barriers. With the assistance of a focus group made up of key stakeholders in Town, the Planning Department conducted research and held a public hearing with the Board of Selectmen. The AI was approved in August of 2008.
The Three Rivers Interlocal Council, a regional planning organization, continued to provide the Planning Board and Planning Department with assistance on issues of traffic, land use and planning, and state policies and programs. Through its alliance with other members of the Council, Needham was able to influence development decisions affecting the future of the region.

The key challenge facing the Planning Board and Department over the course of the next five years will be securing the successful implementation of the Needham Center Plan and the Land Use and Zoning Plan for the New England Business Center. The State has made mixed-use smart growth development, which is envisioned in these plans, a priority, and has made available financial assistance tools that can be effective in securing its implementation. Ensuring that Needham takes advantage of its key strategic advantage, namely, four commuter rail train stations, to access those funds and to promote plan objectives remains the Board's number one priority and challenge.

During FY 2008 the Planning Board lost one of its long-term members, Devra G. Bailin. After fifteen years of service on the Planning Board, Devra retired in April of 2008. During those years, the Needham community benefited from her wise and thoughtful deliberations, and the Board appreciated immeasurably her leadership and presence.

In closing, the Planning Board welcomes your participation at any of its meetings and, in particular, your expression of agreement or disagreement on positions the Board has chosen to take regarding the development of the Town.

PUBLIC SAFETY

BUILDING INSPECTOR

Daniel P. Walsh, Building Inspector
Eric G. Libby, Local Building Inspector
Scott W. Chisholm, Wiring Inspector
John J. Horgan, Sealer of Weights & Measures
Stephen A. O'Neil Local Building Inspector
William A. Kinsman, Plumbing & Gas Inspector
Christina D. Hooper, Administrative Specialist
Marianne S. Anastasi, Department Assistant II

The Building Department is responsible for reviewing applications and plans to construct, alter and demolish any building or structure, for compliance with applicable Zoning By-Laws, Massachusetts State Building Code, Massachusetts State Fuel, Gas and Plumbing Code, Massachusetts State Electrical Code, Town of Needham Sign By-Law and the enforcement of Massachusetts's requirement for Sealer of Weights & Measures. It is the objective of the Building Department to ensure the quality of life of those who live, work and visit Needham by promoting safety in the construction, use and occupancy of buildings throughout Town.

The Massachusetts State Building Code also requires this department to inspect public buildings in Town. There are 13 places of worship, 16 day care sites, several state group homes, several nursing home facilities, Beth Israel Deaconess Hospital, Charles River Association for Retarded

Citizens, 7 public schools, 4 private schools, one college including dormitory buildings, 982 apartment units and 247 hotel units, approximately 45 other places of assembly and restaurants that require inspections throughout the year to insure that these structures comply with the building code for public safety, ingress and egress.

Responding to inquiries about what regulations allow property owners to do at their property is a major responsibility of the Inspector of Buildings. The Building Inspector must determine that all permits for additions and uses of properties, both residential and non-residential, conform to the Town of Needham Zoning By-Laws and the Massachusetts State Building Code.
The Building Inspector also advises those residents who are not in conformance with the Zoning By-Laws of that fact and sees that the necessary corrections are made.

Number of employees
- Full-time 7
- Permanent part-time 1
- Part-time 6

Budgetary Data

Salaries	$414,590.00
Expenses	$15,682.00
Total	$450,925.00

This Department issued 3,836 Permits and collected $1,879,969 this fiscal year in permit fees.

Number of permits issued/Fees collected

	2005	2006	2007	2008
Building	1270/$584,650	1342/$1,102,587	1,286/$413,044	1185/$1,5717,270
Plumbing	954/$43,178	961/$64,083	945/$22,900	860/$73,965
Gas	493/$14,560	494/$21,289	518/$8,491	475/$20,361
Wiring	1367/$101,767	1302/$232,593	1,274/$59,199	1241/$226,219
Signs	29/$1,455	32/$2,475	32/$1,820	65/$5,250
Swimming Pools	11/$900	13/$1,725	9/$325	10/$1,450
Weights & Measures	$2013.50	$6,112.80	$5,547.15	$4,766.75
Miscellaneous Fees	$6,222	$9,157.00	$6,473	$30,688
Totals	4124/$754,745.50	4144/$1,440,021.80	4,064/$1,198,755.95	3836/$1,879,969.75

Number of building permits issued for different construction projects

	2005	2006	2007	2008
New Single Family Dwellings	69	73	71	63
New Two Family Dwellings	7	12	7	29
New Non-residential Buildings	3	-	7	4

Conversion to Two Family	-	-	0	0
Add/Alter Existing Residential	688	708	528	732
Add/Alter Existing Non-residential	82	79	163	120
Demolish or Relocate	64	65	86	96
Swimming Pools	12	11	12	10
Signs	45	27	45	65
All other Building Permits	-	-	375	141
Total	970	975	1,294	1260

FIRE DEPARTMENT

Paul F. Buckley, Fire Chief

To provide the Town of Needham with an effective, well-trained team of professionals to protect the lives and property of its residents through fire suppression, emergency medical services, emergency disaster preparedness, and fire prevention through fire inspections and education, in the most cost-effective manner possible.

FY2008 HIGHLIGHTS

- In December, Nicholas Ceurvels graduated from the Massachusetts Firefighting Academy and began his career with Needham Fire Department as a Firefighter/Paramedic.
- In March, the department welcomed two new Firefighter/Paramedics, Matthew Bagnell and Jeffrey Capobianco, both of whom graduated from the Brookline Fire Academy.
- On December 10th, Needham Fire Dispatcher David Stewart was awarded a citation from Newton Mayor David Cohen for his life-saving efforts at a motor vehicle accident while off-duty.
- The department entered into a contract with Swiftreach Networks, Inc. They will be providing a telephone based emergency notification system for the Town.
- Demolition began at 300 Second Avenue which will be the future site of Charles River Landing, a luxury apartment complex.
- Four of our Chief level officers completed three days of Incident Command System (ICS) training. This comprehensive training is a federally mandated requirement which keeps us in compliance with the prerequisites necessary to be eligible to apply for federal grants
- Members of our department participated in a drill with the Beth Israel Deaconess Hospital, Needham Campus. The purpose of the drill was two fold: 1) to build a stronger working relationship between the Fire Department and non-emergency departments of the hospital, and 2) to serve as training between the two agencies. The cooperative training effort is a requirement for an annual grant that we receive from the State Department of Homeland Security. This grant helps us to maintain and operate a

"Mass Decontamination Unit" (MDU). This is a portable decontamination center housed in a trailer which can be rapidly deployed to a hazardous materials incident or set-up outside an emergency room to decontaminate patients/victims prior to medical treatment.

- On May 28th, we provided two ambulances and one command unit to respond to a serious train accident in Newton. We assisted with triaging patients for transport, providing assistance with extrication activities and supporting the command function.
- On May 30th, we responded to a call for mutual aid for a 7 alarm fire at James Hook and Co. on the Boston Waterfront. Needham assisted Boston by covering incidents in West Roxbury and Jamaica Plain.
- In the beginning of June, the department responded to a fire at Bickford's Restaurant on Highland Avenue. The fire had been burning for quite some time prior to our arrival and as a result, despite all efforts, it was destroyed by the fire.
- The department offered and hosted recertification classes for EMT's and Paramedics.
- The Fire Department partnered with WCVB (Channel 5) to tape a news segment on the importance of installing carbon monoxide detectors and the laws requiring them.
- All Needham Firefighters participated in training with the Beth Israel Deaconess Hospital, Needham Campus, on Standard Operating Procedures and safety precautions at their new MRI center.
- The department received a federal Assistance to Firefighters Grant for the purchase of new self-contained breathing apparatus (SCBA's) and a new compressor/fill station. These items were purchased with 90% federal grant funding.
- Members of the Fire Department, Police Department and Health Department began training for all Town of Needham employees on Safety and Emergency Guidelines. This training will help to ensure safe and calm actions in the event of an emergency in the workplace.
- The Needham Emergency Management Agency (NEMA) joined with members of the Fire Department to take part in the NBA Harvest Fair. NEMA focused on providing information to seniors and special needs groups, while the firefighters focused on spending their time with children and parents.
- NEMA hosted a Shelter Operations class presented by the American Red Cross. A number of residents from the community took part in this program. We hope to offer this program semi-annually in the future so that more residents can become involved.
- The Local Emergency Planning Committee (LEPC) conducted a table-top exercise in the new Emergency Operations Center (EOC). Representatives from public safety, Town management, DPW, school system and Beth Israel Deaconess Hospital participated in the exercise. The drill consisted of an electrical fire and explosion at the NStar facility on Chestnut Street and how the various agencies worked together to mitigate the situation.
- Talks are underway to move the primary shelter from the Pollard Middle School to the High School once construction has been completed. Members of NEMA are in the process of working out some of the details.

NEEDHAM POLICE DEPARTMENT

Thomas J. Leary, Chief of Police
Lieutenant John Kramer
Lieutenant Phil Droney
Lieutenant John Schlittler

The police mission is the maintenance of social order within carefully prescribed ethical and constitutional restrictions. This mission contains the following elements:

- Prevention of Criminality
- Repression of Crime
- Apprehension of Offenders
- Recovery of Property
- Regulation of Non-criminal conduct
- Performance of miscellaneous services

Consistent with the above, the department mission is to work with all citizens to preserve life, maintain human rights, protect property and promote individual responsibility.

The police department is established under the authority of Massachusetts General Law, Chapter 41, section 97A.

POLICE DEPARTMENT EMPLOYEES

During the year, the full time staff consisted of a total of fifty-eight employees. They included:

49 sworn police officers
3 public safety dispatchers
1 Animal Control Officer
1 Parking Enforcement Attendant
3 Civilian clerical Staff
1 Mechanic/custodian

In addition, the department maintained eleven traffic crossing supervisors to staff school crossings.

PERSONNEL CHANGES

During the year, the following changes in personnel occurred:

- Sgt. John Schlittler was promoted to Lieutenant
- Sgt. Christopher Baker was promoted to Lieutenant
- Matthew Forbes was promoted to Sergeant

Three police officers were appointed, they included:

- Kelly A. Scolponeti
- Julia D. Rutledge
- Shannon A. Drumm

Retirements, Deployment, Resignation, Hiring

- Police Officer Henry L. Borey retired from active service, as did Animal Control Officer Harry E. Greenlaw. Both had worked for the Town of Needham for over thirty-seven years.
- During the fiscal year, Officer Karl E. Johnson was deployed to active duty in Iraq as a member of the Massachusetts National Guard.
- There was one resignation from the department and one public safety dispatcher was hired.

DEPARTMENT ASSIGNMENTS

Police personnel were assigned to school resource and community service activities, and child safety seat installation and mountain bike patrol programs were continued during the year.

Members of the department staffed committee assignments involving traffic management, suicide prevention, emergency planning, domestic violence and human rights in FY2008.

During the year, two lieutenants attended a Municipal Police Leadership Institute (MPLI) course in Lowell, and one sergeant attended the Command Training Institute (CTI) course at Roger Williams College. All officers attended in-service training provided by the Massachusetts Police Training Council (MPTC). In addition, some officers attended specialized courses when they were available.

The department continued to participate in regional activities with other area police departments in an effort to combine resources and maximize service in areas involving investigative activity, communications technology and tactical deployments.

TECHNOLOGY & PROJECTS

During FY2008, the department worked toward state approval, by the Criminal History Systems Board, for acceptance of mobile laptop interface technology to provide officers in the field with timely access to information databases.

The department began to utilize a newly acquired digital booking system, to collect digital images and fingerprints of arrested persons for electronic transmission and association of photographic images with record information.

For the second year in a row, the police department participated in the International City Manager's Association (ICMA), Center for Performance Measurement (CPM) data collection study. This project allowed the department to evaluate fiscal year activities against those of prior years, and also to compare our agency with other police departments across a wide range of criteria.

ACTIVITY - CALLS FOR SERVICE - INCIDENTS – ARRESTS

There are 130 different types of police calls, ranging from administrative services to accidents, to disturbances, larcenies, burglaries and assaults. The types of calls are divided into six different priorities, based upon which activities require similar types of responses. Some examples of each priority type are:

Priority 1 - M/V Accident, Robbery, OUI, Assault & Battery, Injured Persons
Priority 2 - Breaking and Entering, Larceny, Disturbances, Stolen Property
Priority 3 - Liquor Laws, M/V Violation, Trespassing, Suspicious Calls/Persons
Priority 4 - Fireworks, Dumping, Public Assistance, Parking violation
Priority 5 - All Alarms – Business, Residential, Bank, Vehicle
Priority 6 - Security Checks, Administrative, Licensing, Lockouts, Weather Damage

In FY 2008, calls for service increased by about 2% to 27,402 calls overall. The largest percentage increase was found in "Priority 3" types of calls; which includes calls concerning liquor law violations, trespassing, suspicious activity reports, and motor vehicle violations. Types of calls classified within the "Priority 3" category increased by over 12%.

	Calls for Service by Fiscal Year				
Priority/Year	2004	2005	2006	2007	2008
Priority 1	2792	3010	2755	2742	2621
Priority 2	1366	1469	1542	1455	1641
Priority 3	5279	4885	5015	5721	7041
Priority 4	4201	3944	4288	3635	3364
Priority 5	1945	1788	1911	1859	1742
Priority 6	13814	14036	13151	11414	10993
Totals	**29397**	**29132**	**28662**	**26826**	**27402**

Incident Reporting decreased by approximately 15% to 1624.

Adult Arrests & Complaints numbered about 14% fewer than in FY 2007. The total for FY 2008 was 326.

There was also a reduction of almost 28% in Juvenile Arrests & Complaints. The total in FY 2008 was 37.

Traffic violations, which had increased in FY 2007 by 39%, were increased by an additional 33% to a high total of 4175 violations.

The number of traffic accidents investigated by officers remained the same as last year, 436.

	Activity by Fiscal Year				
Type/Year	2004	2005	2006	2007	2008
Incident Reports	1535	1639	1717	1925	1624
Adult Arrests	364	300	254	382	326

	Activity by Fiscal Year				
Juvenile Arrests	34	46	44	51	37
M/V Violations	3212	2811	2123	3124	4175
Accident Reports	449	467	398	436	436

On November 2, 2007 a homicide and an aggravated assault occurred at an Elmwood Road residence. The perpetrator of these crimes was apprehended shortly after discovery of these crimes and was awaiting trial at of the end of the fiscal year.

EDUCATION

FUTURE SCHOOL NEEDS COMMITTEE

James Lamenzo, Chair
Ann DerMarderosian
Marianne Cooley
David Coelho
Mary Riddell
Roger Toran
Marjorie Margolis
Heidi Black

The Future School Needs Committee is a Town Committee that annually estimates the projected student enrollment. The Committee serves in an advisory capacity to Town Meeting.

FY 2008 HIGHLIGHTS

- Completed the annual enrollment projection and report analysis using town census data, including projections under alternative assumptions
- Analyzed town census data and private school enrollment trends to project kindergarten enrollment

MINUTEMAN VOCATIONAL TECHNICAL SCHOOL DISTRICT

Minuteman High School is a four-year career and technical high school serving our member towns: Acton, Arlington, Belmont, Bolton, Boxborough Carlisle, Concord, Dover, Lancaster, Lexington, Lincoln, Needham, Stow, Sudbury, Wayland, and Weston, as well as, 47 other cities and towns in Eastern Massachusetts. Minuteman combines rigorous academics and preparation for college with relevant career and technical programs. The school also provides career development programs for adults as part of our self sustaining Community Education Program.

Mission Statement

Minuteman collaborates with parents, communities, and business leaders to serve a diverse student body with multiple learning styles. Through a challenging, integrated curriculum our students develop the academic, vocational, and technical skills necessary to be productive members of a global community. We value life-long learning that fosters personal and professional development in a safe and respectful environment.

Minuteman is committed to preparing all students for success.

FY 2008 HIGHLIGHTS

Enrollment

As of October 1, 2008, 18 high school students and 1 post graduate student were enrolled at Minuteman providing a full time equivalent (FTE) of 19 students that reside in Needham. Minuteman offers a part time program where Needham High School students are able to take part in elective technical training courses on a half day basis. Currently, very few Needham students take advantage of this unique program designed to give juniors and seniors the opportunity to explore career majors and still stay a part of Needham High School. The District offers 'Post Graduate' programs to Needham High School students who are seeking to enhance their own economic opportunity at Minuteman via skill development.

2008 Needham Graduates and Awards

Richard Harrington, Plumbing
Benjamin Jordan, Metal Fabrication
David Kelly, Drafting
Philip Nadeau, Horticulture
William Patey, HVAC
Dominic Sanders, Carpentry
Cecilia Stanley, Drafting

At the 2008 graduation, Richard Harrington and William Patey were the John and Abigail Adams Scholarship recipients. David Kelly also received the John and Abigail Adams Scholarship as well as the Vocational Program Award, Academic Achievement Award for Social Studies and the President's Education Award for Outstanding Academic Excellence. Dominic Sanders received the President's Education Award for Outstanding Academic Excellence. Cecilia Stanley received the Friends of Minuteman Award.

These awards are given to students of superior academic achievement and significant participation in school or community activities.

SkillsUSA Awards – Needham Students

David Kelly was the gold State Medalist for Engineering Technology in the SkillsUSA Conference.

Class of 2008 Graduate Achievement Highlights

- 92% graduated and entered college, became employed in their field of study, or enlisted in the US military
- 100% successfully passed the state-required MCAS tests in English and Math
- 60% college acceptance, 33% career bound in field and 3% military
- 100% of Dental graduates passed the National Dental Board examination
- 100% of Early Childhood Education graduates were certified by the Department of Early Education and Care
- 100% of Cosmetology graduates passed the state board examination
- Medical Occupation graduates achieved 100% in college acceptance
- Christopher Hanson, a Robitics program graduate from Medford, was honored as the Massachusetts Vocational Student of the Year by the Minuteman Career & Technical High

School Committee, the Massachusetts Association of Vocational Administrators, and the State Commissioner of Education

- Elizabeth Haberkorn, an Early Childhood Education student from Stow graduated Valedictorian of the Class of 2008
- Student speakers at the Class of 2008 graduation ceremony were Valedictorian Elizabeth Haberkorn of Stow, Salutatorian, Michael Lavy of Waltham, and Class President Erica Lindstrom of Stow

STATISTICS AND COMPARABLE DATA

Leadership, Governance and Communication

- Dr. Edward A Bouquillon was hired as superintendent beginning the 2007-2008 school year.
- A new Mission Statement was approved by the staff in March of 2008:
  "Minuteman collaborates with parents, communities, and business leaders to serve a diverse student body with multiple learning styles. Through a challenging, integrated curriculum our students develop the academic, vocational, and technical skills necessary to be productive members of a global community. We value life-long learning that fosters personal and professional development in a safe and respectful environment. Minuteman is committed to preparing all students for success."
- The School Committee re-organized to include 4 sub-committees; Finance, Curriculum Instruction and Assessment, Capital and Facilities Planning, and Personnel. A taskforce was formed to review and revise all District policies.
- A revised organizational chart was approved, resulting in the elimination of several administrative positions, the creation of site-based teams, clear lines of responsibility and the introduction of Career Clusters.
- A Communications Team was formed that seeks to provide a more consistent and transparent message both internally and externally regarding the new mission of Minuteman.

Curriculum and Instruction

- The Art program has been restored to the Minuteman Curriculum. More than 160 students have enrolled in 3 levels of classes and a waiting list has been established. A Health class has also been established to supplement a well-rounded student education. Music will be restored.
- Career and Technical programs are now aligned along 5 Career Clusters: Trade & Industrial; Human & Commercial Services, Business and Information Technology, Agriculture and Transportation and Science and Technology. Clustering allows for common core curriculum to be delivered in clusters to 9th and 10th grades students.
- Since the Fall of 2008 all 9th grade students partake in daily English and Math instruction, rather than the long-established "week on-week off" schedule, thus providing consistent academic instruction in preparing for required MCAS score increases by the state department of education.

Assessment and Program Evaluation

- Minuteman developed a Non-traditional Exploratory Program through which all students learn about the viability and challenges of men and women in non-traditional careers, such as Automotive Technology, Carpentry and Construction, Computer Science, and Engineering for women and in Medical Careers, Cosmetology / Barbering, and Office Technology for

young men. The students learn about these careers through a series of hands-on exercises, guest speakers and alumni panelists, and field site visits to industry partners.

- Minuteman is moving towards a 'modified inclusion model' for Special Education students. Professional development for staff continues as we implement this proven strategy.
- Minuteman will be undergoing its 3rd New England Association of Schools and Colleges Decennial re-accreditation site visit in March of 2009.
- Minuteman students performed very well on the 2008 MCAS: 94% pass rate in Math, 99% pass rate in English, 100% pass rate in Chemistry, 92% pass rate in Biology.

Professional Development

- The Minuteman staff has prioritized two professional development topics for the 2007 – 2010 timeframe. Based upon feedback from our EQA report, several half day training sessions on summative and formative assessment methodologies are being held. In addition, the development of Professional Learning Communities is happening for 40 staff with several outside resources.

Student Access, Participation and Support

- Minuteman reorganized the assignment of guidance counselors to provide incoming 9th graders with a dedicated guidance counselor. Our research had shown that many freshmen felt that they needed additional support as they made the adjustment to Minuteman.
- In addition to having a dedicated 9th grade counselor, the re-assignment strategies now include counselors covering the career clusters. This provides the counselors with a more thorough knowledge of the career areas and the staff.
- Minuteman offers 16 sports with three levels (Varsity, Junior Varsity and Freshmen) throughout the school year. Over the past 7 years the number of participants has doubled in many of the sports offered. Minuteman maintains a no cut and no athletic fee policy. In addition, Minuteman students have access to more than 30 clubs and activities.
- The Minuteman Parent Association meets monthly and supports all aspects of the Minuteman community. In addition, they assist in fundraising for scholarships awarded at graduation. The goal of the MPA is to help support student access and achievement in all areas including but not limited to academic, vocational, athletic, and extra-curricular activities.
- A new website is to be launched in February 09 – www.minuteman.org

Financial and Asset Management Effectiveness and Efficiency

- The Minuteman FY09 budget was passed unanimously at $17,001,622, which represented a 1.53% increase after removing the Middle School Tech Programs. Healthcare, utility increases, as well as the NEASC re-accreditation increased the budget. Decreases in the FY2009 salary budget were due to the reduction of administrators, removing the Middle School Tech Program from the full district assessment and replacing several career and technical teachers with technical assistants in programs experiencing enrollment dips.
- Staff was reduced in by 4.5 FTE positions in the FY2009 budget. Budgets continue to be tightly managed as Minuteman seeks to 'right size' itself and reduce its per pupil expenditures.
- The FY 2008 - 2009 Capital funds were used for major systems repairs, implementing the approved Technology Plan, upgrading the reception area, adding a Welcome Center, relocating the IT office, and renovations of common areas.

NEEDHAM PUBLIC SCHOOLS

SCHOOL COMMITTEE

Michael Greis, Chair
Marianne Cooley
Laura J. Flueckiger
Connie Barr
Joseph Barnes, Vice-Chair
Donald Gratz
John O'Leary

CENTRAL ADMINISTRATION

Daniel E. Gutekanst, Superintendent of Schools
Thomas F. Campbell, Director of Human Resources
Theresa W. Duggan, Director of Program Development & Implementation
Anne Gulati, Director of Financial Services
George Johnson, Director of Student Development and Program Evaluation

PRINCIPALS

Anne Whittredge, Broadmeadow School
Suzanne Power Wilcox, John Eliot School
Michael Kascak, Hillside School
Barbara Laites Collins, Newman School
Glenn Brand, Pollard Middle School
Paul Richards, Needham High School

THE SCHOOLS

Needham has five elementary schools, one middle school, and one high school. It has a strong reputation for academic excellence and also boasts a full range of co-curricular and out-of-school opportunities including after-school and summer services.

Needham is a long-standing member of METCO, a voluntary desegregation program that provides educational opportunities in suburban communities for Boston children. Needham is also a participant in The Education Cooperative (TEC), a collaboration of 14 school districts that enables all of the communities to benefit from economies of scale in purchasing, as well as to enjoy high-quality, cost-effective education services such as Special Education that would be impossible for any one community to provide by itself.

During the 2007-2008 school year Needham enrolled 5134 students in its five elementary, one middle, and one high school. The enrollment breaks down as follows:

Preschool	79
Elementary	2530
Middle School	1084
High School	1389
Out of District Special Education Placements	52

NEEDHAM PUBLIC SCHOOLS DISTRICT MISSION, VALUES, AND GOALS

During 2006-07, district leaders revisited our vision, core values, and mission which led to a revision of systemwide goals and objectives and their adoption by the School Committee in November 2007.

What is our mission?

A school and community partnership that creates excited learners, inspires excellence, and fosters integrity.

What is our vision?
We envision all students engaged and fulfilled in their learning, committed to their community, and willing to act with passion, integrity, and courage.

What do we value?
Scholarship *Learning* Every student engaged in dynamic and challenging academic experiences that stimulate thinking, inquiry, and creativity; identify and promote the development of skills, talents, and interests; and ensure continued learning and wellness. Staff improving their practice in an environment that supports a high level of collaboration and instruction that is focused on helping every student learn and achieve.

Community *Working together* A culture that encourages communication, understanding, and is actively anti-racist. Sharing ideas and valuing multiple perspectives ensures a caring community committed to the promotion of human dignity.

Citizenship *Contributing* An environment that nurtures respect, integrity, compassion, and service. Students and staff acknowledge and affirm responsibilities they have toward one another, their schools, and a diverse local and global community.

Personal Growth *Acting courageously* All students developing skills and confidence through personalized educational experiences that build on student strengths.

SYSTEM-WIDE GOALS
District Goal #1: Advance Standards Based Learning
To refine and continue to put into practice a system of curriculum, instruction, and assessment that enables each student to be engaged in challenging academic experiences that are grounded in clearly defined standards.

District Goal #2: Develop the social and emotional skills of all students
To ensure that students have the social and emotional competencies that enable them to be self-aware, to have social and relationship skills, to self-manage, and to make responsible decisions.

District Goal #3: Promote Active Citizenship
To ensure students have the knowledge and skills necessary to participate productively in the local and global communities and commit them to action as learners and citizens.

District Goal #4: Ensure infrastructure supports district values and learning goals.
To build and carry out a sustainable plan for financial, building, technological, and human resources that enables our learning goals and is responsive to student and school needs.

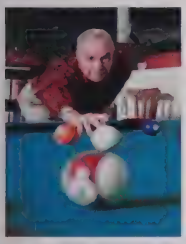
Every September, the Needham Public Schools publishes a Performance Report which is mailed to every Needham residence. The 2008 Performance Report offers factual information that highlights accomplishments and lays out challenges. It reflects the system's commitment to data-driven decision making, honest communication, concern for the achievement of all students, and continuous improvement. The report is organized with student performance as its central focus, with additional information about staff, finances, planning, and community satisfaction. A section of the report is devoted to each of these topics.

This publication is available to view on the Needham Public Schools website under School Committee reports: www.needham.k12.ma.us

DIVERSIFIED COMMUNITY SOCIAL SERVICES

NEEDHAM COUNCIL ON AGING

Jamie Brenner Gutner, Department Manager
Susanne Hughes, Chairperson
Carol deLemos, Vice-Chair
Derrek Shulman
Nina Silverstein
Betsy Tedoldi
Mary Elizabeth Weadock
Roma Jean Brown
Morrie Detteman
Dan Goldberg
Helen Hicks
Andrea Rae
Colleen Schaller



The Needham Council on Aging was established by Town Meeting in 1957. Our mission is to respond to the needs of older residents by providing a welcoming, inclusive, secure environment where individuals and families benefit from programs, services, and resources that enhance their quality of life and provide opportunities for growth.

As a Town department, the Needham Council on Aging is charged with serving Needham's 60+ population and their families, by addressing diverse aspects of aging service interests, concerns and needs. We provide advocacy for Needham's senior population on the local, regional, state, and national levels, to assure that needs and interests are being met, and that the quality of life for our residents is at an optimal level, in an environment that fosters independence.

The functions of the department are not confined by walls. We fulfill our mission as a true community partner by delivering programs and services in a variety of places, and wherever needed throughout the town. The COA offers a variety of programs and services five days a week at the nationally accredited Stephen Palmer Senior Center, located at 83 Pickering Street, where the professional Council on Aging staff has had oversight for services and programs for the past 29 years. The Center hours are Monday-Friday 9:00 a.m. - 4:00 p.m. The Council on Aging office, also located at the Stephen Palmer Senior Center, is staffed Monday-Friday, 8:30 a.m.-5:00 p.m. throughout the year.

Some of the services and programs provided to meet the goals of the Council on Aging Department include, but are not limited to: outreach and counseling services, advocacy, transportation, daily meals, information and referral, health benefits counseling, volunteer opportunities, health & wellness information and screening, creative and social classes, educational programs, special events and trips, and a drop-in center for socialization, independent activities and learning opportunities.

FY 2008 HIGHLIGHTS

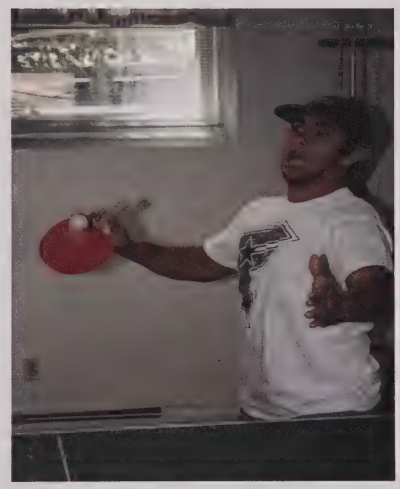
The department continued to work diligently to provide information, services and programming to all residents of Needham regardless of age with an increasing number of people being touched by the department this year.

- FY 2008 was a year of change and growth for the Department. Our pursuit of a new Senior Center continued as we celebrated our 29th year at the Stephen Palmer location and our 50th Anniversary.
- We had two visits from Secretary of Elder Affairs Michael Festa and a visit from Undersecretary Sandra Albright and Council on Aging Program Manager Emmett Schmarsow.
- This was also the first full year of utilizing MySeniorCenter which is a computer based information management system specifically designed for senior center use. It took a great amount of time and energy on the part of staff to educate themselves about system use as well as to help participants familiarize themselves with the new sign in process. We were reminded routinely that machines do not fully replace human beings! Our quest for accurate data collection continues to evolve and will involve ongoing staff time.
- This year presented some challenging staffing issues. Our building monitor left us in the early spring, we found ourselves with an open outreach position in May when a staff member found a job closer to home, and added to this were some medical issues that affected another team member for several months. As a small and already busy team the above had impact, but we met deadlines and pressing needs while increasing program offerings thanks to the continued hard work of the team.
- The heightened concern over energy and food costs this year has affected service and information requests. Issues minimally explored in the past are now prevalent and have taken center stage to include but not limited to: how to write a resume, how to pursue work opportunities, applying for food stamps and unexpectedly the need for helping residents fill out the application for the stimulus package. As always, the staff responded to the individual needs of the population we serve, the evolving changes of the world and the Needham community.
- As the Aging Service Department for the Town, The Council on Aging continued to deal with the increase to the over 60 census in Needham (25% of the population by 2010) and with it the increase in information and service needs of residents.
- This year we altered the look and content of our Web Site.
- We continued to review our intent to pursue reaccreditation with the National Institute of Senior Centers and secured a "place holder" for the process in the future.

- Several new programs were implemented this year to include but not limited to: Legal Seminar Series, Eye Screening and Bone Density Screening, Balance and Fall Prevention Seminar, Nutrition Talk - Building Better Bones, The New Modified My Pyramid for Older Adults - Steps to a Healthier You, Advance Directives and A Caregiver's Guide to Planning for the Future.
- The Staff continued with efforts to create community collaborations, thinking beyond established relationships, in an attempt to increase awareness and provide services to even more residents and families.
- Care Management continued as an ongoing need which necessitated identifying and arranging for services, working as a liaison between providers and residents while ensuring accommodations to necessary changes as needs fluctuated.
- As always interdepartmental collaboration was an important aspect of our work this year.
- Counseling continued to be a major component of services provided. Whether addressing immediate personal or family concerns, adjustment to retirement or late in life issues and planning, the staff was routinely called upon for facilitation, guidance and support.

FY 2008 PROGRAM STATISTICS

In completing the Annual Report for the Executive Office of Elder Affairs the following highlights seemed particularly interesting and these figures tell us that this department continues to work conscientiously to provide information, services and programming to all residents of Needham regardless of age and that an increasing number of people are touched by the department each year.



- 313 volunteers donated close to 23,000 hours which translates to over $300,000 worth of service to the town
- SHINE Counselors served 549 people from our Needham Office and saved these residents an estimated $153,940 in health care costs, and within the 22 town region our program covers, 5,119 volunteer hours of service were provided and an estimated $2,601,508 in health care costs were saved in total.
- The phones were busier than ever which necessitated staff members to routinely provide daily coverage which we estimate added several thousand additional calls to the 8000 + logged in by our receptionist alone.
- The Council on Aging Department served at least 3,500 different people this year and offered 144 different categories of classes or programs, some meeting on a one time basis and some meeting multiple times, which is a 14% increase in offerings over last year.
- Our van provided over 7000 rides and covered over 10,000 miles.

DEPARTMENT OF VETERANS SERVICES

John J. Logan Jr.,
Director of Veteran's Services

The mission of the Veterans Services are to provide services pursuant to MGL Chapter 115 which include the administration of a program of Veterans benefits for Veterans and their families who meet stringent eligibility criteria; the care of Veteran's graves, ensuring the burial of indigent Veterans and their eligible family members; the ceremonial observance of national and state holidays dedicated to veterans and patriotic purposes; and to take such actions as may be necessary to ensure the well being of the Veteran residents of Needham; to actively pursue federal benefits which may accrue to the Veterans of Needham and their families; thus minimizing local expenditures.

PURPOSE

- To carry out functions assigned to the office by Chapter 115 of the General Laws of Massachusetts for the Towns of Needham and Dover.
- To keep a depository of discharges and records of Veterans in the Veterans office.
- To oversee the disbursements of veterans' benefits to Needham veterans and their families.
- To see that all Veterans graves in Needham have an American Flag placed on them for Memorial Day.
- To see that all Veterans graves in Needham are cared for.
- To help veterans and their families in completing VA forms to acquire pensions, insurance and other benefits to which they are entitled to.
- To ensure that veterans who die without funds are properly interred.

FY 2008 HIGHLIGHTS

- Organized the Memorial Day Parade
- Was involved in placing wreaths on the seven Veteran's Memorials throughout the Town
- The Veterans Day Ceremonies at Memorial Park
- The placing of 2,304 American Flags at Veterans graves in Needham and St. Mary's cemeteries for Memorial Day

NEEDHAM YOUTH COMMISSION

Cathy Lunetta, Chairperson
Connie Barr, Vice-Chairperson
Doug Levy
Vincent Springer
Sara Cocuzzo
Ronnie Haas
Kevin Potterton
Debbie Winnick

Department Staff

Alexandra Hogan, Clinical Social Worker
Carol Rosenstock, Office Manager
Katy Colthart, Clinical Social Worker
Jon Mattleman, Director, Needham Youth Commission
Kyle Megrath, Clinical Intern (not shown)

The mission of the Needham Youth Commission is to provide leadership and a community focus on youth and family issues and to promote community wellness by: Identifying and addressing youth and family needs; Advocating for youth and family interests; Partnering with other youth and family serving agencies; Developing and implementing quality programs and services; and Educating and communicating with the public regarding youth and family issues.

The Needham Youth Commission operates as a mental health resource offering a wide array of confidential clinical and programmatic services to children, adolescents, and families. While the Youth Commission's services are reaching more people and having a greater impact, it is clear that the need for such services far outweighs the department's resources; thus, many in Needham are not receiving support. The Youth Commission has worked diligently to construct meaningful services designed to meet the increasing and ever-changing needs of the Needham community.

In the past year the Needham Youth Commission celebrated its 40th anniversary. To commemorate this event, the staff engaged in many activities including the creation of a 40th anniversary DVD (which is available online). Learn more about this milestone www.needhamma.gov/youthcommission/40th.

FY 2008 HIGHLIGHTS

Safe Surf: Internet Safety for Middle School Youth and their Parents: Initially funded by the Needham Education Foundation, this program provided students and parents with the knowledge to navigate the Internet with confidence. Through workshops and written materials, students and parents learned about appropriate ways to use the Internet. In FY2008, 275 youth participated in this program.

A Conversation…For Parents of Teens: Sponsored by the Needham Women's Club, this program allowed a maximum of nine parents per session to focus on a specific youth-related topic such as alcohol/drugs, suicide/loss, stress, and depression. Sixty-one parents participated in this program, and it is slated to expand in the coming year.

Website: It is estimated that over the past year more than 60,000 "hits" were registered on the Youth Commission website. Residents learned about our services, registered for programs, read the Youth Commission's Annual Report, viewed pictures of the staff, and much more. Special thanks to the Information Technology Department for its support in establishing this vibrant website. Please visit the Youth Commission online at www.needhamma.gov/youthcommission.

Individual/Family Counseling: The Masters level clinicians on staff are skilled at working with youth and families who are experiencing difficulties with issues such as family discord, loss, drugs, alcohol, stress, and other mental health concerns. Who used these counseling services? They were neighbors, cousins, children, and friends; they were people with no health insurance or expired health insurance; they were people grappling with either a short or long-term problem; but mostly, they were people who had the hope and determination that life can bring greater satisfaction and reward. Perhaps the most frightening area of concern is that young people were encountering more complex issues at a younger age. It was not unusual to work with an elementary age youth coping with a significant loss, a middle school student coping with

parental alcohol use, or a high school student with a serious drug problem. In the past year 647 hours of counseling were provided to Needham youth and their families.

Community Crisis: Over the past four years, the Needham community has grappled with the sudden loss of several young people, and the Youth Commission responded by outreaching to youth, parents, and families in a variety of ways --- from individual meetings, to group sessions, to the distribution of informational materials. In addition the department was actively involved in the Needham Coalition for Suicide Prevention. A significant number of staff hours were devoted to creating materials and meeting with community leaders.

Counseling/Psycho-Education Groups: Group counseling/psycho-education was a practical and effective mode of both prevention and treatment and allowed the staff the opportunity to interact with greater numbers of people over the past year. Group intervention offered a unique opportunity for young people to learn about issues which affect their peers and to receive feedback from their peers regarding issues such as: divorce, stress, self-esteem, abuse, depression, social skills, loss, drugs/alcohol, and violence/anger. Of special note was the "Extreme Looks" program, a four-day mind/body/spirit group for girls. In FY2008, 292 hours of group counseling/psycho-education services were provided; this represents an increase of 25% as compared to five years ago.

Substance Abuse Awareness Program: The Youth Commission continued to offer a structured 15-hour Substance Abuse Awareness Program (SAAP) for drug/alcohol-involved youth. This service provided an assessment of current substance use, intervention, education for youth and their families, and counseling services to support healthy lifestyles. All participants and their parents attended an Alcoholic Anonymous (AA) or Narcotics Anonymous (NA) meeting to assist in transmitting the message that drugs and alcohol can impact any person without regard to age, gender, or status.

Books and Bridges - The Parent/Child Book Club: Using literature as a bridge between generations, this program consisted of an interactive two-session program for mothers and daughters, fathers and sons, parent and sons, and parent and daughters to explore issues of mutual interest and concern. A special evening focusing on suicide and depression was held and participants read the book "Darkness Visible" by William Styron. In FY2008, 51 youth and parents participated in this program.

Loss Program: The Loss Program was designed in collaboration with the Needham Public Schools. LINCS' mission was to assist youth in addressing the frequently upsetting, overwhelming, and confusing issue of "loss." This included, for example, the death of a parent or grandparent, suicide, the separation/divorce of parents, the loss of a cherished pet or possession, or the break-up with a boyfriend/girlfriend. Loss is a topic youth will be dealing with more and more as they get older, and it is critical to understand the impact loss can have upon a young person's academic, physical, social, and emotional well-being. The Loss program engaged 386 youth in FY2008.

PEEPS (***P***ositive ***E***ducation for ***E***xperiencing ***P***eer ***S***tress): PEEPS was an interactive workshop for 6th grade students that explored the issues of friendship and bullying. The goals of

the workshop were to identify qualities students would like in a friend, understand that friends and friendships change, and to share experiences and hear feedback regarding how students would like to treat others and be treated in their peer relationships. Over the past year 300 youth participated in this program.

Picture Perfect: Picture Perfect was a workshop for 8th graders that investigated the issue of how the media portrays gender roles and appearance, and explored how this can negatively impact how youth can feel about themselves. The goals of the workshop were to help students learn to identify gender role stereotypes, to understand how stereotypes are portrayed in the media, and to investigate how media messages impact them on a daily basis. In FY2008, 320 youth participated in this program.

Girls participate in the Youth Commission's mind/body/spirit program for girls entitled "Extreme Looks"

Teen Dating Violence Program: In partnership with the Needham Public School's Health and Physical Education Department, the Youth Commission provided seminars on Teen Dating Violence for all 9th graders at Needham High School. The seminars were designed to teach the unique aspects of Teen Dating Violence, how to recognize the warning signs, and ways to access community supports. Over the past year, 353 youth were involved in this program.

RAY of Hope Program: RAY (**R**ecognize **A** **Y**outh) was established by the Needham Youth Commission in an effort to acknowledge the outstanding service and positive contributions that young people are making to the Needham community. Working in collaboration with the Needham Business Association, each month a young person was selected as the RAY of Hope recipient and was awarded a certificate from the Youth Commission and a check from a member of the Needham Business Association. The RAY of Hope program validated youth and recognized their role in making the Needham community a special place to live.

Dan Tibma, Needham Business Association; Erica Traub, Emily Berkowitz, and Gabrielle Katz, RAY of Hope Recipients; Carol Rosenstock, Needham Youth Commission"

Alexandra Hogan, Social Worker, Needham Youth Commission; Ali Sever, and Joshua Goldman, RAY Recipients; Gary Donelan, Needham Business Association

Employment and Volunteer Programs: The Employment Program consisted of two primary services: 1) Youth were linked with residents and provided around-the-home support in the form of babysitting, yard-work, and snow removal; and 2) Youth investigated employment opportunities in local businesses such as offices and restaurants. Additionally, the Volunteer Resource Directory was created to inform youth of area volunteer opportunities. In FY2008 these programs fielded 267 inquiries.

Youth Commission Director Jon Mattleman presenting Connie Barr with the 2008 Patrick C. Forde Good Person Memorial Award

Patrick Forde Good Person Memorial Award: In 2005, Needham resident and community activist Patrick Forde passed away unexpectedly at the age of 51. Patrick was a person who cared deeply about Needham and about youth and families, as well as being supportive of the work of the Needham Youth Commission. In an effort to honor Patrick, this award is given annually to a Needham resident who has helped make Needham a better place to live through his/her volunteer work and commitment. This award is recognition that through volunteerism and caring, each person in our community is able to enhance Needham. The first recipient was Richard Remnitz for his work with the Needham Youth Center; this year's recipient was Connie Barr for her work with dozens of community programs and groups.

Needham Unplugged: Electronics are a wonderful part of life --- people learn, communicate, and access information from electric powered devices and watch TV or surf the Internet as a way to relax and to relieve the stress of daily life. Unfortunately being so "plugged in" can isolate people. Instead of interacting with family and friends, people all too often become passive voyeurs. Needham Unplugged was an awareness campaign to remind families and residents to "unplug their electronics" and "plug into" each other. "Unplugged" was a reminder that there is more to life than what is on the other side of a plug. A calendar for the month of March outlined activities that did NOT require electricity and emphasized person-to-person interaction and health. The centerpiece of this year's "unplugged" occurred on March 13th; it was the no-homework, no sports, and no meeting night for the Needham Public Schools, and there were no town meetings and virtually no civic, religious, or community meetings took place in Needham. Many area communities such as Newton and Belmont were impressed enough to replicate this program in their communities. Special thanks to partners at the Park and Recreation Department and the Charles River YMCA, Needham Board of Selectmen, and to the Needham Public Schools for their support.

NOTE: In partnership with the Franklin W. Olin College of Engineering and the Needham Public Schools, NOTE (**N**eedham **O**lin **T**echnology **E**xchange) was a community collaboration that helped to close the "digital divide." This program encouraged Needham residents to donate old computers, Olin College students refurbished these, and the computers were then installed in Needham homes that previously had no computers.

Peer Tutor Program: The Youth Commission's Peer Tutor Program represented a progressive youth-to-youth collaboration. This program matched high school students with middle and elementary school students in need of academic or organizational/study skills assistance. The Youth Commission's role consisted of outreach to potential participants, training of high school volunteers, monitoring weekly tutoring sessions, providing support if problems occurred, and facilitating communication between volunteers and participant families. Over the past year, Peer Tutor Program volunteers provided 1500 hours of support to younger students.

Make A Statement Day: This program was implemented at Needham High School for students and staff. Aimed at promoting diversity, tolerance, and understanding by creating an opportunity for students and staff to communicate about issues of importance to them, students and staff created and wore t-shirts with quotes, statistics, and/or statements about meaningful issues in order to raise awareness and have a voice. In the third year of operation, 800 participated in this event this past year.

Youth Commission Social Worker Alexandra Hogan (pictured on the bottom right) poses with students who have participated in the Youth Commission program at Needham High School entitled "Make A Statement Day"

Take Back the Night: Take Back the Night was a community-wide event organized and led by Needham High School students to promote awareness about domestic and dating abuse. The focus of the evening was prevention through education and it was sponsored in large part by the Needham Domestic Violence Action Committee (of which the Youth Commission is an active member). The event featured live music, a candle light vigil, guest speakers, and resources/information.

Parents Please Talk With Your Mouth Full: "Parents" was a unique collaboration between the Youth Commission and Sweet Basil restaurant. During these one evening workshops parents enjoyed a terrific meal and had the opportunity to share, learn, laugh, and talk about the joys and challenges of parenting (prior to the workshop parents are assigned a book about parenting). The workshops were offered to parents of middle and high school age youth. In FY 2008, 40 parents participated in this program.

Project VAN (Volunteers Around Needham): VAN offered youth ages 13 to 17 the opportunity to work as part of a team providing valuable community service to non-profit organizations in Needham. Sites included Charles River ARC, Needham Park and Recreation Department, Needham Community Council, Needham Public Library, Needham Council on Aging, and Wingate at Needham. Project VAN is generously supported by the Needham Community Council. VAN participants provided more than 400 person hours of free volunteer services over the past summer.

Youth participating in the the Youth Commisison's Program Project VAN (Volunteers Around Needham) work to clean up the center of town

Graduate/Undergraduate Internship Program: In FY 2008, the Youth Commission welcomed a clinical intern from Boston College's Graduate School of Education to provide individual, family, and group counseling services as well as extensive work on the Peer Tutor Program. Over the course of the academic year, interns provided over 650 hours of free service to the Needham community.

QPR Suicide Prevention Trainings (Question, Persuade, Refer): The QPR Suicide Prevention model is patterned after the success of the CPR (Cardio Pulmonary Resuscitation) medical intervention and is based upon the several concepts including: Those who most need help in a

suicidal crisis are the least likely to ask for it; and that the person most likely to prevent a person dying by suicide is someone they already know. Trainings are one-hour in length and are available to any community group in Needham. In the past year over 170 people were trained.

Diversion/Restitution Program: In conjunction with the Needham Police Department and the Dedham District Court, the Youth Commission continued to offer youth who have committed minor violations of the law the opportunity to participate in community service work in lieu of further court action and/or fines. The Youth Commission's role was to work with offenders and their families to identify the motivations for their behavior, to provide support as required, and to oversee the placement and completion of community service. In the past year, participating youth completed assignments at the Needham Public Library. In FY 2008 the Youth Commission supervised over 370 hours of community service to the Town of Needham.

Seminars/Workshops / Presentations: The Youth Commission designed and facilitated numerous trainings in the past year including training for new Needham Public School Staff, Babysitter Training Seminars, presentations at the schools and in the community and many others. In FY2008 the Youth Commission worked with a total of 4,052 youth, parents, and professionals in seminars and/or workshops.

E-Mail Sign Up: In an effort to inform youth and families of the services of the Needham Youth Commission, e-mail addresses from residents were accepted and information was sent regarding programs (to date our list-serve is many hundred and growing daily). To register for this free service, residents may send an e-mail complete with their names and years of birth of their children to: Needhamyouthcommission@town.needham.ma.us or simply complete this online at www.needhamma.gov/youthcommission/email.

Partnerships: The Youth Commission received grants and/or donations from the following organizations: Needham Community Council, Tolman Trust Fund, Rotary Club of Needham, Needham Domestic Violence Committee, Needham Women's Club, Middlesex Savings Bank, and many more local businesses, and private citizens.

The Youth Commission devoted considerable time working with the larger community and over the past year collaborated with groups such as:

- Needham Domestic Violence Action Committee (DVAC)
- YMCA --- Charles River Branch
- Needham Business Association
- Needham Community Wellness Collaborative
- Needham Clergy Association
- Needham Public Library
- Needham Council on Aging
- Needham Park and Recreation
- Riverside Community Care
- Regional Center for Healthy Communities
- Needham Community Council
- Needham Coalition for Suicide Prevention
- Needham Public Schools

- School Health Advisory Council
- Olin College
- Avery Crossing
- Needham Metco

Publications: The Youth Commission created and/or distributed the following original publications in FY2008 (all are available online at www.needhamma.gov/youthcommission)

- Needham Youth Card
- KIDS Survival Guide
- Parent Guide to Teen Parties
- Ask the Youth Commission
- Youth Source
- Information on Suicide
- Parenting Literature
- Making the Middle School Years Work
- Networks Book
- Safe Surf: Internet Safety for Middle School Youth and their Parents
- 2007/2008 Calendar (including over 50 articles for parents)

FY 2008 Statistics

Youth Commission programs and services have grown in scope --- over a decade ago there was virtually no support for parents, and today there exists a range of parenting programs such as "Safe Surf: Internet Safety Parent Program" and "A Conversation…For Parents of Teens." In addition, the Youth Commission is servicing more of the community with no increase in staff. Over the past ten years, program usage by the community has skyrocketed; as an illustration of the growth of the department, below is a brief statistical comparison of two Youth Commission programs over the past 3 years.

	Workshops/Training/Seminar Participants	Peer Tutor Program Hours
FY 2008	4052	1500
FY 2005	2633	1335
Percent Increase 2005 - 2008	**35%**	**11%**

Statistics are kept for all programs as well as at the conclusion of all programs, participants complete evaluations in an effort to assist the staff in understanding the impact and value of each program/service. Comprehensive statistical summaries for the past five years are available online at: www.needhamma.gov/youthcommission/reports, and individual program evaluations may be obtained by contacting the Youth Commission office. Finally, in the past year the department implemented a common set of statistical performance measures to better compare programs to each other as well as programs over the course of years.

PUBLIC WORKS

PUBLIC WORKS DEPARTMENT

Richard P. Merson, Director of Public Works

Anthony L. Del Gaizo, Town Engineer
Rhainhardt F. Hoyland, Highway Superintendent
Chip J. Laffey, Public Facilities, Director of Operations
Lance M. Remsen, Parks & Forestry Superintendent
Robert A. Lewis, Water & Sewer Superintendent
Steven J. Hawes, Garage Supervisor (not shown)

The Department of Public Works promotes programs necessary for asset management and the preservation of infrastructure in order to provide for the health, safety, welfare, and convenience expected by the community for a high standard of living and good quality of life. The function of Public Works includes rendering services to all citizens in the areas of highway maintenance and construction; removing snow; supplying and distributing water; constructing and maintaining sewer and storm water; solid waste disposal and recycling; parks and forestry maintenance. The Department provides its own administration, engineering and equipment maintenance.

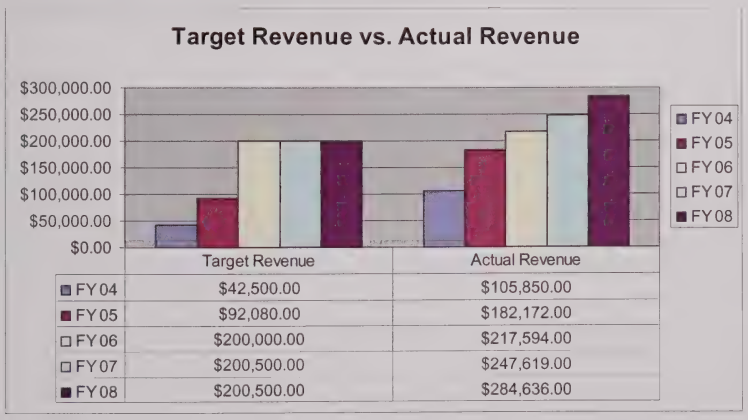
FY 2008 HIGHLIGHTS

- Shipped 7678 tons of rubbish to Wheelabrator Millbury (Waste-to-Energy Plant).
- Recycled 64% out of the solid waste stream.
- Recycled 3279 tons newspaper and mixed paper, including phone books and magazines and cardboard; 957 tons of commingle, including glass, aluminum and tin cans, milk & juice cartons, plastic food & beverage containers with the recycling symbol #1-#3.
- Removed 762 tons of metal and 10 tons of tires from the waste stream.
- Removed 25 tons of paint, 9 tons of waste oil and anti-freeze from the waste stream.
- Goodwill & Red Cross received 179 tons of textiles.
- Composted 6540 tons of yard waste.
- Processed 5343 tons of DPW construction waste, e.g. from the replacement or repair of water, sewer & drain pipes, roads and sidewalks.
- Under the Department of Environmental Protection (DEP) waste ban mandate, removed from the waste stream 60 tons of Cathode Ray Tubes (CRT) in computer monitors & televisions, VCR's, rechargeable batteries (lithium & nicad), mercury thermostats & thermometers, and collected 56,825 linear feet of fluorescent light tubes, 1950 compact fluorescent bulbs, 96 lead acid batteries, 149 propane tanks, and performed 147 waste load inspections of vehicles on the tipping floor.
- Disposal Area user stickers were purchased of which 8705 were residential & 78 were commercial.

- Established Paper Recycling Program at the Pollard School and 87 tons of paper was diverted from the waste stream in the first 60 months of the program.
- Started the Wood Diversion Program to comply with DEP mandate, which went into effect June 1, 2006. For the twelve month period of FY2008, 392 tons of wood waste was diverted from the waste stream, saving the Town approximately $14,480 in disposal cost.
- Held one successful Annual Household Hazardous Waste Collection Day & the November leaf Sundays Program.
- Town Meeting approved Purchase of Wood Grinder at $149,734. In its 48 months of operation, the Wood Grinder generated $36,370 in revenue as well as meeting the wood waste processing needs of the Town.
- Performed a complete asphalt overlay of the RTS facility as approved by Town Meeting.

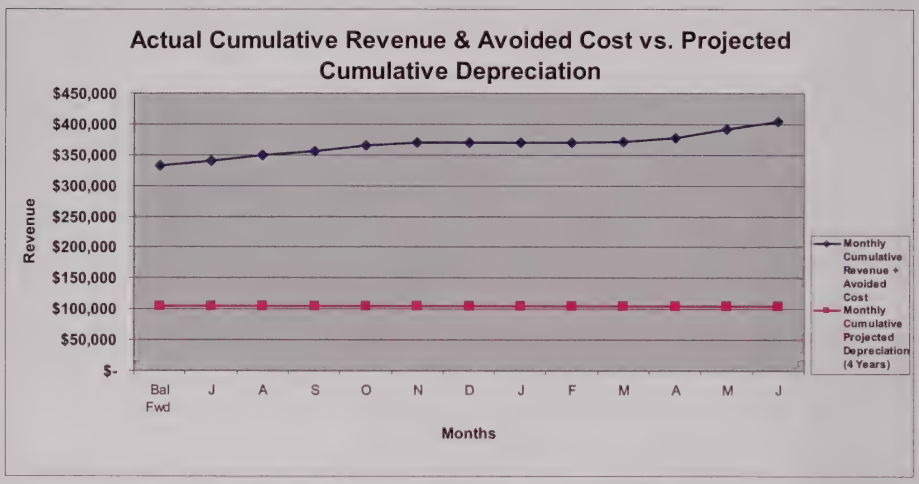
An extra helper with Engineering Dept.

- Replaced one of the front-end loader as approved by Town Meeting.
- The RTS has increased its miscellaneous revenue earnings target from $42,500 in FY04 to $200,500 in FY2008 (In FY08 the RTS attained miscellaneous revenue earnings of $284,636).



	Target Revenue	Actual Revenue
FY 04	$42,500.00	$105,850.00
FY 05	$92,080.00	$182,172.00
FY 06	$200,000.00	$217,594.00
FY 07	$200,500.00	$247,619.00
FY 08	$200,500.00	$284,636.00

- Town Meeting approved the Purchase of a Trommel Screener at $110,000. In its 60 months of operation, the Trommel Screener processed materials (brush, grass & leaves) into organic compost and generated $405,246 in revenue and avoided cost to the Town.



- Inspected 393 Street/Sidewalk Occupancy and Excavate permits
- Continue the repair and preservation of the Town's 123 miles of roadways including 10.2 lane miles of asphalt paving; 4,640 gallons of crackseal; adjusted 400 utility structures; & adjusted and repaired 265 driveway aprons
- Repaired 6 miles of grass berms; and repaired 950 feet of granite curb
- Continue the preservation of the Town's 160 miles of sidewalks, including the reconstruction of 24 handicap ramps and repaired 1 ½ miles of sidewalks
- Proceed with the scheduled maintenance and repair of traffic signs, traffic markings and parking meters, and with the repair and update traffic signal equipment
- Continue to improve the Snow & Ice Program to provide the best service to the Town through equipment upgrade, use of biodegradable anti-icing chemical, employee training and tactical improvements, and re-design of traditional snowplow routes
- Completed the Water Main Design in Kimball and High Streets
- Completed the Traffic Signal Design of South Street @ Chestnut Street; and Central Avenue @ Charles River Street
- Concluded the Design for Cleaning and Painting the Dunster Road Water Tank
- Completed the Design of the Sewer Inflow & Infiltration Removal from Areas 2, 24 and 21 lower
- Successfully Designed Phase I of the 14 inch Water Main Relining Charles River Street Project
- Completed the Design of DeFazio Field 48 inch Drain Project
- Concluded the Inflow Education Project
- Successfully Constructed the Dedham Avenue Public Parking Lot

- Completed the Construction of the Lake Drive Drainage Project
- Concluded the Cleaning and Painting of the Bird's Hill Water Tank
- Continued Street Resurfacing/Reconstruction Capital Improvement Project
- Completed Construction of Staging Pad for Trailers at the Recycling Transfer Station
- Continued the Construction of the Route 128 Water & Sewer Utility Relocation Project
- Initiated the DeFazio Synthetic Track and Natural Turf Field Design Project.
- Responded to 269 Parks & Forestry Division work requests.
- Continue Tree Planting Program by planting 51 trees along roadways and in parks; rejuvenated Town Tree Nursery with 80 trees, and handed out 100 Arbor Day seedlings.
- Removed 50 trees and performed 2,944 hours of tree pruning.
- Needham recognized as Tree City USA for 13th year.
- The 2008 Arbor Day activities included the planting of trees with the students at Broadmeadow School.
- Performed 1,998 hours of Diamond renovation work.
- Field Maintenance Program included 29.75 acres received 1 aeration treatment, 7.25 acres received 4 aeration treatments, 12 fields were over-seeded, 24 acres received 1 organic fertilization application.
- Repaired 22 water pipe leaks, including 5 water main breaks and 17 water service leaks.
- Responded to 53 water emergency calls (after regular business hours).
- Replaced 882 out 13,923 residential/municipal/condominium water meters, and replaced 32 out of 697 Commercial Water Meters.
- 124 Water service lines were replaced, including 2 lead-lined water service pipes.
- 17 new fire hydrants were installed.
- Successfully replaced 122 iron water service lines on 11 streets.
- Continue NPDES Program to remain compliant with EPA Memorandum of Agreement, including 12 catch basin replacement, inspect & clean drain system, replaced 4 drain manholes, and bi-annual street sweeping to prevent accumulations of debris in catch basins that drain into the Charles River Watershed.
- Replaced 5 Sewer Pumping Station pumps.
- Replaced 1 sewer force main on Kendrick Street

PUBLIC FACILITIES DEPARTMENT

PUBLIC FACILITIES DEPARTMENT - OPERATIONS

Chip Laffey, Director of Facility Operations
Paul Comerford, Supervisor of Custodial Services
Carys Lustig, Administrative Analyst
Carolina Faricelli, Administrative Specialist
Kimberly Taylor, Department Assistant

The Public Facilities Department, Operations Division identifies, plans for, coordinates, and executes routine daily maintenance and custodial care of all Town buildings. In addition, the Board formulates long-range building related capital needs, including cost estimates and feasibility assessments, for planning purposes.

The spring 2006 Annual Town Meeting created the Department of Public Facilities under the direction of the Town Manager. The new department was preceded by the Municipal Building Maintenance Board which had been in existence since 1995.

Buildings cared for and maintained by the Public Facilities Department include: Town Hall, Public Safety Building, Fire Station #2, Public Library, DPW Main Building, Charles River Water Treatment Facility, Ridge Hill Reservation (three buildings), Carleton Pavilion, Stephen Palmer Building (Council on Aging), Memorial Park Fieldhouse, Needham High School, Pollard Middle School, Newman Elementary School, Broadmeadow Elementary School, Eliot Elementary School, Mitchell Elementary School, Hillside Elementary School, High Rock School building, Emery Grover School Administration Building, and the Daley Maintenance Building.

FY 2008 HIGHLIGHTS

The majority of resources in FY 2008 were spent on maintaining the facilities in the Town to the best of the ability of the staff and to address the issues at the Newman School.

The major highlights include:

- Public Facilities Office
  - Relocated office from Emery Grover Building to the Department of Public Works
  - Went through a transition in management with a new Department Manager, Chip Laffey
  - Added a new position to the department, Administrative Analyst
- Town Hall
  - Reconfigured design of office space in the ITC center
- Ridge Hill
  - Rectified fuel oil spill
  - Replaced fuel oil tanks
  - Installed new deck on back caretaker's apartment
  - New roof on caretaker's apartment
- Daley Building
  - Cleaned out building; removed old supplies
  - Replaced HVAC van
  - Purchased new leaf pickup unit for grounds-keeping truck
- Broadmeadow
  - Cleaned out ED Tech Center after flood
  - Painted interior
- Eliot
  - Repaired RTU with electrical malfunction that was drawing excess electricity
  - Repaired issues with new gym floor
  - Performed air quality testing
  - Painted interior
- Hillside
  - Removed carpet, and installed tile
  - Performed air quality testing

- Mitchell
  - Performed asbestos abatement
  - Installed tile
  - Rectified oil spill
  - Performed air quality testing
- Newman
  - Performed air quality testing
  - Performed asbestos abatement
  - Installed tile
  - Cleaned out ducts
  - Created a temporary HVAC system
  - Repaved parking lot
  - Installed Xeriscape Garden (low water) in island in front of building

Pictures of the temporary HVAC system being installed at Newman Elementary School

- Pollard
  - Removed carpet, and installed tile
  - Painted interior and exterior
- High School
  - Transitioned new parts of the High School to the Operations Department
  - Rectified issues with flooding and repaired damage that resulted
- Emery Grover
  - Relocated offices
- DPW
  - Relocated offices
  - Replaced carpeting and expanded working areas in basement offices
- Senior Center
  - Repaired handicapped ramp at back entrance

FY 2009 GOALS

The goals for FY 2009 include:

- Developing a system for more efficient tracking of all the work done at each of the buildings
- Establishing a new permitting program to allow for more responsive permitting from the department
- Creating maintenance plans for the various equipment and building structures maintained by the department

PUBLIC FACILITIES DEPARTMENT – CONSTRUCTION & RENOVATION

Steven Popper, Director of Construction & Renovation
Marvin Blaylock, Project Manager

Permanent Public Building Committee:
John Connelly, Chairman
George Kent, Vice Chair
Stuart Chandler
Irwin Silverstein
Paul Salamone
Joseph Carroll

The Permanent Public Building Committee ("PPBC") was formed in June 1996 with seven members who were appointed to be responsible for overseeing the construction, reconstruction, enlargement, or alteration to buildings owned by the Town or constructed on land owned, leased or operated by the Town having a total project cost of $500,000.00 or more. The PPBC is responsible for working with the individual user agencies as the need for a project, and/or a feasibility study, becomes established.

In 1998 the Town hired a Building Construction and Renovation Manager to work on the projects. In 2006 this position was restructured and is now under the Public Facilities Department umbrella - Construction Division as the Director of Construction and Renovation. In April 2008 Marvin Blaylock was hired as Project Manager.

FY 2008 HIGHLIGHTS

The following is a summary of completed or ongoing projects the PPBC has supervised during the FY2008. These projects were initiated during the period of 2002 thru 2008 fiscal year.

Name:	**High School Renovation & Addition**
Project Status:	Ongoing
Authorization:	$51,300,000
Override:	$10,700,000 (April 2005)
Total Budget:	$62,000,000
Budget Status:	On Budget
Architect:	Drummey, Rosanne & Anderson, Inc.
Contractor:	TLT Construction Corp.
Project Mgr.:	Gilbane Building Company

This design and construction project involves the rebuilding and renovation of 280,080 square feet of educational space at the current location of the High School over a four and a half-year construction period which began in the summer of 2004 with a rebuild of the existing parking lot expanding on the number of spaces in anticipation of the general construction work. The project began with a Town override vote for appropriation in October of 2003. Approximately 65% of the space will be new construction replacing sections of the 1950 and 1960 additions to the High School which will be demolished. Retaining the original building is an integral part of the plan.

Students will be phased into the new facility as the staged construction becomes complete. Design was completed in October 2004 and a construction contract was placed in December 2004. Phase 0 (rework of exterior parts of the site, including increasing the number of parking spaces) was completed in September 2004 in advance of placing the general contract. Project completion is scheduled for September 2008.

On November 17, 2004, the general contractor bids were received. Due primarily to the inflation of building material costs, difficult site conditions and anticipated issues in the 1930 portion of the building, the cost of the project was projected to increase by $10.7 million. After approval of Article 1 at the Special Town Meeting on February 7, 2005, an override in the amount of $10,700,000 was brought before the Town voters in April 2005 for a town wide vote. The override passed. The contractor, TLT Construction, started work on Phase 1, the new classroom wing, in December 2004 and completed work on this phase, allowing approximately 2/3 of the "new" added space to be occupied, in September 2006. The project is planned to take place over five separate phases, including the initial Phase 0.

Phase 2 (demolition of the math/science wing and construction of the remaining "new" academic space including the new cafeteria) commenced on June 21, 2006 and was substantially complete in June 2007. The new space was occupied by the school in September of 2007.

Phase 3 (renovation of the original 1930 building and construction of the new gymnasium) started June 25, 2007, with an anticipated completion date of January 2008. Due primarily to unforeseen conditions within the original building structure and additional abatement the actual completion date of this phase extended into February 2008.

Phase 4 (demolition of existing buildings, renovation and reconstruction for Webster Street bus loop) began in February 2008 with a contract completion date of September 2008. Due in part to the late turnover of Phase 3 and working within an occupied school, Phase 4 was delayed and has proceeded to be turned over in sub-phases. All areas necessary for school operations are anticipated to be completed by January 2009 with completion of punch list items extending through summer 2009.

Name:	**Town Hall Feasibility Study**
Project Status:	Completed
Authorization:	$50,000.00
Budget Status:	On Budget
Architect:	McGinley Kalsow & Associates, Inc.

At the 2007 Annual Town Meeting, Article 31: Appropriate for CPA-Town Hall Historic Preservation Feasibility Study was approved. This study was completed in April 2008. Three alternates were identified for consideration. Alternate 1 consisted of a three-story scheme with a small utility addition. Alternate 2 consisted of a four-story scheme with no addition. Alternate 3 consisted of a three-story scheme with restoration of the Auditorium and a major addition.

Name:	**High Rock School 6th Grade Center Renovation & Repair**
Project Status:	Ongoing
Authorization:	$19,995,000.00
Budget Status:	On Budget
Architect:	DiNisco Design Partnership
Contractor:	G&R Construction Inc.
Project Mgr.:	Daedalus Projects Inc.

Design Funds for the project were approved at the November 1, 2006 Special Town Meeting. At the 2007 Annual Town Meeting, Article 41: Renovation & Repair of High Rock Elementary School and Pollard Middle School Electrical & Technology Upgrade was approved. The High Rock School portion is for design, engineering, constructing, remodeling, reconstructing and making extraordinary repairs to the school to create a 6th Grade Center. The Pollard Middle School Electrical & Technology Upgrade portion of the appropriation ($805,000.00) was completed in the summer of 2007.

Construction on the High Rock project started in February 2008. The construction time frame is February 2008 to June 2009. Construction is currently ongoing. It is expected that the building will be ready to receive students in September 2009 for the 2009 – 2010 school year.

Name:	**Town Hall Renovation Design**
Project Status:	Ongoing
Authorization:	$1,000,000.00
Budget Status:	On Budget
Architect:	McGinley Kalsow & Associates, Inc.

At the 2008 Annual Town Meeting, Article 25: Appropriate for CPA-Town Hall Historic Preservation Design was approved. Design of the Town Hall was awarded thru design selection to McGinley Kalsow & Associates of Cambridge, MA. Work is currently underway for the design of Alternate 4 – an alternative option approved by the Board of Selectmen and stemming from review of the second floor Meeting Hall options available to the Town and recommendations made by the Town Hall Study Committee formed as a result of the 2008 May Annual Town Meeting.

Name: **Public Services Administrative Building**
Project Status: Ongoing
Authorization: $500,000.00
Budget Status: On Budget
Architect: Winter Street Architects
Contractor: Seaver Construction, Inc.

At the 2008 Annual Town Meeting, Article 33: Appropriate for Administration Building at DPW Complex design funds for the Public Services Administration Building were approved. Design of the Facility was awarded thru design selection to Winter Street Architects of Salem, MA. The scheduled completion of this building in November 2009 is planned to allow use of the facility as swing space for Town Hall during its renovation.

Authorization of construction funds in the amount of $4.625 million occurred at the Special Town Meeting in October 2008 with the approval of Article 5. Construction documents were prepared and went out to bid and a general contractor is in the process of being awarded.

Name: **Newman School HVAC**
Project Status: Ongoing
Authorization: $350,000.00
Budget Status: On Budget
Architect: Drummey, Rosanne & Anderson, Inc.

During calendar year 2008 conditions at the Newman School deteriorated within the Heating and Ventilation distribution system to the extent that a major investigation and mitigation effort was initiated in order to allow use of the facility through the remainder of the school year and apply temporary remediation measures such that the facility could be occupied and used during the 2008-2009 school year.

In conjunction with the above, a Heating and Ventilation study was initiated thru the May 2008 Special Town Meeting Article 3: Appropriate for Facility Repairs/Newman School that was approved. The study was awarded thru design selection to Drummey, Rosanne & Anderson, Inc. The study is directed at understanding the variables associated with a permanent fix to the conditions found and reviewing aspects related to construction phasing and temporary relocation of students during the time of upgrades.

The PPBC is challenged by the enormously important and complex projects that have been appropriated by the Town. Successful execution of these projects is essential to successfully integrate these projects within the Town's infrastructure.

COMMUNITY SERVICES

NEEDHAM COMMISSION ON DISABILITIES

Elaine Saunders, Co-Chair
Jeanie Martin, Co-Chair
Susan Crowell, Secretary
Susan Rains
Andy Wise
Dale Wise
Beverly Foster
Debbi Heller
Karen Peirce
Patrice Snellings, Liaison from School Committee
Paul Spooner, Consultant from MetroWest Center for Independent Living

The Needham Commission on Disabilities (NCOD) meets on the third Tuesday of the month with the following membership: 9 members; a majority of whom are disabled; one of whom must be a family member of a person with a disability; and one of whom must be an appointed municipal official, and other interested Needham residents.

PURPOSE

- To advise municipal officials, public and private agencies, and other individuals to ensure compliance with federal, state and local disability laws
- To promote full integration of persons with disabilities into the community
- To provide information, referrals, and technical assistance to individuals, businesses and organizations in all matters pertaining to disability issues
- To participate in a variety of forums and media events to develop public awareness of persons with disabilities, and compliance with the Americans with Disabilities Act (ADA)
- To provide grants to community based organizations that increase awareness and educate persons about disabilities and that help persons with disabilities to participate more fully in programs and activities in Needham

Funds accrued from Handicapped parking fines were used to provide grants to individuals and organizations for materials and programs relating to people with disabilities.

- Tuffturf tiles for Claxton Playground project $5000
- Tuffturf tiles for Mills Playground project $5000
- Sign language program for Newman School kindergarten students $500
- Helping Hands disability awareness program for Eliot School students $300
- Helping Hands disability awareness program for Hillside School students $300

FY 2008 HIGHLIGHTS

- Met with School Department, Personnel and PPBC members to review plans for renovations at the High Rock School to ensure that accessibility codes are met.
- Participated in a walkthrough of Needham High School to determine if it was in compliance with Architectural Access Board (AAB) and ADA codes and noted areas needing attention.

- Attended meetings and gave input regarding accessibility issues on the plans for Town Hall renovation.
- Attended an in-service presentation by the Massachusetts Commission for the Blind regarding agency services and adaptive devices for legally blind persons.
- Received and reviewed documents from Massachusetts Architectural Access Board, Department of Public Safety, regarding code violations and variance requests in the Town of Needham.
- Met with representatives from First Parish Church, Martial Arts Center and the Needham Sheraton to discuss issues of accessibility and code compliance.
- Worked in conjunction with the Metro West Center for Independent Living in Framingham on all legal and technical matters pertaining to the disabled.
- Advised Town officials and local businesses regarding the number and dimensions of handicapped parking spaces and of proper signage required for HP spaces in order to ensure compliance with ADA and the AAB regulations.
- Continued to make available handicapped parking signs that comply with state regulations and town by-laws at a reduced cost to Needham businesses and town departments.
- Maintained a force of trained volunteers that assist the Needham Police by taking photographs of violators of handicapped parking regulations.
- Continued to award grants to individuals and organizations for materials and programs relating to persons with disabilities. (Funds made available from handicapped parking fines).
- Completed a summary of the Self Evaluation Survey results which assesses programmatic and architectural access in all town departments, in preparation for developing the Town of Needham Transitional Plan.
- Distributed an updated NCOD brochure which is available at various town sites and is included in a welcoming packet for Needham newcomers.
- Interviewed by print media regarding important accessibility issues in the Town of Needham, including the handicapped parking violation fines program.
- Met with the coordinator of the Needham Emergency Management Program and discussed ways to inform the public about this program.
- Facilitated weekly presentation on the Needham Cable Channel of the Ablevision program by Project Triangle, which highlights accomplishments of persons with disabilities.
- Remained informed about regulations and issues concerning people with disabilities through subscriptions to publications, newsletters and through the public media.

FY 2009 FORECAST/GOALS

- To continue to work with the School Administration, the liaison to the School Committee, Public Facilities, PPBC and the Park and Recreation Department in an advisory capacity to ensure compliance with AAB and ADA building codes at schools, playgrounds and other municipal buildings as they are renovated. Emphasis will be placed on ensuring accessibility for the new construction and renovation at the high school and High Rock School.

- To work with Needham Public Housing and its residents to provide a safe environment and accessibility compliance including ramps, railings, entrances and lighting.
- To complete the Town of Needham Transitional Plan toward compliance for all departments on issues of accessibility.
- To continue to inform non-compliant business property owners, including medical office buildings, of regulations regarding proper handicapped parking signage and offer properly worded handicapped parking signs to public and private organizations and businesses at a reduced cost.
- To enforce proper usage of handicapped parking spaces through a program that tickets violators, in conjunction with the Needham Police.
- To utilize funds accrued from handicapped parking fines for the specific benefit of the disabled community through the issuing of grants.
- To continue to work with Town officials to bring the Town of Needham into compliance with state and federal regulations regarding all accessibility issues.
- To continue to distribute the NCOD brochure.
- To dispense information and to serve as a resource to individuals in the Town of Needham on issues relating to the disabled.
- To continue to facilitate registration of persons with disabilities in the Enhanced 911 program and Emergency Management Program, in conjunction with Needham Town Hall and the Needham Police.
- To encourage Needham citizens to participate in NCOD meetings which are publicly posted.

The annual budget of $513 is used for the printing of the NCOD brochure and for purchasing film for the handicapped parking patrol.

For further information about the Needham Commission on Disabilities, and in particular about serving on the commission, please call NCOD at (781) 455-7500.

COMMUNITY PRESERVATION COMMITTEE

Janet Bernardo
Jane Howard, Vice Chairman
Bruce Eisenhut
Sheila Pransky
Sandra Tobin
John Comando
Brian Nadler

Staff:
Patricia Carey, Staff Liaison
Nikki Witham, Recording Secretary

PURPOSE AND MISSION

Massachusetts General Law (M.G.L.) Chapter 267 of the Acts of 2000, Section 2, defines community preservation as "the acquisition, creation and preservation of open space, the acquisition, creation and preservation of historic structures and landscapes and the creation and preservation of community housing." Needham voted to accept the legislation in November 2004. The Community Preservation Committee is appointed to make recommendations for use of the Community Preservation Fund.

FY 2008 HIGHLIGHTS

- The Needham Community Preservation Fund received its second state match of $1,253,524 from the Commonwealth in October 2007, a 100% match to Needham's

surcharge. It was also announced that the next annual match would be made in October 2008 but would be a 67% match.

- The Committee met with representatives of the Community Preservation Coalition to get guidance on determining eligibility and bonding for the anticipated request for the renovation of Town Hall.
- The Committee held a public meeting in April 2008, to gather public input on the proposals under review for funding.
- At the May 2008 Annual Town Meeting, the Committee recommended and Town Meeting approved the funding of three proposals:

$1,000,000	Selectmen/Town Manager	Town Hall Design
$ 25,000	Conservation Commission	Transfer to Conservation Fund
$ 5,500	Conservation Commission	Preservation of Trails

- In addition to funding the proposals, Town Meeting also appropriated $2,290,000 for the fourth round of funding for community preservation based on anticipated FY2009 revenues from the CPA surcharge. As required by the state legislation, funds were spent or put in reserve for Historic Resources, Community Housing, and Open Space. Remaining funds were placed in the Annual Reserve, for future projects in those categories or Recreation. Five percent of the revenue was put into the CPA Administrative budget.

Statistics

- The Community Preservation Fund has provided financial support to twelve projects, with a total of $1,764,700.

Affordable Housing total	$ 499,500
Open Space total	$ 148,200
Historic Preservation total	$ 1,075,000
Recreation total	$ 42,000

GOLF COURSE ADVISORY COMMITTEE

Jane Howard, Chairman
Roy A. Cramer
Robert J. Moore, Jr.
Jon D. Schneider
Jonathan Bean
Michael Mahoney
Richard Reilly

The Golf Course Advisory Committee is appointed by the Board of Selectmen to act as a liaison between the Needham Golf Club and the Board of Selectmen. The Committee monitors Club operations to ensure that the Club is operated in accordance with the terms of the lease with the Town. The Committee also provides a forum for residents to obtain information about the operation of the Club and to resolve any disputes with the Club. The Committee reports to the Board of Selectmen.

The Needham Golf Club is a private non-profit corporation organized in 1923. The Club operates a 9 hole golf course designed by a disciple of Donald Ross. The Club owns approximately 6.7 acres of land fronting on Green Street. The club house, parking lot and ninth

green are on land owned by the Club. The remainder of the golf course is on approximately 58.8 acres of land leased from the Town.
The current lease, approved by Town Meeting in 1998, expires on April 30, 2009, but is subject to the right of the Town to terminate the lease at any time upon action by the Town Meeting.

Under the terms of the lease, residents have the right to use the golf course on Tuesdays and after 3:00 on Sundays and Mondays with payment of the green fees that members of the Club must pay for guests. In addition, the Club accommodates the Needham High School Golf Team and allows use of the premises for winter sports. The lease imposes various restrictions on membership including a requirement that 90% of new members must be residents of Needham.

The Committee meets prior to the beginning of the golf season and at the end of the season. The Committee holds special meetings if matters arise at other times.

FY 2008 HIGHLIGHTS
At the meeting held on November 19, 2007, the Club President, Paul Robey, reported on resident play for the 2007 season indicating that 941 rounds of 9 holes were played by non-member residents plus 463 rounds were played by the Park and Recreation Senior League residents who play on Tuesdays during the season. He reported that capital improvements for the Club remain under discussion among the members.

At a meeting held on April 23, 2008, Club President, Paul Robey, reviewed the membership process indicating that 48 new members were admitted of which 2 were non-residents. He further stated that there would be no change in the rules or fees for resident play for the 2008 season.

The Selectmen commenced the process to consider a new lease at a public hearing on October 16, 2007 and subsequently voted to continue the use of the property as a golf course. Article 12 of the 2008 Annual Town Meeting requested that the Town Manager be authorized to execute a lease for the property owned by the Town and previously leased to the Needham Golf Club for periods up to 20 years. This article passed by voice vote. The new 20 year lease was signed in May 2008 and will be in effect as of May 1, 2009.

FY 2009 FORECAST
The Committee will continue to monitor the operations of the Needham Golf Club as they pertain to the lease and will meet biannually as scheduled or more often if necessary. Residents are welcome to contact the Committee at any time with issues or concerns.

NEEDHAM HISTORICAL COMMISSION

Carol J. Boulris, Chairman
John H. Cogswell
Gloria P. Greis, Ph.D.
The Rev. Cary C. Young
Robert Hall
Richard Hardy
Sandra B. Tobin

The Historical Commission was established in 1976 by Town Meeting during the Bicentennial of the United States of America. Commission mandates and directives are included in the General Bylaws of the Town of Needham and Massachusetts General Laws, Chapter 40, Section 8D.

Duties of the Commission, whose members are appointed by the Board of Selectmen, include recording the historical assets of the Town for local and state inventories and reviewing any proposed demolition involving a listed property, the primary goal being preservation of the architectural history of our Town. The Commission attempts to adhere to the Secretary of the Interior's Standards for Treatment of Historic Properties, guidelines for restoring, rehabilitating and preserving architecturally and historically significant sites. These standards promote responsible preservation practices.

FY 2008 HIGHLIGHTS

- Welcomed John Cogswell, Gloria Greis and Richard Hardy as new members of the Commission, to fill the seat of Beth Rich, a long-time, valued member who moved to South Carolina, and to fill the two new seats created by Town Meeting action in May 2007. Accepted with regret in June 2008 the resignation of Cary Young, a devoted member.
- Attended innumerable meetings and discussions relative to the restoration and repair of Needham Town Hall. The chairman attended as Commission representative the meetings of the Town Meeting Study Committee regarding the feasibility of various options for Town Hall. Members attended the Selectmen's Summit of Town boards to discuss such items. After a detailed analysis of all options, members of the Commission voted unanimously to support the concepts included in what became known as Option 4, which included restoration of the original second floor meeting hall and building of an additional new structure at the rear of Town Hall. (This option was, in FY2009, supported by the Board of Selectmen, the Town Manager and the Finance Committee).
- Appointed Sandra Tobin as the Commission's representative to the Community Preservation Committee, to fill the seat of Cary Young who resigned from that assignment.
- Participated in discussions regarding the possibility of locating a Senior Center at Ridge Hill.
- Continued to work with the consultants for the Commission's Heritage Project, funded by the Community Preservation Committee, to list additional historic homes on the local inventory and to prepare historic preservation information for the owners of local historic properties.

MEMORIAL PARK

Trustees of Memorial Park:
Ron Sockol
Charles Mangine *Joseph McSweeney*
John Gallello *David DiCicco*

PURPOSE

- To provide a multiple use gathering location dedicated to the Veterans of this town in a safe and pleasant environment.
- The 13.5 acre grounds, building, scheduled use, and operation of the facilities is governed by five elected Memorial Park Trustees.
- Memorial Park is the site for many community and High School activities, including baseball, softball, football, use of the track and the gazebo.

- Town civic organizations use the grounds for multiple uses. Park and Recreation use it for family entertainment events during the summer. It is also used by organization such as American Legion, Baseball, Adult Softball, Little League, Pop Warner Football, Needham Track Club, and some High School Sports Teams.
- A large number of organizations utilized the Memorial Park building to conduct their meetings, and house special events such as the Exchange Clubs annual fruit sale and Summer League Baseball sign ups.
- To provide a visible attractive sign board for organizations to post and advertise upcoming events.
- To provide an eye-catching, pleasant entertainment area to sit and enjoy. The grounds are maintained by the Parks, Grounds and Forestry Department of Needham.

FY 2008 HIGHLIGHTS

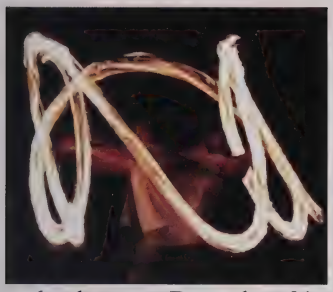
- The Exchange Club's Fourth of July Festivities and Fireworks display
- The Ellie Bloom Special Olympics for Citizens with Special Needs
- Arts in the Park and Children's Theater sponsored by the Park and Recreation Department
- Memorial and Veterans' Day services to honor our Veterans
- The continued upkeep of the Memorial Park Garden
- A safe walking location for residents when other activities are not using the park
- A safe location for some High School students to park their cars during school hours

NEEDHAM CULTURAL COUNCIL

Jean Cronin Connolly,Co- Chair
Louise Miller, Co-Chair
Noreen Burdett
Sally Dempsey
Suzanne Heffernan
Caryl Johnson
Alice Kelleher
Kathleen Leahy
Claire Messing
Anne Munstedt
Kathleen Rowe
Suzanne Saevitz
Debbie Winnick

The Needham Cultural Council (NCC) is an agency of volunteers appointed by the Board of Selectmen whose purpose is to promote and maintain the vitality of cultural resources within the Needham community and to support programs that promote excellence, access, educational opportunities, diversity and appreciation of diversity in the Arts, Humanities, and Interpretive Sciences. Through distribution of grant money made available by the Massachusetts Cultural Council (MCC), the Local Cultural Council funds a diverse cross-section of established community programs and artists of recognized cultural value while encouraging and supporting new programs. Through *NeedArts*, the NCC supports a broad variety of art forms in our community, the ongoing work of individual artists, cultural education projects, collaborative proposals that bring together artists and other types of organizations, local cultural groups, programs and artists of recognized cultural value, and projects that serve specific populations – youth, elders, low-income, disabled, as well as services the community as a whole by providing up to date organizational, resources, and event information.

FY 2008 HIGHLIGHTS



This year the NCC continued publishing a cultural calendar of events taking place in Needham or featuring Needham residents or organization on the *NeedArts* website, www.needarts.org. *NeedArts* was created by the NCC in FY2006 to unify and support the many Arts and Culture organizations in our Town, and inform the community of the many opportunities available throughout the year.

The NCC held the first New Year's Needham celebration. The event took place on December 31 and featured over 30 performing and visual artists performing and exhibiting at 10 different venues. New Year's Needham was extremely successful drawing over 2,000 celebrants. The NCC also held its second annual Spring Arts Festival on the Town Common with concerts on the steps of Town Hall. Members of the public enjoyed art exhibits, art demonstrations, and live music performances. The work of the NCC and of Jean Cronin Connolly was recognized by the State. Jean received the Local Cultural Council Program's Leadership Circle Award in March, 2008.

The NCC re-granted $5,145 in the Fall of 2007 for programs in FY2008, approximately the same amount as the previous year's NCC allocation of $5,200, making awards to the following recipients:

Longwood Opera Company	$1,500
Needham Art Association	$ 695
Needham Concert Society	$ 950
Needham Cultural Council	$ 500
Needham Park and Recreation	$ 600
New England Light Opera	$ 750
Richard Clark Senior Program	$ 150

NEEDHAM FREE PUBLIC LIBRARY

Trustees of the Needham Public Library:

Lois C. Bacons, Chair
Thomas M. Harkins
Sally B. Powers
Lois F. Sockol
Rose A. Doherty
Margaret L. Pantridge
Gregory J. Shesko

The Board of Library Trustees derives its authority from Massachusetts General Laws, Chapter 78, Sections 10 and 11, and the Needham Town Charter Part 3, Section 19. The Board of Library Trustees has adopted the following Vision and Mission Statements.

The Needham Free Public Library will be an integral entity and a dynamic hub for everyone needing access to materials and information to support educational, intellectual, recreational, and cultural needs.

The Library will provide opportunities for individuals to develop independent learning and research skills, utilizing a variety of media, in a gathering place designed for people of all ages and abilities.

The Library will provide free services and information to all, delivered with personalized responsiveness to individual needs.

MISSION STATEMENT
The Needham Free Public Library is committed to utilizing its resources and personnel to:

- Promote personal and professional growth opportunities;
- Provide answers to residents' questions on a broad array of topics relating to work, school, and personal life;
- Satisfy residents' need for information on popular cultural and social trends and recreational reading, listening, and viewing materials;
- Foster an open environment for community interaction and public discourse.

LIBRARY STAFF

Ann C. MacFate, Director
Nancy B. D'Amico, Assistant Director
April E. Asquith, Reference Supervisor
Susan M. Park, Technical Services Supervisor
Janet E. Prague, Children's Supervisor
Susan B. Priver, Technology Specialist/Archivist
Catherine D. Stetson, Reference Librarian/AV Specialist
Margaret Aldrich, Assistant Children's Librarian
Cheryl A. Steeves, Administrative Specialist
Karen H. Donaghey, Library Assistant
Gay Ellen Dennett, Reference Librarian/Program Specialist
Anna Kijas-Masterson, Children's Librarian
Cynthia G. Crawford, Circulation Supervisor
Jean F. Kirkham, Assistant Cataloger
Carolin S. Davis, Library Assistant

Part-Time Reference Staff:

Jeffrey R. Arnold
Leigh R. Hoffman
Rebecca L. Kinney
Mary H. Conlon
Danielle Tawa

Part-Time Children's Staff:

Kerri O. Brosnan
Bethany N. Templeton

Part-Time Library Assistants

Sandra J. Bedigan
Lu-Ann M. Caron-Leslie
Katherine F. Higgins
Irene L. Kamergorodsky
Lois E. Litwack-Klein
Martieanne Marinelli
Mary A. Murray
Jonathan J. Reinhart
Annalisa Bishop
Patricia H. Dunn
Judith G. Johnson
Janet S. Krawiecki
Sara B. Ludovissy
Kathleen M. McIntyre
Ellen A. Porter

CUSTODIAL STAFF

Angel R. Lopez
Howard R. Egerton
Raymond B. Cranton

FY 2008 Highlights

- **July**—The library's Book Cart Drill Team marched in the Fourth of July Parade. The group was a thundering success. Fans of all ages enjoyed the final installments of the Harry Potter Film Festival. The Minuteman Library Network instituted e-mail notification of borrowers two days before the date due of their materials.
- **August**—276 children participated in the Summer Reading Program
- **September**—The Needham Public Library Evening Book Group began its monthly meetings. This new book group has been a tremendous success. The 1:00 p.m. book group chose David McCullough's book, *1776,* as its first choice for the new reading season. *Library Journal* featured several of the library's chairs in its annual publication, *Library By Design*. To satisfy a growing demand, the library changed its Monday through Friday opening hour from 10:00 a.m. to 9:00 a.m. The Massachusetts Board of Library Commissioners appointed Library Trustee Greg Shesko to its State Advisory Council on Libraries.
- **October**—Needham author David Zeltserman reviewed his new book, *Bad Thoughts* and discussed the publishing process. The library was the top collection spot for the Needham Cares Crayons for Katrina collection.
- **November**—To meet the growing need for children's services, the library hired a full-time children's librarian. Needham poet Robert K. Johnson launched his new book, *From Mist to Shadow* in the library's Community Room. The Massachusetts Board of Library Commissioners certified the Needham Public Library, making it eligible for a $36,349 State Aid Award. Through the Minuteman Library Network, the library made it possible for borrowers to pay for lost books and overdue fines online.
- **December**—The Massachusetts Board of Library commissioners used the library for the backdrop for several thirty-second sound-byte public relations shots. The library staff participated in the first New Year's Needham Celebration Parade and the library served as an activities center.
- **January**—At the suggestion of Elvira Castano Palmerio, the Fuller Craft Museum transferred ownership of Giovanni Castano's painting, *The Stone Bridge in East Bridgewater* to the library. The museum changed its focus from art to crafts.
- **March**—The installation of Museum Pass Software enabled people to make their own museum pass reservations from home, via computer. The library hosted a Legislative Breakfast at which the Massachusetts Board of Library Commissioners presented its 2009 Legislative Agenda. An adult library user survey noted that books were still the most important item in the library and that the majority of people like the new library building.
- **April**—Needham Open Studio artists utilized space in the Children's Craft Room and Storytime Room for the annual Open Studios program. The Massachusetts Board of Library Commissioners awarded the library $4,930, under its fund-raising matching grant program. The library spelling team placed first in the Needham Education Foundation's 17th Annual Spelling Bee.
- **June**—The Children's Room hosted the Mitchell School Art Show. The Minuteman Library Network approved a new governance framework. FY08 was the busiest year in the long history of the library. Library users checked out 493,070 items, asked 39,733 reference and directional questions, had 47,125 items sent to Needham from other Minuteman Network libraries, and attended 216 children, young adult, and adult programs.

FY 2009 FORECAST

Library business in general and circulation of materials in particular will continue to grow. Circulation will break the 500,000 mark for the first time in the history of the library.

DONATIONS TO THE LIBRARY

During FY2008 seventy-seven people volunteered 1,877 hours of service to the library. Volunteers mended the library's books, dusted and straightened the library's shelves, and put returned materials back on the shelves. In addition, the Library Trustees and Friends of the Library worked many hours presenting programs, book sales, and other special events. The Friends of the Library donated more than $40,000 to the library during the fiscal year. This includes both cash gifts and direct payments for items. Friends' donations paid for subscriptions to international magazines, museum passes, library programs, reference books, computer books, books-on-CD, DVDs, children's books, travel books, law books, business books, and sports books. The Needham Garden Club supplied weekly flower and plant arrangements for the library's lobby and purchased the pass to the Garden in the Woods. The Lions' Club donated funds for the purchase of books for the library's Large Print Collection. The Edith Glick Shoolman Children's Foundation awarded a grant to the library for the purchase of materials for children. The Quinobequin Quilters provided the library with a pass to the Quilt Museum. The Massachusetts Department of Conservation and Recreation gave the library a Massachusetts ParksPass to the State's parks. The Library Foundation of Needham provided funds for many of the library's programs and purchased a large, colorful wall hanging for the Children's Room and books-by-mail bags for mailing materials to shut-ins. Other clubs, groups, organizations, companies, and individuals who made significant donations to the library in FY2008 include:

Needham High School Class of 1952
New England Mobile Book Fair
Needham Bank
The High Rock Garden Club
Project VAN (Volunteers Around Needham)
Needham High School Community Classroom Program
Guatemala Committee, Congregational Church of Needham

Thank you to the many individuals who displayed their paintings and pictures in the Friends' Gallery and showed their handicraft work in the library's display cases. You provided everyone with a visual feast. Thank you also to the many individuals who made memorial and honoring donations to the library during FY2008. The Trustees and staff are grateful to everyone who made a donation to the library. You enrich the library's collections, as well as the lives of the people of Needham.

	FY 2006	FY 2007	FY 2008
Memorials and Cash Donations	$11,407	$55,652	$38,519
Value of books, videos, etc. donated	$ 6,020	$11,534	$11,443

DEPARTMENTAL STATISTICS:

	FY 2006	FY 2007	FY 2008
Adult Department			
Circulation (books, videos, DVDs, CDs, cassettes, periodicals)	227,948	276,556	293,682
Items loaned to other libraries	26,662	31,138	37,210
Items borrowed from other libraries	32,089	45,870	47,125
Overdue notices and bills sent	1,068	1,230	1,145
Reserves placed	2,312	4,399	4,962
Total money returned to Town from fines, fees, lost books, etc	$48,748.04	$64,683.84	$53,780.27
Reference Department			
Reference questions answered	19,811	22,951	20,351
Directional questions answered	2,498	3,754	4,073
Number of people using Genealogy Room	101	173	167
Number of people using Study Rooms	565	2,742	3,071
Remote Access	69,766	127,388	200,884
Children's Department			
Circulation (books, videos, DVDs, CDs, cassettes, periodicals)	158,255	187,299	199,388
Reference questions answered	9,498	11,485	15,309
Overdue notices and bills sent	653	743	852
Story times and other programs	52	152	192
Attendance at programs	1,291	5,587	7,725
Catalog Department			
Adult books added to collection	5,594	6,069	6,768
Adult books withdrawn	3,383	4,844	4,885
Children's books added to collection	1,921	2,793	4,853
Children's books withdrawn	1,718	645	926
CDs, and audio cassettes added	666	959	1,039
CDs, and audio cassettes withdrawn	357	346	359
Videocassettes and DVDs added	1,039	1,496	1,757

NEEDHAM HOUSING AUTHORITY

Robert Stegman, Chair
Terence Noonan, Vice-Chair
Peter Pingitore, Commissioner
Cheryl Fosman, Treasurer
Sheila G. Pransky, Commissioner

The Needham Housing Authority provides housing for income-qualified elders, disabled and families. The Authority administers both Federal and State-aided housing programs with oversight provided by a five member Board of Commissioners all of whom are residents of Needham. Four of the Commissioners are elected by the Town and one Commissioner is appointed by the Governor.

Information on the programs administered by the Needham Housing Authority can be obtained at www.needhamhousing.org. The Needham Housing Authority currently owns and manages 456 units of affordable housing which is distributed as follows:

Units	Program	Location	Bedroom size
152 units	State (Ch.667)	Linden & Chambers Street	1 BR elderly/handicapped
60 units	State (Ch.200)	High Rock	2 & 3 BR Family/Veteran
20 units	Project-Based Vouchers-S8	High Rock	2 & 3 BR Project-based units
20 units	Mixed Finance	High Rock	Homeownership-Condo
8 units	State (Ch.689)	1415 Great Plain Avenue	8 units for Special Needs
46 units	Federal	Seabeds Way	1 BR elderly/handicapped
30 units	Federal	Captain Robert Cook Drive	2 & 3 BR Family
120 Vouchers	Federal	Section 8 Tenant Based Vouchers	Scattered in private housing

The Needham and Wellesley Housing Authorities have agreed to extend the Management Agreement for an additional three (3) year term. Under this contract, Needham provides staffing and management oversight for Wellesley's staff and properties. Both Boards meet semi-annually to review and discuss matters of common interest and concern.

The Executive Director supervises six administrative staff employees and six maintenance staff employees at the Needham Housing Authority as well as 2 additional administrative staff and 4 maintenance personnel at the Wellesley Housing Authority.

BUDGETARY DATA

The Needham Housing Authority maintains separate budgets for each of its programs. The monthly rents are the major source of funding for the Authority. Additional operating and capital subsidies are provided through HUD for the Federal Programs and the State's Department of Housing and Community Development for the State programs. The Authority receives no Town of Needham money and is not part of the Town's budget. Under the Management Agreement with the Wellesley Housing Authority, the Needham Housing Authority collects a monthly Management Fee for the administration and oversight of their programs and properties.

The Annual Budget is a public record and is available for review at the Authority's office at 28 Captain Robert Cook Drive. The latest audit was completed in June 2008 and was performed by Walsh & Associates, PC. The audit showed no findings or reportable conditions for the prior year.

FY 2008 HIGHLIGHTS

HIGH ROCK HOMES

The construction of forty units in 20 modular duplex buildings at the High Rock Homes development is well underway. An "Open House" was held in September 2008 to acquaint the area residents, town and State officials, funders and the general public with the layout and

amenities of these new units. Everyone was pleased to see the quality and level of detail in the units.

Seventeen of the 20 buildings are currently constructed. The final three buildings will be erected by February 2009 and completion of the total development is scheduled for May 2009. As of January 2008, fourteen of the 20 homeownership units have been sold or are under agreement. There are still a few 2 bedroom units available. For further information, please go to www.highrockhomes.org or call the Needham Housing Authority for an application.

All residents in the tear-down units at High Rock have been relocated to one of the new rental units or to another existing housing unit. The High Rock wait list for the Section 8 Project-Based Voucher Program for families with certain disabilities remains open but the wait list for all other applicants is now closed. Selection of families for the rental units has started and there are several new residents living in the newly-constructed units.

CAPTAIN ROBERT COOK DRIVE and SEABEDS WAY

Plans to upgrade the kitchens and baths at the family complex are in process. Recently completed improvements to the utility rooms, garage and administrative offices are now complete. Norfolk County Sheriff's Work Program has provided workers that painted the exterior porches and hallways at Seabeds Way.

In conjunction with the Needham Police Department, the Authority's Resident Services Coordinator holds a Mother's Meeting every other month at the Captain Robert Cook Drive community room to discuss issues of concern. The Resident Service Coordinator is working with the Needham School Department to coordinate tutoring and supportive programs for students. Babson College continues to provide homework assistance, tutoring and supportive programs for students two days per week at the community center. Needham Community Council also provides needed food, clothing and holiday help for the area families.

LINDEN-CHAMBERS STREET:

The Care Connections program at the Linden-Chambers senior housing complex is an on-going program between Springwell and the Needham Housing Authority. This program provides needed care and support services to frail elders in order to help them to live independently. Two overnight on-site personnel are available for urgent care and a daily, full-time care coordinator works with residents to set up services such as homemaking, transportation, medication reminders, meal site or at-home meal delivery and other available community services. The cost for services is on a sliding scale or free and are based on income and need. Weekday activities are scheduled in the community room and a catered meal is served each evening. Interested elders or families of elders may make application for this housing by calling the Needham Housing Authority office.

The Resident Services Coordinator assists families and elders with various family and financial issues by providing referrals and information to area service agencies and resources. The Authority has made a firm commitment to support its residents and encourages strong tenant representation and participation.

FY 2009 FORECAST
Plans to replace the boilers at the Linden-Chambers complex are in process. Many of the buildings will be receiving new roofs this year. Kitchen and bath remodeling at the family development at Captain Robert Cook Drive will commence during the Spring of 2009.

Sales of the High Rock Homes condominiums are expected to be completed by Summer 2009 and the rental units are being leased-up on an on-going basis. Final close-out is scheduled for May 2009 with the completion of the exterior landscaping and driveways.

The Authority continues to work with Needham Opportunities, Inc., to promote home ownership opportunities, assistance, referrals and educational programs for first-time homebuyers and financial counseling for Needham and area residents. The Authority has established strong working relationships with local area businesses, banks and developers to promote new opportunities for affordable homeownership.

The Needham Housing Authority continues to advocate for sufficient resources with responsible housing and supportive service groups on local, state and national levels. The Authority is committed to provide high quality maintenance and property management in order to preserve the existing public housing stock as a resource for decades.

The Board and staff encourage residents to participate in neighborhood and Town activities and they support the development of community and neighborhood tenant organizations.

Applicants and families may call the Needham Housing Authority to request an application for housing. The office is open from 8 A.M. until 4 P.M. from Monday through Thursday. The office is closed to the public on Fridays. The administrative office is located at 28 Captain Robert Cook Drive in Needham. You can contact the staff by phone at 781-444-3011.

NEEDHAM TRANSPORTATION COMMITTEE

Duncan Allen, Chairman
Linda Hoard, Secretary
Richard Creem
Jane Howard
Stephen McKnight

The Needham Transportation Committee was established by the Town of Needham (By-laws Section 2.7.1) and has been charged with the responsibility for "continuing studies of the mass transportation needs of the Town, with particular emphasis upon commuter transportation". In addition to responding to requests from the Selectmen, the Needham Transportation Committee meets to provide an opportunity for members of the community to bring their concerns before the Committee, and it has helped the Selectmen take the Town's concerns to the MBTA as needed.

FY 2008 HIGHLIGHTS
The principal continuing item of business was train noise, particularly at the West Street crossing (Needham Heights) and the Needham Heights layover facility. The Committee presented recommendations to the Board of Selectmen on February 5, and prepared a draft scope of work for a preliminary technical study of a train horn 'quiet zone' in Needham under

the regulations of the Federal Railroad Administration. The Selectmen agreed with a recommendation to bring the Town's concerns to MBTA, but did not move to place the 'quiet zone' study on the Town warrant. In July, the Board signed and sent a letter prepared by the Committee regarding layover operations to the MBTA; by year's end, the MBTA had not responded.

The Committee met on July 31 and informed interested citizens of the status of the above items. The citizens in attendance made it clear that they thought more should be done, and the Committee noted that it has strictly an advisory function.

In the fall, the Committee arranged with the Needham Police Department to re-institute a 1998 procedure so that citizens could notify the police of train operations in the layover facility outside of times agreed upon with the Town. As of year's end, several complaints had been made by this method.

PARK AND RECREATION COMMISSION

Christopher R. Dollase, Chairman
Cynthia J. Chaston, Vice Chairman
Philip V. Robey, Member
William R. Dermody, Member
Brian S. Nadler, Member

Department Staff
Patricia M. Carey, Director
Karen A. Peirce, Assistant Director
Nikki Witham, Administrative Specialist
Nicole DiCicco, Department Assistant

Empowered by Chapter 45 of the General Laws of the Commonwealth of Massachusetts, the Park and Recreation Commission:

- Provides balanced, year-round recreation programming and leisure services for all ages
- Serves as steward of over 300 acres of public parkland including the Town Forest; and schedules recreation and athletic facilities
- Manages Rosemary Pool and Lake as the principal aquatic recreation facility
- Provides long-range open space and recreation planning
- Coordinates and provides support services for many community organizations
- Provides youth leadership training and volunteer resource development

The five members of the Park and Recreation Commission are elected to three-year terms. The Commission meets on the second and fourth Mondays of each month.

FY 2008 HIGHLIGHTS

The benefits of Park and Recreation services, in communities across the country, are endless, and the Needham Park and Recreation Commission is proud of the partnerships it has developed with

many in the Town to enhance the lives of all Needham residents. FY2008 was an extremely busy year at Park and Recreation!

Environmental Benefits

- Director served on Town's Integrated Pest Management (IPM) Committee with the Town Manager, Parks and Forestry Superintendent, Health Director, Conservation Agent, and Supervisor of Custodians, assisting with enforcement of IPM Plan and Child Safety Act;
- With Conservation Commission, submitted draft of Open Space and Recreation Plan to the state. The plan was accepted with some suggestions for additional information;
- Completed Trails Master Plan;
- Worked with Trust for Public Land, researching the possibility of purchasing part of the McCracken Farm property, which eventually was sold to a private homeowner;
- Improvements were made at Rosemary Pool. Pipes bringing water from the pool to the filter room were replaced, preventing any leakage of chlorinated water into the lake. Entrance areas were resurfaced, to move water into the drainage system. Lights were replaced on the main floor of the bathhouse, reducing the amount of energy required;
- Assistant Director worked with a variety of organizations and individuals on park clean-up projects, and established a long-term relationship with Olin College students who do periodic projects;
- Provided information to the Friends of Needham Woods and Water for their private project with the Landscape Institute from Harvard's Arnold Arboretum school;
- Continued to educate residents on the possible solutions to decreasing the Canada Geese population through humane methods.

Economic Benefits

- Commission waived Summer Program and Rosemary Pool fees of more than $20,000 for Needham individuals and families in need of assistance, to enable all to have access to recreation and leisure activities;
- Commission generated almost $300,000 in revenue that was deposited into the Town's General Fund;
- Commission conducted annual review of program fees, ensuring that all direct costs were covered by the fees paid by residents who participate in programs;
- Updated the Town's Commonwealth Capital Score, increasing the point value. The score is required in applications for state and federal grants;
- Provided staff assistance to the Community Preservation Committee;
- Parent Talk donated financial support for the summer Children's Theatre program;
- The Needham Golf Club donated tables and chairs to Rosemary Pool, valued at $200;
- Through the stewardship of Sue and Ed Gagnon, the department received a matching gift donation from the Boston Foundation and Polaroid for the Carleton Pavilion;
- Needham Cultural Council, Louise Condon Realty, Needham Exchange Club, Dedham Institute for Savings Bank, Middlesex Savings Bank, Tom Nutile Band, Needham Business Association, and RCN and many Needham residents donated funds in support of the 2008 summer Arts in the Parks concert series;

- Assisted with field maintenance projects financed through Field Maintenance Fees, from groups using town-owned athletic fields, allowing the DPW Parks and Forestry Division to reduce the damage to fields from overuse;
- Department offered programs through the use of a revolving fund fees, generating more than $165,000 in revenue for the cost of running those programs, and fee-based services.

Community Benefits

- The Needham Sports Council continued their amazing fundraising campaign for the Fields of Dreams. They hired Gale Associates to design the renovations at Memorial Park and DeFazio Park, based on the previously approved Master Plan. Over the winter, RAD Sports was hired as the contractor, and the groundbreaking at Memorial Park was held in May, and work began at DeFazio later in June. In all, the Sports Council worked towards raising more than $5 million privately for this project;
- Northeastern University allowed use of their track at the Dedham campus for the Needham High School Boys and Girls track teams in the spring, due to the temporary loss of the Town's track, which will be relocated to DeFazio Park in Summer 2008;
- Applied for federal Land and Water Conservation Fund grant for the renovation of the tennis courts at Mills Field, and updated the Town's Commonwealth Capital Score application. The Town was not awarded the grant;

- Developed material for Town's new website for Park and Recreation, Memorial Park and Community Preservation, going live in Fall 2007;
- Accepted the gift of playground and park renovations at three parks, with an estimated value of over $200,000 for equipment and labor. Parent Talk helped design and raise funds for the renovation of Mills Playground; the Exchange Club helped design and raise funds for the renovation of Claxton Playground; and Hanover Company and Cabot, Cabot and Forbes helped design renovations to the Riverside Playground and park;
- The theme of the new Mills Playground is "Needham Rockets." The colors depict the Needham High athletic teams, and the events celebrate space and Needham's own astronaut Suni Williams who also attended the grand opening celebration. Students in the 5th grade at Newman, who worked on projects with Ms. Williams while she was on the space station raised funds to purchase space themed books, and write their own space ABC book. The books were laminated and placed on the park benches. The lamination was donated by Needham resident John Brennan and Pinnacle Printing;

- The Commission on Disabilities provided grants to the playground projects at Claxton and Mills to increase the accessibility at each playground site;
- Department continued to work with School Department on safe playgrounds;

- Director assisted with the study of Town Hall and its renovation, and with design for new Public Services Administration Building which will be the eventual home of the Park and Recreation Department;
- Began renovation of Claxton Bathrooms;
- Assistant Director participated on Eat Well/Be Fit, Needham Committee, including offering a nature scavenger hunt at the Reservoir during the week of walk events called Needham Springs Into Action Week;
- Held Field Scheduling Summits, for sixth year, with sport league officials regarding annual use of athletic fields and continued long-term project on working with leagues to revise field scheduling policies to relieve overuse of fields and to benefit participants;
- Celebrated the contributions of the DPW to Park and Recreation facilities and projects with "Touch the Trucks," an annual community event;
- Assistant Director named Chair of the Wellness Subcommittee for Needham's Tercentennial in 2011.

Personal Benefits

- Commission participated in Geocache activity in Town Forest and approved a pilot program for night time Geocache;
- Fitness was a key component for many programs. The "Swim Around the World" program was created for Rosemary Pool. A new walking program was created at the Linden Chambers Senior Housing. Additional tennis lesson classes were offered, including the return of Tennis Tykes;
- Assistant Director attended the Safe Route to Schools Forum offered by the state to encourage walking and providing ideas for making neighborhoods more walk-friendly;
- Interns from the University of Georgia and Ursuline Academy provided a combined 18 weeks of service offered at no cost to the Town. David Meropol worked with the summer programs, providing assistance with programming ideas. Caroline Crawford assisted with the research on Needham's trails, and walked all existing Town trails;
- Assistant Director served as the Town's representative on the Needham Commission on Disabilities;
- Assistant Director oversaw enhanced summer staff training, with assistance of MBMB and DPW on safety issues. All summer staff were trained on ways to enhance fitness of participants and Assistant Director attended state training on "The Right to Know";
- Held successful annual Spooky Walk in collaboration with Needham Business Association and annual Fishing Derby at the Reservoir with the support of local fishing organizations;
- Provided assistance to the first annual New Years Needham events;
- Assistant Director spoke to Retired Men's Club on the recreational opportunities for seniors;
- Assistant Director and Director spoke at Massachusetts Recreation and Park Association annual conference with a representative of the MA Department of Public Health, providing information on programs that promote fitness and health for youth;
- Assistant Director oversaw development of new program offerings, including Summer Sprouts for 3 year olds, canoe clinics on Rosemary Lake; Youth Candlepin Bowling League; Turkey Hunt at Broadmeadow; and Historical Walks with the Needham Historical Society;

- Assistant Director worked with YMCA and Youth Commission on annual "Needham Unplugged", including one family night without homework, meetings or events;
- Director and/or Assistant Director attended workshops and seminars, including landfill reuse, playground safety and ADA requirements, the concerns related to overweight children and obesity; the study of youth sports, integrated pest management, customer service, the building of natural and artificial athletic fields, safe pool operations, creative programming, funding resources and training of staff;
- Director continued to write monthly newsletter article for the Massachusetts Recreation and Park Association that provides information to elected and appointed board members on Park and Recreation boards;
- Assistant Director worked with the Art Institute in Brookline to help create a new logo for the Massachusetts Recreation and Park Association.

PUBLIC HEALTH DEPARTMENT

Peter J. Connolly, MD., Chairman
Edward V. Cosgrove, Ph.D
Stephen Epstein, M.D. (appointed June 10, 2008)
Denise Garlick, R.N. (resigned April 16, 2008)

Public Health Department

Janice Berns, R.N., M.S., Ed.D., Director
Maryanne Dinell, Traveling Meals Coordinator
Brian Flynn, R.S., Environmental Health Agent
Donna Vigliano, R.N., Public Health Nurse
Danielle Landry, Animal Control & Inspector
Donna Carmichael, R.N., Public Health Nurse
Bryan Eustis, M.P.H., Emergency Preparedness Planner
Tara Gurge, R.S., M.P.H., Environmental Health Agent
Jane Lischewski, Administrative Coordinator

The Needham Health Department is empowered through the Needham Board of Health by the Massachusetts General Laws to enforce state and local public health and environmental regulations. The mission of the Department is to preserve, protect and improve the public health and social well being of the citizens of Needham by promoting health and preventing disease and environmental pollution.

FY 2008 HIGHLIGHTS

- On a budget of $384,831 an additional $258,100 in grants and donations and $80,992.65 in permits and fees were received during the year
- Medical Reserve Corp Emergency Notification Drill provided to 186 Needham members. 184 contacted in under 4 minutes. Sub-Region 3 drill to over 900 members
- Carried out a Full Scale Exercise on Alternative Care Site Exercise at Caritas Hospital with Paul Biddinger M.D., Harvard School of Public Health, Center for Public Health Preparedness and Sub-region 3 Medical Reserve Corps and Health Departments

- Initiated E-mail list of Food Vendors for notification of food recalls and other emergency notifications
- Cable shows taped by Needham Channel:
    1. Global Climate Change
    2. Healthy Lawns
    3. Talk of the Town – Eat Well / Be Fit
    4. Public Service Announcement on Tips for Holiday Celebrations (alcohol, etc.)
    5. Showing during November and December on Needham Cable
    6. Suicide Prevention and Older Adults/TRIAD
    7. Older Adults and Chronic Disease/TRIAD
    8. The Needham Coalition for Suicide Prevention/TRIAD
    9. Mental Health and Suicide Prevention in the Workplace
    10. Emergency Planning and Persons with Disabilities
- Made presentations on the four Medical Reserve Corps drills done over the past year and a half:
    1. American Public Health Association, Washington, D.C.
    2. Selectmen
    3. 4A/4B Hospital Region
    4. MDPH 4B Emergency Preparedness Region
    5. Board of Health
- Received Needham Coalition for Suicide Prevention Recognition Award from the Massachusetts Coalition for Suicide Prevention at a State House ceremony
- Presentation "Mental Health and Suicide Prevention in the Workplace", Needham Coalition for Suicide Prevention, coordinated training by MDPH to local businesses, and mailing to 200 businesses in town including DVD and materials
- Presented Silent Witness Project from REACH, life-size figures and stories of victims murdered during the past year, sponsored by DVAC at Town Meeting, Town Hall, Library, and High School Library
- Completed 40 presentations and submitted 36 articles for the local print media and webpage and numerous press releases
- 97 communicable diseases reported and investigated by the Public Health Nurses
- More than 2,000 persons participated in the flu immunization clinics, including clinics and special population groups, and over 2,340 doses were distributed to local nursing homes, and pediatric practices
- 1,739 children in nursery school, day care and before and after school programs licensed by the Health Department
- More than 2,739 persons consulted the Public Health Nurses for wellness visits
- 397 food service inspections conducted on 138 establishments. Every food establishment was inspected routinely every six months as required by the Massachusetts Department of Public Health and more often when necessary
- There were 177 Title V septic system inspections, plan reviews, and additions to homes on septic and requests for information on septic systems
- Follow upon 84 general nuisance complaint follow-ups. (98% responded to the same day as complaint was received)
- There were 51 housing complaint follow-ups

- The Traveling Meals Program delivered over 10,900 meals and volunteers provided over 2,770 hours of service to pack and deliver the meals
- There were 55 pets placed under quarantine by the Animal Inspectors
- The Health Department web page continues to grow and includes application forms, links and educational information www.needhamma.gov/health

GRANTS AWARDED AND DONATIONS RECEIVED

- $14,901 - CDC/MDPH Region 4B Public Health Emergency Preparedness grants (4) to fund development of Special Population and Emergency Dispensing Site materials, to purchase supplies, and develop exercises and trainings
- $5,000 - National Association of City and County Health Agencies (NACCHO) development grant to fund Medical Reserve Corps trainings and to fund a part time coordinator position
- $3,000 - Massachusetts Emergency Management Agency (MEMA) grant for emergency preparedness equipment
- $750 - Massachusetts Emergency Management Agency (MEMA) grant for Local Emergency Planning Committee (LEPC) activities
- $4,416 - Smokefree Communities Grant for Needham – from the Massachusetts Department of Public Health. The towns of Belmont, Brookline, Milton, Needham, Newton, Waltham, Watertown, and Wellesley received a combined grant of $60,000 to continue compliance checks of tobacco vendors and enforce workplace policies
- $84,778 - Human Service grants and donations from state organizations, community organizations and churches to assist needy residents in obtaining fuel, medical care, emergency food, and other emergency assistance as needed
- $21,422 - Springwell grant for individuals in the Traveling Meals Program who are unable to pay cost of their meal
- $4,535 - "FRIENDS" of the Needham Board of Health and Traveling Meals Program, Inc. The group was formed by Needham residents to assist the Health Department in raising and obtaining funds for programs not fully supported by Federal, State and Local Government programs. Funds are used to assist Traveling Meals clients to pay for meals and to assist residents for fuel expenses. Participants must meet federal eligibility requirements or have other demonstrated need. FRIENDS also support Health Department programs and initiatives and purchased CPR manikins to support the HeartSafe Community Program
- $41,535 - Volunteer Services provided over 2,770 (approximately equal to $41,535 in salary) to pack and deliver meals to clients in the Traveling Meals Program
- $5,000 - Community Health Network Area (CHNA#18 MDPH) focused on Healthy Communities initiatives in Needham, Newton, Wellesley, and Waltham
- $8,000 - Community Health Network Area (CHNA #18 MDPH) grant for partnership projects with Wellesley for the Eat Well Be Fit Committee
- $6,500 - Donations from Community Agencies for the Needham Coalition for Suicide Prevention Co-Chaired by the Health Department and School Guidance Department
- $50,000 - Grant from the Massachusetts Department of Public Health for activities of the Needham Coalition for Suicide Prevention
- $5,500 - Virginia & Ruth Bigwood Domestic Violence Trust Fund - supports activities of the Needham Domestic Violence Action Committee and the Health Department

- $3852 - Donations from the community, including donations of old cell phones, for the Domestic Violence Action Committee

EMERGENCY PREPAREDNESS

Increasing concern for emergency preparedness 24/7, emergent and re-emergent diseases, and new environmental regulations require that the Health Department sustain and increase its environmental oversight, emergency response and broad-based training programs. Emergent and re-emergent infectious diseases, such as: Eastern Equine Encephalitis, SARS, West Nile Virus, Lyme Disease, Rabies, Tuberculosis, and the potential for outbreaks such as a Pandemic Flu, reaffirm the need for strong oversight by the Health Department and prompt investigation of all disease reports. These threats require greatly increased coordination between town departments and local communities. Because of the threat of bioterrorism, the department will increasingly be called upon to support police and fire departments in planning for incidents and addressing community concerns. Additional activities during the past year to those mentioned under the Highlights Section include:

- Developed Safety and Emergency Guidelines for Municipal Employees and coordinated a training program with Fire and Police for all employees
- Public Health Sub-Regional Emergency Notification System developed by the Towns of Needham, Wellesley, Dedham, Westwood, Norwood, Milton, and Canton with grants. First such system in the State
- 24/7 coverage for emergencies maintained
- The Health Department continues to meet monthly with the Emergency Region 4B consortium that includes 27 towns and participated in regional exercises. Health Director is a member of the 4B Executive Board
- The Health Department and the Fire Department Co-chair the Local Emergency Planning Committee (LEPC) which continues to meet monthly with town departments, local hospital, businesses, the media and residents
- Emergency Plans continue to expand and be updated including Special Populations and Emergency Dispensing Plans
- All staff trained as defined by Homeland Security in Incident Command and National Incident System 100, 200, 300, 400,and 700
- The Needham Medical Reserve Corp has expanded to 192 volunteers in Needham and to over 1,000 in Sub-Region 3 (Dedham, Canton, Milton, Needham, Norwood, Wellesley, and Westwood)
- Four Emergency Dispensing Sites have been identified in Needham and registered with the Massachusetts Department of Public Health and Center for Disease Control in the event of an emergency

PUBLIC HEALTH NURSING

The Public Health Nurses continue with disease investigation and surveillance within the community, offer advocacy, consultation, counseling, outreach/case finding, health promotion, screening and immunizations. The Needham Health Department provides community outreach through speaking engagements with community groups, the local hospital, and town employees. Health Matters articles are published monthly and local cable spots are done periodically. The

focus of these programs is to keep our community updated and educated on the constant changes in Public Health. The Public Health Nurses also serve on several local committees.

The Public Health Nurses license and conduct health and safety evaluations of the nursery schools, day care programs, after-school programs, summer camps and tanning parlors within the community. They coordinate human service programs such as the Federal Fuel Assistance program, the Good Neighbor Programs, the Salvation Army Local Unit and coordinate assistance with other local agencies and churches. The Public Health Nurses also administer the food stamp program for the elderly and the disabled in the community. They also inspect/quarantine animals as necessary.

The Needham Health Department has developed and continues to build the Needham Medical Reserve Corps (NMRC) to assist in Emergency Response. We have over 184 qualified and enthusiastic volunteers to serve as members of a response team for local and regional emergency health situations such as dispensing medication or vaccinating the Needham population.

COMMUNICABLE DISEASE

The following communicable disease statistics represent those reported in the last three years, along with some of the screening programs and activities performed during the year:

	FY2006	**FY2007**	**FY2008**
Campylobacter	2	6	10
Cryptosporidia	4	2	1
Dengue	0	1	0
E-Coli	0	2	1
Ehrlichiosis	0	1	1
Giardiasis	1	4	4
Haemiphilus Influenza (inv.)	1	0	0
Hepatitis A	2	1	1
Hepatitis B	8	3	5
Legionnaire's	0	1	1
Listeria	1	0	0
Lyme Disease	38	45	42
Pertussis	15	7	6
Positive PPD	6	7	2
Rabies (Animals)	0	1	1
Salmonellosis	4	3	6
Shigella	1	1	0

Strep A	0	3	0
Strep Pneumonia (Inv.)	7	5	3
Tuburculin Non Pulmonary	1	6	0
Tuberculosis Pulmonary	1	2	0
Varicella	17	6	11

SCREENING PROGRAMS

	FY2006	**FY2007**	**FY2008**
Employee Office Visits	153	242	225
Employee Wellness	851	1206	1228
Hearing	65	77	72
Mantoux Testing	112	121	141
Police Weight Screening	41	48	46
Skin Cancer Screening	40	23	48
Vision	65	77	72
Wellness Office Visits	810	920	936
Wellness Clinics - Visits	240	354	350

IMMUNIZATIONS

	FY2006	**FY2007**	**FY2008**
Influenza (Doses Administered & Distributed)	4,520	4,100	4,340
Other Immunizations Administered	160	119	64
Local Area Vaccine Distribution Doses	12,778	12,881	29,251
YTD Vaccine Value (provided by the Massachusetts Department of Public Health)	$219,878.00	$245,134.00	$475,310.00

LICENSED FACILITIES

	FY2006	**FY2007**	**FY2008**
Day Camps	8	8	8
Inspections	21	17	17
After School	13	13	13

Day Care Facilities	18	17	17
Total Enrollment	1,784	1,732	1,732
Inspections	62	49	49
Tanning Parlors	2	2	2
Inspections	4	5	5

HUMAN SERVICE
SENIOR SAFTE

The Public Health Nurses coordinate the Senior Safety And Food Training and Education Program (Senior SAFTE) with the Traveling Meals program coordinator. In the past seven years of the program, over 527 home visits were conducted to review nutrition, medication management and safety issues with this high-risk population. Senior SAFTE's goal is to keep Needham's elders living safely in their homes.

FEDERAL FUEL ASSISTANCE PROGRAMS

The Salvation Army Program, "Gift of Warmth" and "FRIENDS" Programs assist those Needham residents who meet specific financial criteria, with payment towards heating and electric bills. Federal Food Stamps for Senior Citizens and disabled individuals only, are available to qualified Needham Residents.

ASSISTANCE AND HUMAN SERVICE PROGRAMS

	FY2006	FY2007	FY2008
Coordinate Local Assistance (families)*	84	88	87
Federal Energy Assistance (families)	87	81	85
Health Guidance/ Home Visits/SAFTE	34 / 28	31/26	42/30
Salvation Army (families)	27	29	31

*Funds/services contributed by local human service agencies and houses of worship

ANIMAL INSPECTIONS
ANIMALS QUARANTINED FOR EXPOSURE TO POTENTIALLY RABID ANIMALS

	FY2006	FY2007	FY2008
Cats (45-day quarantine)	46	41	19
Cats (6-month quarantine)	7	11	9
Dogs (45-day quarantine)	3	8	9
Dogs (6 month quarantine)	0	0	0
Animal Bites			
Cat/Human	4	4	3

Dog/Human	21	12	11
Dog/Dog	7	4	4

ENVIRONMENTAL HEALTH

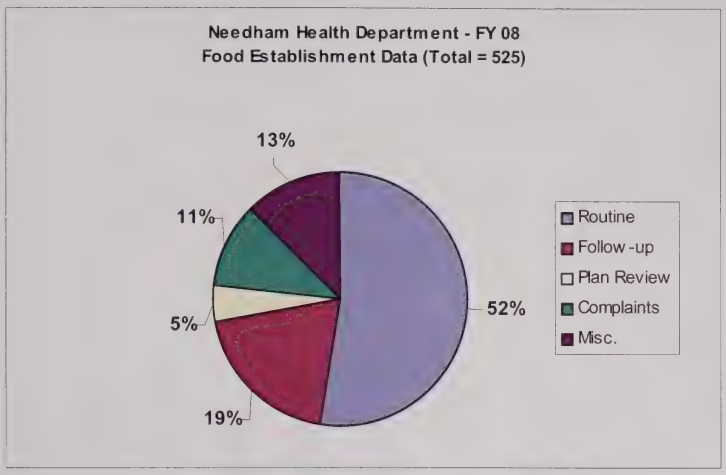
Environmental Health services are determined by public demand, legal mandate, complaints, licensure, permit requirements, inquiries, and regulatory enforcement of Board of Health, State Sanitary Code, Department of Environmental Protection, and Right-to-Know. Implementation and enforcement of State and Federal regulation requirements and applicable local laws and administrative rules and regulations is the number one priority to assure compliance with environmental quality and public health protection objectives.

The Environmental Health Agents protect the public's health by monitoring and regulating a variety of establishments throughout town. They license and conduct inspections of all retail/food service establishments (including mobile food vendors), tobacco vendors, massage establishments, public/semi-public pools and special purpose pools, a bottling company, and establishments that use sharps within the community. They also issue temporary food event permits and conduct inspections at all outdoor food events (annual fairs, etc.).

The agents also actively review proposed plans and conduct inspections of new/upgraded Title V septic system installations or repairs. They also inspect Chapter II sanitary housing units, subdivisions (for off-street drainage bond release requests), and follow-up on a variety of complaints (food/nuisance/housing). They review new or renovated food establishment design plans, additions or renovations to homes on septic system plans, new pool design plans for semi-public pools, demolition applications, septic hauler/installer permit applications, massage establishment/therapist permit applications, and well permit applications (irrigation and monitoring). They also review domestic animal permit applications, and conduct inspections/quarantine animals as needed. Quarterly tobacco compliance checks and 6-month inspections are conducted along with responding to work place smoking complaints.

The Environmental Health Agents actively work with other Town Departments in providing environmental risk assessment and control. In addition, to ensure environmental quality, the agents respond rapidly to environmental emergencies. Another primary focus is to improve community awareness of public health issues and to help reduce the incidence of seasonal public health concerns by providing health education and information to Needham residents. This is accomplished through newspaper articles, cable slots, on-site trainings, and by providing in-house brochures and State/Federal website links which contain up to date public health information. They continue to actively serve on Committees in Town. They continue to be involved in a variety of seminars and on-going training sessions to remain apprised of today's public health issues.

Following is a listing of environmental health permits and field inspections performed by the Environmental Health Agents.



INSPECTIONS AND REVIEWS

	FY2006	FY2007	FY2008
Carbonated Beverages	1	1	1
Food service: inspections	470	556	709
Chap. II housing inspections	18	18	18
General Nuisance Inspections	98	133	84
Rabies Clinics	2	2	0
Title V systems inspections, plan reviews and home additions	142	144	177
Title V systems installations	10	6	9
Subdivision Field inspections/Plan reviews/correspondence	9	7	30
Swimming pool inspections	9	8	11
Suspect food borne illness Reports submitted to state	6	2	2
Demolition reviews	76	89	89
Tobacco compliance checks, inspections/follow-ups, etc.	131	114	166

LICENSES AND PERMITS

	FY2006	FY2007	FY2008
Animal Permits	9	10	5
Bottling Plant Licenses	1	1	1
Food Establishment Licenses	126	132	138
One-Day & Temporary Event Permits	58	55	85
Mobile Food Licenses	4	4	5
Massage Licenses (Therapists & Establishments)	45	62	57
Septic Hauler Permits	8	10	14
Subsurface Sewage Installers' Permits	15	15	16
Tobacco Sales Permits	17	17	15
Caterers	1	1	2
Disposal of sharps		8	9

ADDITIONAL PERMITS

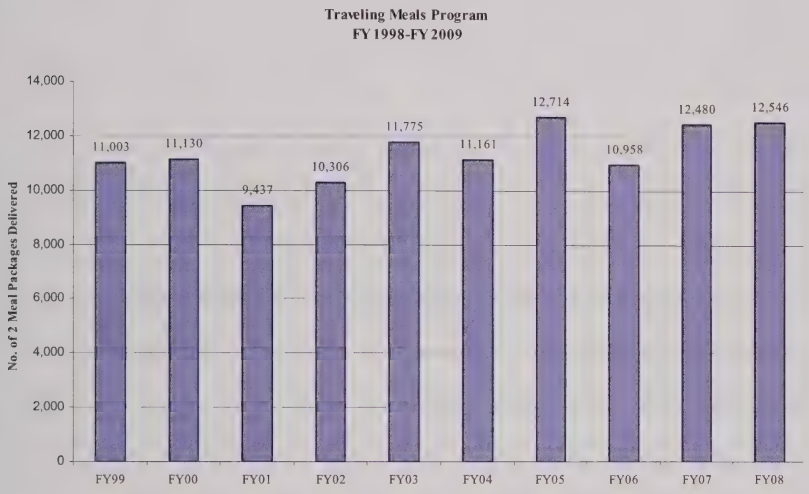
	FY2006	FY2007	FY2008
Funeral Directors' Licenses	3	3	3
Burial Permits	421	501	481

TRAVELING MEALS

- The Needham Health Department's Traveling Meals Program is in its 37th year. This fee-for-service Program offers a nutritious, well-balanced lunch and dinner (delivered once a day) to eligible residents.
- This year, July 1, 2007 through June 30, 2008, our dedicated and committed volunteers packed and delivered 10,897 meals.
- Beth Israel Deaconess Hospital Needham prepared these meals and its generous commitment to the Traveling Meals Program made it possible for this program to continue to provide a 2-meal a day plan: a cold meal (milk, sandwich on wheat bread, juice fruit and dessert) and a hot meal with a roll and butter for $4.60.
- Donations from "FRIENDS" of the Needham Board of Health and Traveling Meals Program along with a grant from Springwell, the Elder Services Program based in Watertown, supplemented the cost of some meals for more than 40 of our Needham residents needing assistance.

This Program is available to any Needham resident that is homebound and meets the following criteria:

- Resident with physical or cognitive limitations that restricts their ability to shop or provide for their daily food
- Living alone in their home with lack of support of family or homemaker services
- Unable to drive
- Need assistance of the Program for a minimum of 2 weeks



MENTAL HEALTH AND SUBSTANCE ABUSE

Mental Health and Substance Abuse FY2008 Report for the Town Of Needham

By Riverside Community Care

The Town of Needham supports children, families and adults by providing funding to *Riverside Community Care*. Through this funding, Riverside provides a continuum of mental health and related services as a payer of last resort. Many of Riverside's programs and services are located and delivered within the Town of Needham. In fiscal year 2008 Riverside provided a total of 12,551 hours of services to 373 Needham residents.

The Riverside Early Intervention Program provided more than 5280 hours of service to 220 developmentally at-risk Needham children, age birth to three years enrolled in the program. The Early Intervention Program runs 18 different groups for children and caregivers out of our Needham office, including groups for Needham infants and toddlers who are not enrolled in the program. The EI staff work and consult in a number of home-based and center-based childcare programs in Needham.

Four Riverside Outpatient Centers provided 2191 hours, two Day Treatment programs provided 934 days and our Partial Hospital Program provided 137 days of treatment including individual, group, family counseling and/or medication services to 138 Needham residents. Treatment

issues include behavioral interventions for cognitively disabled adults, severe, persistent, chronic mental illness, parent/child relationship, school problems, substance abuse, employment issues, domestic violence, traumatic events and a spectrum of complex adolescent mental health diagnoses.

The Riverside Emergency Service Team provided 62 hours of emergency response and respite care to 49 Needham residents with mental health and/or substance abuse emergencies. Of those, the presenting issues included suicidal ideation, self-inflicted wounds, assaultive behaviors, and substance abuse. The Riverside Emergency Services Team contracts with the Beth Israel Deaconess Hospital to provide psychiatric coverage in the hospital emergency room, thus making it easier for Needham residents to receive psychiatric emergency services closer to home.

The Riverside Alternative Youth Services Program (AYS) serves teens and their families who faced crises with alcohol and drug abuse, serious and destabilizing family conflict, eating disorders and/or other serious emotional problems. For FY2008 Riverside AYS staff provided 247 hours of service to 7 clients and their families (27 total individuals) in Needham, in addition to providing 221 hours of consultation to school staff, suicide prevention and counseling services in the school. Riverside has continued to be actively involved in suicide prevention efforts in Needham. Jim McCauley has continued to serve on the "Postvention" subcommittee of the Needham Coalition for Suicide Prevention. In addition, Riverside continues to have a psychologist and a licensed social worker regularly consulting to faculty, students and parents at Needham High School. During the past school year Riverside evaluated and referred for mental health services 30 middle and high school age students who were deemed "at risk."

The Riverside Life Skills Center provided intensive clinical day treatment services to 4 Needham adolescents who were temporarily unable to function in a school setting due to severe emotional problems. Beginning this Fall, the Life Skills Center is expanding to include educational services for adolescents who are unable to return to regular school programs until their psychiatric situation has stabilized.

The Riverside Family Partnership offers short-term therapeutic treatment options for youth residing at home, in residential programs, and in hospitals. Last year 4 Needham families received several months of intensive services through the Family Partnership.

FY 2008 COGNITIVE AND OTHER DEVELOPMENTAL DISABILITIES

The **Charles River Center** provided the following services for people with cognitive and other developmental disabilities and their families in the Town of Needham and many surrounding towns during 2008.

- Residential Services – Group Homes; Supported Apartments to over 100 individuals
- Vocational Training, Job Placement and Support to over 150 individuals
- Therapeutic Day Services & Senior Citizen Day Supports including nursing coordination, occupational, physical, music and speech therapies, social and recreational services to 100 individuals
- After school, weekend and school vacation services to over 50 school age children
- Applied Behavioral Analysis to individuals on the Autism Spectrum, and consultation to their families and school system personnel

The **Arc of Charles River**, a service of The Charles River Center, provides information and referral services, legislative advocacy and educational seminars on topics designed to help member families of individuals with intellectual and related developmental disabilities. Our Arc also supports our State and National Arc's in a broad array of efforts on behalf of the people we support.

For a complete Annual Report contact:
The Charles River Center
Development Office
59 East Militia Heights Road
Needham, MA 02492

EAT WELL/BE FIT NEEDHAM COMMITTEE

A community based health and wellness initiative designed to increase awareness of, and to implement programs that address the healthy balance of nutrition and fitness, in keeping with the initiatives goals. The mission of Eat Well Be Fit Needham Committee is to provide for the Needham community, the educational, motivational, and strategic tools necessary to raise the level of awareness about the importance of health, proper nutrition and physical activity, and to create opportunities for the Needham community to act upon that heightened awareness, in pursuit of optimal health status.

Activities included:

- Received an additional $6,000 CHNA collaboration grant with the Wellesley Health Dept. to continue to promote important nutrition and physical activity initiatives within each town. The money was split equally between both communities.
- Held, 'Healthy Needham 2008 Public Health Forum,' on February 7th, from 4 - 6 PM at the Needham Public Library Community Room. Many town and community organizations that specialize in the health and wellness of the Town of Needham came to the event including: BID Needham Hospital, Council on Aging, YMCA, Health Department, Youth Commission, local day cares, Needham Public Schools, Needham Police, interfaith organizations, MA DPH, and local residents, etc. The goal of the forum was to make some connections on what is currently being done in town in reference to current healthy initiatives and to enable these groups gain some valuable ideas on what they can do to help increase health and wellness within their organizations.
- Held, 'Needham Springs Into Action – Week of May 11- 18, 2008,' event week. For each day during that event week a different event centered around nutrition or physical activity was promoted by different town departments / local organizations (MA DPH, Needham Schools, YMCA, Park and Recreation, and Council on Aging).
- Purchased and displayed signage for the walking event week in May.
- Committee actively promoting the public schools', 'The Walk to School Day' event and the 'Walk Across America' event. In the process of getting the remainder of the public schools involved with these events
- Updated the *Healthy Alternatives for Celebrations* brochure to be given out to all grammar schools, parents, students, staff, day cares, etc.
- Ran a booth and coordinated a Farmers Market as part of the Town of Needham annual Street Fair

- Healthy eating PSA's developed for the Needham Cable Channel
- Monthly *Eat Well / Be Fit* column in *The Needham Times*
- Health and Wellness signage developed and distributed to Needham Public Schools
- Collaboration with other towns and Metco
- Healthy Recipe cards at Sudbury Farms
- Outreach to local restaurants

DOMESTIC VIOLENCE ACTION COMMITTEE

The Needham Domestic Violence Action Committee (DVAC) was founded in 1994 by the Needham Health Department. DVAC is a community based interagency and interdisciplinary team formed to raise awareness of domestic violence. The mission of this committee is to educate the community, schools and workplace and provide them with outreach programs, resources and referral services.

Activities have included:

- Self-defense classes for women – Rape Aggression Defense (R.A.D.)
- Funding educational / interactive programs brought to the High School and the Pollard Middle School such as "Yellow Dress", "Doin' the Right Thing" and "Remote Control" These programs address issues on bullying and dating violence, domestic violence and sexual assault
- Assisting Needham Public School Health and Education Instructors develop a self-defense curriculum for all seniors
- Silent Witness Productions for the community
- Traveling art show developed by Needham High School on victims of abuse
- $2000 mini grants awarded to the Youth Commission and Needham High School Projects
- Dissemination of educational information and displays at Fourth of July, Flea Market and Town Day Fairs
- Educational inserts in the Town Water Bills
- $500.00 Scholarship to graduating Needham High School Senior
- Donations of $1000.00 to the Needham Public Library in educational books regarding domestic violence
- Donation of a bench with children reading to the Needham Public Library. This was in memory of Ruth and Virginia Bigwood for their years of community service on behalf of residents in need. A plaque recognizes them from the Domestic Violence Action Committee
- Donations of gift cards during the holiday season for "survivors of domestic violence"
- Annual "Take Back the Night"- an international rally and march that is organized with the purpose of unifying women, men, and children in an awareness of violence against women, children and families
- Shelter Alliance – cell phone collection – old cell phones recycled, refurbished and donated to those victims of domestic violence for emergency use
- "Ruth & Virginia Bigwood Award" from REACH Beyond Domestic Violence – to the student organizers of the First Annual "Take Back The Night"

NEEDHAM COALITION FOR SUICIDE PREVENTION

The Needham Coalition for Suicide Prevention was organized in May of 2006 as a community response to the recent death by suicide of our young people. It is a broad based coalition of 35 members reaching out to our Town's diverse constituencies across the age continuum. We believe that suicide is preventable if we work together. Please see the following website for a detailed report on the committee's efforts. http://www.needhamma.gov/health/ncsp and for information on suicide for all ages please see the following link http://www.needhamacts.org

A Report to the Community from the Needham Coalition for Suicide Prevention 2008

Steering Committee:

Janice Berns and Tom Denton (Co-Chairs)
Donna Carmichael (Postvention Leader), Deb Jacob (Adult/ Education Leader),
Beth Pinals (Youth /Education Leader), Bill Tilburg (Research /Development Leader),
Sandra Robinson (Communication/Advocacy Leader),
Denise Garlick (Past Co-Chair) and George Johnson (Past Co-Chair)

Members:

Ellen Barnes, Joe Barnes, Merle Berman, Ken Barringer, Paul Buckley, Deb Engler,
John Fountain, Saul Franklin, Jamie Brenner Gutner, Lori Goldenberg, Jennifer Hitt,
Terri Larrabee, Jody Loeser, Michael Jackman, Kathy Jurgens, John Kraemer,
Ellen Leiter, Bob Maron, John Mattleman, Jim McCauley, Allison Mond, Jay Perlman,
Nick Simmons-Stern, Dale Sokoloff, Alan Stern, Carol Sullivan, Jane Ward,
Jerry Wasserman, Chip Wilder, Sharon Yardley

www.needhamma.gov/health/ncsp
Minutes, Reports, Links, and Materials Developed

www.needhamacts.org
Information on Suicide Prevention and Local Resources

NEEDHAM COALITION FOR SUICIDE PREVENTION: YEAR TWO

The Needham Coalition for Suicide Prevention was organized in May of 2006 as a community-wide response to the deaths by suicide of four young people during the preceding eighteen months. Four adult suicides were reported in Needham during this same time frame. During the Coalition's second year, outreach efforts have expanded to the adult population with a special focus on middle-aged men, seniors and veterans.

Depression and suicide present one of the greatest health risks today for people of all ages, yet the public's awareness and knowledge about the extent and severity of this public health problem is just beginning. This report to the community will summarize our goals, list our accomplishments to date and summarize future directions that have been identified.

MISSION STATEMENT
The mission of the Needham Coalition for Suicide Prevention is to work together as a community to develop and support effective suicide prevention programs.

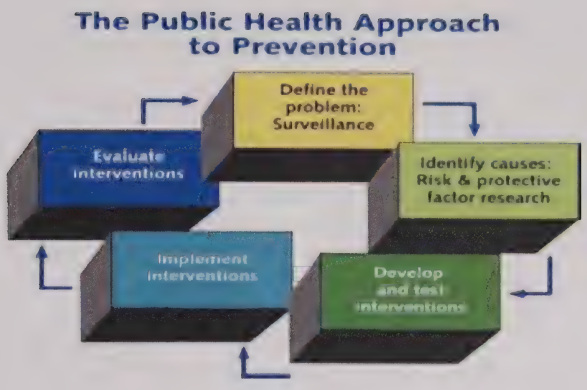
Our mission will be accomplished by providing leadership and advocacy, bringing together and educating our community and by reducing risk factors and enhancing protective factors within a public health model.

VISION STATEMENT
The Vision Statement is an expression of what the Needham Coalition for Suicide Prevention will accomplish in the next five years. Its purpose is to inspire involved and interested individuals to help the Vision become a reality. The Vision provides the basis from which the organization determines priorities and establishes targets for performance.

The Needham Coalition for Suicide Prevention is a broad-based community group that reaches out to our town's constituencies, across the age continuum. It is an independent organization with a balanced membership that includes community leaders, professionals and residents. Utilizing the public health model of prevention, the Coalition works to define the problems, identify causes, and then develop, test, implement and evaluate interventions. Through the efforts of the Coalition, the Massachusetts strategic plan for suicide prevention has been adapted to the culture and values of Needham. The Coalition focuses on being proactive in order to prevent suicide. It is highly visible and has become an established community resource. Its programs are scientifically based and well integrated into structures throughout the community, making them self-sustaining.

The Coalition contributes to a community environment that helps all individuals to feel valued and supported. Our Vision is that residents at risk will be aware of accessible programs so that they can seek help and can identify a strong support network. Friends and relatives of those at risk will also be aware of programs and services. They will understand how to approach the subject of suicide when they have a concern about a loved one. The Coalition strives to educate and reach out to the citizens of Needham so that the entire community will feel comfortable discussing and confronting the issue of suicide and its associated risk factors.

FOLLOWING THE PUBLIC HEALTH MODEL
The public health model uses science and art to promote health and to prevent disease through the organized efforts of society. We adopted this approach to suicide prevention, focusing on risk factors and ways to reduce them as well as on protective factors and ways to enhance them. Of paramount importance to Needham residents is the value of working together to make our community a healthy and safe place to live.



THE SCOPE OF THE PROBLEM

Nationally, there are about 30,000 deaths from suicide each year. According to the Surgeon General, an individual dies from suicide every two hours in our country. More adolescents die from suicide than from any disease or natural cause. Studies have estimated that there are as many as 23 attempts for every death by suicide and this rate is increasing.

The following are statistics and information regarding Massachusetts and national suicide rates and attempts:

- In 2004, 429 Massachusetts citizens died of suicide. There were ore than twice the number of suicides than homicides in the state. More citizens died by suicide than of HIV/AIDS.
- In 2005, in Massachusetts, there were 4,343 hospitalizations for self-inflicted injuries. There were 6,938 emergency department visits for self-inflicted injuries.
- According to the 2005 Massachusetts Youth Risk Behavior Survey, 13% of high school youths surveyed had seriously considered suicide, 12% had made a suicide plan, and 6% had made a suicide attempt.
- Most suicides occur among the middle aged. The most recent national data reveals that 45% of all suicides were among individuals ages 35-54.
- Significantly more men than women commit suicide. Males are three times more likely to commit suicide today than 20 years ago. The rate for females has increased about two and half times over the same period.
- Although the highest number of suicides among males occurred in middle age, the highest percentage of suicides occurred among men ages 85 and older.
- Nationally, suicide among veterans returning from active duty in war zones has become an emerging tragedy since 2005. These statistics are based on the most recent available data.

COALITION GOALS

The members of the Coalition work in a highly collaborative manner. Their decisions are based on a foundation of up to date, accurate data. They approach their work with flexibility and an understanding that it is continually evolving. Focused Sub-committees within the Coalition provide opportunities for members to actively work on a specific challenge within the

community. As we begin our third year, the Coalition continues with the integration of the U.S. Surgeon General's "Call to Action to Prevent Suicide" into our local Goal statement.

Working within the fabric of the community, the Coalition will reinforce the ability of families, schools, churches and peer networks to help distressed individuals not to feel alone, to see options in their lives and to know they have a future. We have focused on the Public Health approach (based on scientific evidence) to prevent suicide and have continued to try to combine these methods with what we know about Needham's unique traits and values as a community.

GOAL #1: Make the public aware that suicide is a public health problem that is preventable
GOAL #2: Develop broad-based support for suicide prevention and related initiatives
GOAL #3: Examine and utilize the body of research on suicide and suicide prevention
GOAL #4: Implement evidence based educational programs focusing on suicide prevention
GOAL #5: Develop and implement strategies to reduce the stigma associated with discussing suicide and associated risk factors
GOAL #6: Empower the community as a resource for suicide prevention and fostering supportive engagement in existing relationships
GOAL #7: Improve news reporting (with a focus on education) and balanced portrayals of issues related to suicide in the media
GOAL #8: Implement professional training programs that help gatekeepers and those who are in regular contact with persons at risk to recognize, refer and respond to suicidal behavior
GOAL #9: Expand and improve systems to identify and collect data about those at risk
GOAL #10: Reduce access to lethal means and methods of self harm
GOAL #11: Develop effective immediate and ongoing guidelines for school and community responses to deaths by suicide.
GOAL #12: Document and report progress of the Coalition

COALITION REPRESENTATION

The Coalition is comprised of people with a diversity of perspectives, life experiences and professional expertise. Because of this representation, we have been able to develop strategies that could be effectively deployed within the community to deal with teen depression and suicidal thoughts, attempts and deaths by suicide. Coalition membership includes representation from the following groups:

- Needham High School students and parents of school-aged children
- School faculty and administration (Needham High and Pollard Middle School)
- The Preschool Consortium
- Needham town departments: Town Manager's office, Board of Selectmen, School Committee, Drug and Alcohol Prevention, Health Department, Council on Aging, Youth Commission, Fire Department, Police Department
- Local colleges
- Health care provider institutions: Needham Beth Israel Deaconess Hospital, Riverside Community Care
- Needham Clergy
- Community and civic leaders

- Medical professionals: doctors, nurses, therapists
- The Norfolk County District Attorney's office

WORKING SUBCOMMITTEES
Coalition members have divided into five subcommittees, each with a specific focus:

Education/Youth Subcommittee
Education/Adult/Elderly Subcommittee
Research and Development Subcommittee
Post-vention Subcommittee
Advocacy and Communication Subcommittee

EDUCATION/YOUTH SUBCOMMITTEE
Leader: Beth Pinals, Psychologist

The Education/Youth Subcommittee is a group that continued into the second year of the Needham Coalition for Suicide Prevention. Its overarching goal was to increase the presence of wellness and resiliency themes in the curriculum and cultures of our schools and in the Needham community. A critical goal of this subcommittee has been the continuation of the suicide prevention programs in the High School and Pollard Middle School through the SOS (*Signs of Suicide*) program for students and the QPR (*Question, Persuade, Refer)* program for teachers. The work of the subcommittee includes collaboration with administrators, teachers and students from Needham High School and the Pollard Middle School, as well as with the Needham Youth Commission and a variety of other community organizations.

The group has worked to develop an organizational framework for utilizing educational tools for addressing suicide prevention and wellness. The subcommittee created a structure to maximize the effectiveness of both the SOS student curriculum and the QPR staff training. The subcommittee is recommending the designation of point staff to organize and monitor the implementation of each of these programs. SOS will be incorporated in the 8th through 12th grade Health Curriculum. It has been recommended that the Health Curriculum provide "booster" programs of SOS content after the initial presentation. The subcommittee recommended that the QPR training include annual initial meetings with new staff plus small group follow-up training with all school personnel, including administrators, teachers, counselors, nurses, coaches/trainers and secretarial staff. Coalition members provided a QPR presentation shown by the local cable television company a number of times. Three QPR presentations were provided for the Needham community at large and presentations were provided to the Needham clergy, Woman's Club, Council on Aging, Needham Community Council, Needham town employees, League of Woman Voters, Fire Department and also at the statewide Youth Commission annual meeting.

The Youth Education Subcommittee is developing a framework for a "Wellness Campaign" with positive messages to be implemented in the Needham Public Schools. These messages will be displayed throughout the Middle and High Schools. Other ongoing activities include the revision of the High School ID tag to include suicide prevention resources, developing wellness-related activities for school usage, and connection with already existing student groups to spread the word and to participate in programming.

The Education/Youth Subcommittee has created and implemented a High School survey to assess the Coalition's efforts regarding issues of depression and suicide prevention for the students. The survey will also assess the student's comfort and willingness to reach out for help for themselves or for a peer. As a positive message of caring from the Needham community, each senior will receive a journal as part of a gift package from the High School focused on resilience and wellness.

EDUCATION/ADULT/ELDERLY SUBCOMMITTEE
Leader: Deb Jacob, Parent

The Education/Adult/Elderly Subcommittee had the responsibility of starting the Coalition's effort to focus on the adults and elderly in the Needham community. This focus required the group to attend to a very diverse and complex population. The subcommittee took the approach of providing education concerning mental health and suicide prevention to this population while conducting focus groups and surveys to better understand the needs of these groups.

The Education/Adult/Elderly Subcommittee provided a range of educational programs focused on adults and the elderly. The year started with training for the entire coalition by Dr. Jack Jordan on older adults and elderly suicide prevention. The subcommittee provided training for businesses on suicide prevention by partnering with the Needham Business Association and MPH/Harvard. The invitation for this training was sent to over 400 organizations along with two pages of educational material. This training for businesses was conducted at the Briarwood Health Care Center. This training was taped by the Needham Channel News and shown 19 times during a one-month period. The DVD of this training along with educational packets was distributed to 250 Needham businesses. Additional community trainings arranged and supported by the subcommittee included:

- A workshop in Suicide Prevention in Adult Men for the Needham Exchange Club by the Riverside Community Care
- QPR training for the Needham Fire Department
- Training on Suicide Prevention in Older Adults for the Needham Council on Aging
- A workshop for the Needham Coalition for Suicide Prevention on Suicide Prevention by the Samaritans of Greater Boston
- Two local cable shows focused on the work of the Coalition and a Suicide Prevention Program focused on the elderly; Needham TRIAD sponsored both programs

The Adult/Elderly Subcommittee has conducted a series of focus groups to gain information about the needs of specific populations in the Needham community. The focus groups have consisted of elderly men, middle aged men, veterans and spouses of each group when available. The results of these focus groups will be shared with the entire Coalition and used to plan future activities and initiatives. This Subcommittee also surveyed the physicians at Beth Israel Deaconess Hospital regarding their level of screening for depression and suicide risk for adolescents, middle age adults and the elderly.

The Adult/Elderly Subcommittee provided additional community education by posting senior pages for the elderly on the Coalition web site www.needhamact.org. The subcommittee also distributed fact sheets regarding depression and suicide risk to various groups in order to increase their awareness of these issues, to provide referral information and to suggest appropriate

approaches in helping depressed and/or suicidal adults or the elderly. The groups receiving these fact sheets included elder caretakers, the clergy, physician's offices, traveling meals workers, and other caretakers in the Needham community. This group also worked at distributing the Coalition wallet cards to residents. These wallet cards have important emergency phone numbers to use regarding concerns about suicide risk and encouraging messages about working together to prevent suicide.

POST-VENTION SUBCOMMITTEE
Leader: Donna Carmichael, Public Health Nurse

The Post-vention Subcommittee is a group that continued into the second year of the Needham Coalition for Suicide Prevention. The goals of this group have been to attend to the individual and group needs of the Needham community in the aftermath of a tragic loss by suicide. Its focus this year has expanded to include all age groups to support and provide education to highly vulnerable individuals following a suicide in the community.

The Post-vention Subcommittee has worked to support the updating and implementation of the school crisis protocol plan. They have supported the incorporation of media and memorial guidelines with the school and town crisis plans.

The Post-vention Subcommittee has developed a resource card to provide a listing of support services available to those dealing with a loss by suicide. The card has been developed, printed and distributed to funeral homes and clergy groups within Needham. The subcommittee has also developed a series of frequently asked questions for people who experienced a loss by suicide for the Needham Acts web page.

The Post-vention Subcommittee has collaborated with Riverside Community Care to support adding a clinical ombudsperson to provide after care support and facilitate the transition of students back to the community after an emergency services evaluation or psychiatric hospitalization. The work of the clinical ombudsperson would focus on securing the appropriate aftercare treatment and care and helping parents and/or guardians navigate the complicated insurance and treatment systems.

The subcommittee is developing and implementing a special program for grade 12 students to support their transitions from High School, to learn how to approach stressful situations and to develop personal resiliency in dealing with a loss by suicide in their community.

The Post-vention Subcommittee is working with other subcommittees in planning a community wide celebration of resilience and hope. In addition, they have joined with other subcommittees in bringing experts to Needham to successfully promote mental health screening as part of a young person's annual physical exam.

Advocacy and Communication Subcommittee

Leader: Sandra Robinson, Needham Community Council

The Advocacy and Communication Subcommittee has focused on a variety of activities this past year. In the arena of communications, it has created a number of community wide events that has kept the community focused on suicide prevention. Recently, it added an important suicide prevention focus to the Needham Business Association-sponsored Needham Street Fair. The subcommittee hosted a Needham Coalition for Suicide Prevention table, presented music groups playing music with a hope and resiliency theme and arranged for Dr. Robert Brooks to donate time to speak to the Needham community on developing resilience.

Over the course of the year, this subcommittee focused on increasing visibility by having a table at the Council on Aging on National Depression Screening Day with information on depression and suicide prevention. They e-mailed all returning seniors from the Class of 2007 to remind them of local resources on depression and suicide prevention. This subcommittee, along with the Education/Adult/Elderly Subcommittee, developed and distributed wallet-sized resource cards to Needham residents through multiple outlets in the community such as houses of worship, doctor's offices and hospitals, town offices and stores. The Advocacy and Communication Subcommittee developed a two-page advertisement with the Research and Development Subcommittee to be included in the Needham community phone book used by over 11,000 households. This subcommittee sent the Annenberg Media Guidelines to all of the media outlets in Needham to encourage responsible reporting of suicide and suicide attempts. It included information on depression and suicide prevention with traveling meals for seniors. This subcommittee provided QPR training to the League of Women Voters. Additionally, a specialist from Riverside Community Care was filmed by the local cable show in a program discussing suicide risks. This subcommittee was also involved in developing a press release for a workshop on suicide prevention for the Needham Business Association.

The Advocacy and Communication Subcommittee spearheaded the efforts to increase the level of guidance support at Needham High School, the level of funding for Riverside Community Care and the funding of a prevention specialist position in the Town of Needham Health Department. This has lead to an increase in the level of mental health support for students and adults in the community.

Research and Development Subcommittee

Leader: Bill Tilburg, Needham Exchange Club

The Research and Development Subcommittee is a subcommittee formed to assess the effectiveness of the activities and endeavors of the Needham Coalition for Suicide Prevention and to provide useful information to the Coalition about the nature of the problems the Coalition is attempting to solve. The Research and Development Subcommittee is completing its first year in operation.

The activities of this subcommittee focused on a variety of activities. Members developed the Monthly Subcommittee Update form to facilitate subcommittee reporting. They also developed a tracking report to document the number of students, teachers, professionals and community

members impacted by the work of the subcommittees. This committee reviewed the Youth Risk Behavior Survey and presented the report to the entire Coalition, School Committee, Board of Health and to High School and Middle School parents. The Research and Development Subcommittee reviewed the questionnaires and assessment tools used by the new prevention curriculum at the High School to determine their effectiveness. This committee developed a student initiated SOS questionnaire to be given to High School students when they complete the SOS course through their health classes. This questionnaire will be utilized in the upcoming school year. This committee also reviewed the discipline incident data for the High School to look for significant trends as well as the Summary Report made available by Riverside Community Care focused on the patients they saw in the past year.

Members of the Research and Development Subcommittee gained permission from the Needham Exchange Club to place two full-page ads in the community phonebook. These pages provided information to the Needham community on symptoms of depression and suicide risk, ways to act when concerned about a loved one and important resources to use when dealing with mental illness and the risk of suicide. This phonebook was distributed to over 11,000 families in Needham.

SURVEY AND FOCUS GROUP RESULTS

Surveys and focus groups have an important role in determining future directions for the Coalition. Surveys can inform about the impact of services provided and about needs that are going unaddressed. During this past year, the Coalition has conducted a series of surveys that have focused on High School students and medical doctors at the Beth Israel Deaconess Hospital Needham. Riverside Community Care has interviewed the following community members:

- staff at area psychiatric hospitals
- community mental health professionals
- school counselors
- first responders in the Needham community
- public health nurses
- clergy
- members of town government

To lessen the risk factors that may lead to suicide, these interviews have sought to identify gaps in services and unaddressed issues. The Coalition has also been conducting focus groups with middle aged men, veterans, the elderly and spouses of these groups. The results of these focus groups will be used to plan interventions and community education to address identified needs.

The Coalition's survey of all High School students pointed out a number of crucial areas for future focus. Overall, High School students felt they currently had more information about depression and suicide and that the Needham community is making greater efforts in addressing teen depression and suicide, than was previously evident. In addition, a high percentage of students felt that help is available for someone who is depressed or thinking about suicide. Also important is that a high percentage of students are able to identify adults both within and outside of the NHS community that they could approach for help. A number of important recommendations have emerged from the survey.

- Students asked for more education through multiple venues such as assemblies, in class speakers, and education for adults so "they will know how to help us."
- Students commented on the high level of stress they feel in school and offered a number of suggestions on how to lower it.
- The students wanted the guidance staff to be more familiar to them so students will find it easier to go and talk to them if needed.
- The students felt that their teachers could do more to help them.
- Students suggest that their teachers could be more watchful about "overloading" school work.
- Students would like stronger relationships with their teachers.

All that was learned by this survey has been worked into a suggested action plan and has been presented to the High School administration. Activities are being added in the 08/09 school year that grew from the student survey recommendations.

The Needham Coalition for Suicide Prevention conducted a series of focus groups with middle aged men, the elderly, and caretakers of the elderly in order to assess their needs. The surveys revealed important information that has influenced the activities of the Needham Coalition for Suicide Prevention.

- The elderly in our community tend to avoid mental health services even when they are feeling emotional distress due to loss.
- There were strong recommendations to increase education regarding middle aged and elderly mental health issues and services.
- Concern was expressed about how to overcome the resistance to talking about your problems and on how to increase the social interaction of at-risk elderly men.
- Local retailers need to be more elderly friendly.
- Need for mental health services that could be home-based for the elderly.
- Praise for the local senior center and its focus on activities that the elderly could participate in.
- Recommendation for increased services in the work place for middle-aged men.
- Concern that there may be a stigma or fear of reprisal if mental health services were accessed at work.
- Physicians need to ask about depression and make referrals for mental health services for older adults.
- Financial support by local government needs to be more available for elder services.
- Efforts are necessary to find those at risk seniors who are not active in groups.
- Better access to transportation is needed.
- An ongoing collaboration with churches and synagogues would be beneficial.

These focus groups also wanted the Coalition to reach out to fathers through local coaching opportunities and to provide free cable TV to older adults on fixed incomes. Lastly, this group encouraged the Needham Coalition for Suicide Prevention to make sure that the work and activities it supports are well publicized in a variety of local outlets and to make sure that its ongoing commitment to all citizens, not just teenagers, is well know in the Needham community.

COMMUNITY NEEDS ASSESSMENT

Commissioned by the Needham Coalition for Suicide Prevention, Riverside Community Care researched the issue of suicide risk in Needham through census data, statistics from the Department of Public Health, town records and numerous other sites. They conducted in-depth interviews with 39 community leaders, school staff, students, families, human service departments, police and fire department personnel and Emergency Room and Psychiatric Hospital staff.

Riverside Community Care provided detailed information broken down by three categories: Adolescent, Middle Aged and Elderly populations. Three logic models that target possible interventions for Adolescents, the Middle-Aged and the Elderly were also developed. (Logic models are a public health strategy for making sure there is always a connection between desired outcome and the various activities groups may attempt.)

The information gathered is being employed to build a provider database for Coalition and community use. Many interviewees suggested Needham could use a centralized resource that was current and easy to access. Interviewees were supportive of the Community Needs Assessment and unanimously wanted to be part of a major effort to increase communication and collaboration among all human service providers serving Needham residents.

There were common perceived areas of concerns mentioned by 5 or more interviewees that included:

- There is a culture in Needham that puts too much pressure on children to succeed academically, socially and athletically.
- There is a general lack of knowledge on the part of parents and citizens about depression and suicide warning signs. This includes the erroneous belief that if you raise the issue of suicide with someone you are concerned about, you may increase the likelihood they will attempt suicide.
- Some parents minimize deviant adolescent behavior as developmentally normal.
- There is inadequate adult monitoring of adolescents at home due to busy working families and full schedules and parents don't check in with other parents often enough.
- Families who "snowplow" their children (paving the way for their children's futures without allowing their kids to make mistakes).
- Isolated adults who are not visible or connected to the community in anyway such as the middle/aged elderly man who has recently lost his spouse.
- Mental health services for the elderly are inadequate because there is a dearth of clinicians who specialize in geriatric treatment, the elderly traditionally do not seek or trust mental health providers, and there are not enough home based services available for this population.
- Substance abuse issues are closely associated with depression and suicidal symptoms but substance abuse treatment strategies are not an integral part of suicide prevention programs.

Common barriers found included:

- Lack of coordinated care and case management services for high risk populations
- Disparity in insurance coverage which often results in a shortage of providers

- Transportation problems that keep many people from accessing services
- Planned integration from a psychiatric hospitalization back into a school or work setting rarely happens or is effective
- Primary care physician that are too overwhelmed in their practices to adequately monitor mental health and safety concerns in the patients
- Critical shortages of experienced child mental health providers, most notably child psychiatrists

Recommendations included:

- Hold community "myth busting" seminars/marketing campaigns aimed at exposing common suicide and depression myths.
- Significantly increase gatekeeper trainings. Expand beyond providers and volunteers to include ordinary citizens, town employees, housing authority maintenance staff, bartenders and coffee shop employees.
- Increase community outreach to middle age men: focus on community centers, YMCA, health clubs and targeted advertising.
- Use coffee talks where a small number of parents are gathered in an intimate setting in which they can ask difficult health and mental health questions to a trained professional.
- Increase mental health providers coordinated through formal and informal methods such as free trainings, monthly networking coffees, "round table" meetings.
- Develop a central database that is accessible to the community at large where referral and resource information is easily accessible.
- Increase partnerships/communication between mental health providers and primary care physicians.
- Increase opportunities in professional continuing education organizations to expand geriatric trainings and offer attendance incentives to increase provider attendance and expertise.
- Offer a drug interaction 101 seminar for students and adults, as most people are not aware of how drug use or alcohol use can increase the damage of medication side effects or reduce a medicine's effectiveness.

SUMMARY

After two years of work, the Coalition has accomplished much:

- training teachers and other professionals who work with young people
- implementing programs designed to help students to develop the skills to keep themselves safe
- providing information to students on the signs of suicide and what they should do if they believe a friend needs help
- developing ways for the community to talk about suicide and issues related to it
- helping to create safety nets of services and structures to keep students safe
- facilitating communication and coordination among groups that work with teens and adults
- establishing and evaluating procedures and guidelines concerning how to deal with a suicide should one occur in the future

- implementing a community-wide theme of building resiliency
- completed a Community Needs Assessment, including input from High School students, elderly and middle aged citizens and their advocates

Despite these accomplishments, much work remains. We want to thank those who have supported the work of the Coalition, whether by contributing time or money, sharing expertise and resources, providing support and encouragement, or participating in focus groups.

PRESENTATIONS AND TRAININGS JULY 1, 2007 – JUNE 30, 2008

September 2007	Jim McCauley, Riverside - Keeping Teens Safe
September 2007	John J. Jordan, Suicide in Adulthood; Prevention and Intervention to NCSP
October 2007	Jon Mattleman, QPR, Community (22 people)
October 2007	Jim McCauley, Riverside -Recognizing the Signs of Depression and Other Mood Disorders, Needham Special Education Parent Advisory Council
October 2007	Jim McCauley, Riverside to NCSP – Riverside Annual Service Report to Needham
November 2007	Greg Miller, MCSP to NCSP – Overview of MCSP Services
January 2008	Jon Mattleman, QPR, Needham, Dedham, Westwood Collaborative (8 people)
January 2008	Jon Mattleman, QPR, Town of Needham Employees (15 people)
January 2008	Janice Berns and Tom Denton, overview and discussion with the Wellesley Board of Health and Wellesley Guidance Department
January 2008	Alan Homlund, MDPH, Suicide Prevention Program to NCSP Suicide Prevention for Older Adults: Depression is NOT Normal Aging
February 2008	Jon Mattleman, QPR Community (22 people)
February 2007	Jim McCauley, Riverside - Assessing and Managing Suicide Risk All day training for Health Department and Riverside Staff
February 2008	Kathy Pinkham, Needham Public Schools to NCSP, Youth Risk Behavior Survey Results (33 people)
March 2008	Denise Garlick, QPR, League of Women Voters (5 people)
March 2008	Jon Mattleman, QPR, Town of Needham Employees (15 people)
April 2008	Deb Stone, Mental Health and Suicide Prevention in the Workplace, Needham Businesses (10 people)
April 2008	Janice Berns, Tom Denton, Needham Coalition for Suicide Prevention, Needham Channel TRIAD show with Bill Dugan (shown 13 times)
April 2008	Denise Garlick, Larry Berkowitz, Suicide Prevention, Needham Channel TRIAD show with Bill Dugan (shown 13 times)
April 2008	Deb Stone, Mental Health and Suicide Prevention in the Workplace, Needham Channel (shown 19 times)
April 2008	Jon Mattleman, QPR, Clergy (12 people)
April 2008	Jon Mattleman, QPR, Community (25 people)
April 2008	Samaritans of Greater Boston to NCSP – Program and Support Services
May 2008	Larry Berkowitz of Riverside Community Care, Suicide Prevention, Needham Exchange Club (62 people)
May 2008	Deb Engler, QPR, Needham Fire Department (28 people)

May 2008	George Johnson, Jim McCauley, Jennifer Hitt, Denise Garlick to MCSP Annual Conference, How A Community Survives (42 people)
May 2008	Jon Mattleman, QPR, two sessions, Youth Commission Directors and other professionals (28)
June 2008	Denise Garlick, QPR, Needham Education Fund (15 people)
June 2008	Alan Homlund, MDPH, Suicide Prevention Program to Council on Aging Suicide Prevention for Older Adults: Depression is NOT Normal Aging
June 2008	Robert Brooks, PHD, The Power of Resilience, NBA Sidewalk Sales Day, Needham Public Library
June 2008	Tom Denton presented at Simmons School of Social Work, Education for Suicide Prevention: Places, Faces, and the Practice Experience
April- June 2008	Riverside Community Care Community Assessment including 25 plus agencies and care facilities

ACTIVITIES

September 2007	Proclamation for National Suicide Prevention Week presented to the Selectmen by Janice Berns, Denise Garlick, and Donna Carmichael (shown on cable)
September 2007	MDPH, Suicide Prevention Program, Strategic Goal Setting, Janice Berns, Tom Denton, Deb Jacob, Donna Carmichael., Pat Falcao
September 2007	Articles (2) Needham Times – Tom Denton, Janice Berns
September 2007	Memorial and Media Guidelines to Town leaders and media
October 2007	Needham Acts Up www.needhamacts.org Needham Webpage www.needhamma.gov/health/ncsp Riverside meetings with COA on how they can inform seniors about their services
October 2007	Needham Harvest Fair – Janice Berns, Tom Denton, Deb Jacob, Joe Barnes, Denise Garlick Newly developed wallet cards distributed with other brochures.
October 2007	National Depression Screening Day – 50 seniors Table Council on Aging – Sandy Robinson, Denise Garlick, Terri Larrabee, John Fountain
January 2008	Boston Globe – Out of the Shadow of Teen Suicide Educational Documentary "Depression" True Stories
January 2008	Advocacy with Town Manager, Finance Committee and School Committee for increased funding for additional services from Riverside Community Care for the community and schools and funding for a Prevention Specialist in the Health Department- Denise Garlick, Jennifer Hitt, Deb Jacob, Bill Tilburg
February 2008	Massachusetts Coalition for Suicide Prevention recognized Needham Coalition for Suicide Prevention with a Leadership Award at State House
April 2008	Distributed a Parents Guide for the Prevention of Alcohol, Tobacco, and ` Drug Use to every home in Needham (10,000)
April 2008	Two page phonebook ad (value $3,000) from the Exchange Club distributed to every home in Needham (10,000)
April 2008	Needham Channel Cable Shows

1. Mental Health and Suicide Prevention in the Workplace
2. TRIAD – Suicide Prevention
3. TRIAD- Needham Coalition for Suicide Prevention

May 2008	Mailed Educational Packet and CD on Mental Health and Suicide Prevention in the Workplace (200 businesses)
March 2008	Survey to Beth Israel Deaconess Hospital Needham MD's (100)
May 2008	Focus Groups – Veterans, Adults, Caretakers, Seniors
May 2008	Memorial and Media Guidelines to Town leaders and media
May 2008	Resource Cards distributed to funeral homes, physician offices and others (1000 distributed)
June 2008	Needham Business Association Side Walk Sales Day booth and wallet cards/brochures distributed. Power of Resilience Weekend Events also included 10 Power of Resilience books distributed to local clergy and 17 local clergy contacted regarding incorporating resiliency in services over June 7th and 8th weekend, 30 card holders distributed, and outreach to local cable, and school bulletins.

Funded in part by the Massachusetts Department of Public Health, the Needham Community Council, the Needham Golf Club, the Needham Police Union and the Needham Fire Union.

TRAFFIC MANAGEMENT ADVISORY COMMITTEE

Meredith Page, Chairman
John Cogswell, Selectman, resigned April2008
Richard Merson, Public Works Director
Robert Wilson, Civil Engineer
Ivan Sever, Secretary
Kate Fitzpatrick, Town Manager
Lt. John Kraemer, Police Dept.
Anthony Del Gaizo, Town Engineer
Thomas Stokes
Paul Gordon

In 2001, the Selectmen created a Traffic Management Advisory Committee initially including a selectman, four town officials, and four Needham residents. Its charge was to develop a town-wide management plan to enhance traffic safety and efficiency, recommend improvements at problem locations and help reduce traffic conflicts.

CURRENT ACTIVITIES

The Committee meets monthly, generally on the second Wednesday of each month, at the Broadmeadow Elementary School, Media Center. Citizens request to the Town for signs, cross walks, pavement markings, speed limits or any other type of traffic control device are referred to the Committee for recommendation or disposition. The Committee meets with the requester, discusses the issue and if warranted, makes recommendations to the Department of Public Works or the Board of Selectmen. All decisions are based upon federal and state laws, professional standards, function and capacity of streets, cost effectiveness, and fairness in allocating traffic burdens and improvements. The Committee has no budget or staff. Committee members perform all the analyzing of situations brought to their attention.

OTHER

METROPOLITAN AREA PLANNING COUNCIL

Created in 1963, the Metropolitan Area Planning Council (MAPC) promotes inter-local cooperation and advocates for smart growth by working closely with cities and towns, state and federal agencies, non-profit institutions, and community-based organizations in the 101 cities and towns of Metropolitan Boston. MAPC strives to provide leadership on emerging issues of regional significance by conducting research, building coalitions, and acting as a regional forum for action.

MAPC provides technical assistance and specialized services in land use planning, water resources management, transportation, housing, environmental protection, economic development, public safety, geographic information systems (GIS), collective purchasing, data analysis and research, legislative and regulatory policy, and the facilitation and support of inter-local partnerships. More information is available at www.mapc.org.

MAPC is governed by 101 municipal government appointees, 21 gubernatorial appointees, and 13 appointees of state and City of Boston agencies. An Executive Committee comprising 25 elected members oversees agency operations. The agency employs approximately 40 professional staff under the leadership of an executive director. Funding for MAPC activities is derived from governmental contracts and foundation grants, and a per-capita assessment on member municipalities.

To better serve the people who live and work in Metro Boston, MAPC has divided the region into eight sub regions. Each subregion is overseen by a council of local leaders and stakeholders, and a staff coordinator provides organizational and technical staff support.

THREE RIVERS INTERLOCAL COUNCIL (TRIC) COMMUNITIES

Canton, Dedham, Dover, Foxborough, Medfield, Milton, Needham, Norwood, Randolph, Sharon, Stoughton, Walpole, Westwood

The Three Rivers Interlocal Council (TRIC) is comprised of thirteen communities southwest of Boston. Taber Keally, Town of Milton, is the Chair. The purpose of TRIC is to encourage cooperative action concerning growth and development. This sub region includes the communities of Canton, Dedham, Dover, Foxborough, Medfield, Milton, Needham, Norwood, Randolph, Sharon, Stoughton, Walpole, and Westwood.

In 2008, TRIC met monthly to discuss issues of inter-municipal significance. Participants at TRIC meetings can include Local Council Representatives, town planners, membership of municipal Planning Boards, Town Administrators, and Chambers of Commerce.

Presentations of significance at TRIC meetings in 2008 included zoning reform in Massachusetts, input to the framework for the *Land Use Partnership Act*, the Smart Growth/Smart Energy resources provided by the Commonwealth, the Transportation Improvement Program, oblique aerial imagery and software available to municipalities, the Commonwealth Capital application process, the I-95, I-93, University Avenue & Dedham Street

Interchanges Project, best practices in Streamlined Local Permitting, Pharmaceuticals and Personal Care Products (PCPP), recommendations of the Massachusetts Transportation Finance Commission, review of technical assistance programs targeted to municipalities and provided by Massachusetts Department of Housing and Community Development (DHCD), input to the Regional Pedestrian Plan and the Regional Bike Parking Program, technical assistance in preparing proposals for the Suburban Mobility Program, assistance in creating an inventory of open space and in preparing a Regional Open Space Plan, discussion and technical assistance regarding the District Local Technical Assistance (DLTA) grant program.

Current major growth and development issues of shared concern in these towns include the potential for South Coast Rail construction and implementation to negatively impact local economic development, the potential for South Coast Rail construction to adversely impact privately held property, traffic congestion and gridlock now occurring on municipal roads in peak travel hours, and a strong desire to work cooperatively with the Commonwealth to institute assessment of development impacts with a regional scope as opposed to assessment of impacts on a project-by-project basis that has a focus on a single municipality.

NORFOLK COUNTY COMMISSIONERS

Francis W. O'Brien, Chairman, of Dedham
John M. Gillis of Quincy
Peter H. Collins of Milton

Francis W. O'Brien
Chairman

To the Citizens of Norfolk County:

Incorporated in 1793, the County of Norfolk includes twenty-eight cities and towns, mostly located to the South and West of Boston.

John M. Gillis

Norfolk County is known as the County of Presidents because it is the birthplace of four Presidents of the United States: John Adams, John Quincy Adams, John F. Kennedy and George Herbert Walker Bush.

County government is responsible for regional services which include the Registry of Deeds, County Agricultural High School, Sheriff's Department, County Engineering, Trial Court facilities Maintenance, Wollaston Recreational Facility, and other departments and services.

Peter H. Collins

Decreased revenues presented significant challenges during FY2008. County revenues are significantly affected by conditions in the real estate and credit markets. Expenditures were scaled back and staffing reduced while every effort was made to maintain and improve services.

During FY2008 capital improvements continued to be made to County facilities, including new replacement windows and an upgrade of the electrical service at Superior Court, additional work at other courthouses and improvements at

the Wollaston Recreational Facility. A complete list of projects is listed in our County Annual Report.

We wish to take this opportunity to thank the County's department heads and employees, as well as elected officials, both state and local, for all their efforts on behalf of Norfolk County and its communities.

As County Commissioners, we are privileged to serve you.

NORFOLK COUNTY REGISTRY OF DEEDS

William P. O'Donnell, Register

PURPOSE

The Registry of Deeds is the principal office for real property records in Norfolk County. The Registry receives and records hundreds of thousands of documents each year, and is a basic resource for title examiners, mortgage lenders, municipalities, homeowners, and others with a need for land record information. The Registry of Deeds has been a vital component of Norfolk County government since 1793, the year Governor John Hancock signed legislation creating Norfolk County, also known as the County of Presidents - the home or birthplace of John Adams, John Quincy Adams, John F. Kennedy and George H.W. Bush. The Registry operates under the supervision of the elected Register, William P. O'Donnell. In over two hundred years of continuous operation, the Registry has progressed from the days of scriveners with quill pens to computers, scanned documents and off-site access. However, in all that time our objectives have remained the same: accuracy, reliability and accessibility for the residents of the twenty eight communities that comprise Norfolk County.

Improved technology and management of records and increased levels of customer service remain areas of major focus for the Registry of Deeds. Initiatives include:

- A community outreach office hours program that brought Register Bill O'Donnell and the mobile Registry of Deeds to Needham on May 14, 2008.
- Free public viewing access for every document including land plans recorded by the Registry since its inception in 1793 via the internet at www.norfolkdeeds.org. The Registry regularly updates and enhances the site to include recent news, trends, press information, and answers to frequently asked questions.
- An ability for those who such as attorneys, title examiners, realtors, lenders, surveyors and civil engineers who establish an account with the Registry to print documents directly from their offices for $1.00 per page.
- A continuing technology fund investment in computer hardware in the Registry itself to insure that anyone wanting to access the records can do so.
- The expansion of the internet accessible indexing system back to 1955.

- A full service telephone and walk-in customer service center and the addition of closing rooms and tables to encourage the citizens of Norfolk County to feel comfortable in using their Registry.

Needham was typical of the rest of Norfolk County showing decreased real estate activity in 2008 recording a total of 683 deeds, 18% fewer than in 2007. For the second year in a row the average price of a Needham real estate sale (greater than $1,000 - residential and commercial properties combined) fell 6% and at the end of 2008 stood at $727,788. The ongoing desirability of Needham real estate continues to contrast favorably with the rest of Norfolk County where the average price was $537,913. The total dollar volume of real estate sales in Needham for 2008 settled at $314.4 million, a 28% decrease from 2007. There were 1,755 mortgages recorded in Needham in 2008 which translates to 8.5% fewer than in 2007. March was the busiest 2008 month for Needham real estate activity accounting for 10.3% of the town's total recordings.

NORFOLK COUNTY MOSQUITO CONTROL PROJECT

John J. Smith, Director

The operational program of the Project integrates all proven technologies into an Integrated Pest Management (IPM) system of mosquito control and vector management that is rational, environmentally sensitive and cost effective.

Surveillance: Surveys, inspections, and monitoring in support of our program include GIS mapping of breeding areas, larval and adult collections, and fieldwork evaluations leading to better water management. West Nile virus and Eastern Equine Encephalitis have been active in Norfolk County over the past several years which have resulted in an expansion of the surveillance program in collaboration with the Massachusetts Department of Public Health (MDPH), State Laboratory Institute. MDPH has requested that the Norfolk County Mosquito Control Project expand mosquito surveillance across the county for the purpose of detecting viruses in collected mosquitoes as an early warning system for the residents of the county. Considerable manpower has been reallocated to these efforts, which is not reflected in this report.

All mosquito eggs need water to hatch and to sustain larval growth.

Water Management Activities: An important component of our IPM approach is the management of shallow, standing, stagnant water, and the maintenance of existing flow systems which if neglected can contribute to mosquito breeding. Site visits, pre and post monitoring, photographic documentation, survey measurements, flagging, accessing assessors information, maintenance of paperwork and electronic forms, communication with and/or meeting on site with residents, town/state/federal officials and maintaining regulatory compliance are all important aspects of this program. In addition to normal drainage system maintenance, Project personnel advise residents on removal of water holding artificial containers on their property for the purpose of eliminating potential West Nile virus mosquito breeding habitat.

Drainage ditches checked/cleaned	5,780 feet
Culverts checked /cleaned	11 culverts

Larval Control: Treatment of mosquito larvae during aquatic development is the next most effective control effort. These applications were conducted after devoting many man hours to collecting larval data which is used for targeting purposes as well as for determining efficacy of these applications. The products used during these applications were BTI (Bacillus thuringiensis israelensis) and Methoprene.

Aerial larvicide applications	278 acres
Larval control - briquette & granular applications by hand	10.2 acres
Rain Basin treatments–briquettes by hand (West Nile virus control)	1,649 basins

Adult Control: The suppression of flying adult mosquitoes becomes necessary when they are numerous, annoying, and/or threaten public health. These applications are conducted based on residential complaints as well as by analyzing adult mosquito population data collected from light traps. Additional applications may have occurred following identification of mosquito born viruses such as West Nile virus and Eastern Equine Encephalitis. The product used during these applications was Sumithrin.

Adult control aerosol applications from trucks	2,976 acres

TOWN OFFICIALS

ELECTED

Assessors
Thomas P. Colarusso (appointed 1/8/08)
Edmund Donnelly
Kevin J. Foley (elected 4/8/08)

Board of Health
Peter Stephen Connolly, M.D.
Edward V. Cosgrove, Ph.D.
Stephen K. Epstein (appointed 6/9/08)
Denise Garlick, R.N. (resigned 4/16/08)

Commissioners of Trust Funds
Patricia Falcao (elected 4/8/08)
Nick Renzulli (through 4/7/08)
Joseph P. Scalia
William J. Supple

Constables
Paul F. Hunt
Charles G. Wright

Housing Authority
Peter Fugere (resigned 4/1/08)
Cheryl Gosmon
Terence Noonan
Peter J. Pingitore (appointed 6/24/08)
Sheila G. Pransky
Robert Stegman (State Appointee)

Moderator
Michael K. Fee

Park and Recreation Commission
Cynthia J. Chaston
William R. Dermody
Christopher R. Dollase
Brian Nadler
Philip V. Robey

Planning Board
Devra G. Bailin (through 4/7/08)
Bruce T. Eisenhut
Maurice P. Handel
Martin Jacobs
Jeanne S. McKnight
Ronald W. Ruth (elected 4/8/08)

School Committee
Joseph P. Barnes
Connie Barr
Marianne B. Cooley
Laura J. Flueckiger
Donald B. Gratz
Michael Greis
John O'Leary (elected 4/8/08)

Selectmen
John A. Bulian
John H. Cogswell (resigned 4/7/08)
Denise C. Garlick (elected 4/8/08)
James G. Healy
Daniel P. Matthews
Gerald A. Wasserman

Town Clerk
Theodora K. Eaton

Trustees of Memorial Park
Dave DiCicco
John Gallello
Charles J. Mangine
Joseph J. McSweeney
Ron Sockol

Trustees of Public Library
Lois C. Bacon
Rose Doherty
Thomas M. Harkins
Margaret Pantridge
Sally B. Powers
Gregory John Shesko
Lois Sockol

APPOINTED BY THE BOARD OF SELECTMEN

Town Manager
Kate Fitzpatrick

Town Counsel
David S. Tobin

Ad Hoc Insurance Advisory Committee
Richard Davis
David Davison (ex officio)

Niels H. Fischer
Albert H. Shapiro
Paul Winnick

Board of Appeals
Gregory J. Condon
Michael A. Crowe
Howard S. Goldman
Jon D. Schneider
Jonathan D. Tamkin

Cable Television / Advisory Committee
John Fountain
Michael Greis
Michael J. Riley
Jonathan D. Tamkin

Commission on Disabilities
Susan Crowell
Beverly Foster
Debbi Heller
Jeanie Martin
Karen Pierce
Susan Rains
Elaine Saunders
Patrice Snellings,(liaison from School Committee)
Paul Spooner (consultant from Metro West Center for Independent Living)
Andy Wise
Colin (Dale) T. Wise

Conservation Commission
Paul Alpert
Janet Bernardo
Marsha Salett
Carl Shapiro
Sharon Soltzberg
Dawn Stolfi Stalenhoef (appointed 10/23/07)
Lisa Standley

Cultural Council
Norman Abbott
Noreen Burdett (appointed 10/9/07)
Jean Cronin Connolly
Sally Dempsey
Gail Gordon
Suzanne Heffernan (appointed 10/9/07)
Alice Kelleher
Caryl Johnson (appointed 10/9/07)
Kathleen Leahy (appointed 10/9/07)
Claire Messing
Louise Miller
Ann Munstedt
Kathleen Rowe (appointed 10/9/07)
Suzanne Saevitz (appointed 10/9/07)
Deborah Winnick

Council of Economic Advisors
Glen Cammarano (appointed 2/26/08)
Jack Cogswell
Jay Doherty
John Edgar
Kate Fitzpatrick (ex officio)
Denise C. Garlick (appointed 4/29/08)
Howard Goldman
Maurice P. Handel
Bob Hentschel
Timothy Kickham (appointed 2/12/08)
Mark E. Silverman
Matt Talcoff

Field Study Committee
Patricia Carey
Dave DiCicco
Chris Dollase
Laura Flueckiger
James G. Healy
Bruce Herman
John Normant
John Palmer
Lance Remsen
Douglas Graham Spink III
Paul Stenberg
Lucio Trabucco

Golf Course Advisory Committee
Jonathan Bean
Roy Cramer
Jane Howard
Robert J. Moore, Jr.
Jon Schneider
Richard M. Reilly (appointed 3/11/08)
Theodore Weiner

Historical Commission
Carol J. Boulris
John H. Cogswell (appointed 1/8/08)
Gloria P. Greis (appointed 2/26/08)
Robert D. Hall, Jr.
Richard C. Hardy (2/12/08)
Sandra Tobin

Cary Young

Human Rights Committee
John Buehrens
Paul F. Dellaripa
Phil Droney
Marjorie Lynne Freundlich
Liora Harari
John Schlittler (appointed 9/11/07)
Mark Smith
Mike Vaughn
Sandra Walters

Needham Cable Television Development Corporation (NCTDC)
Robert Boder
John Fountain
Arnold M. Goldstein
Michael Greis
Michael Riley
Miriam Segel
Robert Stegman
Jonathan Tamkin

Needham Community Revitalization Fund Committee
Carol deLemos
Morris Dettman
Paul Good
Timothy Kickham
MaryRuth Perras
Lorraine Welsh

Registrars of Voters
John W. Day
Barbara B. Doyle
Theodora K. Eaton (ex officio)
Mary J. McCarthy

Taxation Aid Committee
Elizabeth Handler
Patricia Harris
Helen Newton
Evelyn Poness (ex officio)

Technology Advisory Board
Peter M. Anderson
Linda Conneely (ex officio)
David Davison (ex officio)
David Escalante
Michael Greis
Ann Gulati (ex officio)
Steven B. Handler
Joanne Kossuth, non-voting Technical Advisor
Roger MacDonald (ex officio) (appt 5/23/08)
Carl Rubin

Traffic Management Advisory Committee
John H. Cogswell
Anthony Del Gaizo
Kate Fitzpatrick
Paul Gordon
Lt. John Kraemer
Meredith Page
Ivan Sever
Thomas Stokes

Water and Sewer Rate Structure Committee
John H. Cogswell (ex officio) (resigned 4/8/08)
John P. Cosgrove, Jr.
Tom Loughran
Nick Renzulli
John Tallarico

APPOINTED BY THE MODERATOR

Finance Committee
Scott M. Brightman
Richard S. Creem
David J. Escalante
Stephen Jonas
Richard Reilly
Steven M. Rosenstock
June Seraydar
Michael A. Taggart
Lisa Zappala

Personnel Board
John Dennis
Patricia A. Forde
Joseph Herlihy
Vivian Hsu
Richard Lunetta

OTHER APPOINTED BOARDS

Community Preservation Committee

Janet Bernardo
John Comando
Bruce T. Eisenhut
Jane Howard
Brian Nadler
Sheila Pransky
Paul A. Siegenthaler
Sandy Tobin

Council on Aging

Roma Jean Brown
Carol deLemos
Morrie Dettman
Daniel Goldberg
Helen K. Hicks
Susanne Hughes
Andrea Rae
Colleen Schaller
Derrek Shulman
Nina Silverstein
Betsy Tedoldi
Mary Elizabeth Weadock

Solid Waste Disposal / Recycling Committee

John H. Cogswell (resigned 4/8/08)
William F. Connors
Jeffrey Heller
Irwin Silverstein

Contributory Retirement Board
(under vote of Town 11/3/36)

Kate Fitzpatrick
John P. Krawiecki, by vote of employees and retirees
Robert Mearls, by members of the Retirement Board
Evelyn M. Poness
Thomas A. Welch, II, by vote of employees and retirees

Design Review Board

Eugene R. Bolinger
Philip Chase (alternate)
Mark Gluesing
Deborah Robinson
Stephen Tanner
Timothy Tierney (alternate)

Future School Needs Committee

Heidi Black
David P. Coelho
Marianne Cooley
Ann DerMarderosian
James Lamenzo, Chair
Marjorie Margolis
Mary Riddell
Roger Toran

Needham Domestic Violence Action Committee

Jacqueline Apsler
Janice Berns
Alison Black
Aria Boucher
Belinda Carroll
Lynda Coburn
Pat Cooper
Kristen Cutler
Holly Dobbs
Patricia Falcao
Barbara Falla
Jamie Gutner
Jessica Hogaet
Alexandra Hogan
Sherry Jackson
Deb Jacob
Penny Kirk
Terry Loewenthal
Bob Mainer
Maureen Maskell
Rev. Philip McGaugh
Dan Melville, MD
Erin Miller
Caterina Bonadio O'Connor
Ann Perham
Maria Pizzimenti
Amy Sharff
Bret Silverberg
Molly Smith
Latanya Steele
Katie Tierney
Sally Toran
Laura Van Zandt

Permanent Public Building Committee
Joseph Carroll
Stuart Chandler
John Connelly
George Kent
Steven Popper, Dir. Constr. & Renovation
Paul Salamone
Irwin Silverstein

Transportation Committee
Duncan Allen
Richard Creem
Linda Hoard
Jane A. Howard
Steven McKnight

Youth Commission
Connie Barr
Sara Cocuzzo
Ronnie Haas
Doug Levy
Cathy Lunetta
Kevin Potterton
Vincent Springer
Debbie Winnick

APPOINTED BY TOWN MANAGER

Animal Control Officer
Harry Greenlaw (resigned 1/7/08)

Assistant Town Manager/Finance
David Davison

Assistant Town Manager/Personnel
Christopher Coleman

Director of Emergency Management
Paul F. Buckley, Jr.

Director of MIS
Roger S. MacDonald

Director of Public Works
Richard P. Merson

District Director of Veterans' Services/Veterans' Burial Agent/Veterans' Graves Officer
John J. Logan, Jr.

Fire Chief / Superintendent of Fire Alarms/Forest Warden
Paul F. Buckley

Inspector of Buildings
Daniel P. Walsh

Inspector of Plumbing and Gas
William Kinsman

Inspector of Wiring
Scott Chisholm

Police Chief / Keeper of the Lockup
Thomas J. Leary

Sealer of Weights ands Measures
John Horgan

Supervisor, Garage & Equipment
Stephen J. Hawes

Superintendent, Highway
Rhainhardt Hoyland

Superintendent, Parks /Forestry Tree Warden
Lance Remsen

Superintendent, Water/Sewer
Robert. A Lewis

Town Accountant
Melissa Melnick

Town Engineer
Anthony Del Gaizo

Treasurer and Tax Collector
Evelyn M. Poness

Administrative Assessor
Hoyt Davis

Assistant Town Clerk
Helen Atkinson

Building Construction and Renovation Manager
Steven Popper

Director of Public Facilities Operations
Chip Laffey

Director of Public Health
Janice Berns

Director of Youth Commission
Jon Mattleman

Environmental Health Agent
Tara Gurge

Executive Director, Council on Aging
Jamie Brenner Gutner

Library Director
Ann MacFate

Planning Director
Lee Newman

Park and Recreation Director
Patricia M. Carey

APPOINTED BY ELECTED OR APPOINTED BOARDS

Executive Director, Needham Housing Authority
Margaret K. Plansky

Executive Secretary to Finance Committee
Louise Miller

Superintendent of Schools
Daniel E. Gutekanst

TOWN MEETING MEMBERS

At Large 2009
John A. Bulian
Cynthia J. Chaston
Peter Stephen Connolly
Edmund V. Donnelly, III
Theodora K. Eaton
Michael K. Fee
Denise C. Garlick
Michael J. Greis
James G. Healy
Martin Jacobs
Daniel P. Matthews
Sally B. Powers
Ron Sockol
Gerald A. Wasserman

Precinct A
2009
Erik J. Bailey
Scott D. Butchart
Cheryl Gosmon
Walter D. Herrick
Leslie A. Kalish
Mary E. Keane-Hazzard
Norman F. O'Brien, Jr.
Nicholas P. Sterling
2010
Alan J. Davidson
Alan S. Fanger
Lee Garf
Mary Lee Kelly
Christopher A. Maxwell
Elizabeth M. Sargent
George Tarallo
John R. Wallace
2011
Michael A. Cerundolo
Richard S. Creem
John D. Genova
Donald B. Gratz
Karen N. Price
Louise I. Schnieder
Irwin Silverstein
Nina Silverstein

Precinct B
2009
Damon J. Borrelli
Wilfred G. Corey
John J. Frankenthaler
David C. Harris
Steven Rosenstock
Mindy A. Merow Rubin
Kevin T. Pendergast
2010
George Baierlein
Mark Goldberg
James H. McEvoy
Richard B. Moody
David K. Mottola
Kim Marie Nichols
Caroline W. Sabin
2011
Deborah H. Anastas
William G. Doyle
Scott McConchie
Glenn S. Orenstein
Meredith P. Page
Gerald C. Rovner
Sarah Ann Toran

Precinct C
2009
Russell S. Broad, Jr.
John H. Haslip
Louise L. Miller
Sheila G. Pransky
Sylvia R. Rose
Debra Mann Schmill
Warren S. Sumner IV
Paul B. Tillotson
2010
Joseph Barnes
Bruce S. Barnett
Scott M. Brightman
William H. Dugan, Jr.
James O. Fleckner
Amy T. Goldman
Daniel L. Lintz
Charles J. McCann
2011
Paul S. Alpert
Peter A. Alpert
Jan D. Campbell
Mark J. Gluesing
James D. Masterman
Claire Patricia Messing
Sandra Balzer Tobin
Adalaide C. Young

Precinct D
2009
Holly Anne Clarke
William A. Concannon
Cynthia Conturie
David R. Cox
Marc L. Jacobs
Aaron M. Pressman
David J. Sexton
Maura Brady Steeves
2010
Lois C. Bacon
Heidi C. Black
Bruce T. Eisenhut
Roger B. Hunt
Kathleen M. Lewis
Jeffrey B. Megar
Thomas F. Soisson
Arthur Walitt
2011
Kathryn L. D'Addesio
Roy A. Cramer
Jill S. Daly
Kevin J. Daly
Ann Dermarderosian
Jennifer L. Kagan
Gregory John Shesko
Ralph A. Toran

Precinct E
2009
Michelle S. Ardini
Theodore M. Crowell

Lawrence R. Cummings
Paul J. Durda
Philip V. Robey
Kathleen B. Rothenberg
Paul A. Siegenthaler
Martin L.B. Walter
2010
Cynthia J. Chaston
Mark P. Fachetti
Irene M. Francesconi
Linda J. Novak
Maryruth Perras
Julie E. Stevens
Marilyn G. Tedoldi
Sam B. Warner
2011
Constance S. Barr
Ann M. Cosgrove
Linda J. George
Jane A. Howard
Ronald W. Ruth
William J. Supple
Sean C. Sweeney
Michael R. Tedoldi

Precinct F
2009
Vincent J. Fabiani
Bernard H. Ford
Richard M. Freedberg
Daniel J. Kumin
Jeffrey D. Heller
Rhonda G. Hollander
Michael McKay
Brian S. Nadler
William J. Okerman
2010
Kevin B. Delaney
Stephen L. Dornbusch
Cathy M. Freedberg
Carl Goldstein
Richard G. Lyons
Carolyn R. McIver
Jeanne S. McKnight
Jennifer S. Sexton
Laura S. Terzian
2011
Gilbert W. Cox, Jr.
Gail E. Davis
Richard W. Davis
John F. Milligan
Michael L. Niden
James Hugh Powers
Deborah S. Winnick
William A. Zoppo

Precinct G
2009
Paul H. Attridge
William F. Connors
Michael J. Crawford
John W. Day
Pamela C. Freedman
Thomas M. Harkins
Paul O'Connor
Marcia B. Young
2010
Paula R. Callanan
Richard DeMeis
Robert T. Heald
Jane O. Johnson
Maureen T. McCaffrey
Michael A. Taggart
Timothy P. Tierney
Daniel C. Wright
2011
Susan W. Abbott
Patricia B. Buckley
Fran Gallagher
Kathleen J. O'Keefe
Jill E. Owens
Barbara K. Popper
Kathleen D. Robey
Susan Welby

Precinct H
2009
Julia Satti Cosentino
M. Patricia Cruickshank
Michael A. Diener
Kevin J. Foley
Elizabeth P. Handler
Jeffrey Kristeller
Arthur P. Phillips
Lois F. Sockol
2010
John E. Comando
Richard B. Dagen
Michael C. Kardok
Laura M. London
Terence P. Noonan
Richard J. Savage Jr.
Ron Sockol
Richard A. Zimbone
2011
Heinz R. Brinkhaus
Robert Y. Larsen
Marjorie M. Margolis
Nancy E. McCarthy
Martha M. McMahon
Peter J. Meade
Paul T. Milligan
Jeffrey S. Shapiro

Precinct I
2009
James M. Lemkin
Peter J. Pingitore
Nicholas S. Renzulli
Leslie Ann Renzulli
Paul V. Riley
Robert J. Rondini
June C. Seraydar
Michael T. Vaughn
2010
John P. Connelly
Peter Stephen Connolly
David J. Escalante
Thomas W. Higgins
Jill C. Kahn-Boesel
Lorraine M. Murphy
Nancy E. Sexton
Rachel Ann Weinstock
2011
Paul F. Denver
Richard W. Gatto
Maurice P. Handel
Thomas H. Hannigan, Jr.

John P. O'Leary
Paul Robey III
Maura O. Walsh
Kathleen D. Whitney

Precinct J
2009
James S. Bonasia
Stuart B. Chandler
Bradley M. Christenson
George C. Doukas
Caroline B. Edge
Marcia C. Mather
Michael M. Mathias
Jane B. Murphy
2010
Catherine J. Barker
Marjorie S. Cohen
(Deceased May 2008)
Marianne B. Cooley
Robert A. Downs
George F. Kent
Donna M. Mullin
Emily M. Salaun
Paul G. Smith
2011
Laura A. Brooks
Maria E. DeLuzio
William R. Dermody
Leigh M. Doukas
Barbara J. Downs
Michael J. Greis
Betsy M. Tedoldi
Rebecca C. Turner

TOWN OF NEEDHAM RETIREE INFORMATION

RETIREMENTS	DEPARTMENT	YEARS OF SERVICE
Henry Borey	Police	38.333
Deborah Coyle	Police	18.000
Paul Curran	Public Facilities	18.750
Harry Greenlaw	Police	40.667
Dorothy Gurevich	Public Works	21.167
Robert Harrington	Public Works	34.750
James Leonard	Public Facilities	19.167
Kenneth Levy	Town Hall	14.000
Michael Volpe	Public Works	26.250

IN MEMORIAM

Nina Ackerman	Town Hall	26.000
Bertha Bishov	Town Hall	17.667
Rita Carroll	Town Hall	9.416
Francis Collins	Public Facilities	10.580
Charles Decker	Public Facilities	10.500
Marguerite Ellis	Public Works	14.916
Jeannette Erskine	School	21.833
Kevin Flaherty	Public Works	13.416
Carmelo Frazetti	Public Works	36.333
Ahti Granroth	Public Facilities	32.000
Lorraine Hering	School	12.750
Theda LeBlanc	Hospital	15.416
Anna Lee	School	21.583
Joseph Leon	Public Works	10.917
Nancy MacMillan	School	15.750
Louis Maffiola	Public Works	34.333
Frances McKay	School	14.583
Judith Pagano	School	31.416
Anne Patriarca	Town Hall	12.916
Charles Ricci	Public Facilities	13.250
Anne Sell	Library	8.833
Mary Weibrecht	Hospital	13.417
Marian Whalen	Hospital	16.166

APPENDICES

Town of Needham
General Fund
Balance Sheet
Year Ended June 30, 2008

		General
ASSETS		
Cash and short-term investments	$	8,767,713
Investments	$	12,246,175
Receivables:		
Property taxes	$	2,318,802
Excises	$	435,313
Departmental	$	961,742
Intergovernmental	$	11,180,723
Betterments	$	-
Other	$	26,458
Other assets	$	315,923
Total Assets	**$**	**36,252,849**
LIABILITIES		
Warrants and accounts payable	$	3,339,502
Deferred revenue	$	14,539,404
Accrued liabilities	$	1,303,536
Due to other Governments	$	-
Retainage payable	$	-
Tax refunds payable	$	274,207
Anticipation notes payable	$	-
Other liabilities	$	110,010
Total Liabilities	**$**	**19,566,659**
FUND BALANCES		
Reserved for encumbrances	$	2,755,786
Reserved for other specific purposes	$	1,314,636
Reserved for expenditures	$	6,268,758
Unreserved:		
Undesignated	$	6,347,010
Total Fund Balance	**$**	**16,686,190**
Total Liabilities and Fund Balance	**$**	**36,252,849**

Town of Needham
Enterprise Funds
Statement of Net Assets
Year Ended June 30, 2008

	RTS	Sewer	Water
ASSETS			
Current Assets:			
Cash and short-term investments	$ 1,052,750	$ 5,766,229	$ 4,738,783
Receivables	$ 173,118	$ 2,447,660	$ 2,005,594
Other current assets	$ 447	$ -	$ -
Total Current Assets	$ 1,226,315	$ 8,213,889	$ 6,744,377
Noncurrent Assets:			
Land and construction in progress	$ 5,007,443	$ 3,474,221	$ 4,049,526
Other capital assets, net of accumulated depreciation	$ 1,882,406	$ 10,812,354	$ 23,435,471
Total Noncurrent Assets	$ 6,889,849	$ 14,286,575	$ 27,484,997
Total Assets	**$ 8,116,164**	**$ 22,500,464**	**$ 34,229,374**
LIABILITIES			
Current Liabilities:			
Accounts payable	$ 101,018	$ 170,207	$ 125,004
Accrued payroll	$ 10,731	$ 14,637	$ 22,917
Accrued liabilities	$ -	$ 18,432	$ 25,193
Other liabilities	$ 24,476	$ 148,099	$ 55,124
Current portion of long-term liabilities:			
Bonds payable	$ 125,000	$ 805,345	$ 971,290
Compensated absences	$ 24,653	$ 37,782	$ 35,617
Total current liabilities	$ 285,878	$ 1,194,502	$ 1,235,145
Noncurrent Liabilities			
Bonds payable, net of current portion	$ 100,000	$ 4,969,257	$ 6,462,964
Total Liabilities	**$ 385,878**	**$ 6,163,759**	**$ 7,698,109**
NET ASSETS			
Invested in capital assets, net of related debt	$ 6,664,849	$ 10,445,777	$ 20,331,104
Unrestricted	$ 1,065,437	$ 5,890,928	$ 6,200,161
Total Net Assets	**$ 7,730,286**	**$ 16,336,705**	**$ 26,531,265**

Town of Needham
General Fund
Statement of Budget Appropriations and Expenditures
Year Ended June 30, 2008

	Description	Annual Town Meeting Appropriations	Special Town Meeting Appropriations	Approved Transfers	Total Available for Expenditure	Disbursements	Encumbrances	Total Expenditures	Unexpended Balance
	Town Wide Expense	$27,852,814	($420,287)	($1,385,026)	$26,047,501	($24,833,199)	($94,880)	($24,928,079)	$1,119,422
	General Government	$3,170,234		$60,933	$3,231,167	($2,972,218)	($163,970)	($3,136,189)	$94,978
	Land Use & Development	$296,430		$7,881	$304,311	($277,208)	($11,628)	($288,836)	$15,475
	Public Safety	$10,367,753		$427,421	$10,795,174	($10,520,127)	($53,692)	($10,573,820)	$221,354
	Education	$41,371,214		($0)	$46,768,801	($40,202,969)	($1,163,228)	($41,366,197)	$5,017
	Public Works	$4,830,010		$573,159	$5,403,169	($5,075,834)	($224,943)	($5,300,777)	$102,392
	Public Facilities	$6,423,700		$261,978	$6,685,678	($5,942,133)	($585,126)	($6,527,259)	$158,419
	Community Services	$2,615,524		$53,654	$2,669,178	($2,609,619)	($3,600)	($2,613,219)	$55,959
TOTAL		**$96,927,679**	**($420,287)**	**($0)**	**$101,904,979**	**($92,433,307)**	**($2,301,068)**	**($94,734,375)**	**$1,773,017**
Town Wide Expenses									
1	Retirement (Chapter 34)	$117,000			$117,000	($121,166)		($121,166)	($4,166)
2	Retirement Contributory System	$3,979,000			$3,979,000	($3,890,268)		($3,890,268)	$88,732
3	Health Insurance	$8,078,000			$8,078,000	($7,096,990)	($67,500)	($7,164,490)	$913,510
4	Insurance Liability Fund	$3,502,950			$3,502,950	($3,502,950)		($3,502,950)	
5	Unemployment Compensation	$85,000			$85,000	($53,784)	($20,827)	($74,610)	$10,390
6	Debt Service	$9,425,551			$9,425,551	($9,322,655)		($9,322,655)	$102,896
7	Worker's Compensation	$385,000			$385,000	($379,736)	($5,351)	($385,087)	($87)
8	Property Self Insurance	$450,000	$25,000		$475,000	($465,651)	($1,202)	($466,852)	$8,148
9	Performance Pay Pool*	$575,000		($575,000)					
10	Reserve Fund*	$1,255,313	($445,287)	($810,026)					
Town Wide		**$27,852,814**	**($420,287)**	**($1,385,026)**	**$26,047,501**	**($24,833,199)**	**($94,880)**	**($24,928,079)**	**$1,119,422**

* Direct expenditure is not allowed, only transfers to other budget lines.

Board of Selectmen/Town Manager									
11	**A** Salary & Wages	$490,177		$14,113	$504,290	($502,733)		($502,733)	$1,557
11	**B** Purchase of Service	$144,100		$2,000	$146,100	($105,592)	($40,324)	($145,915)	$185
11	**C** Expenses	$22,350		$4,000	$26,350	($24,458)	($449)	($24,907)	$1,443
	Total	$656,627		$20,113	$676,740	($632,783)	($40,773)	($673,555)	$3,185

Town of Needham
General Fund
Statement of Budget Appropriations and Expenditures
Year Ended June 30, 2008

Description	Annual Town Meeting Appropriations	Special Town Meeting Appropriations	Approved Transfers	Total Available for Expenditure	Disbursements	Encumbrances	Total Expenditures	Unexpended Balance
Town Clerk & Board of Registrars								
12 A Salary & Wages	$249,469		$8,557	$258,026	($248,150)		($248,150)	$9,876
12 B Purchase of Service	$24,830			$24,830	($19,399)	($5,310)	($24,710)	$120
12 C Expenses	$5,700			$5,700	($4,468)	($1,018)	($5,486)	$214
Total	$279,999		$8,557	$288,556	($272,017)	($6,328)	($278,346)	$10,210
Town Counsel								
13 A Salary & Wages	$65,355		$109	$65,464	($65,464)		($65,464)	$0
13 B Purchase of Service	$190,000			$190,000	($178,585)	($11,361)	($189,946)	$54
13 C Expenses	$3,500			$3,500	($3,087)	($233)	($3,320)	$180
Total	$258,855		$109	$258,964	($247,135)	($11,594)	($258,729)	$235
Personnel Board								
14 A Salary & Wages	$1,601			$1,601	($407)		($407)	$1,194
14 B Purchase of Service	$10,000			$10,000	($3,502)	($6,498)	($10,000)	
14 C Expenses								
Total	$11,601			$11,601	($3,909)	($6,498)	($10,407)	$1,194
Finance Department								
15 A Salary & Wages	$1,259,815		$31,458	$1,291,273	($1,223,205)		($1,223,205)	$68,068
15 B Purchase of Service	$539,746			$539,746	($440,537)	($92,402)	($532,939)	$6,807
15 C Expenses	$115,090			$115,090	($104,385)	($6,375)	($110,760)	$4,330
15 D Capital	$20,000			$20,000	($19,694)		($19,694)	$306
Total	$1,934,651		$31,458	$1,966,109	($1,787,821)	($98,778)	($1,886,599)	$79,510
Finance Committee								
16 A Salary & Wages	$27,851		$696	$28,547	($28,033)		($28,033)	$514
16 B Purchase of Service	$125			$125				$125
16 C Expenses	$525			$525	($519)		($519)	$6
Total	$28,501		$696	$29,197	($28,553)		($28,553)	$644
General Government	**$3,170,234**		**$60,933**	**$3,231,167**	**($2,972,218)**	**($163,970)**	**($3,136,189)**	**$94,978**

Town of Needham
General Fund
Statement of Budget Appropriations and Expenditures
Year Ended June 30, 2008

Description	Annual Town Meeting Appropriations	Special Town Meeting Appropriations	Approved Transfers	Total Available for Expenditure	Disbursements	Encumbrances	Total Expenditures	Unexpended Balance
Planning Board								
17 A Salary & Wages	$190,701	($7,000)	$4,768	$188,469	($176,760)		($176,760)	$11,709
17 B Purchase of Service	$7,150	$7,000		$14,150	($6,316)	($7,725)	($14,041)	$109
17 C Expenses	$3,910			$3,910	($3,576)	($143)	($3,719)	$191
Total	$201,761		$4,768	$206,529	($186,652)	($7,868)	($194,520)	$12,009
Conservation Commission								
18 A Salary & Wages	$61,148		$1,290	$62,438	($61,876)		($61,876)	$562
18 B Purchase of Service	$5,800			$5,800	($1,495)	($2,767)	($4,262)	$1,538
18 C Expenses	$2,015			$2,015	($1,525)	($449)	($1,974)	$41
Total	$68,963		$1,290	$70,253	($64,896)	($3,216)	($68,112)	$2,141
Board of Appeals								
19 A Salary & Wages	$22,416		$1,823	$24,239	($23,048)		($23,048)	$1,191
19 B Purchase of Service	$3,040			$3,040	($2,496)	($544)	($3,040)	
19 C Expenses	$250			$250	($116)		($116)	$134
Total	$25,706		$1,823	$27,529	($25,660)	($544)	($26,204)	$1,325
Land Use & Development	**$296,430**		**$7,881**	**$304,311**	**($277,208)**	**($11,628)**	**($288,836)**	**$15,475**
Police Department								
20 A Salary & Wages	$4,175,986		$131,670	$4,307,656	($4,121,833)		($4,121,833)	$185,823
20 B Purchase of Service	$76,181			$76,181	($67,078)	($8,967)	($76,045)	$136
20 C Expenses	$204,130		$1,650	$205,780	($187,245)	($18,477)	($205,722)	$58
20 D Capital	$140,582			$140,582	($140,186)	($396)	($140,582)	
Total	$4,596,879		$133,320	$4,730,199	($4,516,342)	($27,840)	($4,544,182)	$186,017
Fire Department								
21 A Salary & Wages	$5,110,409		$285,222	$5,395,631	($5,395,630)		($5,395,630)	$1
21 B Purchase of Service	$80,460	$5,000		$85,460	($67,595)	($5,189)	($72,784)	$12,676
21 C Expenses	$167,927	($5,000)		$162,927	($144,709)	($18,044)	($162,752)	$175
Total	$5,358,796		$285,222	$5,644,018	($5,607,934)	($23,233)	($5,631,167)	$12,851

Town of Needham
General Fund
Statement of Budget Appropriations and Expenditures
Year Ended June 30, 2008

	Description	Annual Town Meeting Appropriations	Special Town Meeting Appropriations	Approved Transfers	Total Available for Expenditure	Disbursements	Encumbrances	Total Expenditures	Unexpended Balance
	Building Inspector								
22 A	Salary & Wages	$398,445		$8,879	$407,324	($385,629)		($385,629)	$21,695
22 B	Purchase of Service	$4,600			$4,600	($2,410)	($1,330)	($3,740)	$860
22 C	Expenses	$9,033			$9,033	($7,813)	($1,290)	($9,103)	($70)
	Total	$412,078		$8,879	$420,957	($395,851)	($2,620)	($398,471)	$22,486
	Public Safety	**$10,367,753**		**$427,421**	**$10,795,174**	**($10,520,127)**	**($53,692)**	**($10,573,820)**	**$221,354**
	Minuteman Regional High School Assessment								
	Minuteman Assessment	$571,356			$571,356	($566,363)		($566,363)	$4,993
23	Total	$571,356			$11,366,530	($566,363)		($566,363)	$4,993
	Needham Public Schools								
	Needham Public Schools - Direct Appropriation	$40,799,858		($0)	$40,799,858	($39,636,606)	($1,163,228)	($40,799,834)	$24
24	Total	$40,799,858		($0)	$40,799,858	($39,636,606)	($1,163,228)	($40,799,834)	$24
	Education	**$41,371,214**		**($0)**	**$46,768,801**	**($40,202,969)**	**($1,163,228)**	**($41,366,197)**	**$5,017**
	Department of Public Works								
25 A	Salary & Wages	$2,895,771		$75,781	$2,971,552	($2,917,255)		($2,917,255)	$54,297
25 B	Purchase of Service	$781,147	($50,000)		$731,147	($606,636)	($119,752)	($726,388)	$4,759
25 C	Expenses	$442,192	$50,000		$492,192	($434,922)	($22,952)	($457,874)	$34,318
25 D	Capital								
25 E	Snow and Ice	$200,000		$497,378	$697,378	($697,378)		($697,378)	($0)
	Total	$4,319,110		$573,159	$4,892,269	($4,656,191)	($142,704)	($4,798,896)	$93,373
	Municipal Parking Program								
	Municipal Parking Program	$203,900			$203,900	($145,305)	($49,576)	($194,881)	$9,019
26	Total	$203,900			$203,900	($145,305)	($49,576)	($194,881)	$9,019

Town of Needham
General Fund
Statement of Budget Appropriations and Expenditures
Year Ended June 30, 2008

		Description	Annual Town Meeting Appropriations	Special Town Meeting Appropriations	Approved Transfers	Total Available for Expenditure	Disbursements	Encumbrances	Total Expenditures	Unexpended Balance
		Municipal Street Lighting Program								
		Street Lighting Program	$307,000			$307,000	($274,337)	($32,663)	($307,000)	
27		Total	$307,000			$307,000	($274,337)	($32,663)	($307,000)	
Public Works			**$4,830,010**		**$573,159**	**$5,403,169**	**($5,075,834)**	**($224,943)**	**($5,300,777)**	**$102,392**
		Public Facilities								
28	A	Salary & Wages	$2,520,199		$20,330	$2,540,529	($2,449,823)		($2,449,823)	$90,706
28	B	Purchase of Service	$3,566,136		$234,377	$3,800,513	($3,215,277)	($516,901)	($3,732,178)	$68,335
28	C	Expenses	$337,365		$7,271	$344,636	($277,033)	($68,225)	($345,258)	($622)
		Total	$6,423,700		$261,978	$6,685,678	($5,942,133)	($585,126)	($6,527,259)	$158,419
Public Facilities			**$6,423,700**		**$261,978**	**$6,685,678**	**($5,942,133)**	**($585,126)**	**($6,527,259)**	**$158,419**
		Board of Health								
29	A	Salary & Wages	$337,848		$6,776	$344,624	($342,034)		($342,034)	$2,590
29	B	Purchase of Service	$35,524			$35,524	($34,186)	($230)	($34,416)	$1,108
29	C	Expenses	$8,534			$8,534	($8,381)		($8,381)	$153
		Total	$381,906		$6,776	$388,682	($384,601)	($230)	($384,831)	$3,851
		Diversified Community Social Services								
30	A	Salary & Wages	$455,108		$14,590	$469,698	($452,938)		($452,938)	$16,760
30	B	Purchase of Service	$8,157			$8,157	($7,083)		($7,083)	$1,074
30	C	Expenses	$30,613			$30,613	($8,395)	($3,116)	($11,511)	$19,102
		Total	$493,878		$14,590	$508,468	($468,415)	($3,116)	($471,531)	$36,937
		Commission on Disabilities								
31	A	Salary & Wages								
31	B	Purchase of Service	$350			$350				$350
31	C	Expenses	$200			$200				$200
		Total	$550			$550				$550

Town of Needham
General Fund
Statement of Budget Appropriations and Expenditures
Year Ended June 30, 2008

	Description	Annual Town Meeting Appropriations	Special Town Meeting Appropriations	Approved Transfers	Total Available for Expenditure	Disbursements	Encumbrances	Total Expenditures	Unexpended Balance
Historical Commission									
32 A	Salary & Wages								
32 B	Purchase of Service	$50			$50				$50
32 C	Expenses	$500			$500				$500
	Total	$550			$550				$550
Needham Public Library									
33 A	Salary & Wages	$976,010		$24,400	$1,000,410	($1,000,410)		($1,000,410)	
33 B	Purchase of Service	$56,657			$56,657	($56,363)		($56,363)	$294
33 C	Expenses	$178,585			$178,585	($178,564)	($5)	($178,569)	$16
	Total	$1,211,252		$24,400	$1,235,652	($1,235,337)	($5)	($1,235,342)	$310
Park and Recreation Department									
34 A	Salary & Wages	$415,763		$7,888	$423,651	($410,493)		($410,493)	$13,158
34 B	Purchase of Service	$61,025	($6,000)		$55,025	($54,769)	($152)	($54,921)	$104
34 C	Expenses	$49,850	$6,000		$55,850	($55,657)	($58)	($55,715)	$135
	Total	$526,638		$7,888	$534,526	($520,919)	($210)	($521,129)	$13,397
Memorial Park									
35 A	Salary & Wages								
35 B	Purchase of Service	$200			$200	($86)		($86)	$114
35 C	Expenses	$550			$550	($261)	($39)	($300)	$250
	Total	$750			$750	($347)	($39)	($386)	$364
Community Services		**$2,615,524**		**$53,654**	**$2,669,178**	**($2,609,619)**	**($3,600)**	**($2,613,219)**	**$55,959**
Total Operating Budget		**$96,927,679**	**($420,287)**		**$101,904,979**	**($92,433,307)**	**($2,301,068)**	**($94,734,375)**	**$1,773,017**

Town of Needham
RTS Enterprise
Statement of Budget Appropriations and Expenditures
Year Ended June 30, 2008

	Description	Annual Town Meeting Appropriations	Special Town Meeting Appropriations	Approved Transfers	Total Available for Expenditure	Disbursements	Encumbrances	Total Expenditures	Unexpended Balance
RTS Operating Budget									
101A	Salaries	$534,551	$36,629		$571,180	($504,643)		($504,643)	$66,537
101B	Purchase of Service	$1,065,660			$1,065,660	($1,000,209)	($63,214)	($1,063,422)	$2,238
101C	Expenses	$162,715			$162,715	($156,614)	($597)	($157,210)	$5,505
101D	Capital Outlay	$58,000			$58,000	($46,695)	($6,390)	($53,085)	$4,915
101E	Debt Service	$150,000			$150,000	($138,581)		($138,581)	$11,419
102	Reserve Fund*	$45,000			$45,000				$45,000
Total		**$2,015,926**	**$36,629**		**$2,052,555**	**($1,846,742)**	**($70,200)**	**($1,916,942)**	**$135,613**

* Direct expenditure is not allowed, only transfers to other line items

Town of Needham
Sewer Enterprise
Statement of Budget Appropriations and Expenditures
Year Ended June 30, 2008

	Description	Annual Town Meeting Appropriations	Special Town Meeting Appropriations	Approved Transfers	Total Available for Expenditure	Disbursements	Encumbrances	Total Expenditures	Unexpended Balance
Sewer Operating Budget									
201A	Salaries	$538,728	$36,561		$575,289	($539,721)		($539,721)	$35,568
201B	Purchase of Service	$170,970			$170,970	($151,415)	($9,782)	($161,197)	$9,773
201C	Expenses	$83,040			$83,040	($79,430)	($1,639)	($81,069)	$1,971
201D	Capital Outlay	$25,000		$35,000	$60,000	($37,911)	($22,000)	($59,911)	$89
201E	MWRA Assessment	$5,205,317			$5,205,317	($4,911,005)		($4,911,005)	$294,312
201F	Debt Service	$1,150,000			$1,150,000	($1,105,764)		($1,105,764)	$44,236
202	Reserve Fund*	$35,000		($35,000)					
Total		**$7,208,055**	**$36,561**		**$7,244,616**	**($6,825,247)**	**($33,421)**	**($6,858,668)**	**$385,948**

* Direct expenditure is not allowed, only transfers to other line items

Town of Needham
Water Enterprise
Statement of Budget Appropriations and Expenditures
Year Ended June 30, 2008

	Description	Annual Town Meeting Appropriations	Special Town Meeting Appropriations	Approved Transfers	Total Available for Expenditure	Disbursements	Encumbrances	Total Expenditures	Unexpended Balance
Water Operating Budget									
301A	Salaries	$880,058	$60,859		$940,917	($841,930)		($841,930)	$98,987
301B	Purchase of Service	$496,950			$496,950	($413,199)	($82,732)	($495,930)	$1,020
301C	Expenses	$467,350			$467,350	($403,354)	($37,137)	($440,491)	$26,859
301D	Capital Outlay	$20,000			$20,000		($20,000)	($20,000)	
301E	MWRA Assessment	$977,545			$977,545	($958,624)		($958,624)	$18,921
301F	Debt Service	$1,300,000			$1,300,000	($1,286,216)		($1,286,216)	$13,784
302	Reserve Fund*	$75,000			$75,000				$75,000
Total		**$4,216,903**	**$60,859**		**$4,277,762**	**($3,903,322)**	**($139,869)**	**($4,043,191)**	**$234,571**

* Direct expenditure is not allowed, only transfers to other line items

Town of Needham

Trust Funds

Year Ended June 30, 2008

Fund	July 1, 2007	Receipts	Disbursements & Adjustments	June 30, 2008
Anita M. Reinke Memorial Scholarship	$9,973	$2,064	$234	$11,803
Catherine M. Wharton Memorial Scholarship	$2,823	$497	$2,010	$1,310
Centennial Football Scholarship	$2,552	$508	$509	$2,552
Charles and Bernice Siegel Memorial Fund	$151,052	$92,197	$510	$242,740
C. J. Cullen III Memorial Scholarship	$39,670	$8,192	$1,334	$46,528
Dana F. Burke Scholarship	$4,541	$2,889	$265	$7,165
De Fazio Family Memorial Scholarship	$18,659	$3,834	$1,063	$21,429
Derwood Newman Memorial	$40,247	$8,366	$136	$48,476
Dr. Lee Allan Memorial	$2,422	$503	$8	$2,917
Dwight School (Pollard School)	$29,686	$6,170	$101	$35,755
Edward J. Stewart 13 Club Scholarship	$12,484	$2,573	$542	$14,515
Edward Kasip Scholarship	$5,184	$1,055	$518	$5,722
Edward Keady Memorial Scholarship	$6,257	$1,233	$1,521	$5,970
Frederick Barstow Scholarship	$321,135	$66,079	$16,088	$371,126
Frederick Harris Scholarship	$39,083	$8,083	$1,032	$46,134
George Morse Memorial Scholarship	$191,710	$47,404	$3,150	$235,964
High School Sports Endowment	$26,824	$5,576	$91	$32,309
Igor Guralnik & Keith Flueckiger	$20,059	$4,196	$68	$24,187
Joan W. Swartz Memorial Scholarship	$3,130	$606	$1,011	$2,725
John Akers	$106,041	$68,989	$2,359	$172,671
John C. Wood (High School Library)	$12,761	$2,653	$43	$15,371
Joseph Paulini Scholarship	$659	$137	$2	$794
Karen Decembre Scholarship	($0)			($0
Kyle Shapiro Scholarship	$1,285	$267	$4	$1,548
Leo F. Richards Jr. Scholarship	$6,026	$1,241	$270	$6,997
Mark R., Beane Memorial Scholarship	$29,226	$6,530	$1,599	$34,157
Martin Luther King Scholarship	$4,896	$2,238	$3,817	$3,317
Mary Ann Dolan Scholarship	$91	$45		$136
Minot Mac Donald (Carter School Library)	$7,464	$1,554	$25	$8,993
Miriam Kronish Scholarship	$2,037	$390	$757	$1,669
Nate Tavalone Scholarship	$6,356	$1,616	$422	$7,550
New Century Club Scholarship	$19,987	$4,065	$2,068	$21,984
Nina Pansuk Scholarship	$131,078	$27,134	$2,944	$155,268
Peter Eloranta Chemistry Award Scholarship	$9,262	$2,846	$131	$11,976
Peter Eloranta Scholarship	$100,420	$20,683	$4,940	$116,163
Rebecca H. Perry Memorial Scholarship	$251,449	$52,042	$5,852	$297,639
Richard Jensen, Sr. Memorial Scholarship	$2,018	$420	$7	$2,43
Ruth Ann B. Simmons MD Memorial Scholarship	$23,880	$5,469	$1,581	$27,76
School Permanent Donation	($424)			($42
Stacy Neilson Memorial Fund (Soccer Team)	$1,559			$1,55
Stanley Willox Memorial Scholarship	$1,704	$332	$506	$1,53
Steven Wernick Memorial Scholarship	$64	$13		$7
Students Need Arts Trust Fund	$5,496	$1,142	$19	$6,62
Thomas C. Hanson Memorial Scholarship				
Timothy P. Flanagan Memorial Scholarship	$20,734	$4,265	$1,070	$23,92
Tot Greenleaf	$4,875	$7,069	$17	$11,92
walter burke	$9			$

Town of Needham

Trust Funds

Year Ended June 30, 2008

Fund	July 1, 2007	Receipts	Disbursements & Adjustments	June 30, 2008
William G. Moseley Scholarship	$20,195	$4,187	$318	$24,063
William T. Burke Memorial Scholarship	$4,317	$875	$515	$4,677
Interest to be allocated	$3,140	$2,550	$3,140	$2,550
Subtotal School	$1,704,098	$480,776	$62,599	$2,122,276
Arthur W. & Barbara S. Hatch Fund	$253,906	$51,745	$14,690	$290,960
Bosworth Library Trust Fund	$5,924	$1,399	$20	$7,302
Charles Fredic Clifford Henderson Library 10% Trust	$95,319	$19,797	$699	$114,417
Cora Proctor Thurston Fund	$14,311	$2,975	$934	$16,351
Helen DE M. Dunn Library Trust Fund	$1,842	$367	$391	$1,817
Karl L. Nutter Library Trust Fund	$2,339	$482	$541	$2,281
Laura G. Willgoose Library Trust Fund	$145,858	$30,101	$8,872	$167,087
Library Permanent Donation Fund	$60,415	$59,121	$52,000	$67,536
Lois Carley Children's Library Trust	$11,790	$2,442	$133	$14,099
Martha Barr Library Trust Fund	$2,434	$505	$22	$2,917
Myra S. Greenwood Library Trust Fund	$56,511	$11,732	$508	$67,735
Roger S. Corliss Fund	$7,345	$1,527	$318	$8,553
William Carter Fund	$37,856	$7,794	$2,703	$42,947
William H. Wye Library Fund	$1,545	$319	$63	$1,801
Interest to be allocated	$722	$1,510	$722	$1,510
Subtotal Library	$698,114	$191,815	$82,617	$807,312
Board of Health	$146	$30		$176
Community Revitalization Maintenance 10% Trust	$9,632	$7,520	$7,659	$9,493
Community Revitalization Trust	$7,290	$7,588	$6,553	$8,325
Council on Aging Permanent Donation	$133,418	$27,732	$452	$160,698
Domestic Violence Trust	$219,386	$45,602	$5,743	$259,245
Esther Lyford Trust	$7,923	$1,647	$27	$9,543
General Trust Allocation	$1,023	$2,257	$1,023	$2,257
Green Field Improvement Association Fund	$4,353	$905	$15	$5,243
John B. Tolman Trust (Library/Temperance Organization)	$154,531	$31,913	$12,517	$173,926
Mary Virginia E. Hill (Animal Welfare) Fund	$10,433	$2,169	$35	$12,566
Needham Cemetery Grand Army Lot Perpetual Care Fund	$9,772	$2,031	$33	$11,770
Needham Military Band Inc. 2011 Fund	$21,760	$4,523	$74	$26,210
Park & Recreation (Park Beautification) Fund	$10,899	$3,417	$37	$14,280
Rebecca Perry Park Trust Fund	$28,256	$4,855	$5,159	$27,952
Robert & Marcia Carleton Memorial Trust Fund	$74,341	$15,453	$256	$89,538
Robert & Marcia Carleton Pavilion Fund	$26,177	$5,441	$4,089	$27,529
Skate Park Trust Fund	$1,860	$387	$6	$2,240
Subtotal Other Funds	$721,200	$163,470	$43,678	$840,992
TOTAL	**$3,123,412**	**$836,061**	**$188,894**	**$3,770,580**

State Tax Form 31C

THE COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF REVENUE
TAX RATE RECAPITULATION

FISCAL 2008

OF

NEEDHAM

City / Town / District

I. TAX RATE SUMMARY

Ia. Total amount to be raised (from IIe) $ 117,827,098.

Ib. Total estimated receipts and other revenue sources (from IIIe) 39,875,752.

Ic. Tax levy (Ia minus Ib) $ 77,951,345.

Id. Distribution of Tax Rates and levies

CLASS	(b) Levy percentage (from LA - 5)	(c) IC above times each percent in col (b)	(d) Valuation by class (from LA - 5)	(e) Tax Rates (c) / (d) x 1000	(f) Levy by class (d) x (e) / 1000
Residential	78.8747%	61,483,890.08	6,338,792,593	9.70	61,486,288.1
Net of Exempt					0.0
Open Space	0.0000%	0.00	0		0.0
Commercial	14.6953%	11,455,184.11	605,364,330	18.92	11,453,493.1
Net of Exempt					0.0
Industrial	3.3714%	2,628,051.67	138,882,200	18.92	2,627,651.2
SUBTOTAL	96.9414%		7,083,039,123		75,567,432.4
Personal	3.0586%	2,384,219.86	125,999,642	18.92	2,383,913.2
TOTAL	100.0000%		7,209,038,765		77,951,345.1

MUST EQUAL

Board of Assessors of **NEEDHAM**

City or Town

Andrew Nelson, Field Representative, Dls, 508-792-7300 ext 226 — 12/7/2007 2:10 PM

Andrew Nelson, Field Representative, Dls, 508-792-7300 ext 226 — 12/7/2007 2:10 PM

Andrew Nelson, Field Representative, Dls, 508-792-7300 ext 226 — 12/7/2007 2:10 PM

Assessor — Date

Do Not Write Below This Line --- For Department of Revenue Use Only

Reviewed By NELSON ANDREW

Date : 07-DEC-07

Approved : Dennis Mountain

Director of Accounts

NEEDHAM

City / Town / District

Amounts to be raised

IIa. Appropriations (col.(b) through col.(e) from page 4)		$ 115,759,980.22
IIb. Other amounts to be raised		
1. Amounts certified for tax title purposes	12,500.00	
2. Debt and interest charges not included on page 4	0.00	
3. Final court judgements	0.00	
4. Total overlay deficits of prior years	0.00	
5. Total cherry sheet offsets (see cherry sheet 1-ER)	57,236.00	
6. Revenue deficits	0.00	
7. Offset receipts deficits Ch. 44, Sec. 53E	0.00	
8. Authorized Deferral of Teachers' Pay	0.00	
9. Snow and ice deficit Ch. 44, Sec. 31D	0.00	
10. Other (specify on separate letter)	20,000.00	
TOTAL IIb (Total lines 1 thorugh 10)		89,736.00
IIc. State and county cherry sheet charges (C.S. 1-EC cols. 1 and 2)		1,057,780.00
IId. Allowance for abatements and exemptions (overlay)		919,602.00
IIe. Total amount to be raised (Total IIa through IId)		$ 117,827,098.22

Estimated receipts and other revenue sources

IIIa. Estimated receipts - State		
1. Cherry sheet estimated receipts (C.S. 1-ER Total)	$ 7,601,727.00	
2. Massachusetts school building authority payments	745,381.00	
TOTAL IIIa		8,347,108.00
IIIb. Estimated receipts - Local		
1. Local receipts not allocated (page 3, col(b), Line 23)	9,059,700.00	
2. Offset Receipts (Schedule A-1)	0.00	
3. Enterprise Funds (Schedule A-2)	15,744,087.00	
4. Community Preservation Funds (See Schedule A-4)	2,540,000.00	
TOTAL IIIb		27,343,787.00
IIIc. Revenue sources appropriated for particular purposes		
1. Free cash (page 4, col.(c))	0.00	
2. Other available funds (page 4, col.(d))	918,531.50	
TOTAL IIIc		918,531.50
IIId. Other revenue sources appropriated specifically to reduce the tax rate		
1a. Free cash..appropriated on or before June 30, 2007	3,266,326.00	
b. Free cash..appropriated on or after July 1, 2007	0.00	
2. Municipal light source	0.00	
3. Teachers' pay deferral	0.00	
4. Other source :	0.00	
TOTAL IIId		3,266,326.00
IIIe. Total estimated receipts and other revenue sources (Total IIIa through IIId)		$ 39,875,752.50

Summary of total amount to be raised and total receipts from all sources

a. Total amount to be raised (from IIe)		$ 117,827,098.22
b. Total estimated receipts and other revenue sources (from IIIe)	$ 39,875,752.50	
c. Total real and personal property tax levy (from Ic)	$ 77,951,345.72	
d. Total receipts from all sources (total IVb plus IVc)		$ 117,827,098.22

LOCAL RECEIPTS NOT ALLOCATED *

TAX RATE RECAPITULATION

NEEDHAM

City/Town/District

			(a) Actual Receipts Fiscal 2007	(b) Estimated Receipts Fiscal 2008
==>	1	MOTOR VEHICLE EXCISE	4,124,378.00	3,995,000.00
==>	2	OTHER EXCISE	326,696.00	300,000.00
==>	3	PENALTIES AND INTEREST ON TAXES AND EXCISES	348,102.00	275,000.00
==>	4	PAYMENTS IN LIEU OF TAXES	75,226.00	70,000.00
	5	CHARGES FOR SERVICES - WATER	0.00	0.00
	6	CHARGES FOR SERVICES - SEWER	0.00	0.00
	7	CHARGES FOR SERVICES - HOSPITAL	0.00	0.00
	8	CHARGES FOR SERVICES - TRASH DISPOSAL	790,303.00	750,000.00
	9	OTHER CHARGES FOR SERVICES	180,074.00	180,000.00
	10	FEES	356,106.00	225,000.00
	11	RENTALS	0.00	0.00
	12	DEPARTMENTAL REVENUE - SCHOOLS	64,667.00	55,000.00
	13	DEPARTMENTAL REVENUE - LIBRARIES	0.00	0.00
	14	DEPARTMENTAL REVENUE - CEMETERIES	0.00	0.00
	15	DEPARTMENTAL REVENUE - RECREATION	305,562.00	300,000.00
	16	OTHER DEPARTMENTAL REVENUE	327,397.00	310,000.00
	17	LICENSES AND PERMITS	1,450,615.00	1,300,000.00
	18	SPECIAL ASSESSMENTS	5,887.00	2,500.00
==>	19	FINES AND FORFEITS	155,975.00	145,000.00
==>	20	INVESTMENT INCOME	1,573,613.00	900,000.00
==>	21	MISCELLANEOUS RECURRING (PLEASE SPECIFY)	280,770.00	250,000.00
	22	MISCELLANEOUS NON-RECURRING (PLEASE SPECIFY)	202,688.00	2,200.00
	23	**TOTALS**	$ **10,568,059.00**	$ **9,059,700.00**

I hereby certify that the actual receipts as shown in column (a) are, to the best of my knowledge correct and complete, and I further certify that I have examined the entries made on page 4 of the Fiscal 2008 tax rate recapitulation form by the City, Town or District Clerk and hereby acknowledge that such entries correctly reflect the appropriations made and the sources from which such appropriations are to be met.

Andrew Nelson, Field Representative, Dls, 508-792-7300 ext 226 — 12/7/2007 2:06 PM

Accounting Officer — Date

* Do not include receipts in columns (a) or (b) that were voted by the City / Town / District Council or Town Meeting as offset receipts on Schedule A-1, enterprise funds on Schedule A-2, or revolving funds on Schedule A-3. Written documentation should be submitted to support increases / decreases of estimated receipts to actual receipts.

==> Written documentation should be submitted to support increases/ decreases of FY 2007 estimated receipts to FY2008 estimated

CERTIFICATION OF APPROPRIATIONS AND SOURCES OF FUNDING

TAX RATE RECAPITULATION **FISCAL 2008**

NEEDHAM

City / Town / District

APPROPRIATIONS							AUTHORIZATIONS MEMO ONLY	
/ n ncil or n eting es	FY*	(a) Total Appropriations of Each Meeting	(b) ** From Raise and Appropriate (Tax Levy)	(c) From Free Cash See B-1	(d) From Other Available Funds See B-2	(e) From Offset Receipts (See A-1), Enterprise Funds (See A-2), or Community Preservation Fund (See A-4)	(f) *** Revolving Funds (See A-3)	(g) Borrowing Authorization
07/2007	2008	55,000.00	55,000.00	0.00	0.00	0.00	770,100.00	1,457,940.00
09/2007	2008	110,477,562.00	96,140,627.00	0.00	888,051.00	13,448,884.00	0.00	0.00
14/2007	2008	2,520,000.00	0.00	0.00	0.00	2,520,000.00	0.00	0.00
16/2007	2008	2,300,278.00	1,032,687.00	0.00	0.00	1,267,591.00	0.00	22,511,800.00
14/2007	2007	18,313.50	0.00	0.00	262.50	18,051.00	0.00	0.00
05/2007	2008	388,826.72	224,559.72	0.00	30,218.00	134,049.00	0.00	0.00
Totals		115,759,980.22	97,452,873.72	0.00	918,531.50	17,388,575.00		
		Must Equal Cols. (b) thru (e)						

eby certify that the appropriations correctly reflect the votes taken by City / Town / District Council.

HAM — Andrew Nelson, Field Representative, Dls, 508-792-7300 ext 226 — 12/7/2007 2:01 PM

own/District — Clerk — Date

SPECIAL TOWN MEETING

WARRANT

TOWN OF NEEDHAM

MONDAY, NOVEMBER 5, 2007

7:30 P. M.

NEWMAN ELEMENTARY SCHOOL

CENTRAL AVENUE **NEEDHAM**

COMMONWEALTH OF MASSACHUSETTS

Norfolk, ss.
To either of the Constables in the Town of Needham in said County, Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Needham qualified to vote in elections and in Town affairs to meet at the Newman Elementary School:

MONDAY, THE FIFTH OF NOVEMBER, 2007

at seven-thirty in the afternoon, then and there to act upon the following articles, viz:

ARTICLE 1: NON-BETTERMENT STREET ACCEPTANCE

To see if the Town will vote to accept the following street or portions thereof, constructed by developers under the requirement of the Subdivision Control Law and as laid out by the Board of Selectmen in accordance with plans on file with the Town Clerk, including the taking or acceptance of easements as shown on said plans: A portion of Frank Street (for acceptance as a Private Way Open and Dedicated to Public Use); or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: No Position Taken

Article Explanation: Frank Street was constructed by a developer in conformance with the Town's General By-Laws and related design standards. This article , if accepted, will make the portion of Frank Street from the westerly end of the 1996 Street Acceptance of Frank Street to a point 110.48 feet westerly an accepted private way open and dedicated to public use. The portion of Frank Street proposed for acceptance would be maintained by the owner and successor owners of 57 Frank Street in perpetuity.

ARTICLE 2: FUND COLLECTIVE BARGAINING AGREEMENT – NIPEA/DPW

To see if the Town will vote to approve the funding of a collective bargaining agreement between the Town and the Needham Independent Public Employees Association (DPW Employees), and to appropriate a sum of money to defray the cost of salary and wages provided for under the agreement for fiscal year 2008; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting
PERSONNEL BOARD RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Explanation: At the time of the printing of the Warrant, the parties had not reached agreement on this contract.

ARTICLE 3: AMEND THE FY2008 OPERATING BUDGET

To see if the Town will vote to Amend and supersede certain parts of the fiscal year 2008 Operating Budget adopted under Article 24 of the 2007 Annual Town Meeting by deleting the amounts of money appropriated under some of the line items and appropriating new amounts as follows:

Line Item	Appropriation	Changing From		Changing To
8	Casualty Liability & Self Insurance	$450,000	to	$475,000
10	Reserve Fund	$1,255,313	to	Amount to be determined

or take any other action relative thereto.

INSERTED BY: Finance Committee
FINANCE COMMITTEE RECOMMENDS THAT: Line 8 of the fiscal year 2008 Operating Budget be changed from $450,000 to $475,000 to be funded from the tax levy; recommendation for Line 10 of the fiscal year 2008 Operating Budget to be made at Town Meeting.

ARTICLE 4: AMEND THE FY2008 RTS ENTERPRISE FUND BUDGET

To see if the Town will vote to amend and supersede certain parts of the fiscal year 2008 Solid Waste/Recycling Enterprise Fund Budget adopted under Article 25 of the 2007 Annual Town Meeting by deleting the amounts of money appropriated under some line items and appropriating new amounts, under the provisions of M.G.L. Chapter 44, Section 53F 1/2 ;

Line Item	Appropriation	Changing From	Changing To
101A	Salary & Wages	$534,551	Amount to be determined

or take any other action relative thereto.

INSERTED BY: Board of Selectmen / Finance Committee
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Explanation: Amendment of the RTS budget will be required to fund, in part, the collective bargaining agreement with RTS employees if the contract is settled prior to Town Meeting, and the implementation of the collective bargaining agreement approved by the Special Town Meeting in May, 2007.

ARTICLE 5: AMEND THE FY2008 SEWER ENTERPRISE FUND BUDGET

To see if the Town will vote to amend and supersede certain parts of the fiscal year 2008 Sewer Enterprise Fund Budget adopted under Article 26 of the 2007 Annual Town Meeting by deleting the amounts of money appropriated under some line items and appropriating new amounts, under the provisions of M.G.L. Chapter 44, Section 53F ½;

Line Item	Appropriation	Changing From	Changing To
201A	Personnel	$538,728	Amount to be determined

or take any other action relative thereto.

INSERTED BY: Board of Selectmen / Finance Committee
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Explanation: *Amendment of the Sewer budget will be required to fund, in part, the collective bargaining agreement with Sewer employees if the contract is settled prior to Town Meeting and the implementation of the collective bargaining agreement approved by the Special Town Meeting in May, 2007.*

ARTICLE 6: AMEND THE FY2008 WATER ENTERPRISE FUND BUDGET

To see if the Town will vote to amend and supersede certain parts of the fiscal year 2008 Water Enterprise Fund Budget adopted under Article 27 of the 2007 Annual Town Meeting by deleting the amounts of money appropriated under some of the line items and appropriating new amounts, under the provisions of M.G.L. Chapter 44, Section 53F ½;

Line Item	Appropriation	Changing From	Changing To
301A	Personnel	$880,058	Amount to be determined

or take any other action relative thereto.

INSERTED BY: Board of Selectmen / Finance Committee
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Explanation: *Amendment of the Water budget will be required to fund, in part, the collective bargaining agreement with Water employees if the contract is settled prior to Town Meeting and the implementation of the collective bargaining agreement approved by the Special Town Meeting in May, 2007.*

ARTICLE 7: APPROPRIATE FOR PAYMENT OF UNPAID BILLS OF PRIOR YEARS

To see if the Town will vote to raise and/or transfer and appropriate, or otherwise provide, such sums of money as may be required for the payment of unpaid bills of previous years, incurred by the departments, boards and officers of the Town of Needham, said sum to be raised from the tax levy; or take any other action relative thereto.

Department	Vendor	Description	Fiscal Year	$ Amount
Department of Public Facilities	Quality Connections	Installation of additional PA speakers & outside audible device (horn) at Pollard School	2007	$1,422.72

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Explanation: *State law requires Town Meeting action in order for the Town to make payment for bills received after the close of the fiscal year or bills in excess of appropriation.*

ARTICLE 8: APPROPRIATE TO CAPITAL IMPROVEMENT FUND

To see if the Town will vote to raise, and/or transfer and appropriate $11,261 to the Capital Improvement Fund, as provided under M.G.L. Chapter 40, Section 5B as recently amended by Section 14 of Chapter 46 of the Acts of 2003 and Section 19 of Chapter 140 of the Acts of 2003; and to transfer $3,312 appropriated under Article 41 of the May 2003 Annual Town Meeting, $3,991 appropriated under Article 42 of the May 2003 Annual Town Meeting, and $3,958 appropriated under Article 25 of the May 2004 Annual Town Meeting, or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Explanation: Under Article 58 of the May 2004 Annual Town Meeting, the Town voted to establish the General Fund Cash Capital Equipment and Facility Improvement Fund for the purpose of setting aside funds for future capital investment. Over time, as the fund grows and is supported, it will be one of the tools in the overall financial plan of the Town. Maintaining and supporting such funds is looked upon favorably by the credit rating industry. The balance in the fund is $203,713. The recommend amount results from residual balances in prior capital appropriations that have been completed and can be closed out.

ARTICLE 9: APPROPRIATE FOR CAPITAL FACILITY FUND

To see if the Town will vote to raise and/or transfer and appropriate $18,957 to the Capital Facility Fund as provided under the provisions of M.G.L. c, 40 Section 5B as amended by Section 14 of Chapter 46 of the Acts of 2003, and as further amended by Section 19 of Chapter 140 of the Acts of 2003; and to transfer $4,000 appropriated under Article 4 of the May 1999 Special Town Meeting, $9,512 appropriated under Article 12 of the November 2000 Special Town Meeting, $2,445 appropriated under Article 33 of the 2001 Annual Town Meeting, and $3,000 appropriated under Article 29 of the May 2004 Annual Town Meeting, or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Explanation: *Established at the 2007 Annual Town meeting, this fund is intended to be part of the Town's planning strategy for addressing capital facility maintenance needs by providing a reserve to address extraordinary building repairs and related expenses at times when other resources are unavailable. The purpose of this fund is to allow the Town, from time to time, by appropriation, to reserve funds for design, maintenance, renovation or reconstruction relating to the structural integrity, building envelope or MEP (mechanical, electrical, plumbing) systems of then existing capital facilities. The recommended amount results from residual balances in prior, facility-related appropriations that have been completed and can be closed out.*

ARTICLE 10: APPROPRIATE FOR MATCHING GRANT / TENNIS COURTS

To see if the Town will vote to raise and/or transfer and appropriate $150,000 for the purpose of providing matching funds for an Urban Self-Help Grant from the Commonwealth of Massachusetts for the renovation of

Mills Field tennis courts, to be spent under the direction of the Town Manager, said sum to be raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Explanation: The Town has made application for Land and Water Conservation Funds to support the renovation of the Mills Field tennis courts. The courts are used throughout the day for recreational play as well as lessons and leagues, and improvement to these courts is needed for the safety of all players. If this proposal is funded by the Commonwealth, the Town will be required to provide a financial contribution. The Town has applied for a grant in the amount of $75,000, and under the terms of the grant, the Town must appropriate the full amount and then be reimbursed. Such award may or may not be made prior to Town Meeting.

ARTICLE 11: APPROPRIATE FOR SENIOR CENTER DESIGN

To see if the Town will vote to raise and/or transfer and appropriate the sum of $500,000 for architectural design and engineering for the construction, addition and/or renovation of the Morse Bradley House at Ridge Hill Reservation for the purpose of creating a senior center, to be spent under the direction of the Permanent Public Building Committee and Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 7 or any other enabling authority; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Explanation: The Senior Center provides services that help older residents of Needham and their families maintain their health, independence, and optimal level of functioning. Currently, 20% of Needham residents are over the age of 60, and that number is projected to increase to 25% by the year 2010. The existing Senior Center is located in a basement that has environmental issues. The parking is inadequate with a total of 29 spaces on and off the street, while the Center services 75-100 people a day. The facility has inadequate programming space, with no room for expansion, forcing programs to be held in inappropriate spaces. On occasion, programs requiring space for a significant number of people have been discontinued or relocated. The facility does not have appropriate office space, which limits productivity and confidentiality.

The Ridge Hill location offers programmatic opportunities that will meet the needs of residents who are looking for physical activity and outdoor opportunities, and will provide adequate space for indoor programs. The natural beauty of the site is consistent with the concept that a person's environment helps to promote health and wellness. The site provides adequate space for parking and potential for expansion. The 2007 Annual Town meeting took several actions to begin the process of locating a senior center at the Ridge Hill Reservation. Under Article 12, Town Meeting voted to convert the use and jurisdiction of approximately 3.04 acres of conservation land to the Board of Selectmen for use as a senior center. Under Article 13, Town Meeting voted to petition the legislature to allow the transfer of land as required under state law. The Council on Aging authorized the use of trust funds for conceptual design and cost estimation of the renovation of the Morse-Bradley House. The requested design funds will enable the Town to provide a construction estimate for the 2008 Annual Town Meeting.

And you are hereby directed to serve this Warrant by posting copies thereof in not less than twenty public places in said Town at least fourteen (14) days before said meeting.

Hereof fail not and make due return of this Warrant with your doings thereon unto our Town Clerk on or after said day and hour.

Given under our hands at Needham aforesaid this 25th day of September, 2007.

Gerald A. Wasserman, Chairman
James G. Healy, Vice Chairman
Daniel P. Matthews, Clerk
John A. Bulian
John H. Cogswell

Selectmen of Needham

A TRUE COPY
Attest:
Constable:

Town Clerk's Office
Needham, MA 02492

First Class Mail
U.S. Postage Paid
Needham, MA
Permit No. 58224

ATTN: SPECIAL TOWN MEETING WARRANT

WARRANT FOR THE
PRESIDENTIAL PRIMARY
The Commonwealth of Massachusetts

TUESDAY, FEBRUARY 5, 2008

Norfolk, ss.

To either of the Constables of the Town of Needham

GREETING:

In the name of the Commonwealth you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in Primaries to meet at their respective voting places in said Town, namely:

PRECINCT A – Hillside School - Gymnasium
PRECINCT B – Hillside School - Gymnasium
PRECINCT C – Newman School – Gymnasium
PRECINCT D – Newman School - Gymnasium
PRECINCT E – Pollard Middle School – Room 226
PRECINCT F – Stephen Palmer Community Room
PRECINCT G – Broadmeadow School - Gymnasium
PRECINCT H – Broadmeadow School - Gymnasium
PRECINCT I – Wm. Mitchell School – Gymnasium
PRECINCT J – Wm. Mitchell School - Gymnasium

ON TUESDAY, THE FIFTH DAY OF FEBRUARY, 2008

From 7:00 A.M. to 8:00 P.M. for the following purposes:

To cast their votes in the State Primary for the candidates of Political Parties for the following offices:

PRESIDENTIAL PRERENCE ..... For this Commonwealth
STATE COMMITTEE MAN ..... For Norfolk, Bristol and Middlesex Senatorial District
STATE COMMITTEE WOMAN ..... For Norfolk, Bristol and Middlesex Senatorial District
DEMOCRATIC TOWN COMMITTEE (35 Members) ..... Needham
REPUBLICAN TOWN COMMITTEE (35 Members) ..... Needham
GREEN RAINBOW TOWN COMMITTEE (10 Members) ..... Needham
OTHER TOWN COMMITTEE (10Members) ..... Needham

The Polls Wills Be Open From 7:00 A.M. to 8:00 P.M.

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said meeting.
Given under our hands this 8th day of January, A.D. 2008.

Gerald A. Wasserman, *Chairman*
James G. Healy
Daniel P. Matthews
John A. Bulian
John H. Cogswell
Selectmen of Needham

A true copy,
ATTEST _____ **2008**

Constable (month) (day)

SPECIAL TOWN MEETING

WARRANT

TOWN OF NEEDHAM

MONDAY, MARCH 3, 2008

7:30 P. M.

NEWMAN ELEMENTARY SCHOOL

CENTRAL AVENUE **NEEDHAM**

COMMONWEALTH OF MASSACHUSETTS

Norfolk, ss.

To either of the Constables in the Town of Needham in said County, Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Needham qualified to vote in elections and in Town affairs to meet at the Newman Elementary School:

MONDAY, THE THIRD OF MARCH, 2008

at seven-thirty in the afternoon, then and there to act upon the following articles, viz:

ARTICLE 1: APPROPRIATE FOR MATCHING GRANT

To see if the Town will vote to raise and appropriate or otherwise provide funds to match a Homeland Security/FEMA grant in the amount of $13,051 to be spent under the direction of the Town Manager and transferred from line 10 of the FY08 Operating Budget; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: The Town was recently informed that it has been awarded the Assistance to Firefighters Grant from the Department of Homeland Security/FEMA. The total grant amount is $130,507, of which the Federal share (90%) is $117,456. The Town's obligation is to fund 10%, or $13,051 of the project. The grant will be used to purchase 13 complete units of self-contained breathing apparatus (SCBA) and 26 compressed air cylinders ($65,000), a new SCBA fill station/compressor to replace a twenty year old model ($32,989), and rapid intervention team (RIT) training for all line personnel to be delivered by the Massachusetts Firefighting Academy ($32,518).

ARTICLE 2: APPROPRIATE FOR PAYMENT OF UNPAID BILLS OF PRIOR YEARS

To see if the Town will vote to raise and appropriate, or otherwise provide such sums of money as may be required for the payment of unpaid bills of previous years, incurred by the departments, boards and officers of the Town of Needham as listed below:

Department	Vendor	Description	Fiscal Year	$ Amount
Police Department	AAA Police Supply	Police Supplies	2007	$ 194.75
Police Department	AAA Police Supply	T-4 Light	2007	$ 122.95
Public Facilities Department	Quill	Office Supplies	2007	$ 154.81
Public Facilities Department	Kone Inc	Elevator Repair	2006	$2,400.00

And further to meet the appropriation that $2,872.51 be transferred from line 10 of the FY2008 Operating Budget; or take any other action relative thereto

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: State law requires Town Meeting action in order for the Town to make payment for bills received after the close of the fiscal year or bills in excess of appropriation.

ARTICLE 3: AMEND THE 2008 OPERATING BUDGET

To see if the Town will vote to amend and supersede certain parts of the fiscal year 2008 Operating Budget adopted under Article 24 of the 2007 Annual Town Meeting and amended under Article 3 of the November 5, 2007 Special Town Meeting by deleting the amounts of money appropriated under some of the line items and appropriating new amounts as follows:

Line Item	Appropriation	Changing From	Changing To
10	Reserve Fund	$1,453,450	$1,437,526
17A	Planning – Salary and Wages	$ 190,701	$ 183,701
17B	Planning – Purchase of Service	$ 7,150	$ 14,150

Or take any other action relative thereto.

INSERTED BY: Finance Committee
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: Transfer between line items in the Planning Department is to provide $7,000 to allow the department to proceed with its business district parking analysis. The Planning Department has also submitted an application with the Executive Office of Housing and Economic Development's (EOHED) Massachusetts Downtown Initiative (MDI) Technical Assistance program to secure funds to hire a parking consultant, and the program does have a $3,000 Town match requirement.

ARTICLE 4: APPROPRIATE FOR ATHLETIC FACILITY IMPROVEMENTS/RECONSTRUCTION

To see if the Town will vote to raise and/or transfer and appropriate the sum of $1,500,000 for athletic facility improvements/reconstruction, to be spent under the direction of the Town Manager and raised from the FY2009 Tax Levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Explanation: These funds are requested for DeFazio Park. An 8-lane track will be built at DeFazio, taking the place of the former 6-lane track at Memorial Park. The track at Memorial Park is reaching the end of its useful life. Within the interior of the track will be a natural turf field. This field will be sodded or seeded, depending on cost. If sodded, the field will need fewer growing seasons to come on line for use, and will help alleviate the strain from having to reduce the amount of fields available for use during construction. Safety lights will be available for those residents using the track later in the day, but athletic field lights will not be installed at the track and natural turf field under this funding request. The Needham Sports Council, a non-profit organization, will gift the design and bid documents to the Town for the track and interior natural turf field. The Sports Council will also fund the construction of three fields at Memorial Park and at least three fields at DeFazio Park. A second phase of work would include 2 additional fields, and a possible third phase would create one additional field and reconstruct the parking lot and playground areas.

ARTICLE 5: HOME RULE PETITION/AMEND POST EMPLOYMENT BENEFIT LEGISLATION

That the Town vote to authorize the Board of Selectmen to petition the General Court, in compliance with Clause (1), Section 8 of Article LXXXIX of the Amendments of the Constitution, to the end that legislation be adopted precisely as follows. The General Court may make clerical or editorial changes of form only to the bill, unless the Town Manager approves in writing amendments to the bill before enactment by the General Court. The Town Manager is hereby authorized to approve amendments that shall be within the scope of the general public objectives of this petition.

"An act amending Chapter 10 of the Acts and Resolves of 2002, authorizing the Town of Needham to establish a post retirement insurance liability fund.

Be it enacted by the Senate and House of Representatives in the General Court assembled, and by authority of same, as follows:

Section 1. Chapter 10 of the Acts and Resolves of 2002 is amended in lines 11 and 12 of Section 1, by deleting the words, "in such securities as are legal for the investment of funds of savings banks under the laws of the commonwealth" and inserting in place thereof the following "with the care, skill, prudence, and diligence under the circumstances then prevailing that a prudent person acting in a like capacity and familiar with such matters would use in the conduct of an enterprise of a like character and with like aims."

Section 2. This act shall become effective upon passage.
Or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: The Town received special legislation in 2002 to create a fund to offset anticipated costs for post employment benefits. The Town has been setting aside funds for this purpose since FY02. The Town has completed an actuarial analysis, which serves as the basis of the funding request each year. The actuarial analysis assumes an 8% return on investment, similar to that used in the calculation of the Town's unfunded pension liability. The way the 2002 legislation was drafted, the Town is restricted to a limited number private/public investment options, and primarily focuses investment by deposit into savings accounts in state and national banks, certain government interest bearing obligations usually earning at the lower tax exempt interest rates, and a few securities. These investment options do not generate the required rate of return, and is not plausible that they can sustain a long term required rate of return. This petition would change the investment standard from securities legal for investment of funds of savings banks, to the so called "prudent investor" standard. The Town Treasurer is legally charged with investing Town funds, and is still bound by certain investment restrictions in accordance with state law. The relevant portion of the 2002 legislation, including the proposed changes, is provided below:

"Section 1. The town meeting of the town of Needham may appropriate funds in order to offset the anticipated costs of premium payments for or direct payments to retired employees and the eligible surviving spouses or dependents of deceased employees. These funds shall be credited to a special fund to be known as the Post Retirement Insurance Liability Fund. Any interest or other income earned by the fund shall be added to and become part of the fund. The treasurer of the town shall be the custodian of the fund and may deposit the proceeds in national banks or invest the proceeds by deposit in savings banks, cooperative banks or trust companies organized under the laws of the commonwealth or in federal savings and loan associations situated in the commonwealth, or invest the same ~~*in such securities as are legal for the investment of funds of savings banks under the laws of the commonwealth*~~ ***with the care, skill, prudence, and diligence under the circumstances then prevailing that a prudent person acting in a like capacity and familiar with such matters would use in the conduct of an enterprise of a like character and with like***

***aims**. Amounts shall be appropriated to or expended from the fund by any town meeting by majority vote only in accordance with an actuarial schedule developed by the town. The schedule shall be designed to reduce to zero any unfunded liability attributable to the payment of such premiums or direct payments. The schedule shall also be designed to maintain appropriations as a fixed ratio of the current and predicted future payroll of the town. The treasurer may employ any qualified bank, trust company, corporation, firm or person for advice on the investment of the fund and to prepare an actuarial study and may pay for such advice and services from the fund.*

Section 2. This act shall take effect upon its passage."

ARTICLE 6: AMEND THE GENERAL BY-LAWS OF THE TOWN

To see if the Town will vote to amend Section 2.1.3 of the Needham General By-Laws by inserting the word "recreational," after the words "lease of public lands for".

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Information: In planning for future use of the town's portion of the Needham Golf Course property, the Selectmen recommend increasing the maximum allowable length of lease from the current ten years. Under this proposal, Town Meeting would have the authority to authorize the Board of Selectmen to enter into a lease of Town land for up to 30 years for recreational, historical, and educational purposes to a non-profit or charitable corporation. The proposed revised section of the General Bylaw, with the amendment, is shown below:

	Years
*Lease of Public Lands for **recreational**, historical and educational purposes to a non-profit or charitable organization*	*30*

And you are hereby directed to serve this Warrant by posting copies thereof in not less than twenty public places in said Town at least fourteen (14) days before said meeting. Hereof fail not and make due return of this Warrant with your doings thereon unto our Town Clerk on or after said day and hour.

Given under our hands at Needham aforesaid this 22nd day of January 2008.

Gerald A. Wasserman
James G. Healy
Daniel P. Matthews
John A. Bulian
John H. Cogswell
Selectmen of Needham

A TRUE COPY
Attest:
Constable:

Town Clerk's Office
Needham, MA 02492

First Class Mail
U.S. Postage Paid
Needham, MA
Permit No. 58224

ATTN: SPECIAL TOWN MEETING WARRANT

WARRANT FOR THE ANNUAL TOWN ELECTION, TUESDAY, APRIL 8, 2008
TOWN OF NEEDHAM, COMMONWEALTH OF MASSACHUSETTS

Norfolk, ss. To either of the constables in the Town of Needham in said County. Greetings:
In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the Inhabitants of the Town of Needham qualified to vote in elections and in Town Affairs to meet in their respective voting places in said Town namely:

Precinct A	-	Hillside School - Gymnasium	Precinct F-	Stephen Palmer Community Room
Precinct B	-	Hillside School - Gymnasium	Precinct G-	Broadmeadow School - Performance Center
Precinct C	-	Newman School - Gymnasium	Precinct H-	Broadmeadow School - Performance Center
Precinct D	-	Newman School - Gymnasium	Precinct I-	William Mitchell School - Gymnasium
Precinct E	-	Pollard Middle School - Room 226	Precinct J-	William Mitchell School - Gymnasium

on TUESDAY, THE EIGHTH DAY OF APRIL, 2008 From 6:45 A.M. to 8:00 P.M. to cast their votes in the Annual Town Election (Article 1) for the candidates for the following Town Offices: **Article 1:** One Moderator for One Year; Two Selectmen for Three Years; One Assessor for Three Years; One Assessor for Two Years; Two Members of School Committee for Three Years; One Trustee of Memorial Park (trustee of soldiers' memorials – veteran) for Three Years; Three Trustees of Needham Public Library for Three Years; One Member of Board of Health for Three Years; One Member for the Planning Board for Five Years; One Member of Needham Housing Authority for Five Years; One Commissioner of Trust Funds for Three Years; One Member of Park & Recreation Commission for Three Years; Two Constables for Three Years; Eight Town Meeting Members from Precinct A for Three Years; Seven Town Meeting Members from Precinct B for Three Years; Eight Town Meeting Members from Precinct C for Three Years; One Town Meeting Member from Precinct C for One Year; Eight Town Meeting Members from Precinct D for Three Years; Eight Town Meeting Members from Precinct E for Three Years; Eight Town Meeting Members from Precinct F for Three Years; One Town Meeting Member from Precinct F for One Year; Eight Town Meeting Members from Precinct G for Three Years; Eight Town Meeting Members from Precinct H for Three Years; Eight Town Meeting Members from Precinct I for Three Years; Eight Town Meeting Members from Precinct J for Three Years.

The Annual Town Meeting for the transaction of business shall commence on
Monday, May 5, 2008 at 7:30 P.M. at the Newman School

and you are hereby directed to serve this Warrant by posting copies thereof in not less than twenty public places in said Town at least seven days before the time of said meeting. Hereof fail not and make due return of this Warrant with your doings thereon unto our Town Clerk on or after said day and hour. Given under our hands at Needham aforesaid this 11th day of March 2008.

TOWN OF NEEDHAM
MASSACHUSETTS 02492

BULK RATE
US POSTAL PERMIT
BOSTON, MA
Permit No. 58224

NEEDHAM RESIDENT

Annual Town Election
Tuesday, April 8, 2008
6:45 A.M. – 8:00 P.M.
Open to all registered Voters

TOWN OF NEEDHAM

MASSACHUSETTS

2008 Annual Town Meeting Warrant

ELECTION: Tuesday, April 8, 2008

Business Meeting at 7:30 P.M. on Monday, May 5, 2008

at the Newman Elementary School

Town of Needham
Finance Committee
97th Annual Report
Fiscal Year 2009 Budget Recommendation
March 17, 2008

Fellow Citizens:

The Finance Committee is pleased to present our 97th Annual Report and Fiscal Year 2009 Budget Recommendation. We take this opportunity to review what we have accomplished this year, as well as share our thoughts with respect to both the FY 2009 budget year and the continuing need for prudent financial planning in connection with the Town's contemplated capital programs.

November 5, 2007, Special Town Meeting

The Finance Committee continues to encourage long-term fiscal planning. To that end, our committee recommended to the November 5, 2007, Special Town Meeting the following appropriations to the Town's capital reserve funds:

Capital Reserve Fund	Appropriation	Balance as of December 31, 2007
Capital Improvement Fund (general fund capital equipment)	$11,261	$219,048
Capital Facility Fund (future extraordinary capital facility maintenance costs)	$18,957	$19,018

The appropriations to the Capital Improvement Fund and Capital Facility Fund were comprised of the residual balances from prior year appropriations for, respectively, equipment and facilities.

March 3, 2008, Special Town Meeting

The Finance Committee recommended to the March 3, 2008, Special Town Meeting that $1.5 million in cash be appropriated for a new track and interior grass field at DeFazio Park. The track and field are part of a plan to renovate athletic fields at Memorial and DeFazio Parks with most of the costs to be borne privately. The renovation of the two parks, together with the construction of the new track and field at DeFazio, will allow the Town to address a long identified capital need. In recommending this appropriation, the Finance Committee carefully considered all of the capital projects proposed for Fiscal Year 2009 as well as the Board of Selectmen's Capital Improvement Plan for the next five fiscal years. The $1.5 million in cash was available for appropriation thanks to an unusually high amount of free cash certified by the Department of Revenue for Fiscal Year 2009, as discussed later in this report.

FY 2009 Budget Process

Needham is in its third year of a Town Manager form of government. The Finance Committee believes that it has established a strong and productive relationship with the Town Manager in the budget development process. In September 2007, after consultation with the Finance Committee, the Town Manager issued budget guidelines to all municipal departments. The Finance Committee participated in

the Town Manager's budget meetings with the department managers in November 2007. On December 12, 2007, the Town Manager provided the Finance Committee with the departments' operating and capital spending requests for FY 2009. From December 19, 2007, through February 2008, the Finance Committee held budget hearings to review the departmental operating and capital requests.

In parallel, the Finance Committee received the Superintendent of Schools' budget submission to the School Committee on December 4, 2007. Beginning in the fall of 2007 and throughout December and January, the Finance Committee liaisons to the School Department met on numerous occasions with the Superintendent and the School Committee budget subcommittee. In addition, the Finance Committee held two budget hearings to review the School Department's budget submission. The School Committee voted its budget request on January 29, 2008.

As provided in the Town by-laws, the Town Manager, on January 29, 2008, presented to the Finance Committee her executive budget together with an estimate of Town revenues for FY 2009. The Town Manager's executive budget included her recommendation for the School Department budget in FY 2009. The School Committee's voted budget request differed from the Town Manager's recommendation and, as authorized in the by-laws, the School Committee transmitted its voted budget request to the Finance Committee. The Finance Committee carefully reviewed the Town Manager's executive budget, which sets forth the Town Manager's and the Selectmen's priorities for the operation of the Town.

The Finance Committee worked cooperatively with the Town Manager and with the Superintendent of Schools and the School Committee in balancing the competing requests of the various municipal and school departments. After a thorough evaluation of each municipal departmental spending request, the School Committee's budget request, and the Town Manager's executive budget, the Finance Committee released a draft balanced budget recommendation on February 21, 2008. The Finance Committee recommended fully funding most municipal departmental budget requests, funding some municipal departmental requests for additional funds, and fully funding the School Committee's budget request.

Revenue

The Total General Fund Revenue is $106,010,694. The General Fund Revenue available for appropriation, excluding a one-time substantial increase in certified Free Cash over FY 2008, increased by approximately 3.3%. The growth in revenue represents an increase in property tax receipts of 3.8% and no increase in local receipts. The increase in property tax reflects both the 2.5% percent levy limit increase and new growth. Local receipts include such items as motor vehicle excise, permits, charges for services, fees, fines, investment income, and income from departmental activities and services. The amount collected in local receipts has declined slightly in the past few years. Cherry Sheet State Aid represents local aid from the State. While general School Aid (Chapter 70 aid) increased approximately 19.4% over FY 2008, all other categories of State aid remained approximately equal to FY 2008 levels.

With respect to other revenues, the Town realized a substantial one-time increase in Free Cash of approximately 78%. The Free Cash that will be available for appropriation in FY 2009 is $5,810,170. By way of comparison, in FY 2008, which was a typical year in terms of Free Cash, the amount available for appropriation was $3,266,326. The two largest one-time factors that contributed to the additional Free Cash for FY 2009 were health insurance savings and investment income. After years of explosive growth, both the number of health insurance subscribers and the cost of the plans selected have begun to level off or trend downward. An unusually high amount of interest was earned on investment income from an unexpected one-time large lump sum payment to the Town from the Massachusetts School Building Authority. The third large factor in the amount of Free Cash for FY 2009 is the unusually high percentage of the Town's undesignated fund balance for FY 2007 certified as Free Cash by the Department of Revenue – 75% versus the more typical 50%-60%. Because the Finance Committee does

not expect this level of Free Cash to recur, we are recommending that the non-recurring portion of the Free Cash be spent on non-recurring capital items or deposited into one or more of the Town's reserves – the Stabilization Fund, the Capital Improvement Fund, and/or the Capital Facilities Fund. Accordingly, as in past years, the Finance Committee recommends that $2 million of the Free Cash be used to fund the Operating Budget. This amount is based on the portion of Free Cash that is expected to recur annually from unexpended departmental budgets. The Finance Committee recommends that approximately $3 million be spent on Cash Capital items, including the new track and inside-the-track field at DeFazio Park, which, as noted above, Town Meeting approved on March 3, 2008. The Finance Committee recommends that the balance of the Free Cash be placed in reserves. Our deliberations are not complete on the allocation of funds among the Town's reserves.

FY 2009 Operating Budget Recommendation

Following are highlights of the Finance Committee's FY 2009 budget recommendation.

Town Wide Expenses

The increase in health insurance costs continues to moderate. The health insurance rate increase is assumed at 9% for FY 2009. In addition, the number of subscribers has declined approximately 3.5% since the peak in FY 2006.

The Finance Committee is again recommending appropriating to the post employment benefits fund in accordance with the actuarial funding schedule. Benefits for current employees would be paid from the fund. As of July 1, 2007, accrued actuarial liability was $43,596,991, and the Town's funded ratio was 6.6%, compared with a funded ratio of 4.9% as of July 1, 2005.

Municipal departments

The Finance Committee carefully reviewed the Town Manager's executive budget and her priorities for funding of municipal departments. The Finance Committee is recommending funding the base budget request of almost every municipal department. The Finance Committee is also recommending additional funding for the municipal departments highlighted below.

Land Use and Development

The Finance Committee is recommending increasing the Historical Commission budget by $500 for professional and technical services to prepare and submit forms to the State Historic Commission.

Public Safety

The Fire Department included a request for $19,000 for work anticipated for the Charles River Landing project. Because of uncertainties regarding (i) whether the work anticipated will be needed in FY 2009 rather than FY 2008, if the project begins sooner, or FY 2010, if the project is delayed, and (ii) the need for additional funds in the Fire Department's salaries line, the Finance Committee determined that the Fire Department's base budget request for funds associated with the Charles River Landing project should be funded through a Reserve Fund transfer when these costs are incurred, assuming there are no funds available in the Fire Department budget to cover these costs.

Public Works

In FY 2008, the Department of Public Works requested that funds be allocated in the Street Lighting Program to enable the removal of double utility poles. Last year, the Finance Committee was unable to recommend funding this item. The DPW renewed its request for FY 2009. The Finance Committee agrees that the backlog in the removal of double poles needs to be addressed. Accordingly, for FY 2009, we recommend funding $10,500 for the transfer of street lights making possible the removal of double poles.

Public Facilities

The Finance Committee reduced the Public Facilities Department base budget request by $35,000 in anticipation of a reduction in the dumpster service contract for the public schools. The Department of Public Works has submitted a capital equipment request for the purchase of a collection packer, which the Finance Committee recommends funding. The collection packer would allow the Town to take over the waste stream of the schools. The Department of Public Facilities currently contracts the schools' solid waste stream at a cost of approximately $70,000 per year. Because the Finance Committee anticipates that the purchase of the packer and its being put into service will take a few months, the Finance Committee believes that the contract for removal of the schools' solid waste stream will continue to be in place for the first part of FY 2009, at a cost of approximately $35,000.

Health and Human Services

The Finance Committee recommends increasing the Department of Public Health's budget by $25,796: $25,000 to increase the Riverside Community Care contract to address an increase in identified mental health issues across all ages in the Town and as recommended by the Coalition for Suicide Prevention, and $796 to pay for an additional packer/driver for the Traveling Meals program on high volume days so that the meals are delivered hot and within the ServeSafe time limits for handling of food.

The Finance Committee also recommends increasing needed administrative support hours for the Department of Diversified Community Social Services (Youth Services, Council on Aging, and Veteran Services), increasing this Department's budget by $9,937.

General Government

The Finance Committee recommends increasing the Finance Department's budget by $50,000 for the re-collection of personal property data in connection with the coming year's state-mandated triennial revaluation of property. This $50,000 increase is a cost that will be incurred in FY 2009 only and is expected to result in revenue generation in FY 2009 and ensuing years. The revenue projections for FY 2009 assume that $100,000 in revenue will be generated from the re-collection of personal property data.

The Finance Committee recommends funding the position of Human Resources Director in the Town Manager's Office for $70,000. Funding this position will allow the Town Manager and Assistant Town Manager/Personnel Director to devote more time to strategic planning and also allow for more direct oversight of various departments. The Personnel Board voted to support creation of this position within the Town Manager's Office, and the Board of Selectmen has also made the creation of this position a top priority. However, we reduced the base budget request for the Town Manager's Office by $18,500, the cost of replacement of a copier a Town Hall. We are recommending that the copier be paid for through Cash Capital.

Education

Minuteman Regional High School

Due to decreased enrollment of Needham students at Minuteman Regional High School, the Town's assessment for FY 2009 is $193,929 less than FY 2008.

Public Schools

The Finance Committee was able to recommend a total appropriation of $42,651,716 for the School Department, bringing the School Department staff from 561.2 FTEs (full time equivalents) to 572.4 FTEs. This amount represents the voted budget request of the School Committee.

Capital Budget

The Finance Committee has not completed its deliberations on the capital warrant articles. We will be recommending that Town Meeting appropriate approximately $1.5 million for the Cash Capital article found within your warrant. We historically spend between $1 million and $1.2 million on Cash Capital appropriations. As discussed earlier in this report, we are recommending a higher amount for this year's appropriation due to the higher amount of Free Cash available for FY 2009. The remainder of the capital budget is comprised of items financed through debt within the tax levy.

Financial Planning for Capital Programs of the Town

The Finance Committee worked productively over the summer of 2007 with the Board of Selectmen, the Town Manager, and the Finance Director, to create a sound financing plan to cover the construction costs of the three public buildings being proposed over the next few years: Town Hall, a new DPW office building, and a senior center. We continue to work with the Board of Selectmen, the Town Manager, and the Finance Director to assess the operating costs of these buildings. We are also working with the Board of Selectmen, the Town Manager, the Finance Director, and the School Committee to determine the additional operating and educational costs of the High Rock School, which is scheduled to open in the fall of 2009. We expect an operating override on the November 2008 ballot to cover both the increased operating and educational costs associated with the opening of the School.

Closing Thoughts

The Finance Committee is recommending a balanced budget that will continue providing our Town with the services that are provided today, meet our actuarially computed obligations for under funded liabilities, enhance community services, improve our infrastructure, and meet our capital needs.

The Finance Committee could not have accomplished our mandate this year without the generous assistance of the Town Manager, the Superintendent of Schools, their respective department heads and managers, and all of the elected and appointed citizens who spend countless hours serving our community. We take this opportunity to thank these individuals for their time, their attention and their assistance over the course of the year. A special note of thanks goes to Assistant Town Manager/Director of Finance Dave Davison for his tireless efforts in support of our committee and its mission.

As chairman of the Finance Committee, I take this opportunity to thank my fellow committee members for their service to the Town. The commitment of these individuals is remarkable. It's not always easy balancing personal lives and professional commitments with the business of the Finance Committee, which entails countless hours of reading, study and preparation time for the numerous meetings in which

each of us must participate—but the members of the Finance Committee consistently do just that, and do so with the utmost in professionalism.

Finally, on behalf of the Finance Committee, I take this opportunity to thank Louise Miller, our Executive Secretary. In just her second year, Louise's efforts on behalf of the Finance Committee continue to be nothing short of extraordinary. Throughout the year, she has kept our committee (and its chair) on track, making sure that we had all the information necessary in order to formulate policy decisions, make cogent recommendations to Town Meeting, and properly evaluate all matters coming before our committee. Thank you, Louise.

Richard Creem, Chairman
Scott Brightman, Co-Vice Chairman
David Escalante, Co-Vice Chairman
Steven Rosenstock, Past Chairman
Louise Miller, Executive Secretary

Stephen Jonas
June Seraydar
Michael Taggart
Lisa Zappala
Richard Reilly, member-designate

Article	Page	Description	Inserted By
1	17	Annual Town Election	
2	18	Committee and Officer Reports	Board of Selectmen
		ZONING/LAND USE ARTICLES	
3	18	Amend Zoning By-Law - Definition of a Structure	Planning Board
4	19	Home Rule Petition - Needham Center Off-Street Parking Fund	Planning Board
5	20	Citizens' Petition – Amend Zoning By-Law - Map Change to Single Residence B	Gilbert W. Cox, Jr. et. al.
6	21	Citizens' Petition – Amend Zoning By-Law - Dimensional Regulation for Single Residence A District	Christopher B.Barker et. al.
		PERSONNEL ARTICLES	
7	22	Establish Elected Officials' Salaries	Personnel Board
8	23	Fund Collective Bargaining Agreement - AFSCME	Board of Selectmen
		GENERAL ARTICLES	
9	23	Establish an Alternative Interest Rate on Property Tax Deferrals (Chapter 136, Section 1 of the Acts of 2005)	Board of Selectmen & Board of Assessors
10	24	Amend General By-Law - Private Ways	Board of Selectmen
11	25	Amend General By-Law - Technology Advisory Board	Board of Selectmen
12	26	Authorize Lease of Land	Board of Selectmen
		FINANCE ARTICLES	
13	27	Transfer of Budgetary Fund Balance	Board of Selectmen
14	27	Accept Chapter 73, Section 4 of the Acts of 1986	Board of Selectmen
15	27	Appropriate for Senior Corps	Board of Selectmen
16	28	Appropriate for Compensated Absences Fund	Board of Selectmen
17	28	Appropriate the FY09 Operating Budget	Finance Committee
18	29	Appropriate the FY09 RTS Enterprise Fund Budget	Board of Selectmen & Finance Committee
19	30	Appropriate the FY09 Sewer Enterprise Fund Budget	Board of Selectmen & Finance Committee
20	31	Appropriate the FY09 Water Enterprise Fund Budget	Board of Selectmen & Finance Committee
21	31	Appropriate for Payment of Unpaid Bills of Prior Years	Board of Selectmen
22	32	Continue Departmental Revolving Funds	Board of Selectmen
23	33	Authorization to Expend State Funds for Public Ways	Board of Selectmen
		CITIZENS' PETITION - CAPITAL FACILITIES	
24	33	Citizens' Petition – Preservation of Town Hall	Lisa F. Niden et. al.

Article	Page	Description	Inserted By
		COMMUNITY PRESERVATION ACT ARTICLES	
25	34	Appropriate for CPA - Town Hall Historic Preservation Design	Community Preservation Committee
26	35	Appropriate for CPA - Purchase of Land	Community Preservation Committee
27	36	Appropriate for CPA - High Rock Trails	Community Preservation Committee
28	36	Appropriate for CPA - Preservation of Trails and Access to Municipal Land	Community Preservation Committee
29	36	Appropriate for CPA - Transfer of Funds to Conservation Fund	Community Preservation Committee
30	37	Appropriate to Community Preservation Fund	Community Preservation Committee
		CAPITAL ARTICLES	
31	37	Rescind Debt Authorizations	Board of Selectmen
32	38	Appropriate for General Fund Cash Capital	Board of Selectmen
33	43	Appropriate for Administration Building at DPW Complex	Board of Selectmen
34	44	Appropriate for Roads, Bridges, Sidewalks, and Intersection Improvements	Board of Selectmen
35	44	Appropriate for Cricket Field Building Repairs	Board of Selectmen
36	45	Appropriate for Public Safety Building Roof	Board of Selectmen
37	45	Appropriate for Rescue Ambulance/EMS Reporting System	Board of Selectmen
38	46	Appropriate for Hillside and Mitchell School Parking & Play Area Improvements	Board of Selectmen
39	46	Appropriate for Parking Meters	Board of Selectmen
40	46	Appropriate for Pollard School Parking Improvements	Board of Selectmen
41	47	Appropriate for Municipal Parking Lot Improvements	Board of Selectmen
42	47	Appropriate for Street and Traffic Light Improvement	Board of Selectmen
43	48	Appropriate for RTS Cash Capital	Board of Selectmen
44	48	Appropriate for Collection Packer Equipment	Board of Selectmen
45	48	Appropriate for Wastewater Pump Station/GPA	Board of Selectmen
46	49	Appropriate for Water Enterprise Fund Cash Capital	Board of Selectmen
47	50	Appropriate for Water Main Improvements	Board of Selectmen
48	51	Appropriate for Water Storage Tank Cleaning, Painting, and Repair	Board of Selectmen
		TOWN RESERVE ARTICLES	
49	52	Appropriate to Stabilization Fund	Board of Selectmen
50	52	Appropriate to Capital Improvement Fund	Board of Selectmen
51	52	Appropriate to Capital Facility Fund	Board of Selectmen
		COMMITTEE ARTICLES	
52	53	Continue Town Meeting Study Committee	Town Meeting Study Committee
53	53	Omnibus	Board of Selectmen

Summary of Revenue
FY 2007 - FY 2009
General Fund Only

	Actual FY 2007	Budget FY 2008	Preliminary FY 2009
Local Estimated Receipts			
Local Excises and Other Tax Related Collections	$4,874,402	$4,640,000	$4,665,000
Departmental Activities	$3,474,724	$3,120,000	$3,120,000
Fines & Forfeits & Assessments	$161,862	$147,500	$147,500
Investment Income	$1,573,613	$900,000	$900,000
Miscellaneous Revenue	$280,770	$250,000	$250,000
Miscellaneous Non-recurring	$202,688	$2,200	$0
SUB-TOTAL	**$10,568,059**	**$9,059,700**	**$9,082,500**
Property Taxes & State Aid	$18,815		
Real & Personal Property Tax Levy	$73,690,425	$77,951,346	$80,952,451
Cherry Sheet Revenue (State Aid)	$22,569,523	$8,347,108	$9,342,334
SUB-TOTAL	**$96,259,948**	**$86,298,454**	**$90,294,785**
Other Available Funds & Free Cash			
Undesignated Fund Balance (Free Cash)	$3,895,235	$3,266,326	$5,810,170
Overlay Surplus	$407,299	$400,263	$400,000
Reserved for Appropriation - Parking	$85,000	$85,000	$67,000
Reserved for Appropriation - C & D	$20,000	$21,895	$0
Transfer from other Articles	$53,000	$30,218	$0
Other Available Funds	$11,710	$631,164	$0
Reserved for Debt Exclusion Offset	$248,042	$381,156	$380,238
SUB-TOTAL	**$4,720,286**	**$4,816,022**	**$6,657,408**
Total General Fund Revenue	**$111,548,293**	**$100,174,176**	**$106,034,693**
Adjustments to General Fund Revenue			
Less Other Amounts Required to be Provided	($93,621)	($69,736)	($91,974)
Less State & County Assessments	($1,045,299)	($1,057,780)	($1,078,346)
Less Provisions for Abatements & Exemptions	($1,094,344)	($919,602)	($1,000,000)
Enterprise Reimbursements	$1,442,278	$1,602,801	$1,535,298
SUB-TOTAL	**($790,986)**	**($444,317)**	**($635,022)**
General Fund Revenue Available for Appropriation	**$110,757,307**	**$99,729,859**	**$105,399,671**

Account Balances

Free Cash	As of February 29, 2008	$5,810,170
RTS Retained Earnings	As of February 29, 2008	$376,351
Sewer Retained Earnings	As of February 29, 2008	$1,954,029
Water Retained Earnings	As of February 29, 2008	$1,132,892
Capital Improvement Fund	As of February 29, 2008	$219,606
Capital Facility Fund	As of February 29, 2008	$19,067
Parking Meter Fund	As of February 29, 2008	$67,122
Stabilization Fund	As of February 29, 2008	$3,045,909

Summary of Expenditures
FY 2007 - FY 2009
General Fund Only

	Expended FY 2007	Budget FY 2008	Recommended FY 2009
Town Wide Group	**$37,453,235**	**$28,060,027**	**$28,201,561**
Department Budgets			
Board of Selectmen/Town Manager	$605,625	$656,627	$744,852
Town Clerk/Board of Registrars	$264,912	$279,999	$308,938
Town Counsel	$301,553	$258,855	$258,855
Personnel Board	$10,619	$11,601	$11,601
Finance Department	$1,866,656	$1,934,651	$2,089,820
Finance Committee	$25,627	$28,501	$29,447
Planning Board	$142,004	$201,761	$213,390
Conservation Department	$43,065	$68,963	$72,835
Board of Appeals	$25,962	$25,706	$28,381
Police Department	$4,370,697	$4,596,879	$4,913,193
Fire Department	$5,327,048	$5,358,796	$5,868,814
Building Inspector	$371,155	$412,078	$430,272
Needham Public Schools	$37,894,511	$40,799,858	$42,651,716
Minuteman Regional High School	$655,143	$571,356	$377,427
Department of Public Works	$4,433,362	$4,319,110	$4,598,049
Municipal Parking Program	$199,780	$203,900	$203,900
Municipal Street Lighting Program	$322,527	$307,000	$328,500
Department of Public Facilities	$6,274,029	$6,423,700	$6,905,074
Health Department	$358,032	$381,906	$429,532
Diversified Community Social Services	$465,525	$493,878	$531,103
Commission on Disabilities	$303	$550	$550
Historical Commission	$50	$550	$1,050
Library	$1,189,753	$1,211,252	$1,260,426
Park & Recreation	$487,644	$526,638	$533,976
Memorial Park	$300	$750	$750
Department Budget Total	**$65,635,882**	**$69,074,865**	**$72,792,451**
Town Wide & Department Budget Total	**$103,089,117**	**$97,134,892**	**$100,994,012**
Other Appropriated Uses of General Funds			
General Fund Cash Capital*	$1,092,560	$1,613,764	$2,984,129
Other Financial Warrant Articles*	$244,078	$173,609	$85,219
Transfers to Other Funds	$522,412	$807,594	$1,336,311
Total from General Funds	**$104,948,167**	**$99,729,859**	**$105,399,671**

* Inclusive of the March 3, 2008 Special Town Meeting appropriations.

Town of Needham
General Fund
FY 2009 Budget Recommendation - Submitted by the Finance Committee

Line	Description	FY 2007 Expended	FTE*	FY 2008 Town Meeting Voted Budget as of March 14, 2008	FTE*	FY 2009 Finance Committee Recommendation	FTE*	% Change from 08	FY 2009 Amendments
	Townwide Expenses								
1	Non-Contributory Retirement Payments	$ 111,350		$ 117,000		$ 119,000			
2	Contributory Retirement System	$ 3,747,562		$ 3,979,000		$ 4,121,326			
3	Group Health Insurance	$ 9,425,078		$ 8,078,000		$ 8,258,510			
4	Retiree Insurance & Insurance Liability Fund	$ 380,000		$ 3,502,950		$ 3,702,211			
5	Unemployment Compensation	$ 93,117		$ 85,000		$ 88,400			
6	Debt Service	$ 22,881,351		$ 9,425,551		$ 9,562,263			
7	Workers Compensation	$ 385,000		$ 385,000		$ 385,000			
8	Casualty Liability & Self Insurance Program	$ 429,777		$ 475,000		$ 500,000			
9	Classification Performance & Settlements	Transfers Only		$ 575,000		$ 265,000			
10	Reserve Fund	Transfers Only		$ 1,437,526		$ 1,199,851			
	Total	**$ 37,453,235**		**$ 28,060,027**		**$ 28,201,561**			
	Townwide Expenses Total	**$ 37,453,235**		**$ 28,060,027**		**$ 28,201,561**		**0.5%**	
	Board of Selectmen & Town Manager								
11A	Salary & Wages	$ 464,809	6.8	$ 490,177	6.8	$578,402	7.9		
11B	Purchase of Service & Expenses	$ 140,816		$ 166,450		$166,450			
	Total	**$ 605,625**		**$ 656,627**		**$ 744,852**			
	Town Clerk & Board of Registrars								
12A	Salary & Wages	$ 234,705	4.6	$ 249,469	4.6	272,403	4.6		
12B	Purchase of Service & Expenses	$ 30,207		$ 30,530		36,535			
	Total	**$ 264,912**		**$ 279,999**		**308,938**			

Town of Needham
General Fund
FY 2009 Budget Recommendation - Submitted by the Finance Committee

Line	Description	FY 2007 Expended	FTE*	FY 2008 Town Meeting Voted Budget as of March 14, 2008	FTE*	FY 2009 Finance Committee Recommendation	FTE*	% Change from 08	FY 2009 Amendments
Town Counsel									
13A	Salary & Wages	$ 63,517		$ 65,355		$ 65,355			
13B	Purchase of Service & Expenses	$ 238,036		$ 193,500		$ 193,500			
	Total	**$ 301,553**		**$ 258,855**		**$ 258,855**			
Personnel Board									
14A	Salary & Wages	$ 719		$ 1,601		$ 1,601			
14B	Purchase of Service & Expenses	$ 9,900		$ 10,000		$ 10,000			
	Total	**$ 10,619**		**$ 11,601**		**$ 11,601**			
Finance Department									
15A	Salary & Wages	$ 1,209,358	20.7	$ 1,259,815	21.7	$ 1,304,013	21.7		
15B	Purchase of Service & Expenses	$ 637,299		$ 654,836		$ 760,807			
15D	Capital	$ 19,999		$ 20,000		$ 25,000			
	Total	**$ 1,866,656**		**$ 1,934,651**		**$ 2,089,820**			
Finance Committee									
16A	Salary & Wages	$ 25,108	0.5	$ 27,851	0.5	$ 28,547	0.5		
16B	Purchase of Service & Expenses	$ 519		$ 650		$ 900			
	Total	**$ 25,627**		**$ 28,501**		**$ 29,447**			
General Government Total		**$ 3,074,992**	**32.6**	**$ 3,170,234**	**33.6**	**$ 3,443,513**	**34.7**	**8.6%**	

Town of Needham
General Fund
FY 2009 Budget Recommendation - Submitted by the Finance Committee

Line	Description	FY 2007 Expended	FTE*	FY 2008 Town Meeting Voted Budget as of March 14, 2008	FTE*	FY 2009 Finance Committee Recommendation	FTE*	% Change from 08	FY 2009 Amendments
	Planning Department								
17A	Salary & Wages	$ 132,257	2.0	$ 190,701	3.0	$ 197,130	3.0		
17B	Purchase of Service & Expenses	$ 9,747		$ 11,060		$ 16,260			
	Total	**$ 142,004**		**$ 201,761**		**$ 213,390**			
	Conservation Department								
18A	Salary & Wages	$ 38,461	0.7	$ 61,148	1.3	$ 64,730	1.3		
18B	Purchase of Service & Expenses	$ 4,604		$ 7,815		$ 8,105			
	Total	**$ 43,065**		**$ 68,963**		**$ 72,835**			
	Board of Appeals								
19A	Salary & Wages	$ 23,086	0.6	$ 22,416	0.6	$ 25,091	0.6		
19B	Purchase of Service & Expenses	$ 2,876		$ 3,290		$ 3,290			
	Total	**$ 25,962**		**$ 25,706**		**$ 28,381**			
	Land Use and Development Total	**$ 211,031**	**3.3**	**$ 296,430**	**4.9**	**$ 314,606**	**4.9**	**6.1%**	
	Police Department								
20A	Salary & Wages	$ 4,005,020	58.0	$ 4,175,986	58.0	$ 4,502,553	58.0		
20B	Purchase of Service & Expenses	$ 249,703		$ 280,311		$ 272,606			
20C	Capital	$ 115,974		$ 140,582		$ 138,034			
	Total	**$ 4,370,697**		**$ 4,596,879**		**$ 4,913,193**			
	Fire Department								
21A	Salary & Wages	$ 5,096,056	74.0	$ 5,110,409	74.0	$ 5,606,826	74.0		
21B	Purchase of Service & Expenses	$ 230,992		$ 248,387		$ 261,988			
	Total	**$ 5,327,048**		**$ 5,358,796**		**$ 5,868,814**			

Town of Needham
General Fund
FY 2009 Budget Recommendation - Submitted by the Finance Committee

Line	Description	FY 2007 Expended	FTE*	FY 2008 Town Meeting Voted Budget as of March 14, 2008	FTE*	FY 2009 Finance Committee Recommendation	FTE*	% Change from 08	FY 2009 Amendments
	Building Inspector								
22A	Salary & Wages	$ 359,050	7.1	$ 398,445	7.2	$ 414,590	7.2		
22B	Purchase of Service & Expenses	$ 12,105		$ 13,633		$ 15,682			
	Total	**$ 371,155**		**$ 412,078**		**$ 430,272**			
	Public Safety Total	**$ 10,068,900**	**139.1**	**$ 10,367,753**	**139.2**	**$ 11,212,279**	**139.2**	**8.1%**	
	Minuteman Assessment								
23	Asessment	$ 655,143		$ 571,356		$ 377,427			
	TOTAL	**$ 655,143**		**$ 571,356**		**$ 377,427**			
	Needham Public Schools								
24	Needham Public School Budget	$ 37,894,511	542.7	$ 40,799,858	561.2	$ 42,651,716	572.4	**4.5%**	
	TOTAL	**$ 37,894,511**		**$ 40,799,858**		**$ 42,651,716**			
	Public Schools Total	**$ 38,549,654**	**542.7**	**$ 41,371,214**	**561.2**	**$ 43,029,143**	**572.4**	**4.0%**	
	Department of Public Works								
25A	Salary & Wages	$ 2,896,747	52.9	$ 2,895,771	55.3	$ 3,111,145	55.3		
25B	Purchase of Service & Expenses	$ 1,240,755		$ 1,223,339		$ 1,286,904			
25C	Capital	$ -		$ -		$ -			
25D	Snow and Ice	$ 295,860		$ 200,000		$ 200,000			
	Total	**$ 4,433,362**		**$ 4,319,110**		**$ 4,598,049**			
	Municipal Parking Program								
26	Muncipal Parking Program	$ 199,780		$ 203,900		$ 203,900			
	Total	**$ 199,780**		**$ 203,900**		**$ 203,900**			

Town of Needham
General Fund
FY 2009 Budget Recommendation - Submitted by the Finance Committee

Line	Description	FY 2007 Expended	FTE*	FY 2008 Town Meeting Voted Budget as of March 14, 2008	FTE*	FY 2009 Finance Committee Recommendation	FTE*	% Change from 08	FY 2009 Amendments
	Municipal Lighting Program								
27	Muncipal Lighting Program	$ 322,527		$ 307,000		$ 328,500			
	Total	**$ 322,527**		**$ 307,000**		**$ 328,500**			
	Public Works Total	**$ 4,955,669**	**52.9**	**$ 4,830,010**	**55.3**	**$ 5,130,449**	**55.3**	**6.2%**	
	Department of Public Facilities								
28A	Salary & Wages	$ 2,377,741	50.5	$ 2,520,199	51.0	$ 2,590,614	51.0		
28B	Purchase of Service & Expenses	$ 3,896,288		$ 3,903,501		$ 4,307,460			
28C	Capital	$ -		$ -		$ 7,000			
	Total	**$ 6,274,029**		**$ 6,423,700**		**$ 6,905,074**			
	Public Facilities Total	**$ 6,274,029**	**50.5**	**$ 6,423,700**	**51.0**	**$ 6,905,074**	**51.0**	**7.5%**	
	Health Department								
29A	Salary & Wages	$ 314,946	5.5	$ 337,848	5.7	$ 360,069	5.7		
29B	Purchase of Service & Expenses	$ 43,086		$ 44,058		$ 69,463			
	Total	**$ 358,032**		**$ 381,906**		**$ 429,532**			
	Diversified Community Social Services								
30A	Salary & Wages	$ 446,396	9.4	$ 455,108	8.9	$ 491,742	9.1		
30B	Purchase of Service & Expenses	$ 19,129		$ 38,770		$ 39,361			
	Total	**$ 465,525**		**$ 493,878**		**$ 531,103**			
	Commission on Disabilities								
31A	Salary & Wages	$ -		$ -		$ -			
31B	Purchase of Service & Expenses	$ 303		$ 550		$ 550			
	Total	**$ 303**		**$ 550**		**$ 550**			

Town of Needham
General Fund
FY 2009 Budget Recommendation - Submitted by the Finance Committee

Line	Description	FY 2007 Expended	FTE*	FY 2008 Town Meeting Voted Budget as of March 14, 2008	FTE*	FY 2009 Finance Committee Recommendation	FTE*	% Change from 08	FY 2009 Amendments
	Historical Commission								
32A	Salary & Wages	$ -		$ -		$ -			
32B	Purchase of Service & Expenses	$ 50		$ 550		$ 1,050			
	Total	**$ 50**		**$ 550**		**$ 1,050**			
	Needham Public Library								
33A	Salary & Wages	$ 963,273	21.6	$ 976,010	21.7	$ 1,009,467	21.7		
33B	Purchase of Service & Expenses	$ 226,480		$ 235,242		$ 250,959			
	Total	**$ 1,189,753**		**$ 1,211,252**		**$ 1,260,426**			
	Park & Recreation Department								
34A	Salary & Wages	$ 400,068	4.0	$ 415,763	4.0	$ 423,101	4.0		
34B	Purchase of Service & Expenses	$ 87,576		$ 110,875		$ 110,875			
	Total	**$ 487,644**		**$ 526,638**		**$ 533,976**			
	Memorial Park								
35A	Salary & Wages	$ -		$ -		$ -			
35B	Purchase of Service & Expenses	$ 300		$ 750		$ 750			
	Total	**$ 300**		**$ 750**		**$ 750**			
	Community Services Total	**$ 2,501,607**	**40.5**	**$ 2,615,524**	**40.3**	**$ 2,757,387**	**40.5**	**5.4%**	
	Department Budgets Total	**$ 65,635,882**	**861.6**	**$ 69,074,865**	**885.5**	**$ 72,792,451**	**898.0**	**5.4%**	
	Total Operating Budget	**$ 103,089,117**		**$ 97,134,892**		**$ 100,994,012**		**4.0%**	

* The FTE count is provided for informational purposes only.

WARRANT FOR THE ANNUAL TOWN MEETING
TUESDAY, APRIL 8, 2008
TOWN OF NEEDHAM
COMMONWEALTH OF MASSACHUSETTS

Norfolk, ss.

To either of the constables in the Town of Needham in said County. Greetings:

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the Inhabitants of the Town of Needham qualified to vote in elections and in Town Affairs to meet in their respective voting places in said Town namely:

Precinct A	-	Hillside School - Gymnasium
Precinct B	-	Hillside School - Gymnasium
Precinct C	-	Newman Elementary School - Gymnasium
Precinct D	-	Newman Elementary School - Gymnasium
Precinct E	-	Pollard Middle School - Room 226
Precinct F	-	Stephen Palmer Community Room
Precinct G	-	Broadmeadow School - Performance Center
Precinct H	-	Broadmeadow School - Performance Center
Precinct I	-	William Mitchell School - Gymnasium
Precinct J	-	William Mitchell School - Gymnasium

on TUESDAY, THE EIGHTH DAY OF APRIL, 2008

from forty-five minutes after six o'clock in the forenoon, until eight o'clock in the afternoon, then and there to act upon the following articles, viz:

ARTICLE 1: ANNUAL TOWN ELECTION

To choose by ballot the following Town Officers:

One Moderator for One Year;
Two Selectmen for Three Years;
One Assessor for Three Years;
One Assessor for Two Years;
Two Members of School Committee for Three Years;
One Trustee of Memorial Park (trustee of soldiers' memorials – veteran) for Three Years;
Three Trustees of Needham Public Library for Three Years;
One Member of Board of Health for Three Years;
One Member of Planning Board for Five Years;
One Member of Needham Housing Authority for Five Years;
One Commissioner of Trust Funds for Three Years;
One Member of Park and Recreation Commission for Three Years;
Two Constables for Three Years;

Eight Town Meeting Members from Precinct A for Three Years;
Seven Town Meeting Members from Precinct B for Three Years;
Eight Town Meeting Members from Precinct C for Three Years;
One Town Meeting Member from Precinct C for One Year;

Eight Town Meeting Members from Precinct D for Three Years;
Eight Town Meeting Members from Precinct E for Three Years;
Eight Town Meeting Members from Precinct F for Three Years;
One Town Meeting Member from Precinct F for One Year;
Eight Town Meeting Members from Precinct G for Three Years;
Eight Town Meeting Members from Precinct H for Three Years;
Eight Town Meeting Members from Precinct I for Three Years;
Eight Town Meeting Members from Precinct J for Three Years.

Warrant for the Annual Town Meeting

MONDAY, MAY 5, 2008 AT 7:30 P.M. AT NEWMAN ELEMENTARY SCHOOL

ARTICLE 2: COMMITTEE AND OFFICER REPORTS

To hear and act on the reports of Town Officers and Committees.

ZONING/LAND USE ARTICLES

ARTICLE 3: AMEND ZONING BY-LAW – DEFINITION OF A STRUCTURE

To see if the Town will vote to amend the Needham Zoning By-Law, as follows:

1. By amending Section 1.3 Definitions, by revising the existing definition of the term "structure" so that it shall read as follows (new language underlined):

> "Structure – anything constructed or erected, the use of which requires a fixed location on the ground or attached to something located on the ground including an artificial or a constructed swimming pool having a depth of water of two (2) feet or more or a water surface area of at least one hundred (100) square feet when filled to capacity, but excluding a fence, a wall under eight (8) feet in height above finished grade at all points throughout its length and not attached to a structure, a public utility pole, a public utility supporting device and a structure with less than one hundred square feet of ground coverage and a height of less than eight (8) feet."

Or take any other action relative thereto.

INSERTED BY: Planning Board
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation be Made at Town Meeting

Article Information: Presently all walls, excepting boundary walls, are interpreted to be subject to the setback requirements of the Needham Zoning By-Law, irrespective of size. This article would revise the existing definition of the term "structure" so as to exempt from the setback requirement all walls (boundary and non-boundary), provided such wall is under eight (8) feet in height above finished grade at all points throughout its length and further provided it is not attached to a structure.

ARTICLE 4: HOME RULE PETITION - NEEDHAM CENTER OFF-STREET PARKING FUND

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court, in compliance with Clause (1), Section 8 of Article LXXXIX of the Amendments of the Constitution, to the end that legislation be adopted precisely as follows. The General Court may make clerical or editorial changes of form only to the bill, unless the Town Manager approves amendments to the bill before enactment by the General Court. The Town Manager is hereby authorized to approve amendments that shall be within the scope of the general public objectives of this petition.

AN ACT RELATIVE TO THE ESTABLISHMENT OF THE NEEDHAM CENTER OFF-STREET PARKING FUND

SECTION 1. The Town of Needham may establish a separate fund to be known as the Needham Center Off-Street Parking Fund for the purpose of providing off-street parking in Needham Center, defined as the area presently zoned as Center Business District, Chestnut Street Business District, and Business District in the zoning by-laws.

SECTION 2. All expenditures from the fund shall be used for off-street parking facilities serving Needham Center. The following are eligible uses of the Needham Center Off-Street Parking Fund:

(a) to acquire, through purchase, lease, or other legal means, land to be used for off-street parking, including surface parking and structured parking;

(b) to acquire, through purchase, lease or other legal means, existing off-street parking spaces;

(c) to design and/or construct new or expanded off-street parking, including predevelopment costs directly related to such design and/or construction;

(d) to commission plans and/or studies relative to off-street parking in Needham Center, except that appropriations for planning shall not exceed twenty percent of the uncommitted balance available in the fund at the time of the appropriation; and

(e) to make capital repairs and improvements to public parking in Needham Center in a manner consistent with the Town of Needham Capital Improvements Plan, or any other plans, studies or programs authorized and approved by the Planning Board to address the economic development, land use, or transportation needs of Needham Center.

Appropriations from the fund shall be made by Town Meeting upon a favorable recommendation of either the Planning Board or the Board of Selectmen. The Town Manager shall be responsible for expending such funds.

SECTION 3. As a means of providing assets for the fund, all monies received by the Town of Needham for the purpose of carrying out off-street parking improvements in Needham Center through the following means shall be paid over to and become a part of the fund for the purposes set forth in this act:

(a) cash payments made to the Town pursuant to the Zoning By-Law of the Town of Needham;

(b) gifts, grants, donations, contributions or other cash payments made to and accepted by the Town; and

(c) appropriations of public monies made by the Town of Needham.

SECTION 4. The Town Treasurer shall be the custodian of the fund. The Treasurer may invest the funds in such separate account in a manner authorized under section 55 of chapter 44 of the Massachusetts General Laws, as amended. Any interest earned thereon shall be credited to and become part of such separate account.

SECTION 5. This act shall take effect upon its passage.

Or take any other action relative thereto.

INSERTED BY: Planning Board
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Information: *The purpose of this article is to obtain authority for the Town to establish a special revenue fund and dedicate certain revenue sources to providing public parking in Downtown Needham. The dedicated revenue sources would include off-street parking mitigation payments from developers of downtown properties, and any grants, donations or cash contributions paid to the Town for the exclusive purpose of providing off-street parking. The Town of Needham may also transfer public monies to the fund to expedite off-street parking improvements. In turn, the Town's use of the fund would be limited to designing and creating new parking, leasing existing underutilized parking spaces on private property, or conducting parking-related planning studies. All appropriations from the fund would require a recommendation to Town Meeting made by the Board of Selectmen or the Planning Board. The Town Treasurer will be the custodian of the fund, and may deposit the proceeds in a bank or invest all or part of the fund. In order to establish the proposed special revenue fund, the Town needs a special act of the legislature.*

ARTICLE 5: CITIZEN'S PETITION – AMEND ZONING BY-LAW - MAP CHANGE TO SINGLE RESIDENCE B

To see if the Town will vote to revise the Zoning Map as follows:

Place in the Single Residence B Zoning District all that land now zoned Single Residence A lying northerly of the Massachusetts Bay Transportation Authority right of way, easterly of Hunting Road and Greendale Avenue and westerly of the State Circumferential Highway Route 128. Said land is bounded and described as follows:

Beginning at the point of intersection of the northerly sideline of the Massachusetts Bay Transportation Authority right of way and the easterly sideline of the Greendale Avenue right of way; thence running northerly along the easterly sideline of Greendale Avenue to a point of intersection of the westerly sideline of the State Circumferential Highway Route 128 right of way at the easterly sideline of the Greendale Avenue right of way, said point being approximately opposite Highgate Street; thence turning and running easterly along the westerly sideline of the State Circumferential Highway Route 128 right of way and running easterly to a point approximately 175.10 feet, along said State Circumferential Highway Route 128 right of way; thence turning and running southerly along the westerly sideline of the State Circumferential Highway Route 128 right of way to the point of intersection of the westerly sideline of the State Circumferential Highway Route 128 right of way and the northerly sideline of the Massachusetts Bay Transportation Authority right of way; thence turning and running westerly along the northerly sideline of the Massachusetts Bay Transportation Authority right of way to the point of beginning.

Beginning at the point of intersection of the easterly sideline of Hunting Road and the westerly sideline of the State Circumferential Highway Route 128 right of way; thence running southerly along the westerly sideline of the State Circumferential Highway Route 128 right of way to a point approximately 202.95 feet from the easterly sideline of Greendale Avenue; thence turning and running westerly approximately 202.95 feet to the point of intersection of the westerly sideline of the State Circumferential Highway Route 128 right of way and the easterly sideline of the Greendale Avenue right of way, said point being approximately opposite Brookline Street; thence turning and running northerly along the easterly sidelines of Greendale Avenue and Hunting Road to the point of beginning.

Or take any other action relative thereto.

INSERTED BY: Gilbert W. Cox, Jr. et. al.
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation be Made at Town Meeting

Article Information: This article is submitted on the petition of Gilbert W. Cox, Jr. et al and requests the Town Meeting to change the zoning designation of the area located east of Hunting Road and Greendale Avenue, west of Route 128/95, south of Highland Avenue and north of the MBTA right of way from a Single Residence A District to a Single Residence B District. The primary difference between the two zoning districts is that the Single Residence A Zoning District has a minimum lot size of one acre and a minimum frontage of 150 feet, while in the Single Residence B District the minimum lot size is 10,000 square feet and the minimum frontage requirement is 80 feet. As this is a petition article the Planning Board will present its recommendations on this article at the Annual Town Meeting.

ARTICLE 6: CITIZEN'S PETITION – AMEND ZONING BY-LAW – DIMENSIONAL REGULATION FOR SINGLE RESIDENCE A DISTRICT

To see if the Town will vote to amend the Needham Zoning Bylaw by adding the following to note (g) to the table in Section 4.2.1 of the Bylaw after the first sentence of such note (g) (i.e. as second and third sentences).

> "Notwithstanding the foregoing, in the Single Residence A District, a change in the area, frontage or configuration of an existing improved lot created by deed or plan, endorsed or recorded before January 9, 1986, which includes a conforming structure or building shall not change the minimum side or rear line setback requirement of 15 feet provided that (i) no other dimensional violations of the By-Law are created as a result of such change in the area, frontage or configuration of such existing improved lot, (ii) such lot otherwise continues to be a conforming lot in terms of minimum Lot Area, Frontage and Build Factor following such change in the area, frontage or configuration of such existing improved lot, and (iii) such change in the area, frontage or configuration of such existing improved lot does not result in the creation of any additional building lot. The deed creating such change in the area, frontage or configuration of such existing improved lot shall contain a restriction prohibiting the creation of an additional building lot as a result of such conveyance."

Or take any other action relative thereto.

INSERTED BY: Christopher B. Barker et. al.
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation be Made at Town Meeting

Article Information: This article is submitted on the petition of Christopher B. Barker et al. Currently, the table of dimensional requirements in Section 4.2.1 of the Zoning By-Law, as affected by Note (g) ("Note g") to such table, provides for a required side setback for homes in the Single Residence A

District of (i) 15 feet on "lots created by deed or plan, endorsed or recorded before January 9, 1986" and (ii) 25 feet on lots created by deed or plan, endorsed or recorded on or after January 9, 1986. If the owner ("Owner A") of an improved lot in the Single Residence A District created by deed or plan, endorsed or recorded before January 9, 1986 (and thus subject to the 15 feet side setback requirement) desires to enter into a transaction to convey a portion of Owner A's lot to the owner ("Owner B") of an adjoining lot in the Single Residence A District, the current zoning rules regards such conveyance as causing Owner A's reconfigured lot to become a new lot "created by deed or plan, endorsed or recorded" on or after January 9, 1986 such that Owner A's lot becomes subject to the 25 feet side setback requirement. Thus if Owner A's home has an existing side setback of more than 15 feet but less than 25 feet, the proposed conveyance to Owner B would cause Owner A to become in violation of the Zoning By-Law even though the conveyance does not impact the setback. The proposed amendment to the By-Law would revise Note g to provide that a conveyance of land by Owner A to Owner B in the Single Residence A District as described above would not change the 15 foot side setback requirement applicable to Owner A's lot as long as (a) no other dimensional violations of the By-Law are created as a result of such the conveyance, (b) Owner A's lot otherwise continues to be a conforming lot in terms of minimum Lot Area, Frontage and Build Factor following such conveyance, and (c) such conveyance does not result in the creation of any additional building lot and the deed of conveyance contains a restriction prohibiting the creation of an additional building lot as a result of such conveyance. As this is a petition article the Planning Board will present its recommendations on this article at the Annual Town Meeting.

PERSONNEL ARTICLES

ARTICLE 7: ESTABLISH ELECTED OFFICIALS' SALARIES

To see if the Town will vote to fix the compensation of the following elected officers of the Town as of July 1, 2008, as required by Massachusetts General Laws, Chapter 41, Section 108:

Town Clerk	$64,490
Town Clerk with 6 years of service in that position	$77,000 (1)
Selectmen, Chairman	$1,800
Selectmen, Others	$1,500

(1) In addition, the Town Clerk's compensation shall also include payment of longevity in the amount of $3,850; the accumulation of 15 days of non-occupational sick leave per fiscal year; and payment for 25% of unused sick leave at the time of retirement from Town Service in accordance with M.G.L. c. 32, in an amount not to exceed $34,018. The annual salary of $77,000 includes compensation for five weeks of vacation leave, any unused portion of which will be paid at the time of separation from Town service in an amount not to exceed $7,774. At the time of separation from Town service, the Town Clerk shall also be paid for seven (7) weeks of accrued, unused vacation time in an amount not to exceed $10,884; or take any other action relative thereto.

INSERTED BY: Personnel Board
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting
PERSONNEL BOARD RECOMMENDS THAT: Article be Adopted

Article Information: In accordance with MGL Chapter 41, Section 108, the Town must annually vote to set the salary and compensation for any elected Town officials who receive compensation. The Town

Clerk salary has been separated into two categories, newly elected Town Clerk, and Town Clerk with at least six years of service. This is done because Town elections are held in April, and Town Meeting would not have a chance to vote on the salary of a newly elected Clerk until after the incumbent had been receiving a higher rate of pay for several months. It has been the practice of the Personnel Board to provide the Town Clerk, the only full-time elected official, with benefits as close to that of other full-time employees as possible. Payment for longevity, as well as buy-back of sick leave and vacation at the time of separation from Town service, is now included in the recommended salary and compensation article. This article also includes provision for a one-time distribution of accumulated and unused vacation leave as of June 30, 2000, such payment to be made at the time of separation from Town service.

The annual stipends for the members of the Board of Selectmen have remained unchanged since 1977.

ARTICLE 8: FUND COLLECTIVE BARGAINING AGREEMENT – AFSCME

To see if the Town will vote to approve the funding of a collective bargaining agreement between the Town and AFSCME Council 93 Local 335, and to appropriate a sum of money to defray the cost of salary and wages provided for under the agreement for fiscal year 2009; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting
PERSONNEL BOARD RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Information: At the time of the printing of the warrant, the parties had not reached agreement on this contract.

GENERAL ARTICLES

ARTICLE 9: ESTABLISH AN ALTERNATIVE INTEREST RATE ON PROPERTY TAX DEFERRALS (CHAPTER 136, SECTION 1 OF THE ACTS OF 2005)

To see if the Town will vote in accordance with Chapter 136, Section 1 of the Acts of 2005 to reduce the rate of interest that accrues on property taxes deferred by eligible seniors under M.G.L. Chapter 59, Section 5, Clause 41A from 8% to 4%, with such reduced rate to apply to taxes assessed for any fiscal year beginning on or after July 1, 2008; or take any other action relative thereto.

INSERTED BY: Board of Selectmen/Board of Assessors
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Information: This article seeks adoption of a local option provision that allows cities and towns to set an alternative interest rate to be assessed on property taxes which are deferred by qualifying homeowners. Chapter 136 of the Acts of 2005 amends General Law Chapter 59, Section 5, Clause 41A by allowing the Town, by a vote of Town Meeting, to change the interest rate that accrues on property taxes which are deferred by seniors. Under the property tax deferral program seniors who meet certain income requirements may defer all or a portion of their property tax bill.

Under the property tax deferral program interest accrues at eight percent until the taxpayer sells the property or passes away. The local option allows the Town to change the rate to a lower percentage, and

does not require a minimum rate. This article, if approved, will reduce the rate of interest from eight percent to four percent which is more reasonable given prevailing interest rates today. The Town can amend the rate at a future Town Meeting should four percent be deemed non-reflective of prevailing interest rates. Under the law, the rate of interest to be charged cannot be higher than statutory rate of eight percent on deferred property taxes. The rate change must be approved prior to the start of the fiscal year in order to be effective for the upcoming year. The interest rate is not applied retroactively, meaning taxes deferred prior to July 1, 2008 would continue to have interest accrue at eight percent. However, any subsequent taxes deferred by the homeowner would be charged interest at the four percent rate.

ARTICLE 10: AMEND GENERAL BY-LAW - PRIVATE WAYS

To see if the Town will vote to amend Section 3.1 of the General By-Laws by inserting a new Section 3.1.13 and renumbering the existing section 3.1.13 Fines to 3.1.14, as follows:

"3.1.13 Private Ways

3.1.13.1 Snow and Ice Removal The Town may remove snow and ice from such private ways within its limits for emergency vehicle access in accordance with Massachusetts General Laws and in accordance with regulations or policies issued by the Board of Selectmen. Such snow and ice removal may be limited to those private ways maintained in an acceptable condition and in accordance with standards determined by the Director of Public Works.

3.1.13.2 Barricades Barricades installed on private ways that serve to deter prompt and appropriate emergency access shall be removed on order of the Fire Chief.

3.1.13.3 Temporary Repairs The Town may perform temporary repairs to private ways if such repairs are determined by the Director of Public Works to be required for public necessity, in accordance with regulations or policies issued by the Board of Selectmen. Said repairs shall be considered necessary to abate the immediate hazard caused by the defect and shall not be considered as maintenance of the private way nor shall the way be considered a public way."

And by inserting a new Subsection 8.2.2.4 as follows:

"8.2.2.4

V. Private Ways (3.1.13.2)

Enforcement Agent:	Fire Chief
First Offense	$0
Second Offense	$50"

Or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation be Made at Town Meeting

Article Information: A goal of the Board of Selectmen over the past several years has been the evaluation of the status of private ways in Needham. This analysis included the categorization of all private ways, and the identification of several issues requiring attention by Town Meeting. These include limiting snow

and ice removal on private ways that are not maintained in an acceptable condition, prohibiting the erection of barricades on private ways that deter access by public safety personnel, and allowing the Town to make temporary repairs to private ways in certain circumstances. This proposal also includes an amendment to the schedule of fines for violation of the barricading prohibition.

ARTICLE 11: AMEND GENERAL BY-LAW - TECHNOLOGY ADVISORY BOARD

To see if the Town will vote to amend Section 2.1.6 of the General By-Laws by deleting section 2.2.6.3 and inserting in place thereof the following:

"2.2.6.3 **Technology Advisory Board**

(a) There shall be a Technology Advisory Board (hereinafter called the Board) consisting of five (5) regular members and four (4) ex officio members. The ex officio members shall be non-voting members.

(b) The regular members of the Board shall be appointed by the Board of Selectmen to staggered three-year terms. The regular members of the Board shall be residents of the Town who have knowledge and experience in telecommunications or information technology. No employee of the Town shall be a regular member of the Board. In the event that a vacancy occurs during a regular member's three-year term, the Selectmen shall, within ninety (90) days, appoint a successor to fill the balance of the unexpired term.

(c) The ex officio members of the Board shall be:
   (i) the Town Manager or his or her designee,
   (ii) the Town's Director of Management Information Services,
   (iii) the School Department's Director of Financial Services, or a substitute designated by the Superintendent of Schools,
   (iv) the School Department's Director of Technology, or a substitute designated by the Superintendent of Schools.

(d) The role of the Board shall be (1) to provide technical assistance to all Town departments and the School Department in the formulation of technology plans and capital requests for voice, data and video systems; (2) to advise the Town Manager in the review of capital requests for voice, data and video systems, taking into consideration the goals of maximizing efficiency and cost effectiveness, minimizing unnecessary redundancy, and insuring, to the extent possible, the compatibility of each request with other existing or proposed systems; (3) to advise the Permanent Public Building Committee on the specifications to be considered for voice, data and video systems when constructing or renovating Town Facilities; (4) advise the Town Manager, Town Selectmen, and Town Departments on matters relating to information technology policy, specifically with reference to issues of security, privacy, future technology and possible provision of government services through information technology; and (5) the advice will be delivered through a vote of the regular members and reported to the Town Manager, Town Selectmen, and the Town Departments which requested the advice.

(e) The Board shall, annually in June, elect from among its regular members a chairman and vice-chairman, each of whom shall serve until a successor is duly elected. The chairman shall annually appoint a member to serve as secretary." or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: No Position taken

Article Information: The proposed change in the composition and charge of the Technology Advisory Board was proposed by that Board in an effort to clarify the voting status of members. Under the proposed language, the ex officio members of the Board will be non-voting. The proposal would also require that any advice provided by the Board be delivered through a vote of the Board.

ARTICLE 12: AUTHORIZE LEASE OF LAND

To see if the Town will vote to authorize the Town Manager, in the name and behalf of the Town, to execute a lease for 58.8+/- acres of land and buildings located thereon, owned by the Town and now occupied by the Needham Golf Club as Lessee, for periods of up to 20 years upon such terms and conditions as determined by the Town Manager; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Information: This article requests authorization for the Town Manager, on behalf of the Town, to execute a lease for approximately 58 acres of municipal land, currently leased to the Needham Golf Club, for a period not to exceed twenty years. The present lease expires in April, 2009. The property constitutes most of the area of the present 9-hole Needham Golf Course. It does not include the clubhouse, parking lot, part of the 9th hole, or the practice putting green, all of which are located on additional land owned by the Golf Club.

The lease property fronts on Harris Avenue, Great Plain Avenue and Green Street, and borders on residential areas. It also abuts DeFazio Field and other Town property. Under present zoning, the property can be operated as a golf course by the Town or by a not-for-profit club (such as the Needham Golf Club), but not by a for-profit entity. The land has been leased by the Town to the Golf Club for approximately eighty years. The most recent ten-year lease renewal was negotiated between the Town and the club, and approved by Town Meeting, in 1998.

Under the current lease, the club continues to be responsible for all operating and capital costs, and pays a CPI-adjusted annual rent to the Town. The club also pays property taxes on its own land, facilities and equipment. The lease requires that at least 90 percent of all new members be Needham residents, and at least 75 percent be admitted on a first come, first served, basis. Part of one weekend day, and one full and one part weekday, are set aside for golf by Needham residents who are not club members. The lease provides for use of the course by the Needham High School golf team, and senior citizen and junior discount rates. There is also a non-member residents' senior golf league that plays at the course. The lease allows Town residents to use the land during the winter season for recreation that doesn't interfere with golf use or damage the course.

In 2007, the Board of Selectmen initiated a process to plan for use after the conclusion of the current lease. A threshold issue was whether the town should continue the use of the land as a golf course, or commit it to another purpose. Conservation, recreation, other municipal use, commercial or residential development, outright sale, or a combination of those are among possibilities, although use of the property for any purpose other than as a non-profit golf course or for municipal use would require an Act of the Legislature. The process has included informational meetings, extensive public discussion, and three public hearings.

Based on that process and their experience with the current lease, the Board of Selectmen have voted to recommend the continued use of the property as a golf course under the management of a non-profit

organization, and approved issuance of a request for proposals (RFP) for lease of the property consistent with that determination. Draft RFP and Lease provisions and other informational materials have been available for review by Town Meeting members and the public during this process, including availability on the Town's website (www.needhamma.gov). If the RFP process is completed prior to consideration of this article, copies of a final proposed lease will be available at Town Meeting.

FINANCE ARTICLES

ARTICLE 13: TRANSFER OF BUDGETARY FUND BALANCE

To see if the Town will vote to transfer $5,810,170 from the Budgetary Fund Balance Account (Free Cash) to meet, in part, appropriations made at this Town Meeting, and to authorize the Board of Assessors to use such sum as available funds to meet appropriations in its computation of the tax rate for the fiscal year 2009; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: Budgetary fund balance (free cash) is the result of unexpended appropriations and revenue in excess of estimates from fiscal year 2007.

ARTICLE 14: ACCEPT CHAPTER 73, SECTION 4 OF THE ACTS OF 1986

To see if the Town will vote to accept, for Fiscal Year 2009, the provisions of Section 4 of Chapter 73 of the acts of 1986, as amended by Chapter 126 of the Acts of 1988, which amends Chapter 59 of the General Laws relative to real estate property tax exemptions, and approve an increase in the amount of 74% for each eligible exemption; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: Acceptance of Section 4 of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, permits the Town to grant an additional exemption to certain taxpayers who are surviving spouses, surviving minors of deceased parents, persons over the age of 70, certain veterans and disabled veterans and their surviving spouses, parents of veterans who died in wartime service and blind individuals, and who qualify for an exemption under any one of the following clauses of Section 5 of Chapter 59 of the General Laws: Clauses 17, 17C, 22, 22A, 22B, 22C, 22D, 22E, 37, 37A, 41, 41B, 41C, 42 or 43. The additional exemption shall be uniform for all exemptions but shall not exceed one hundred percent of a taxpayer's original exemption. No taxpayer may pay less tax than paid on the preceding year, except through the application of General Laws, Chapter 58, Section 8A or Chapter 59, Section 5, clause 18. The taxable valuation of the taxpayer's property shall not be less than ten percent of its fair cash value. Town Meeting must approve the additional exemption on an annual basis. In fiscal year 2008 the cumulative increase above the statutory limit was 69%.

ARTICLE 15: APPROPRIATE FOR SENIOR CORPS

To see if the Town will vote to raise and/or transfer and appropriate the sum of $10,000 for the purpose of funding the Senior Corps program, said sum to be spent under the direction of the Town Manager and raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: *The Senior Corps is a program whereby qualified elderly and disabled property owners may work up to 100 hours for the Town. In turn, the individuals are paid approximately $800, which is applied to their property tax bill. Eligible individuals are entitled to one payment per fiscal year.*

ARTICLE 16: APPROPRIATE FOR COMPENSATED ABSENCES FUND

To see if the Town will vote to raise and/or transfer and appropriate the sum of $75,000 for the purpose of funding compensated absences provided by personnel policy or collective bargaining agreement, said sum to be spent under the direction of the Town Manager and raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: The purpose of this article is to fund the Town's employee sick leave and, in some cases, vacation liability. Upon retirement, certain employees are compensated for a portion of their unused sick leave. All employees are entitled to payment of unused vacation leave upon termination of Town service.

ARTICLE 17: APPROPRIATE THE FY09 OPERATING BUDGET

To see what sums of money the Town will vote to raise, appropriate, and/or transfer for the necessary Town expenses and charges, and further that the operating budget be partially funded by a transfer from the parking meter fund in the amount of $25,000, from the Overlay Surplus in the amount of $399,781, and from amounts reserved for debt exclusion offsets in the amount of $380,238; and further that the Town Manager is authorized to make transfers from line item 9 to the appropriate line items in order to fund the classification and compensation plan approved in accordance with the provisions of Section 20A(5) of the Town Charter, and to fund collective bargaining agreements approved by vote of Town Meeting; and further that the Town Manager is authorized to expend from line item 4 in order to meet expenses for post employment health and life insurance benefits for eligible retirees from the fund established for that purpose; or take any other action relative thereto.

INSERTED BY: Finance Committee
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted as shown on pages 11 to 16.

ARTICLE 18: APPROPRIATE THE FY09 RTS ENTERPRISE FUND BUDGET

To see if the Town will vote to raise and/or transfer and appropriate the following sums of money to operate the Solid Waste and Recycling Division of the DPW during fiscal year 2009, under the provisions of G.L., Chapter 44, Section 53F ½:

Line #	Description	FY 2007		FY 2008		FY 2009		Town Meeting Amendments
		Expended	FTE	Current Budget	FTE	Recommended	FTE	
101A	Personnel	$ 504,338	8.4	$ 571,180	8.4	$ 622,755	9.4	
101B	Expenses	$ 1,194,088		$ 1,228,375		$ 1,107,045		
101C	Operating Capital	$ -		$ 58,000		$ 58,000		
101D	Debt Service	$ 226,378		$ 150,000		$ 150,000		
102	Reserve Fund	Transfers Only		$ 45,000		$ 45,000		
	TOTAL	**$ 1,924,804**	**8.4**	**$ 2,052,555**	**8.4**	**$ 1,982,800**	**9.4**	
	FY 2009 Budget Percentage Change from FY 2008 Budget						-3.4%	

and that $510,270 be raised from the tax levy and transferred to the RTS Enterprise Account; or take any other action relative thereto.

INSERTED BY: Board of Selectmen & Finance Committee
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: This is the budget article to fund and operate the Town's Recycling Center and Transfer Station. The budget for FY 2009 provides the funding for a new program which consolidates the collection of trash and recyclables from Town and school buildings from three departments into one. This budget also includes the funding for a hazardous waste drop off day which in previous years was funded as a separate article. Town Meeting has asked that since the program is annual in nature, that it be included in the RTS operating budget. The $8,000 that has been transferred to the operating budget will allow the Town to conduct one hazardous waste collection day during fiscal year 2009.

The budget presentation has also been changed in the same manner as the General Fund budget being recommended by the Finance Committee, by incorporating the sub category lines of purchase of service and expenses into one appropriation line. The FY 2009 budget also reflects the lower cost of disposal with the new long-term solid waste contract that was approved previously by Town Meeting. The RTS operating budget is $69,755, or 3.4%, less than the FY 2008 budget. The increase in the salary and wages line is reflective of the additional position needed to implement the new solid waste and recycling collection program. In anticipation of the purchase of a new collection packer which will allow the new program to be implemented, the FY 2009 Public Facilities budget is being recommended by the Finance Committee at a figure which assumes half year savings in year one of $35,000. The annualized savings in FY 2010 will be $70,000. The reason for the half year funding is to allow time for the new equipment to be purchased and delivered, and training of personnel to be provided on the new ways of handling and disposing of waste and recyclables. The decrease in the RTS budget is reflective of the savings associated with the new contract for the disposal of solid waste of approximately $200,000, and increases in energy, transportation, increased volume of universal waste disposal and the transfer of the Household Hazardous Waste Day. The result is a net reduction of approximately $121,000, or nearly 10% less than FY 2008. The $58,000 for capital reflects the annual purchase of containers and transfer trailers. The $150,000 for debt service is level funded, and supports the debt capacity requirements to continue the

current RTS operations. The RTS also reimburses the general fund for costs incurred and paid by general fund budgets, e.g., employee benefits, property and casualty insurance, financial and billing expenses, and other administrative and operational support costs. This budget is funded through a combination of property tax revenue and user fees.

ARTICLE 19: APPROPRIATE THE FY09 SEWER ENTERPRISE FUND BUDGET

To see if the Town will vote to raise and/or transfer and appropriate the following sums of money to operate the Sewer Division of the DPW during fiscal year 2009, under the provisions of G.L., Chapter 44, Section 53F ½:

Line #	Description	FY 2007 Expended	FTE	FY 2008 Current Budget	FTE	FY 2009 Recommended	FTE	Town Meeting Amendments
201A	Personnel	$ 505,830	9.2	$ 575,289	9.2	$ 591,719	9.2	
201B	Expenses	$ 219,659		$ 254,010		$ 261,234		
201C	Capital Outlay	$ 24,967		$ 25,000		$ 25,000		
201D	MWRA Assessment	$ 4,878,286		$ 5,205,317		$ 4,969,440		
201E	Debt Service	$ 1,011,022		$ 1,150,000		$ 1,175,000		
202	Reserve Fund	Transfers Only		$ 35,000		$ 35,000		
	TOTAL	**$ 6,639,764**	**9.2**	**$ 7,244,616**	**9.2**	**$ 7,057,393**	**9.2**	
		FY 2009 Budget Percentage Change from FY 2008 Budget					-2.6%	

Or take any other action relative thereto.

INSERTED BY: Board of Selectmen & Finance Committee
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: This is the budget article to fund and operate the Town's sanitary sewer system. The overall budget is down $187,223 from FY 2008. The budget presentation has also been changed in the same manner as the General Fund budget being recommended by the Finance Committee, by incorporating the sub category lines of purchase of service and expenses into one appropriate line. The salary and wage line is $16,430, or 2.9%, higher and is inclusive of the collective bargaining agreement approved previously by Town Meeting. The Town has a settlement with the DPW union through FY 2010. The reserve fund remains at the same dollar level from FY 2008 to FY 2009. The increase in non-personnel expenditure is $7,224, or 2.8% over FY 2008, and is primarily attributable to continued increases in electricity rates and fuel. The MWRA assessment line is $235,877 lower than the current appropriation which is based on an estimate. The final assessment from the MWRA will be affected by the amount of sewer rate relief that is provided to the Authority by the State, which will not be known until after the budget is voted by the Legislature and approved by the Governor. The increase in debt service is based on approved projects, and is in keeping with the overall sewer capital infrastructure funding plan for long term investments. The annual debt service for sewer is based on an average of $1.2 million per year. The Sewer Enterprise Fund also reimburses the general fund for costs incurred and paid by general fund budgets, e.g., employee benefits, property and casualty insurance, financial and billing expenses, and other administrative and operational support costs. The Sewer Enterprise Fund budget is a self-supporting account. Sewer user fees and charges cover the entire cost of operations.

ARTICLE 20: APPROPRIATE THE FY09 WATER ENTERPRISE FUND BUDGET

To see if the Town will vote to raise and/or transfer and appropriate the following sums of money to operate the Water Division of the DPW during fiscal year 2009, under the provisions of G.L., Chapter 44, Section 53F ½:

Line #	Description	FY 2007 Expended	FTE	FY 2008 Current Budget	FTE	FY 2009 Recommended	FTE	Town Meeting Amendments
301A	Personnel	$ 850,395	14.5	$ 940,917	14.5	$ 934,578	14.5	
301B	Expenses	$ 807,922		$ 964,300		$ 970,767		
301C	Capital Outlay	$ 20,000		$ 20,000		$ 20,000		
301D	MWRA Assessment	$ 804,108		$ 977,545		$ 1,075,204		
301E	Debt Service	$ 1,116,072		$ 1,300,000		$ 1,350,000		
302	Reserve Fund	Transfers Only		$ 75,000		$ 75,000		
	TOTAL	**$ 3,598,497**	**14.5**	**$ 4,277,762**	**14.5**	**$ 4,425,549**	**14.5**	
	FY 2009 Budget Percentage Change from FY 2008 Budget						3.5%	

Or take any other action relative thereto.

INSERTED BY: Board of Selectmen & Finance Committee
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: This is the budget article to fund and operate the Town's water system. The budget presentation has also been changed in the same manner as the General Fund budget being recommended by the Finance Committee by incorporating the sub category lines of purchase of service and expenses into one appropriate line. The FY 2009 budget is $147,787, or 3.5%, more than the current year. Most of the increase is attributable to the 10% estimated increase in the MWRA assessment for water. The MWRA increase is based on a preliminary estimate. The final assessment from the MWRA is not expected until the end of the State Budget process. The MWRA assessments are a factor of the change in its budget, State Aid to the MWRA, and the Town's use as a percentage of total use by all the MWRA communities. The salary and wage line is essentially flat, and does incorporate the collective bargaining agreement that was approved by a previous Town Meeting. The non-personnel line of services and expenses is also essentially flat with an increase of 7/10th of one percent. The reserve fund is level dollar from FY 2008 to FY 2009. The increase in debt service is based on approved projects, and is in keeping with the overall water capital infrastructure funding plan for long term investments, including the Route 128 project. The annual debt service for water is based on an average of $1.5 million per year. The Water Enterprise Fund also reimburses the general fund for costs incurred and paid by general fund budgets, e.g., employee benefits, property and casualty insurance, financial and billing expenses, and other administrative and operational support costs. The Water Enterprise Fund budget is a self-supporting account. Water user fees and charges cover the entire cost of operations.

ARTICLE 21: APPROPRIATE FOR PAYMENT OF UNPAID BILLS OF PRIOR YEARS

To see if the Town will vote to raise and appropriate, or otherwise provide such sums of money as may be required for the payment of unpaid bills of previous years, incurred by the departments, boards and officers of the Town of Needham as listed below:

Department	Vendor	Description	Fiscal Year	$ Amount
Town Clerk	Mr. Paul Hunt	Posting ATM	2007	$ 14.55
Police Department	Galls Incorporated	Zipper Boot	2007	$ 104.35
Public Works Department	Work 'N Gear	Jacket	2007	$ 100.00

And further to meet the appropriation that $218.90 be transferred from Overlay Surplus; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Information: State law requires Town Meeting action in order for the Town to make payment for bills received after the close of the fiscal year or bills in excess of appropriation.

ARTICLE 22: CONTINUE DEPARTMENTAL REVOLVING FUNDS

To see if the Town will vote to authorize and continue revolving funds for certain Town departments pursuant to the provisions of M.G.L., Chapter 44, Section 53E ½ for the fiscal year beginning July 1, 2008:

Revolving Fund	Spending Authority	Revenue Source	Use of Funds	FY 2009 Budget
School Busing	School Committee	Fee Based Busing Program Receipts	Transportation of students to and from School	**$500,000**
Memorial Park	Memorial Park Trustees	Food Concessions	Improvements to Memorial Park	**$4,100**
Local Transportation	Council on Aging Director	MBTA, Grants, Program Receipts	Transportation program for COA	**$60,000**
Yard Waste Processing Program	DPW Director	Town and Participating Communities	Multi-Community yard waste processing program	**$75,000**
Home Composting Bin Account	DPW Director	Sale of Bins	Purchase of additional home composting bins	**$3,000**
Human Rights Committee Invest. Account	Town Manager	MCAD	Costs related to the Investigation of MCAD Complaints	**$2,000**
Senior Center Activities	Council on Aging Director	Program Receipts	Costs related to social programs for elderly	**$1,000**
Youth Services Activities	Youth Commission Director	Program Receipts	Costs related to youth service and community programs	**$25,000**
Traveling Meals Program	Health Director	Program Receipts	Costs related to Traveling meals	**$75,000**

Revolving Fund	Spending Authority	Revenue Source	Use of Funds	FY 2009 Budget
Immunization Fund	Health Director	Program Receipts	Costs associated with immunization and educational programs	**$25,000**

or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation be Made at Town Meeting

Article Information and Summary of G.L. Chapter 44, Section 53E ½: A revolving fund established under the provisions of G.L. Chapter 44, Section 53E ½ must be authorized annually by vote of the Town Meeting. The fund shall be credited only with the departmental receipts received in connection with the programs supported by such revolving fund, and expenditures may be made from the revolving fund without further appropriation, subject to the provisions of Section 53E ½. The Annual Town Meeting authorization for each revolving fund shall specify: (1) the programs and purposes for which the revolving fund may be expended; (2) the departmental receipts which shall be credited to the revolving fund; (3) the board, department or officer authorized to expend from such fund; and (4) a limit on the amount which may be expended from such fund in the ensuing year. In any fiscal year, the Board of Selectmen and the Finance Committee may approve an increase in the amount to be spent from the revolving fund, but in no event shall any agency, board, department or officer be authorized to expend in any one fiscal year more than one percent of the amount raised by the Town by taxation in the most recent fiscal year for which a tax rate has been certified pursuant to G.L. Chapter 59, Section 23.

ARTICLE 23: AUTHORIZATION TO EXPEND STATE FUNDS FOR PUBLIC WAYS

To see if the Town will vote to authorize the Town Manager to permanently construct, reconstruct, resurface, alter or make specific repairs upon all or portions of various Town ways and authorize the expenditure of funds received, provided or to be provided by the Commonwealth of Massachusetts through the Massachusetts Highway Department; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: The Town receives funding from the Commonwealth of Massachusetts for road construction projects. Approval of Town Meeting is required in order for the Town to receive the funds. The Massachusetts Highway Department is allowed to distribute Chapter 90 funding only after it has been authorized by the Legislature and signed by the Governor. In FY08, the Town received $694,876 in Chapter 90 funding.

CITIZENS' PETITION - CAPITAL FACILITIES

ARTICLE 24: CITIZENS' PETITION – PRESERVATION OF TOWN HALL

A Citizens' Petition for a Warrant Article concerning the Restoration of the Town Hall

"To see if the Town will vote to raise and appropriate by transfer from available funds the sum of $1.5 million for the purpose of funding the preparation of design and construction documents for the preservation, restoration and rehabilitation of the Town Hall and addition to the Town Hall identified in the proceedings of the Permanent Public Buildings Committee as Alternative Three; or to take any other action relative thereto."

INSERTED BY: Lisa F. Niden et. al.
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Information: This citizens' petition would appropriate $1.5 million for construction plans for renovations and an addition to Town Hall. The design specified by the petitioners ("Alternate 3") differs from that recommended by the Selectmen ("Alternate 1") in two principal respects: Alternate 3 provides for restoration of the second floor of Town Hall as an auditorium (instead of office and meeting space under Alternate 1), and Alternate 3 provides for a larger addition to the building than would be constructed under Alternate 1. The current estimated cost of Alternate 1 is $15.7 million, and that of Alternate 3 is $20.5 million. Potential funding for the project includes $14.2 to $14.3 million in Community Preservation Act funds under either option.

COMMUNITY PRESERVATION ACT ARTICLES

ARTICLE 25: APPROPRIATE FOR CPA - TOWN HALL HISTORIC PRESERVATION DESIGN

To see if the Town will vote to raise and/or transfer and appropriate $1,000,000 for architectural design and engineering for the construction, and/or renovation of Town Hall to be spent under the direction of the Permanent Public Building Committee and Town Manager, and to meet this appropriation that $748,000 be transferred from the FY 2008 Community Preservation General Reserve and $252,000 be raised from FY 2009 Community Preservation Receipts; or to take any other action relative thereto.

INSERTED BY: Community Preservation Committee
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Information: In 2007, the Board of Selectmen and Town Manager sought funding for a Town Hall feasibility study to review the concept plans that had been developed in the Townwide Facility Master Plan in 2005 – 2006. With the support of the Community Preservation Committee, the 2007 Annual Town Meeting appropriated $50,000 for this purpose, and the PPBC engaged the services of McGinley Kalsow & Associates (MKA) to complete the study. Of the three options that were developed by MKA, the Board of Selectmen voted to seek funding for the project that is the subject of this article. The PPBC has voted to retain MKA to complete the design phase and oversee construction if the project is funded. The Community Preservation Committee is currently reviewing the request for design funding, and if approved, would later consider a request to fund construction in advance of the 2009 Annual Meeting.

The proposed Town Hall Historic Preservation project fully restores the Town Hall including the second floor auditorium. It fits out the auditorium space for office functions with new temporary dividers that are attractive, secure and respectful of the historic space, yet not costly to remove in the future. A small tower addition to house the elevator and mechanical systems will be constructed in the back parking lot. This is a flexible plan that allows for many opportunities for reuse in the future to meet the needs of the community at that time, including use of the auditorium space and/or construction of an annex. The

Planning and Park and Recreation departments, as well as a significant amount of records storage, will be relocated to the DPW Complex at Dedham Avenue.

The current funding request is for $1.0 million for design services. The total project cost is estimated at $15.7 million, exclusive of relocation costs. It is anticipated that over 90% of the project cost will qualify for Community Preservation funding. The design phase will begin after Town Meeting in May, with a request for construction funding planned for the 2009 Annual Town Meeting. Construction will begin in January 2010. Critical to the sequencing of the Town Hall project is the construction of a Public Services Administration building for Public Works, Public Facilities, Community Development & Land Use, and Park and Recreation, included in this Warrant as Article 33. Before it is put into service for its intended function, the Public Services Building will be used as an alternate location for the Town Hall during the reconstruction of that facility, from December, 2009 through June, 2011, saving more than $1 million in rental costs.

ARTICLE 26: APPROPRIATE FOR CPA - PURCHASE OF LAND

To see if the Town will authorize the Board of Selectmen to acquire by purchase, gift, or otherwise all or portions of parcels of land on Nehoiden Street, Needham, Norfolk County, Massachusetts, including restrictions thereon being a portion of the property known as the Hearthstone Farm, that said land be conveyed to the Town of Needham under the provisions of Massachusetts General Laws, Chapter 44B, as it may hereafter be amended; said land to be under the care, custody, management and control of the Board of Selectmen and held for one or more of the purposes authorized under the Community Preservation Act:

a. Acquisition, creation, and preservation of open space;
b. Acquisition, creation, and preservation of land for recreational use; and/or
c. Rehabilitation or restoration of open space or land for recreational use that is acquired or created as provided by said Chapter 44B;

and that prior to committing any portion of the property to any of the uses specified above, areas of the property designated for specific uses must be clearly identified and delineated by subsequent votes of Town Meeting; and that to fund said purchase, including all costs incidental and related thereto, to appropriate the sum of $1,000,000, to be spent under the direction of the Town Manager; and to meet this appropriation that $569,760 be transferred from the Open Space Reserve and that $430,240 be raised from FY 2009 Community Preservation Receipts; and to authorize the Board of Selectmen/Town Manager to acquire conservation restrictions or other such perpetual restrictions, and approve use restrictions, as may be permitted pursuant to the Community Preservation Act, on all or any portion of said parcels; to seek, receive and accept grants, donations or reimbursements for this purpose, and to enter into all agreements and execute any and all instruments as may be necessary on behalf of the Town of Needham to effect said purchase; or take any other action relative thereto.

INSERTED BY: Community Preservation Committee
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Information: *Hearthstone Farm is located on Nehoiden Street, near the intersection of May Street. The house was built in 1754 and a barn was added in 1826. The property has been owned by one family for several generations. The primary desire for this purchase is to provide access to the adjacent camp property located on Rosemary Lake. The acquisition of a portion of this parcel meets the objectives of the Needham Open Space and Recreation Plan. The Town is working with the Trust for Public Lands to create a plan for multi-party acquisition of this parcel.*

ARTICLE 27: APPROPRIATE FOR CPA - HIGH ROCK TRAILS

To see if the Town will vote to raise and/or transfer and appropriate the sum of $100,000 for the creation of a planned recreation trail system within High Rock Homes, to be spent under the direction of the Town Manager and raised from Community Preservation Receipts; or take any other action relative thereto.

INSERTED BY: Community Preservation Committee
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Information: The Needham Housing Authority has developed a trails plan to create a public trail system through High Rock Homes to connect to the actual High Rock and the Town Forest. With the work begun on the new homes, this project would be coordinated with the landscaping work, maximizing the feasibility and economy of the trails construction.

ARTICLE 28: APPROPRIATE FOR CPA - PRESERVATION OF TRAILS AND ACCESS TO MUNICIPAL LAND

To see if the Town will vote to raise and/or transfer and appropriate the sum of $5,500 for preservation of trails and access to municipal land, including signs, kiosks, and markers intended to clearly define the Town's existing trail system, to be spent under the direction of the Town Manager and raised from Community Preservation Receipts; or take any other action relative thereto.

INSERTED BY: Community Preservation Committee
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Information: The proposal involves the preservation of trails and access to municipal lands that have been identified in both the 2007 Open Space and Recreation Plan Update and in the draft Comprehensive Master Trails Plan. Funds would be used to purchase signs and/or kiosks (to house maps currently being developed), as well as trail markers to clearly define the Town's existing trail system. Purchases would be made in accordance with the forthcoming recommendations from the Trails Master Plan.

ARTICLE 29: APPROPRIATE FOR CPA - TRANSFER OF FUNDS TO CONSERVATION FUND

To see if the Town will vote to raise and/or transfer and appropriate the sum of $25,000 for deposit to the Conservation Fund to be used to purchase land, conservation restrictions, easements, or other contractual rights or to undertake other responsibilities defined in M.G.L. Ch. 40 Section 8C, said sum to be transferred from the Open Space Reserve; or take any other action relative thereto.

INSERTED BY: Community Preservation Committee
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Information: The enabling legislation governing the establishment of Conservation Commissions (M.G.L. Ch. 40 Section 8C) allows for the establishment of a Conservation Fund. The Town of Needham established a Conservation Fund in 1963 and made annual appropriations to this fund over the course of several years. Funds allocated to the Conservation Fund may be used to purchase land, conservation restrictions, easements or other contractual rights (by option, purchase, lease or fee) or to undertake other responsibilities defined in the statute. The balance in the fund is $144,988 as of September 30, 2007. Proceeds from the fund were most recently used to cover early expenses related to the purchase of

the Wiswall property adjacent to Ridge Hill. Proceeds in the fund are readily accessible and will allow the Commission to react quickly to open space and land management opportunities.

ARTICLE 30: APPROPRIATE TO COMMUNITY PRESERVATION FUND

To see if the Town will vote to hear and act on the report of the Community Preservation Committee; and to see if the Town will vote to appropriate $2,290,000 pursuant to Massachusetts General Laws, Chapter 44B from the estimated FY 2009 Community Preservation Fund revenues, or to set aside certain amounts for future appropriation, to be spent under the direction of the Town Manager, as follows:

Appropriations:

A. Administrative and Operating Expenses of the Community Preservation Committee	$ 114,500
B. Debt Service	$ 0

Reserves:

C. Community Preservation Fund Annual Reserve	$ 1,419,500
D. Community Housing Reserve	$ 252,000
E. Historic Resources Reserve	$ 252,000
F. Open Space Reserve	$ 252,000

or take any other action relative thereto.

INSERTED BY: Community Preservation Committee
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Information: This is the fourth year that Town Meeting is being asked to address the Community Preservation Fund (the Fund) and the vote on this article will reflect the decisions made on the previous five articles. Town Meeting and the voters approved the Community Preservation Act in 2004. The Fund receives monies through a 2.0% annual surcharge on local real estate property tax bills with certain exemptions. Adoption of the Act makes the Town eligible to receive additional monies on an annual basis from the Massachusetts Community Preservation Fund. Any expenditure from the Community Preservation Fund must be both recommended by the Community Preservation Committee (CPC) and approved by Town Meeting. The law requires that at least 10% of the revenue be appropriated or reserved for future appropriation for each of the following purposes: community housing, historic preservation, and open space. Up to 5% of the annual revenue estimate may be utilized for the administrative and operational expenses of the Community Preservation Committee.

CAPITAL ARTICLES

ARTICLE 31: RESCIND DEBT AUTHORIZATIONS

To see if the Town will vote to rescind a portion of certain authorizations to borrow, which were approved at prior town meetings, where the purposes of the borrowing have been completed, and/or it was unnecessary to borrow the full authorization:

Project	Town Meeting	Article	Authorized	Rescind
Public Works Vehicle & Equipment	2006 ATM	63	$140,000	$18,000
RTS Scale Replacement	2005 ATM	45	$83,230	$11,000
Total				$29,000

or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation be Made at Town Meeting

Article Information: When a project is financed by borrowing, the project has been completed, and all the bills have been paid, the balance of the authorization that was not borrowed can be rescinded. A Town Meeting vote to rescind the balance of a borrowing prevents any further borrowing for the project.

ARTICLE 32: APPROPRIATE FOR GENERAL FUND CASH CAPITAL

To see if the Town will vote to raise and/or transfer and appropriate a sum for General Fund Cash Capital, to be spent under the direction of the Town Manager and raised from the tax levy; or take any other action relative thereto:

Group	Description	Recommended	Amendment
Community Services	Supplemental Library Materials Allocation	$25,000	
Community Services	Athletic Facility Improvements	$160,000	
General Government	Disaster Recovery - Intel Based Servers	$130,000	
General Government	Document Record Management System	$140,000	
Public Facilities	Facilities Maintenance Program	$220,000	
Public Safety	Public Safety Application Hardware	$120,000	
Public Schools	Broadmeadow School Data Room AC Upgrade	$25,000	
Public Schools	Newman School Electrical System Improvements	$175,000	
Public Schools	Pollard School Doors and Locks	$175,000	
Public Schools	Communications Archiving System	$45,740	
Public Schools	School District Technology Upgrade & Replacement	$212,500	
Public Schools	School Furniture & Musical Equipment Replacement	$52,050	
Public Works	Brooks & Culverts - Repair & Maintenance	$100,000	
Public Works	Core Fleet Replacement	$215,048	
Public Works	Electronic Archive	$30,000	
Public Works	Geographic Information System	$85,280	
Public Works	Snow & Ice Equipment	$124,511	
Public Works	Specialty Equipment	$121,200	
Public Works	Stormwater Drain Discharge Improvements	$40,000	
Public Works	Stormwater Master Plan Drainage Improvements	$75,000	
Total Appropriation		**$2,271,329**	

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation be Made at Town Meeting

Article Information: All General Fund cash capital items are included as one article. This methodology allows Town Meeting to view cash capital in its entirety as a considered and thoughtful recommendation on the part of the boards and committees, rather than as a series of independent articles. This approach will still allow for amendment of each line item. Capital proposed for funding by debt will continue to be presented as a separate article, in that debt authorizations require a 2/3 vote of Town Meeting. A description of each request follows.

Supplemental Materials Allocation *This is the second year of a four-year plan to upgrade and increase the Library's materials collections. When the Library opened in March 2006 in the new building, business increased significantly. One-half of the $25,000 request is to be allocated for the Children's Room collections. A Children's Room questionnaire has revealed dissatisfaction with the size of the various collections. Circulation of children's books increased 17.6% in FY07, while the collection grew by only 6%. FY07 circulation of audiovisual materials increased by 19.6%, while the collections increased by only 11.9%. The turnover rate (the number of times an item is checked out) for audiovisual items increased from 14.8 to 15.8. The more times items are checked in and out, the faster they wear out and need to be replaced.*

Athletic Facility Improvements *The Department of Public Works has developed a maintenance plan for all fields, which includes new or total reconstruction, renovation, irrigation and drainage improvements, and equipment replacement/repair (bleachers, fences/backstops, player benches and miscellaneous equipment) for fields, and ball diamonds. FY09 proposed projects include backstops, fencing and irrigation improvements at Mills and Asa Small Fields.*

Disaster Recovery – Intel Based Servers *Currently the Information Technology Center (ITC) does not have the equipment or resources to support a Disaster Recovery plan for the non-IBM servers in the event of a catastrophic event that leaves the Town Hall unusable. Events such as fire, flood, and other natural or man-made occurrences which could cause long term loss of use of the Town Hall or damage to the non-IBM servers would seriously hamper the Town's ability to operate at a basic level. The Disaster Recovery model for the non-IBM servers would allow the data to be housed at a separate location, supported by a generator. Using a single server with an attached Storage Area Network (SAN) and VMware, the ITC will virtualize five (5) servers and data transfer the remaining servers, currently eight (8) soon to be ten (10), to the SAN.*

Document Record Management System *This request is designed to address both Town and School needs. The principal reason for acquiring a document record management solution is to allow for electronic storage of current documents giving the users the ability for faster retrieval and sharing of those documents. This process could also alleviate the need for duplicate or triplicate copies being stored using traditional means. The acquisition of a system should ideally be an enterprise-wide solution incorporating multiple departments and divisions throughout the Town. Other benefits include making historical records available to the public and creating an electronic workflow management system. Although this request has no easily-measured effect on Town revenues, expenses will continue to rise as the cost of providing storage for additional records grows and staff time is devoted to manually searching, retrieving, and copying the requested records. Unless more physical storage is made available in the town buildings, offsite storage with a records storage company is inevitable.*

Facilities Maintenance Program *This Program includes general maintenance activities at municipal buildings, including, but not limited to, flooring and painting. The funding allows for the replacement of worn, damaged, unsafe, and unsightly floor tile and carpeting. In the case of school buildings, much of the project work involves the removal of asbestos-containing floor tile and its replacement with vinyl composition floor tile in classrooms and carpeting in offices. The Police station work involves the removal and replacement of worn carpeting dating back to 1990. FY08 funding provided for removal of approximately 20,000 sq. ft. of asbestos-containing floor tile and carpeting at Newman School. Unless circumstances dictate otherwise, floor tile work in FY09 is planned for the Pollard Middle School and Police Station.*

This Project will also provide for the continuation of the interior painting plan begun in FY01. This program enables the systematic painting of all interior spaces for schools and town buildings on a prioritized basis. At the present time it is projected that interior painting in FY09 will continue at the

Broadmeadow, Mitchell, Newman, and Pollard Middle schools. FY08 funding allowed for painting at the four schools and Fire Station #2.

Public Safety Application Hardware *This IBM AS/400 is used for all public safety dispatching for both Police and Fire Departments. All emergencies are recorded and the proper equipment is dispatched quickly. Both departments maintain all required data files for local and state reporting, and for departmental use. Incident reports have been maintained in this system since 1994. This equipment must be replaced every five years to ensure optimal functionality.*

Broadmeadow School Data Room AC Upgrade *This project will allow for replacement of the split system air conditioning units (2) which serve the School Department's district head end rooms which are located in the basement level of the Broadmeadow Elementary School. The air conditioning units in these two rooms are undersized and therefore unable to adequately cool the rooms. On hot days, the current a/c units cannot keep the rooms below 80 degrees. Adequate cooling is required for proper operation of the School Department's 21 servers which serve all schools and school buildings. It is proposed that the current one ton units be replaced with three ton units to ensure proper cooling on the hottest days of the year. It is proposed to reuse existing wiring and piping to minimize cost and ease the difficulty of installation.*

Newman School Electrical System Improvements *This project will allow for the repair/resolution of the current condition in which ground water/runoff enters the main electric switchgear room, floods the room, and allows water to flow via underground electrical conduits into electrical rooms in the rear wing (main classroom wing) of the school. The flooding has caused numerous power outages within the building and threatens major damage to electrical system components, total /extended loss of electric power to the building, and risk of personal injury to staff. It is expected that the exterior foundation walls of the electrical room will need to be exposed, sealed, and waterproofed. Additionally, several hundred feet of underground electrical conduit including the main feed to the rear (main classroom) wing of the building will be replaced.*

Pollard School Doors and Locks *This project will allow for the replacement of all exterior doors including door hardware and lockset mechanisms at the Pollard Middle School (16 double leaf door sets and 19 single leaf door sets) in order to address security and safety concerns stemming from the current substandard condition of the existing exterior doors and hardware. The existing doors, hardware, and locksets, which date to the 1992 middle school renovation, have a high failure rate which prevents the proper locking of the facility. It is proposed that replacement doors be constructed of steel or composite graphite/fiberglass for strength with full height continuous (piano style) hinges, industrial style lockset mechanisms and exit devices (closers and crash bars) and a card reader pass system in lieu of traditional keys.*

Communications Archiving System *Recently revised federal archiving rules require school systems to archive correspondence. The School Department uses First Class for e-mail, conferencing and web publishing throughout all schools and administrative offices. First Class offers an archiving component. With this investment, the schools can archive, search and retrieve First Class communications for all users over a three year period. The costs include an Archive Server, Archive Server Array, Backup Server, Backup Server Array, UPSs, Backup Software, and Archive Licenses.*

School District Technology Upgrade & Replacement *This request funds the replacement of school technology, including instructional computers, administrative computers, printers, and network servers. It is proposed that in FY09, instructional computers will be replaced at Newman, Hillside, Mitchell, Pollard and Broadmeadow, and 30 computers will be recycled from the High School. The FY09 request*

is for 117 replacement instructional computers, 24 replacement administrative computers, 30 replacement printers, and 9 network hardware servers.

School Furniture and Musical Equipment Replacement *In FY05, Town Meeting approved first-year funding of $20,500 to replace furniture in school facilities not scheduled to undergo capital renovation/addition projects in the near future. In these schools, furniture is 10-20 years old and in a state of disrepair after decades of heavy use. The request was funded from operational savings in FY06, due to capital budget constraints. In FY07, Town Meeting allocated $44,550 for this purpose. (The FY07 request also replaced band chairs at Hillside and Pollard.) In FY 08, Town Meeting provided $18,300 for elementary furniture ($15,600) and whiteboards ($2,700), with the expectation that FY08 middle school replacements would be met from the stock of surplus furniture at High Rock. Funding of $37,050 in FY09 will provide furniture in five classrooms at Pollard, to add whiteboards in 5 Pollard classrooms, and to replace furniture in three elementary classrooms at Hillside, Mitchell or Newman.*

Also in FY05, Town Meeting allocated $15,000 in first-year funding of a ten-year replacement cycle for school musical instruments. Similar funding was provided in FY06 (budget savings) and in FY07 and FY08 (from the CIP). Currently, the School Fine and Performing Arts Department has numerous musical instruments that are more than 30 years old and are in need of replacement. The School Department owns a large number of instruments, including pianos, string instruments, brass instruments, woodwind and percussion instruments that, after many years of use, are no longer usable or repairable. Students do purchase more common, less expensive instruments such as clarinets, trumpets and flutes, but a quality band and/or orchestra program must supply large, more expensive instruments to ensure balanced instrumentation. Last year, the Fine and Performing Arts Department replaced a euphonium, 2 piccolos, an oboe and a variety of types of percussion equipment for use at the Pollard School. In previous years, the HS grand piano, Hillside school piano, some percussion instruments, string basses and a baritone sax were replaced. The funding of $15,000 for FY09 will provide for the replacement of two French Horns, a bassoon, two cellos and a bass violin.

Brooks and Culverts Repair and Maintenance *Severe storms result in numerous complaints and subsequent investigations of the Town's brooks, streams and culverts. The DPW has developed a repair and maintenance program which is a combination of contracted work and use of town forces to address the issue of flooded and poor draining brooks, streams, waterways and culverts throughout the Town. Lack of routine maintenance has caused the failure of retaining walls and a loss of soil behind the walls, allowing the brooks to become silted and overgrown with vegetation, impacting water flow levels. This has resulted in the loss of useable abutting property and flooded basements. The project will require a detailed investigation, a plan of recommended improvements, a design drawing and specifications, environmental permitting and bidding of construction services. This will return the waterways to a condition that will allow the DPW to maintain the brooks using its own forces. FY06 funding for this program included cleaning of Hurd Brook and culverts, from Central Avenue to the Wellesley line and a portion of Alder Brook. There was no funding in FY07. The FY08 funding will complete the Alder Brook project. Unless circumstances dictate otherwise, FY09 funding will be used in one of the following locations: Winding River Road, Locust Lane, Fuller Brook Avenue, Oxbow Road, Webster Street and Howland Street, Brookside Road and Forest Street, Chestnut Street and Carriage Lane, Emerson Place, and/or Pennsylvania Avenue.*

Core Fleet Replacement *The DPW Core fleet consists of passenger vehicles such as sedans and wagons, vans, pick-up trucks, small dump trucks and utility trucks. Unless circumstances require otherwise, the vehicles scheduled to be replaced in FY09 include:*

Unit	*Division*	*Year*	*Description*	*Cost*
#52	*Highway*	*2000*	*Sedan*	*$ 24,210*
#12	*Parks*	*1999*	*Station Wagon*	*$ 24,210*
#301	*Parks*	*2002*	*Van*	*$ 30,155*
#41	*Parks*	*2001*	*Pickup Truck*	*$ 44,991*
#73	*Parks*	*1996*	*One Ton Dump Truck*	*$ 57,846*
#74	*Parks*	*1996*	*One Ton Dump Truck*	*$ 57,846*

Electronic Archive *This project would fund the development of an electronic database to store and easily access Town's records, which include over 50,000 pieces of information from varying sources. The database would be available to the public for research through the Town's new website and at the Department of Public Works. In FY09, this request would fund data storage equipment and the scanning of data. An additional request would be made in FY10, for the development of an information kiosk for public access.*

Geographic Information System *The Town began development of its Geographic Information System in 2000. The system has become an essential tool used by Town departments, and is relied upon by residents and business for rudimentary data. The system is now in need of updating. Work contained in the Water and Wastewater Masterplans must be incorporated, and there is a need for continued application development and training. This funding will provide updated scanners, plotters, printers, pc enhancements, software and implementation assistance, database population, and information updates.*

Snow and Ice Equipment *The Snow and Ice Equipment inventory consists of material spreaders (for sand and salt), sidewalk tractors, snow plows, snow blowers, and snow blower attachments which are connected to front end loaders. Unless circumstances require otherwise, the vehicles scheduled to be replaced in FY09 include:*

Unit	*Division*	*Year*	*Description*	*Cost*
#107	*Highway*	*1989*	*Sidewalk Tractor (Wheel with blower)*	*$124,511*

Specialty Equipment *Public Works specialty equipment consists of power-assisted equipment or other specialized tools used by the Department in the performance of its work. Unless circumstances require otherwise, the equipment recommended to be replaced in FY09 is as follows:*

Unit	*Division*	*Year*	*Description*	*Cost*
	Parks		*Synthetic Sports Turf Groomer/Rake*	*$5,200*
	Parks		*Synthetic Turf Surface Conditioner*	*$12,000*
	Parks		*Sod Cutter*	*$5,000*
#253	*Parks*	*1989*	*Stump Cutter*	*$44,000*
#334	*Parks*	*1996*	*Turf Cat Mower*	*$20,000*
#167	*Parks (pool)*	*1970*	*Discharge Pump*	*$21,000*
#332	*Parks*	*1993*	*16 foot Utility Trailer*	*$ 9,000*
#323	*Highway*	*1997*	*Utility Trailer*	*$121,200*

Stormwater Drain Discharge Improvements *Since 1995, the DPW has been under order from the EPA to embark on a stormwater discharge investigation for all illicit discharges to the Charles River. Illicit Discharges identified in this investigation were pursued and improvements undertaken to eliminate them. This investigation led to the Town's entering into a Memorandum of Understanding (MOU) with the EPA to commence a Town-wide investigation and to the development of a Stormwater Master Plan. Incorporated into this Stormwater Master Plan are improvements to the Storm Drainage System to*

upgrade the quality of the water discharged to the Charles River in Needham. Further investigation and sampling continues year to year. When the EPA Stormwater Discharge Permit took effect, there were a number of projects identified to better manage stormwater quality. The first project in FY09 will be for Rosemary Glen (Perry Gorge).

Stormwater Master Plan Drainage Improvements *The Storm Water Master Plan identified a number of areas throughout the Town where improvements are required to resolve flooding problems and illicit discharges. Locations for improvements have been prioritized within the Plan. Drainage improvements to Bradford Street and Carey Road were determined to be most critical. This funding request also includes installation of additional storm drains between Lantern Lane and Gayland Road, to replace, increase capacity and extend storm drains on Manning Street, Hoover Road, Concord Street, and Burnside Road. Numerous multi-unit developments have recently been built or are planned in the Town. These developments incorporate new roads with drainage structures and roof or sump connections which are then connected to the existing town owned system. These new connections have increased the load on the current system and cause flooding in some areas.*

ARTICLE 33: APPROPRIATE FOR ADMINISTRATION BUILDING AT DPW COMPLEX

To see if the Town will vote to raise and/or transfer and appropriate the sum of $6,090,000 for the architectural design, engineering, construction and equipping of an administration building at the Department of Public Works complex, to be spent under the direction of the Permanent Public Building Committee/Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 7; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Information: *The Town has been engaged in facility evaluation and site analysis for the past decade. During the more recent Facility Master Planning process, numerous options for relocation of DPW Operations were discussed as an alternative to the construction of the proposed building. The current DPW facility is too small for department needs, and associated garage space is inefficient and inappropriate. The second floor office space has only a fire escape as a second means of egress, there is no handicap accessibility, and there is a history of air quality concerns relating to the garage below the office spaces. The Town is also under federal mandate related to storm water management which will require modifications to the site. After the Public Services Administration Building is constructed, the second floor of the existing building will be available for storage for all Town departments which is a critical factor in planning for the Town Hall renovation. A future phase of the project will address garage, equipment, workshop, air quality, and storm water challenges.*

The current DPW complex is nestled in the intersection of Dedham Avenue and South Street, surrounded by residential homes, a reservoir, playing fields, a middle school and a golf course. This corner is a beautiful asset which contributes to the attractiveness of the gateway to Needham. The current proposal includes the construction of an administration building (Phase 1). The Planning and Park and Recreation departments will be relocated to the new facility. In Phase 2, the current building at 470 Dedham Avenue will be converted to solely storage and operations activities, with appropriate environmental systems, and the salt shed will likely be relocated off the site.

The Board of Selectmen voted to request that the Permanent Public Building Committee conduct a designer selection process, on a contingent basis, to secure an architect to begin design work immediately after the Annual Town Meeting. The PPBC will oversee the design and construction of the project, with

construction anticipated to begin in February 2009. Town Hall services will be relocated to the new building on a temporary basis in December 2009. It is anticipated that the Town Hall reopening will occur in Summer 2011 at which time the new administration building will revert to its original purpose, as administration offices for the Public Works, Public Facilities, Community Development and Land Use, and Park and Recreation.

ARTICLE 34: APPROPRIATE FOR ROADS, BRIDGES, SIDEWALKS AND INTERSECTION IMPROVEMENTS

To see if the Town will vote to raise and/or transfer and appropriate the sum of $820,000 for repairs to the Town's roads, bridges, sidewalks and intersections, to be spent under the direction of the Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 7; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: The roadway system throughout the community developed over the last century. Many miles of roadway, mainly residential, were developed after World War II. A combination of the aging of the earliest roads, the expansion of the road system, and the inability to provide adequate, ongoing maintenance and repair over the years has resulted in a significant decline in the overall condition of Needham's roads, bridges, sidewalks, and intersections. This program is essential to improve the structural and surface integrity of the Town's network of accepted streets. The primary strategy in this program is asphalt paving and incidental work directly associated with paving. Incidental work may include corner reconstruction, handicap ramps, leveling, structural overlays, utility adjustments, minor drainage improvements, some drain extension work, street sign replacement, asphalt curbing with grass shoulders and pavement markings. Many streets have insufficient pavement thickness, are poorly shaped, lack curbing and require some drain improvements. Applying this repair strategy in a timely manner will help defer costly and disruptive street reconstruction on all but the most highly traveled roadways. Paving roadways in a timely manner will extend the useful life of the roadway system in a more cost effective manner. This program also provides funding for reconstruction and repair of sidewalks. There are over 160 miles of sidewalks in Needham, of which, 52 miles are designated as school walking routes. Finally, this program funds traffic signal improvements for existing traffic signals and provide funding for new traffic signal where none currently exist.

ARTICLE 35: APPROPRIATE FOR CRICKET FIELD BUILDING REPAIRS

To see if the Town will vote to raise and/or transfer and appropriate the sum of $668,000 for the repair of the Cricket Building, to be spent under the direction of the Permanent Public Building Committee/Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 7; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Information: The Cricket Building is used for Park and Recreation Summer program, storage of summer program supplies, storage and bathroom access for Needham High School teams who play at Cricket Field, and storage for the DPW Parks and Forestry Division for field-related items. The purpose of this project is to make improvements to the wood frame structure, create handicap accessibility to the building, and winterize the building for school-year program use. Site work will also be necessary to

provide access to the building and handicap parking. In the lower level of the building, public bathrooms for park users will be added. The facility is approximately 1,250 square feet.

ARTICLE 36: APPROPRIATE FOR PUBLIC SAFETY BUILDING ROOF

To see if the Town will vote to raise and/or transfer and appropriate the sum of $535,000 for the replacement of the roof on the Public Safety Building, to be spent under the direction of the Permanent Public Building Committee/Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 7, or any other enabling authority; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: This project allows for the replacement of all of the flat roofing systems on the Public Safety Building (both the Fire and Police portions of the building). The flat roofs in question (approximately 12,000 Sq. ft.) are currently 17 years old. The present E.P.D.M. (rubber membrane) roofs and the roofs installed over built-up roofs (tar and gravel) are showing advanced aging and failure (leaks) at an increasing rate. Environmental service contractors have been brought in on more than one occasion to eliminate and sanitize mold growth related to roof leaks. The roofs to be replaced (installed in 1990) were guaranteed for 10 years and have thus exceeded their expected life span. The new roof system (which includes complete stripping of all existing roofs, repair or replacement of water damaged decking, and the installation of a cold applied built-up roofing system similar to the roof systems on the Eliot, Broadmeadow, and Mitchell Schools) will have a 20 year warranty with an expected life span of up to 30 years.

ARTICLE 37: APPROPRIATE FOR RESCUE AMBULANCE / EMS REPORTING SYSTEM

To see if the Town will vote to raise and/or transfer and appropriate the sum of $205,000 for a new rescue ambulance equipped with an EMS Reporting System, to be spent under the direction of the Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 7; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: The request is to replace a 1999 Horton Rescue Ambulance (R-2), which has 10+ years of service and, at time of replacement, mileage is estimated to be 75,000. The nature of emergency medical services transportation is dependent on a reliable vehicle. Under the Town's replacement schedule, the front-line ambulance remains in service for 5-6 years, and then serves as a back-up ambulance for an additional 5-6 years, depending on condition.

A new rescue ambulance will be purchased and placed into service as Rescue 1 (R-1). The current R-1 will be placed into service as a reserve unit (R-2). The new ambulance will be equipped with an electronic computer based EMS Reporting System. This will allow for an improved level of patient care, improved documentation, standardized reporting, and reduced exposure and liability. Additionally, this will bring the Town into compliance with State and Federal reporting mandates. The current deadline for activation of an electronic reporting system is October 2008. The computerized EMS incident management system will also include a base system to be located at Fire Headquarters, as well as wireless mobile units in each ambulance.

ARTICLE 38: APPROPRIATE FOR HILLSIDE AND MITCHELL SCHOOL PARKING AND PLAY AREA IMPROVEMENTS

To see if the Town will vote to raise and/or transfer and appropriate the sum of $160,000 for repairs to the paved areas at the Hillside and Mitchell Elementary Schools, to be spent under the direction of the Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 7; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: This project will provide for the installation of a layer of overlay (heavy asphalt) paving at the Hillside and Mitchell schools to smooth potholes and add a 5-10 year useful life of the current pavement. This request continues a project funded in 2007, which installed paving on the Mitchell front parking lot and at the Newman School. Complete renovation of these two schools is included on the facility master plan.

ARTICLE 39: APPROPRIATE FOR PARKING METERS

To see if the Town will vote to raise and/or transfer and appropriate the sum of $42,000 for replacement side street parking meters, to be spent under the direction of the Town Manager and transferred from the Parking Meter Fund; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: This article will fund the replacement of street-side parking meters. The current street-side parking meters are outdated mechanical units. They are very difficult to read, jam, and do not have a secure collection system. The new street-side parking meters will be electronic, easily read, and have a more secure revenue management system." The collection system will be completely sealed, and will produce a collection audit data report. The new parking meters will be black and of the type and style consistent with on-going business district improvements, such as on Chapel Street. This project is to be funded from parking meter receipts.

ARTICLE 40: APPROPRIATE FOR POLLARD SCHOOL PARKING IMPROVEMENTS

To see if the Town will vote to raise and/or transfer and appropriate the sum of $168,000 for improvements to the Pollard Middle School Parking Lot, to be spent under the direction of the Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 7; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Information: This request is for improvements to the Pollard School parking lot, to create additional parking spaces, and lengthen the bus loop. In the future, a feasibility study may be required to review options for long-term improvements to both areas. Currently, a significant parking shortage exists. Pollard provides parking for up to 75 cars, in the front and back lots, requiring approximately 40

cars to find on-street parking. The demand for on-street parking has created problems with neighboring residents. It is estimated that 150 spaces would be ideal, and would provide additional parking for parents and visitors. In addition, the bus loop presents logistical issues. Currently, buses must line up in a double row, along both sides of the loop, because the loop is too short to accommodate a single file line. As a result, children must cross the bus loop to get to the buses on the other side, possibly creating a safety hazard. Options include lengthening the current bus loop to allow all buses to line up on one side of the loop, nearest the school and expanding automobile parking.

ARTICLE 41: APPROPRIATE FOR MUNICIPAL PARKING LOT IMPROVEMENTS

To see if the Town will vote to raise and/or transfer and appropriate the sum of $105,000 for repair of parking lots in the business districts, to be spent under the direction of the Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 7; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: This is the third phase of a program to reconstruct or repave municipal parking lots in the business districts. The Chapel and Eaton Square Lots were completed in 1997, and the Chestnut Street and Lincoln Street Lots were completed in 2000. The Dedham Avenue Lot project will be completed after the public utilities complete their work. The Mark Lee Road Lot in Needham Heights is in need of repair. Engineering design for this lot will be completed in-house and repairs to this lot are proposed for FY09.

ARTICLE 42: APPROPRIATE FOR STREET AND TRAFFIC LIGHT IMPROVEMENTS

To see if the Town will vote to raise and/or transfer and appropriate the sum of $105,000 for traffic signal and streetlight improvements to be spent under the direction of the Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 7; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: The Community Energy Challenge is an opportunity for municipalities across New England to identify simple and cost-effective measures that increase energy efficiency and renewable energy use while reducing air pollution and saving money. The DPW has been exploring new technologies relative to traffic signal lamps. This request would fund the retrofit of all of the existing red, yellow, and green lamps which use 116 watt incandescent bulbs (average life 1 year) with a 6 watt/12 watt Light Emitting Diode (LED) unit (guaranteed 5 year life with up to 10 years life for those currently in service around the country). These LED displays provide efficient, durable and reliable service. They also offer the added benefit of improved brightness for safety and easy maintenance by only having to be replaced every 5-10 years vs. once per year.

The Town has also embarked on a streetlight conversion program to replace Mercury Vapor lights with more energy efficient and mercury free High-Pressure Sodium (HPS) lights. The program will also include a study for the investigation to reduce the overall number of streetlights within the Town, saving energy and replacement costs as part of the Town's Sustainable Needham Initiative.

ARTICLE 43: APPROPRIATE FOR RTS CASH CAPITAL

To see if the Town will vote to raise and/or transfer and appropriate $26,000 for RTS Enterprise Fund Cash Capital, to be spent under the direction of the Town Manager and transferred from RTS enterprise fund retained earnings; or take any other action relative thereto:

Group	Description	Recommended	Amendment
RTS	Trommel Screener Accessories	$26,000	
Total Appropriation		**$26,000**	

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: All RTS Enterprise Fund cash capital items are included as one article. This methodology allows Town Meeting to view cash capital in its entirety as a considered and thoughtful recommendation on the part of the boards and committees, rather than as a series of independent articles. This approach will still allow for amendment of each line item. Capital proposed for funding by debt will continue to be presented as a separate article, in that debt authorizations require a 2/3 vote of Town Meeting. A description of each request follows. The Trommel Screener has been in service since 2004. During this period, the screen drums have been rebuilt on two occasions. The original screen drums purchased with the equipment are worn out. With the replacement of the two original screen drums, the old screen drums will be rebuilt and used as spares.

ARTICLE 44: APPROPRIATE FOR COLLECTION PACKER EQUIPMENT

To see if the Town will vote to raise and/or transfer and appropriate the sum of $225,000 for collection packer equipment for the RTS, to be spent under the direction of the Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 7; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: This piece of equipment will service the trash receptacles in the downtown area and at athletic fields, freeing up personnel and equipment to concentrate on older areas. This unit will be equipped with a hydraulic tip mechanism to mechanically lift and tip receptacles into a hopper, thereby reducing the number and severity of personnel injuries. In addition, the proposed program will assume responsibility for the collection of solid waste stream at schools and municipal buildings. This program would enable the Town to implement a sustainable recycling program within the school system, and increase the diversion rate (recycling rate). This project is consistent with the Town's Sustainable Needham Initiative.

ARTICLE 45: APPROPRIATE FOR WASTEWATER PUMP STATION / GPA

To see if the Town will vote to raise, and/or transfer and appropriate the sum of $770,000 for renovations and improvements to the Great Plain Avenue sewer pump station, including without limitation all costs thereof as defined in Section 1 of G.L. c.29C; to be spent under the direction of the Town Manager, and to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow $770,000 under G.L. c.44, §7, G.L. c.29C or any other enabling authority; that the Treasurer, with the

approval of the Board of Selectmen, is authorized to borrow all or a portion of the amount from the Massachusetts Water Pollution Abatement Trust (MWPAT) established pursuant to G.L. c.29C and/or the Massachusetts Water Resources Authority (MWRA) and in connection therewith, to enter into a loan agreement and/or security agreement with the MWPAT and/or a loan agreement and financial assistance agreement with the MWRA with respect to such loan; that the Town Manager is authorized to contract with the MWPAT, the MWRA and the Department of Environmental Protection with respect to such loan and for any federal, state or other aid available for the project or for the financing thereof; that the Town Manager is authorized to enter into a project regulatory agreement with the Department of Environmental Protection; and that the Town Manager is authorized to expend all funds available to the project, or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adotped

Article Information: In May 2005 under Warrant Article 49, Town Meeting appropriated $984,550 for the renovation of the Great Plain Avenue Sewage Pumping Station. In July the project was put out to bid under MGL c.30 s39M (Public Works) and subsequently, in August 2006, bids were received to renovate the station. Prior to the scheduled opening of bids on August 15th, a bid protest was received calling for the project to be bid under MGL c.149 (Public Buildings). The Attorney General ordered that the Town rebid the project. The plans were all revised to comply with MGL c.149 requirements and the new construction estimate (in FY2009 dollars) is $1,670,000. The $770,000 request is to bridge the funding gap in construction costs, and provide for new specifications and contingency.

ARTICLE 46: APPROPRIATE FOR WATER ENTERPRISE FUND CASH CAPITAL

To see if the Town will vote to raise and/or transfer and appropriate $1,003,845 for Water Enterprise Fund Cash Capital, to be spent under the direction of the Town Manager and raised from Water enterprise funds receipts, and further that $682,500 be transferred from Water enterprise fund retained earnings; or take any other action relative thereto:

Group	Description	Recommended	Amendment
Water	Water Construction Equipment	$18,000	
Water	Core Fleet Replacement	$65,345	
Water	Water Service Connections	$200,000	
Water	Water Small Specialty Equipment	$38,000	
Water	Water System Rehabilitation	$682,500	
Total Appropriation		**$1,003,845**	

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: All Water Enterprise Fund cash capital items are included as one article. This methodology allows Town Meeting to view cash capital in its entirety as a considered and thoughtful recommendation on the part of the boards and committees, rather than as a series of independent articles. This approach will still allow for amendment of each line item. Capital proposed for funding by debt will continue to be presented as a separate article, in that debt authorizations require a 2/3 vote of Town Meeting. A description of each request follows.

Water Construction Equipment *This grouping consists of equipment primarily used in the heavy maintenance, construction, or reconstruction of the Town's infrastructure. Items such as backhoes, excavators, front end loaders, rollers, and skid steers are all necessary tools used to maintain and keep the water systems operational. Unless circumstances require otherwise, the equipment scheduled to be replaced in FY09 is as follows:*

Unit	*Division*	*Year*	*Description*	*Cost*
#130	*Water*	*1988*	*Roller*	*$18,000*

Core Fleet Replacement *The core fleet consists of passenger vehicles such as sedans and wagons, vans, pick-up trucks, small dump trucks and utility trucks. Unless circumstances require otherwise, the vehicles scheduled to be replaced in FY09 are:*

Unit	*Division*	*Year*	*Description*	*Cost*
#24	*Water*	*2000*	*Pickup Truck*	*$22,496*
#22	*Water*	*1997*	*Utility Body*	*$42,849*

Water Service Connections *The primary purpose of this program is to remove lead from the system by replacing older water service connections containing lead. The Town's water treatment process reduces the corrosivity of Needham's water to minimize the leaching of lead from the water pipes and house plumbing. However, only the removal of the lead sources will completely assure total compliance. The lead found in water service connections can be eliminated over time by replacing these connections. The DPW integrates this program with road repair and replacement initiatives –service connections are being replaced on streets that have been identified for road improvements.*

Water Small Specialty Equipment *Public Works specialty equipment consists of power assisted equipment or other specialized tools used by the department in the performance of its work. Unless circumstances require otherwise, the equipment recommended to be replaced in FY09 is as follows:*

Unit	*Division*	*Year*	*Description*	*Cost*
#150A	*Water*	*1989*	*Welder*	*$20,000*
#151	*Water*	*1989*	*Compressor*	*$18,000*

Water System Rehabilitation *The annual Water System Rehabilitation Program draws from the recommendations of the Water System Master Plan. This master plan recommends that pipes 85 years or older be considered for replacement or relining. This list of older pipes is evaluated and prioritized, and then cross-referenced with work proposed for other utilities, road repairs, or reconstruction. Unless circumstances require otherwise, projects for FY09 include Garden Street (Construction), Chapel Street/Great Plain Avenue to Highland Avenue (Engineering and Design), and May Street/Highland Avenue to Webster Street (Engineering and Design).*

ARTICLE 47: APPROPRIATE FOR WATER MAIN IMPROVEMENTS

To see if the Town will vote to raise and/or transfer and appropriate the sum of $1,900,000 for the replacement of the water main from the Charles River Water Treatment Plant to School Street, to be spent under the direction of the Town Manager, including without limitation all costs thereof as defined in Section 1 of M.G.L. Chapter 29C, that to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44, Chapter 29C or any other enabling authority; that the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow all or a portion of the amount from the Massachusetts Water Pollution Abatement Trust (MWPAT) established pursuant to M.G.L. Chapter 29C and/or the Massachusetts Water Resources

Authority (MWRA) and in connection therewith, to enter into a loan agreement and/or security agreement with the MWPAT and/or loan agreement and financial assistance agreement with the MWRA with respect to such loan; that the Town Manager be authorized to contract with the MWPAT, the MWRA and the Department of Environmental Protection with respect to such loan and for any federal, state or other aid available for the project or for the financing thereof; that the Town Manager is authorized to enter into a project regulatory agreement with the Department of Environmental Protection; and that the Town Manager is authorized to expend all funds available for the project; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: *This project replaces and/or rehabilitates the 14" transmission water main from the Water Treatment Plant to School Street that was installed in 1936 to 1939. Certain sections of the current main are made of steel; these sections are to be replaced. Other sections of pipe are made of cast iron and lined with a type of bitumastic or coal tar coating that appears to be breaking down causing water quality issues at the tap. Failure of the steel pipe will cause interrupting flow and the inability to provide adequate fire protection. Water quality issues are a concern with the break-down of the bitumastic lining. The total length of the 14" main is approximately 19,000 lf (3.6 miles), extending from Charles River Street, to Pine Street, Central Avenue, Marked Tree Road, Oak Street, Chestnut Street, to School Street. An application for Water Pollution Abatement Trust (WPAT) funding was submitted in August 2007. Phase I Design of this project was funded in FY06. In FY08, Phase I Construction was funded. Funding for FY09 is for the balance of the project (Phase II, III & IV including construction, administrative, engineering & inspection costs).*

ARTICLE 48: APPROPRIATE FOR WATER STORAGE TANK CLEANING, PAINTING, AND REPAIR

To see if the Town will vote to raise and/or transfer and appropriate the sum of $730,000 to clean and paint the Dunster Road Water Tank, to be spent under the direction of the Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 7; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: *DEP Regulations controlling the operation and maintenance of water supply and distribution systems require routine draining and inspection of water storage tanks. Periodically the report of the inspection indicates that the surface coating is worn or damaged and is in need of cleaning and repainting. The Dunster Road Water Tank was completely cleaned and painted inside and out in 1993 and prior to that in 1978. The previous inspection indicated no problems inside or out. Last year's inspection revealed similar results inside, however, the outside has sustained more than normal wear.*

CAPITAL ARTICLES

ARTICLE 49: APPROPRIATE TO STABILIZATION FUND

To see if the Town will vote to raise and/or transfer and appropriate a sum to the Stabilization Fund, said sum to be raised from the Tax Levy, or take any other action relative thereto.

INSERTED BY: Board of Selectmen & Finance Committee
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Information: Municipalities are authorized under Massachusetts General Law Chapter 40, Section 5B to establish stabilization funds. Monies appropriated to the Stabilization Fund remain in the fund and carry forward from one fiscal year to another. The interest earned on the stabilization fund remains with the fund. The money from the Stabilization Fund can be appropriated for any lawful municipal purpose. Appropriations both into and from the fund require a two-thirds majority vote of Town Meeting.

Although the monies in the general Stabilization Fund may be appropriated for any lawful purpose, it is recommended that appropriations from the Stabilization Fund be limited to extraordinary unforeseen events or exceptionally negative fiscal conditions. Maintaining this fund also serves another important function in that it represents the Town's commitment to prudent financial planning. State laws do restricts the amount that may be maintained in stabilizations funds to not more than ten percent of the Town's prior year tax levy, and not more than ten percent of the Town's equalized valuation, which is calculated bi-annually by the Department of Revenue. The balance in the fund as of February 29, 2008 is $3,045,909.

ARTICLE 50: APPROPRIATE TO CAPITAL IMPROVEMENT FUND

To see if the Town will vote to raise, and/or transfer and appropriate a sum to the Capital Improvement Fund, as provided under M.G.L., Ch. 40, Sec. 5B as recently amended by Section 14 of Chapter 46 of the Acts of 2003 and Section 19 of Chapter 140 of the Acts of 2003, said sum to be raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Information: Under Article 58 of the May 2004 Annual Town Meeting, the Town voted to establish the General Fund Cash Capital Equipment and Facility Improvement Fund for the purpose of setting aside funds for future capital investment. Over time, as the fund grows and is supported, it will be one of the tools in the overall financial plan of the Town. Maintaining and supporting such funds is looked upon favorably by the credit rating industry. The balance in the fund is $219,606 as of February 29, 2008.

ARTICLE 51: APPROPRIATE TO CAPITAL FACILITY FUND

To see if the Town will vote to raise and/or transfer and appropriate a sum to the Capital Facility Fund as provided under the provisions of M.G.L. c, 40 Section 5B as amended by Section 14 of Chapter 46 of the Acts of 2003, and as further amended by Section 19 of Chapter 140 of the Acts of 2003; to be raised from the Tax Levy, or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Information: Established at the 2007 Annual Town meeting, this fund is intended to be part of the Town's planning strategy for addressing capital facility maintenance needs by providing a reserve to address extraordinary building repairs and related expenses at times when other resources are unavailable. The purpose of this fund is to allow the Town, from time to time, by appropriation, to reserve funds for design, maintenance, renovation or reconstruction relating to the structural integrity, building envelope or MEP (mechanical, electrical, plumbing) systems of then existing capital facilities. The recommended amount results from residual balances in prior, facility-related appropriations that have been completed and can be closed out. The balance in the fund is $19,067 as of February 29, 2008.

COMMITTEE ARTICLES

ARTICLE 52: CONTINUE TOWN MEETING STUDY COMMITTEE

To see if the Town will vote to continue the Special Committee created by vote of the 2005 Annual Town Meeting under Article 64 of the Warrant thereof, and continued by vote of the Town under Article 21 of the Warrant for the 2006 Annual Town Meeting and Article 15 of the 2007 Annual Town Meeting, for the purpose of making a study and investigation of (a) ways and means of strengthening he Representative Town meeting as the legislative branch of the Town government, and (b) reducing absenteeism among members of said Town meeting; ratifying and confirming the action of the moderator in expanding from seven to nine the number of members of said Committee on may 24, 2007; said Committee to report its findings and recommendations to the 2009 Annual Town Meeting, or sooner; or take any other action relative thereto.

INSERTED BY: Town Meeting Study Committee
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation be Made at Town Meeting

ARTICLE 53: OMNIBUS

To see if the Town will vote to raise by taxation, transfer from available funds, by borrowing or otherwise, such sums as may be necessary for all or any of the purposes mentioned in the foregoing articles, especially to act upon all appropriations asked for or proposed by the Selectmen, or any Town officer or committee, to appoint such committees as may be decided upon and to take action upon matters which may properly come before the meeting; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

And you are hereby directed to serve this Warrant by posting copies thereof in not less than twenty public places in said Town at least 7 days before said meeting.

Hereof fail not and make due return of this Warrant with your doings thereon unto our Town Clerk on or after said day and hour.

Given under our hands at Needham aforesaid this 26th day of February 2008.

Gerald A. Wasserman, Chairman
James G. Healy, Vice Chairman
Daniel P. Matthews, Clerk
John A. Bulian
John H. Cogswell
Selectmen of Needham

a true copy
ATTEST:

Reserve Fund Transfer Requests
Approved by the Finance Committee
Fiscal Year 2007

Budget	Date of Action	Amount
Department of Public Facilities	April 4, 2007	$1,375
Department of Public Facilities	June 20, 2007	$45,000
Department of Public Works	June 20, 2007	$160,000
Department of Public Works - Snow & Ice	June 20, 2007	$95,860
Police Department	April 4, 2007	$21,000
Town Counsel	April 4, 2007	$65,000
Unemployment	April 4, 2007	$20,000
Total Approved from General Reserve Fund		**$408,235**
Total Approved from RTS Reserve Fund		**$0**
Total Approved from Sewer Reserve Fund		**$0**
Total Approved from Water Reserve Fund		**$0**

GENERAL GOVERNMENT SALARY AND STAFFING SCHEDULE
Of Funded Full-Time Equivalent Positions
(Excludes Seasonal, Temporary and Intermittent Positions)

TITLE	GRADE	FUNDED FY2006	FUNDED FY2007	FUNDED FY2008	ANNUALIZED SALARY RANGE
GENERAL GOVERNMENT					
Board of Selectmen/Town Manager					
Town Manager	Contract	1.00	1.00	1.00	contract
Assistant to the Town Manager	NR-4	1.00	1.00	1.00	$42,959 - $56,128
Department Assistant 1	TS-1	1.13	1.13	1.00	$26,808 - $33,958
Department Specialist	TS-3	0.67	0.67	0.80	$32,545 - $41,228
Asst. Town Manager/Personnel Dir.	M-5	1.00	1.00	1.00	$88,993 - $111,515
Administrative Assistant	SS-3	1.00	1.00	1.00	$32,544 - $41,228
Asst. to the Asst. T.M./Benefits Coord.	NR-3	1.00	1.00	1.00	$38,393 - $51,195
Subtotal:		***6.80***	***6.80***	***6.80***	
Town Clerk					
Town Clerk	Elected	1.00	1.00	1.00	$75,120
Assistant Town Clerk	NR-3	1.00	1.00	1.00	$38,393 - $51,195
Administrative Specialist	TS-4	0.30	0.30	0.30	$36,438 - $46,159
Department Assistant 2	TS-2	2.30	2.30	2.30	$30,251 - $38,322
Subtotal:		***4.60***	***4.60***	***4.60***	
Legal					
Town Counsel	Sch C				$65,105
FINANCE					
Assessors					
Administrative Assessor	M-2	1.00	1.00	1.00	$64,467 - $80,782
Asst. Administrative Assessor	PT-4	1.00	1.00	1.00	$42,959 - $56,128
Administrative Coordinator	TS-4	1.00	1.00	1.00	$36,438 - $46,159
Data Collector	PT-1	1.00	1.00	1.00	$32,004 - $42,319
Department Assistant 3	TS-3	1.00	1.00	1.00	$32,545 - $41,228
Subtotal:		***5.00***	***5.00***	***5.00***	
Finance Department					
Asst Town Manager/Finance Dir.	M-5	1.00	1.00	1.00	$88,993 - $111,515
Subtotal:		***1.00***	***1.00***	***1.00***	
Parking Clerk	NR-1	0.17	0.17	0.17	$32,004 - $42,319
Subtotal:		***0.17***	***0.17***	***0.17***	
Accounting					
Town Accountant	M-2	1.00	1.00	1.00	$64,467 - $80,782
Assistant Town Accountant	NR-5	0.00	1.00	1.00	$48,073 - $61,838
Administrative Specialist	TS-4	2.00	2.00	2.00	$36,438 - $46,159
Department Specialist	TS-3	0.70	0.70	0.70	$32,545 - $41,228
Subtotal:		***3.70***	***4.70***	***4.70***	

GENERAL GOVERNMENT SALARY AND STAFFING SCHEDULE
Of Funded Full-Time Equivalent Positions
(Excludes Seasonal, Temporary and Intermittent Positions)

TITLE	GRADE	FUNDED FY2006	FUNDED FY2007	FUNDED FY2008	ANNUALIZED SALARY RANGE
Information Technology Center					
Director, MIS	M-3	1.00	1.00	1.00	$68,785 - $86,193
Senior Network Administrator	PT-6	1.00	1.00	1.00	$50,102 - $65,460
GIS/Database Administrator	PT-5	1.00	1.00	1.00	$48,073 - $61,838
Computer Operator	PT-1	1.00	1.00	1.00	$32,004 - $42,319
Network Administrator	PT-4	1.00	1.00	1.00	$42,959 - $56,128
Subtotal:		***5.00***	***5.00***	***5.00***	
Treasurer/Collector					
Treasurer/Collector	M-2	1.00	1.00	1.00	$64,467 - $80,782
Assistant Treasurer/Collector	NR-5	1.00	1.00	1.00	$48,073 - $61,838
Department Specialist	TS-3	2.30	2.30	2.30	$32,545 - $41,228
Department Specialist	SS-3	0.00	0.00	0.00	$32,544 - $41,228
Department Assistant 2	TS-2	1.00	1.00	1.00	$30,251 - $38,322
Department Assistant 1	SS-1	0.48	0.48	0.48	$26,808 - $33,959
Subtotal:		***5.78***	***5.78***	***5.78***	
Finance Committee					
Finance Comm. Exec. Secretary	NR-4	0.51	0.51	0.51	$42,959 - $56,128
Subtotal:		***0.51***	***0.51***	***0.51***	
PUBLIC SAFETY					
Police Department					
Chief	M -5	1.00	1.00	1.00	$88,993 - $111,515
Lieutenant	P-3	3.00	3.00	3.00	$63,846 - $75,756
Sergeant	P-2	8.00	8.00	8.00	$51,027 - $59,293
Police Officer	P-1	37.00	37.00	37.00	$39,802 - $47,986
Animal Control Officer	PB-1	1.00	1.00	1.00	$38,298 - $50,821
Administrative Specialist	TS-4	1.00	1.00	1.00	$36,438 - $46,159
Maintenance Worker/Custodian	NR-1	1.00	1.00	1.00	$32,004 - $42,319
Department Assistant 2	TS-2	2.00	2.00	2.00	$30,251 - $38,322
Public Safety Dispatcher	NR-1	3.00	3.00	3.00	$32,004 - $42,319
Parking Enforcement Attendant	SS-2	1.00	1.00	1.00	$30,251 - $38,321
Subtotal:		***58.00***	***58.00***	***58.00***	
Fire Department					
Fire Chief	M-5	1.00	1.00	1.00	$88,993 - $111,515
Deputy Fire Chief Operations	F-4	1.00	1.00	1.00	$64,284 - $70,701
Deputy Fire Chief	F-4	4.00	4.00	4.00	$64,284 - $70,701
Fire Captain	F-3	2.00	2.00	2.00	$59,927 - $61,800
Fire Lieutenant	F-2	6.00	6.00	6.00	$51,697 - $56,856
Firefighter	F-1	52.00	52.00	52.00	$40,337 - $47,987
Asst., Super., Fire Alarm	FA-2	1.00	1.00	1.00	$47,291 - $56,883
Director of Administrative Services	PT-7	1.00	1.00	1.00	$53,635 - $70,026
Administrative Assistant	TS-3	1.00	1.00	1.00	$32,545 - $41,228
Public Safety Dispatcher	NR-1	4.00	4.00	4.00	$32,004 - $42,319
Public Safety Dispatch Super.	NR-4	1.00	1.00	1.00	$42,959 - $56,128
Subtotal:		***74.00***	***74.00***	***74.00***	

GENERAL GOVERNMENT SALARY AND STAFFING SCHEDULE
Of Funded Full-Time Equivalent Positions
(Excludes Seasonal, Temporary and Intermittent Positions)

TITLE	GRADE	FUNDED FY2006	FUNDED FY2007	FUNDED FY2008	ANNUALIZED SALARY RANGE
Building					
Inspector of Buildings	M-2	1.00	1.00	1.00	$64,467 - $80,782
Inspector of Plumbing and Gas	NR-4	1.00	1.00	1.00	$42,959 - $56,128
Inspector of Wires	NR-4	1.00	1.00	1.00	$42,959 - $56,128
Local Building Inspector	NR-5	2.00	2.00	2.00	$48,073 - $61,838
Sealer of Weights and Measures	NR-4	0.25	0.25	0.25	$42,959 - $56,128
Administrative Specialist	TS-4	1.00	1.00	1.00	$36,438 - $46,159
Department Assistant 2	TS-2	1.00	1.00	1.00	$30,251 - $38,322
Subtotal:		***7.25***	***7.25***	***7.25***	
PUBLIC WORKS					
Department of Public Works					
Director	M-5	1.00	1.00	1.00	$88,993 - $111,515
Town Engineer	M-3	1.00	1.00	1.00	$68,785 - $86,193
Division Super. Water & Sewer	M-3	1.00	1.00	1.00	$68,785 - $86,193
Division Super. Highway	M-2	1.00	1.00	1.00	$64,467 - $80,782
Division Super. Parks	M-2	1.00	1.00	1.00	$64,467 - $80,782
Division Super. Solid Waste	M-2	1.00	1.00	1.00	$64,467 - $80,782
Garage & Equipment Supervisor	M-1	1.00	1.00	1.00	$54,094 - $67,801
Assistant Town Engineer	NR-6	1.00	1.00	1.00	$50,102 - $65,461
Contract Administrator	NR-6	1.00	1.00	1.00	$50,102 - $65,461
Administrative Services Manager	NR-5	1.00	1.00	1.00	$48,073 - $61,838
Assistant Superintendents	NR-5	3.00	4.00	4.00	$48,073 - $61,838
Water Treatment Facility Mgr	NR-5	1.00	1.00	1.00	$48,073 - $61,838
Civil Engineer	NR-4	1.00	1.00	1.00	$42,959 - $56,128
Survey Party Chief	NR-3	2.00	2.00	2.00	$38,393 - $51,195
AutoCad Technician	NR-2	2.00	2.00	2.00	$36,847 - $48,140
Senior Admin. Coordinator	TS-5	1.00	1.00	1.00	$39,835 - $50,463
Department Specialist	TS-3	2.00	2.00	2.00	$32,545 - $41,228
Department Assistant 2	TS-2	1.00	1.00	1.00	$30,251 - $38,322
Master Mechanic	W-7	1.00	1.00	1.00	$20.27-$24.06/hour
Public Works Inspector	W-7	2.00	2.00	2.00	$20.27-$24.06/hour
Chief Pumping Station Operator	W-7	1.00	1.00	1.00	$20.27-$24.06/hour
Working Foreman	W-6	9.00	9.00	9.00	$19.63-$23.28/hour
Public Works Technician	W-5	1.00	1.00	1.00	$18.16-$21.54/hour
Equipment Mechanic	W-5	3.00	3.00	3.00	$18.16-$21.54/hour
Pumping Station Operator	W-5	3.00	3.00	3.00	$18.16-$21.54/hour
HMEO	W-4	11.00	11.00	11.00	$16.89-$20.13/hour
Craftsworker	W-4	15.00	16.00	16.00	$16.89-$20.13/hour
Tree Climber	W-4	2.00	2.00	2.00	$16.89-$20.13/hour
Public Works Specialist	W-4	2.00	2.00	2.00	$16.89-$20.13/hour
Laborer 3	W-3	3.00	3.00	3.00	$15.86-$18.98/hour
Laborer 2	W-2	4.00	4.00	4.00	$15.24-$17.79/hour
Laborer 1	W-1	4.00	4.00	4.00	$14.26-$16.43/hour
Engineering Aide	NR-1	1.00	1.00	1.00	$32,004 - $42,319
Student Draftsman/Rodman	Sch C	0.00	0.00	0.00	$13.16-$15.60/hour
Subtotal:		***85.00***	***87.00***	***87.00***	

GENERAL GOVERNMENT SALARY AND STAFFING SCHEDULE
Of Funded Full-Time Equivalent Positions
(Excludes Seasonal, Temporary and Intermittent Positions)

TITLE	GRADE	FUNDED FY2006	FUNDED FY2007	FUNDED FY2008	ANNUALIZED SALARY RANGE
PUBLIC FACILITIES					
Department of Public Facilities					
Director of Facilities Operations	M-4	1.00	1.00	1.00	$80,271 - $100,585
Dir. of Construction and Renovation	M-4	1.00	1.00	1.00	$80,271 - $100,585
Project Manager	M-1	0.00	0.00	1.00	$54,094 - $67,801
Supervisor of Custodial Services	NR-6	1.00	1.00	1.00	$50,102 - $65,461
Administrative Specialist	TS-4	1.00	1.00	1.00	$36,438 - $46,159
Administrative Analyst	NR-3	0.00	0.00	1.00	$38,393 - $51,195
Department Specialist	TS-3	0.80	0.80	0.00	$32,545 - $41,228
Senior Custodian 1	BC-2	9.00	9.00	9.00	$34,537 - $40,642
Senior Custodian 2	BC-3	3.00	3.00	3.00	$36,267 - $42,678
Custodian	BC-1	24.00	24.00	24.00	$31,343 - $36,884
Warehouse Person	BT-1	1.00	1.00	1.00	$36,602 - $43,069
Craftsman	AC-5	1.00	1.00	1.00	$43,759 - $49,636
HVAC Technician	BT-4	2.00	2.00	2.00	$50,592 - $59,533
Carpenter	BT-2	1.00	1.00	1.00	$40,260 - $47,377
Craftsworker	BT-2	2.00	2.00	2.00	$40,260 - $47,377
Plumber	BT-3	1.00	1.00	1.00	$44,297 - $52,126
Electrician	BT-3	1.00	1.00	1.00	$44,297 - $52,126
Committee Secretary	SS-3	0.70	0.70	0.70	$32,544 - $41,228
Subtotal:		***50.50***	***50.50***	***51.70***	
HUMAN SERVICES					
Health Department					
Director	M-3	1.00	1.00	1.00	$68,785 - $86,193
Environmental Health Agent	PT-5	1.13	1.13	1.29	$48,073 - $61,838
Public Health Nurse	NR-5	0.08	0.08	0.08	$48,073 - $61,838
Program Coordinator	NR-2	0.60	0.60	0.60	$36,847 - $48,140
Public Health Nurse	PT-5	1.26	1.26	1.46	$48,073 - $61,838
Administrative Specialist	TS-4	1.00	1.00	1.00	$36,438 - $46,159
Department Assistant 2	TS-2	0.40	0.40	0.40	$30,251 - $38,322
Subtotal:		***5.47***	***5.47***	***5.83***	
Veterans Services					
Director	M-1	0.53	0.53	0.53	$54,094 - $67,801
Department Specialist	TS-3	0.53	0.00	0.00	$32,545 - $41,228
Subtotal:		***1.06***	***0.53***	***0.53***	
Youth Services					
Director	M-2	1.00	1.00	1.00	$64,467 - $80,782
Social Worker	PT-3	2.00	2.00	2.00	$38,393 - $51,195
Administrative Assistant	TS-3	0.76	0.76	0.76	$32,545 - $41,228
Subtotal:		***3.76***	***3.76***	***3.76***	

GENERAL GOVERNMENT SALARY AND STAFFING SCHEDULE
Of Funded Full-Time Equivalent Positions
(Excludes Seasonal, Temporary and Intermittent Positions)

TITLE	GRADE	FUNDED FY2006	FUNDED FY2007	FUNDED FY2008	ANNUALIZED SALARY RANGE
Council on Aging					
Executive Director	M-2	1.00	1.00	1.00	$64,467 - $80,782
Associate Director	PT-4	1.00	1.00	1.00	$42,959 - $56,128
Outreach Worker	PT-2	0.25	0.25	0.25	$36,848 - $48,140
Social Worker	PT-3	1.00	1.00	1.00	$38,393 - $51,195
Program Coordinator	NR-2	0.80	0.80	0.80	$36,847 - $48,140
Building Monitor	Sch C	0.50	0.50	0.50	$10.29/hour
Subtotal:		***4.55***	***4.55***	***4.55***	
DEVELOPMENT					
Planning Department					
Director	M-2	1.00	1.00	1.00	$64,467 - $80,782
Assistant to the Planning Director	NR-3	1.00	1.00	1.00	$38,393 - $51,195
Economic Development Coord.	NR-4	0.00	0.40	1.00	$42,959 - $56,128
Subtotal:		***2.00***	***2.40***	***3.00***	
Conservation Department					
Conservation Officer	M-1	0.72	0.72	0.80	$54,094 - $67,801
Department Assistant 1	TS-1	0.00	0.00	0.50	$26,808 - $33,958
Subtotal:		***0.72***	***0.72***	***1.30***	
Board of Appeals					
Committee Secretary	SS-3	0.64	0.64	0.64	$32,544 - $41,228
Subtotal:		***0.64***	***0.64***	***0.64***	
CULTURE AND LEISURE SERVICES					
Library					
Director	M-3	1.00	1.00	1.00	$68,785 - $86,193
Assistant Director	NR-6	1.00	1.00	1.00	$50,102 - $65,461
Reference Supervisor	NR-4	1.00	1.00	1.00	$42,959 - $56,128
Children's Supervisor	NR-4	1.00	1.00	1.00	$42,959 - $56,128
Technology Specilalist/Archivist	NR-4	1.00	1.00	1.00	$42,959 - $56,128
Tech. Services Supervisor	NR-4	1.00	1.00	1.00	$42,959 - $56,128
Reference Librarian/AV Specialist	NR-3	1.00	1.00	1.00	$38,393 - $51,195
Reference Librarian/Program Specialist	NR-3	1.00	1.00	1.00	$38,393 - $51,195
Circulation Supervisor	SS-5	1.00	1.00	1.00	$39,836 - $50,463
Assistant Children's Librarian	SS-4	1.00	1.00	1.00	$36,438 - $46,160
Assistant Cataloger	SS-3	1.00	1.00	1.00	$32,544 - $41,228
Administrative Assistant	TS-3	0.00	0.00	0.00	$32,545 - $41,228
Administrative Specialist	TS-4	1.00	1.00	1.00	$36,438 - $46,159
Library Assistant PT	SS-1	5.60	5.60	5.70	$26,808 - $33,959
Library Assistant FT	SS-2	2.00	2.00	2.00	$30,251 - $38,321
Reference Librarian PT	NR-2	1.97	1.97	1.97	$36,847 - $48,140
Subtotal:		***21.57***	***21.57***	***21.67***	

GENERAL GOVERNMENT SALARY AND STAFFING SCHEDULE
Of Funded Full-Time Equivalent Positions
(Excludes Seasonal, Temporary and Intermittent Positions)

TITLE	GRADE	FUNDED FY2006	FUNDED FY2007	FUNDED FY2008	ANNUALIZED SALARY RANGE
Park & Recreation					
Director	M-2	1.00	1.00	1.00	$64,467 - $80,782
Assistant Director	PT-4	1.00	1.00	1.00	$42,959 - $56,128
Administrative Specialist	TS-4	1.00	1.00	1.00	$36,438 - $46,159
Department Assistant 2	TS-2	1.00	1.00	1.00	$30,251 - $38,322
Subtotal:		***4.00***	***4.00***	***4.00***	
Totals		**351.08**	**353.95**	**356.79**	

NEEDHAM PUBLIC SCHOOLS SALARY AND STAFF SCHEDULE FY2008

CLASSIFICATION	*FUNDED FY2008*	*SALARY MINIMUM*	*SALARY MAXIMUM*
Superintendent	1.0		$143,000
Central Administrators	3.0	$112,814	$120,377
Director of Financial Operations	1.0	$100,658	$107,141
High School Principal	1.0	$108,736	$114,704
Middle School Principal	1.0	$104,620	$108,402
Elementary Principal	5.0	$93,591	$109,299
High School Assistant Principal	2.0	$76,189	$103,232
Middle School House Administrator	3.0	$71,044	$97,719
Elementary Assistant Principal	1.5	$61,903	$87,758
Director	6.6	$64,545	$104,870
Director of Special Education	3.0	$72,777	$100,103
Department Chairs	2.9	$65,316	$93,335
Teacher	389.63	$40,023	$81,346
Nurse	8.4	$40,023	$72,606
Instructional Assistants	107.18	$15.1698/hr	$28.31/hr
Permanent Substitute	0.0	$14.15/hr	$14.15/hr
Network Administrator	1.0	$59,978	$82,530
School Office Assistants	11.0	$10.188/hr	$14.2709/hr
Mail Carrier/Production Center	1.0	$15.5107/hr	$19.7418/hr
Secretary	36.4	$15.5107/hr	$25.3095/hr
Director of Community Education and External Funding	.25	$74,260	$87,082
Administrative Assistant	5.0	$38,820	$68,491
Bus Driver	1.0	$19.85/hr	$19.85/hr
Transportation Coordinator	.50	$27,802	$29,210
Budget Analyst	1.0	$43,837	$60,000
Total	593.36		

Note: The Needham Public Schools has changed its methodology for calculating full-time equivalent status effective fiscal year 2008. Comparison data for prior years is no longer comparable and has been eliminated from this report.

DEBT APPENDIX A

Town of Needham - Debt Service - Appendix A

Issued, Authorized and Pending

Project	T.M. Vote	Authorized	Issued	Final Maturity	Average Rate	Budget 2008	Recommended 2009	Estimate 2010	Estimate 2011	Estimate 2012	Estimate 2013
General Fund Within the Levy Limit Debt						**$2,557,295**	**$2,654,127**	**$2,824,529**	**$1,797,271**	**$1,591,080**	**$1,180,134**
General Fund Excluded Debt						**$6,868,256**	**$6,908,136**	**$7,534,955**	**$8,910,630**	**$7,911,836**	**$7,525,311**
General Fund Total Debt						**$9,425,551**	**$9,562,263**	**$10,359,484**	**$10,707,901**	**$9,502,917**	**$8,705,446**
Enterprise Fund RTS, Sewer, and Water Debt						**$2,601,531**	**$2,675,000**	**$2,775,267**	**$2,646,910**	**$2,588,875**	**$2,268,322**
TOTAL						**$12,027,082**	**$12,237,263**	**$13,134,751**	**$13,354,811**	**$12,091,792**	**$10,973,768**
General Fund Within the Levy Limit Debt											
DPW Roof	May-1998	$275,000	$274,000	Jun-2009	4.47%	$27,219	$26,125	PAID			
Fire Truck #2	May-1998	$300,000	$300,000	Jun-2009	4.45%	$32,663	$31,350	PAID			
High School Gym Roof	Nov-1998	$210,000	$171,900	Jun-2009	4.49%	$16,331	$15,675	PAID			
High School Roof Repairs	May-1998	$860,000	$805,000	Jun-2009	4.38%	$129,750	$104,500	PAID			
Title V - MWPAT T5-97-1027 - R	May-1997	$200,000	$85,894	Aug-2019	(see note)	$7,999	$7,759	$7,519	$7,305	$7,056	$6,794
Storm Water - MWPAT 98-92 (Restructured)	May-1998	$628,000	$364,979	Aug-2019	(see note)	$37,910	$36,857	$36,878	$34,831	$34,506	$33,750
High School HVAC	Nov-2001	$330,000	$330,000	Nov-2008	2.03%	$51,988	$70,744	PAID			
High School HVAC	May-2002	$350,000	$350,000	Nov-2007	1.98%	$70,700	PAID				
High School Repair	Feb-2001	$750,000	$750,000	Nov-2009	2.12%	$105,531	$128,203	$75,938	PAID		
Pollard School Modular Classrooms	Nov-2001	$1,712,000	$1,712,000	Nov-2010	2.33%	$220,225	$235,888	$299,925	$228,150	PAID	

Town of Needham - Debt Service - Appendix A

Issued, Authorized and Pending

Project	T.M. Vote	Authorized	Issued	Final Maturity	Average Rate	Budget 2008	Recommended 2009	Estimate 2010	Estimate 2011	Estimate 2012	Estimate 2013
Fire Engine	May-2004	$365,000	$365,000	Dec-2008	3.30%	$104,100	$66,300	PAID			
Road Improvement Program	May-2001	$1,000,000	$435,000	Dec-2008	3.39%	$115,850	$107,100	PAID			
Road Improvements - Parish Area	May-1999	$680,000	$129,000	Dec-2008	3.82%	$31,650	$30,600	PAID			
Road Improvements (Series I)	May-2004	$885,000	$400,000	Dec-2008	3.40%	$105,500	$102,000	PAID			
Sidewalk Improvements (Series I)	May-2004	$250,000	$115,000	Dec-2008	3.36%	$31,450	$25,500	PAID			
Police Fire Complex Repairs	May-2003	$500,000	$400,000	Jun-2010	3.17%	$87,800	$85,200	$82,600	PAID		
Road & Intersection Improvements	May-2003	$500,000	$500,000	Jun-2010	3.17%	$109,750	$106,500	$103,250	PAID		
Ambulance	May-2005	$192,850	$120,250	Feb-2010	3.41%	$33,075	$32,025	$31,013	PAID		
Police Fire Complex Repairs	May-2004	$150,000	$110,000	Feb-2010	3.42%	$32,738	$31,688	$20,675	PAID		
Road Improvements	May-2005	$568,400	$468,400	Feb-2015	3.48%	$117,598	$103,923	$100,716	$32,510	$11,460	$11,110
Road Improvements (Series II)	May-2004	$885,000	$485,000	Feb-2010	3.41%	$132,300	$128,100	$124,050	PAID		
Sidewalk Improvements	May-2005	$223,300	$123,300	Feb-2010	3.42%	$33,075	$32,025	$31,013	PAID		
Sidewalk Improvements (Series II)	May-2004	$250,000	$50,000	Feb-2010	3.43%	$16,200	$10,675	$10,338	PAID		
Public Works Bucket Truck	May-2006	$140,000	$122,000	May-2009	4.28%	$29,443	$57,338	PAID			
Roads, Bridges, Sidewalks & Intersections (Series I)	May-2006	$900,000	$500,000	May-2010	4.11%	$116,500	$112,250	$208,000	PAID		
School Technology Replacement	May-2006	$166,000	$166,000	May-2009	4.30%	$41,528	$46,913	PAID			

Town of Needham - Debt Service - Appendix A

Issued, Authorized and Pending

Project	T.M. Vote	Authorized	Issued	Final Maturity	Average Rate	Budget 2008	Recommended 2009	Estimate 2010	Estimate 2011	Estimate 2012	Estimate 2013
Mitchell School Roof	Nov-2006	$700,000	$580,000	Nov-2011	4.31%	$140,046	$132,106	$127,219	$122,331	$117,444	PAID
Roads, Bridges, Sidewalks & Intersections (Series II)	May-2006	$900,000	$340,000	Nov-2010	4.33%	$96,440	$94,031	$90,419	$86,806	PAID	
Roads, Bridges, Sidewalks & Intersections	May-2007	$1,100,000	$1,100,000	Jun-2010	3.31%	$362,875	$404,538	$387,188	PAID		
Rosemary Pool Repairs	May-2001	$300,000	$2,000	Jun-2008	3.44%	$2,033	PAID				
Allowance for Previously Authorized but Not Yet Issued & Short Term Expenses			Pending	Various	(see note)	$117,032	$288,217	$140,747	$133,207		
2008 Annual Town Meeting Articles	Pending		Pending	Various	(see note)	Not Applicable	Not Applicable	$947,045	$1,152,130	$1,420,615	$1,128,480
General Fund Within the Levy Limit Debt						**$2,557,295**	**$2,654,127**	**$2,824,529**	**$1,797,271**	**$1,591,080**	**$1,180,134**

General Fund Excluded Debt

High School Renovations	May-2000	$5,350,000	$5,350,000	Jun-2011	4.00%	$620,600	$599,200	$577,800	$556,400	PAID	
Land Acquisition (Wiswall)	Nov-2000	$2,000,000	$1,930,000	Jun-2011	4.00%	$220,400	$212,800	$205,200	$197,600	PAID	
Broadmeadow School	May-2000	$15,550,000	$14,000,000	Nov-2023	4.09%	$1,158,850	$1,136,100	$1,111,600	$1,089,725	$1,066,100	$1,040,725
Library Project (Series I)	May-2003	$15,700,000	$11,000,000	Dec-2019	3.90%	$810,963	$1,178,288	$1,149,763	$1,118,181	$1,084,563	$1,056,038
Eliot School	May-2000	$14,090,000	$5,500,000	Jun-2025	3.82%	$459,319	$450,381	$446,444	$417,344	$408,894	$399,794
Library Project (Series II)	May-2003	$15,700,000	$750,000	Feb-2015	3.59%	$94,118	$106,668	$103,799	$100,930	$102,955	$99,805
High School (Series I)	May-2003	$51,300,000	$10,000,000	May-2026	4.01%	$900,950	$879,700	$888,450	$907,250	$865,875	$845,250
Library Project (Series III)	May-2003	$15,700,000	$114,000	May-2008	4.31%	$60,465	PAID				

Town of Needham - Debt Service - Appendix A

Issued, Authorized and Pending

Project	T.M. Vote	Authorized	Issued	Final Maturity	Average Rate	Budget 2008	Recommended 2009	Estimate 2010	Estimate 2011	Estimate 2012	Estimate 2013
High Rock School - Designs	Nov-2006	$525,000	$45,000	Jun-2012	3.28%	$731	$16,463	$10,975	$10,650	$10,325	PAID
High Rock & Pollard School Projects	May-2007	$20,475,000	$600,000	Jun-2012	3.28%	$9,750	$169,500	$164,625	$159,750	$154,875	PAID
Allowance for Previously Authorized but Not Yet Issued & Short Term Expenses			Pending	Various	(see note)	$2,532,111	$2,159,037	$2,876,300	$4,352,800	$4,218,250	$4,083,700
General Fund Excluded Debt						**$6,868,256**	**$6,908,136**	**$7,534,955**	**$8,910,630**	**$7,911,836**	**$7,525,311**
RTS Enterprise Fund											
RTS Scale Replacement	May-2005	$83,230	$56,000	Feb-2009	3.45%	$21,206	$15,506	PAID			
Transfer Trailer and Staging Pad	May-2004	$55,000	$36,000	Feb-2009	3.45%	$10,688	$10,338	PAID			
Wood Grinder	May-2004	$190,000	$157,000	Feb-2009	3.44%	$53,438	$51,688	PAID			
RTS Construction Equipment	May-2007	$230,000	$200,000	Jun-2011	3.30%	$53,250	$54,875	$53,250	$51,625	PAID	
Allowance for Previously Authorized but Not Yet Issued & Short Term Expenses			Pending	Various	(see note)	$11,419	$17,594	$16,127	$15,307		
2008 Annual Town Meeting Articles	Pending		Pending	Various	(see note)	Not Applicable	Not Applicable	$73,500	$69,900	$66,300	$47,700
RTS Enterprise Debt						**$150,000**	**$150,000**	**$142,877**	**$136,832**	**$66,300**	**$47,700**
Sewer Enterprise Fund											
West Street Force Sewer Main	May-1998	$1,194,000	$881,800	Jun-2019	4.83%	$70,006	$68,256	$71,456	$69,375	$67,238	$70,100
West Street Sewer Pump Station	May-1998	$2,250,000	$1,939,000	Jun-2019	4.83%	$151,065	$152,346	$153,296	$153,903	$154,153	$154,165
Sewer - MWPAT 95-01 (Restructured)	May-1991	$500,000	$310,656	Feb-2015	(see note)	$32,598	$32,169	$32,162	$32,130	$32,110	$32,080

Town of Needham - Debt Service - Appendix A

Issued, Authorized and Pending

Project	T.M. Vote	Authorized	Issued	Final Maturity	Average Rate	Budget 2008	Recommended 2009	Estimate 2010	Estimate 2011	Estimate 2012	Estimate 2013
Sewer System Rehab - I/I Work (Series I)	May-2003	$1,000,000	$400,000	Nov-2007	3.00%	$50,750	PAID				
Sewer - MWPAT 97-13 (Restructured)	Oct-1996	$175,000	$67,700	Aug-2018	(see note)	$7,079	$6,955	$6,805	$6,815	$6,406	$6,558
Sewer - MWPAT 97-33 (Restructured)	Oct-1996	$250,000	$180,300	Aug-2018	(see note)	$18,929	$18,630	$18,001	$18,160	$17,194	$17,593
Sewer - MWPAT 97-63 (Restructured 2)	May-1997	$1,780,000	$1,019,778	Aug-2018	(see note)	$106,959	$105,269	$101,808	$102,444	$97,017	$99,729
Sewer - MWPAT 98-10 (Restructured)	May-1997	$217,000	$130,200	Aug-2018	(see note)	$13,643	$13,411	$12,944	$13,071	$12,388	$12,793
Sewer System Rehab - I/I Work (Series II)	May-2003	$1,000,000	$425,000	Jun-2014	3.14%	$54,725	$53,263	$46,800	$45,500	$44,200	$42,800
Sewer Pump Station	May-2005	$984,550	$484,550	Feb-2015	3.59%	$65,227	$68,477	$66,621	$64,765	$62,840	$60,915
Sewer Rehabilitation - Rte 128 Area (Series I)	Nov-2005	$3,500,000	$2,000,000	Nov-2022	4.35%	$343,279	$319,413	$308,788	$161,138	$141,781	$142,638
Sewer Pump Station Design - GPA	May-2003	$50,000	$10,000	Jun-2008	3.44%	$10,163	PAID				
Sewer Rehabilitation - Rte 128 Area (Series II)	Nov-2005	$3,500,000	$400,000	Jun-2009	3.34%	$206,500	$206,500	PAID			
Allowance for Previously Authorized but Not Yet Issued & Short Term Expenses			Pending	Various	(see note)	$19,078	$130,310	$363,208	$354,508	$345,808	$337,108
2008 Annual Town Meeting Articles	Pending		Pending	Various	(see note)	Not Applicable	Not Applicable	$46,200	$126,200	$121,400	$116,600
Sewer Enterprise Debt						**$1,150,000**	**$1,175,000**	**$1,228,088**	**$1,148,008**	**$1,102,534**	**$1,093,078**
Water Enterprise Fund											
Water Treatment Facility	Nov-1997	$3,635,000	$3,090,000	Jun-2019	4.83%	$245,490	$244,365	$242,840	$245,903	$243,303	$245,465
Water Treatment Facility	May-1996	$3,000,000	$2,665,000	Jun-2019	4.83%	$210,483	$210,233	$209,608	$208,595	$212,183	$210,295

Town of Needham - Debt Service - Appendix A

Issued, Authorized and Pending

Project	T.M. Vote	Authorized	Issued	Final Maturity	Average Rate	Budget 2008	Recommended 2009	Estimate 2010	Estimate 2011	Estimate 2012	Estimate 2013
Water Systems - Broadmeadow Area	Nov-2000	$400,000	$257,304	Aug-2011	ZERO	$25,730	$25,730	$25,730	$25,730	$25,730	PAID
Water System Improvement	May-2001	$665,000	$665,000	Nov-2009	2.12%	$73,813	$72,369	$65,813	PAID		
Water System Rehab - GPA	May-2003	$535,000	$500,000	Nov-2007	3.00%	$152,250	PAID				
Water System Designs - St. Mary	Nov-2002	$300,000	$120,000	Dec-2008	3.40%	$31,650	$30,600	PAID			
Water System Designs - Webster Area (Series I)	Nov-2002	$105,000	$85,000	Dec-2008	3.39%	$21,100	$20,400	PAID			
Water System Designs - Warren Area	May-2004	$151,500	$50,000	Feb-2011	3.44%	$11,375	$11,025	$10,688	$10,350	PAID	
Water System Rehab - Warren Area (Series I)	May-2005	$913,500	$413,500	Feb-2015	3.60%	$58,133	$56,558	$55,039	$53,520	$51,945	$50,370
Water Treatment Plant Computer System (Series I)	May-2004	$112,000	$42,000	Feb-2009	3.44%	$16,031	$15,506	PAID			
Water System Rehab - Warren Area (Series II)	May-2005	$913,500	$330,000	May-2010	4.16%	$78,750	$75,775	$72,800	PAID		
Water System Rehab - Webster Area (Series I)	May-2003	$900,500	$788,000	May-2010	4.16%	$234,615	$247,775	$208,000	PAID		
Water Service Connections (Series I)	May-2006	$205,000	$50,000	Nov-2011	4.31%	$11,735	$11,488	$11,063	$10,638	$10,213	PAID
Water System Rehab - Rte 128 Area (Series I)	May-2006	$3,000,000	$1,500,000	Nov-2022	4.32%	$98,596	$102,300	$100,600	$138,050	$178,694	$148,913
Water Service Connections (Series II)	May-2006	$205,000	$100,000	Jun-2012	3.28%	$1,625	$28,250	$27,438	$26,625	$25,813	PAID
Water Storage Tank Rehabilitation	May-2007	$600,000	$600,000	Jun-2012	3.28%	$9,750	$79,500	$197,550	$191,700	$185,850	PAID
Water System Design	May-2001	$151,500	$25,000	Jun-2012	3.28%	$406	$10,813	$5,488	$5,325	$5,163	PAID
Water System Designs - Webster Area (Series II)	Nov-2002	$105,000	$8,000	Jun-2008	3.44%	$8,130	PAID				

Town of Needham - Debt Service - Appendix A

Issued, Authorized and Pending

Project	T.M. Vote	Authorized	Issued	Final Maturity	Average Rate	Budget 2008	Recommended 2009	Estimate 2010	Estimate 2011	Estimate 2012	Estimate 2013
Water System Rehab - Warren Area (Series III)	May-2005	$913,500	$5,000	Jun-2008	3.44%	$5,081	PAID				
Water System Rehab - Webster Area (Series II)	May-2003	$910,500	$100,000	Jun-2012	3.28%	$1,625	$28,250	$27,438	$26,625	$25,813	PAID
Water Treatment Plant Computer System (Series II)	May-2004	$112,000	$10,000	Jun-2009	3.34%	$5,163	$5,163	PAID			
Allowance for Previously Authorized but Not Yet Issued & Short Term Expenses			Pending	Various	(see note)		$73,902	$94,550	$208,010	$202,337	$196,664
2008 Annual Town Meeting Articles	Pending		Pending	Various	(see note)	Not Applicable	Not Applicable	$49,660	$211,000	$253,000	$275,838
Water Enterprise Debt						**$1,301,530**	**$1,350,000**	**$1,404,302**	**$1,362,070**	**$1,420,041**	**$1,127,544**
TOTAL DEBT SERVICE						**$12,027,082**	**$12,237,263**	**$13,134,751**	**$13,354,811**	**$12,091,792**	**$10,973,768**

NOTES

T.M. Vote = the month and year Town Meeting appropriated and authorized the project (Pending = article(s) has (have) not yet been acted upon by Town Meeting).

Amount = the amount of the bond that was issued or is expected to be issued.

Issued = the month and year that the bond was issued (PENDING = bond has not yet been issued as of the printing date of this schedule; NA = financing will be done with a note only, no permanent bond will be issued).

Maturity = the month and year of the last principal payment is to be made for the specific bond.

Rate = the average coupon rate of interest paid on the bond during the amortization period; pending issues are assumed to range between 5.0% & 6.50% for planning purposes.

Massachusetts Water Pollution Abatement Trust (MWPAT) loans include many communities and multiple loans and are frequently restructured by the Trust. The program provides grants and other financial assistance which in effect results in low or no interest rate loan. The Town has been approved for financing the water main project at approximately 2.0%.

DEBT
APPENDIX
B

Open and Authorized Projects and Proposed Projects Financed by Debt

Project	T M Vote	Article	Open or Requested Authorization
Open General Fund Projects			
High Rock & Pollard Electrical & Technology	May-07	41	$19,875,000
High Rock School Design	Nov-06	9	$480,000
Mitchell School Roof Repairs	Nov-06	12	$120,000
Ridge Hill Rehabilitation	May-05	31	$120,000
Needham High School	Feb-05	1	$8,700,000
Needham Public Library	May-03	30	$3,086,000
Needham High School	May-03	31	$27,027,750
Parking Lot Dedham Avenue	Nov-02	14	$46,500
Rosemary Pool Repairs	May-01	64	$23,000
Rosemary Pool Complex - Design	May-00	63	$72,500
TOTAL			$59,550,750
Proposed General Fund Projects for the 2008 ATM			
Administration Building at DPW Complex	Pending	33	$6,090,000
Roads, Bridges, Sidewalks, and Intersection Improvements	Pending	34	$820,000
Cricket field Building Repairs	Pending	35	$668,000
Public Safety Building Roof	Pending	36	$535,000
Rescue Ambulance & EMS Reporting System	Pending	37	$205,000
Hillside & Mitchell Schools Parking & Play Area Improvements	Pending	38	$160,000
Pollard School Parking Improvements	Pending	40	$168,000
Municipal Parking Lot Improvements	Pending	41	$105,000
Street & Traffic Light Improvements	Pending	42	$105,000
TOTAL			$8,856,000

Open and Authorized Projects and Proposed Projects Financed by Debt

Project	T M Vote	Article	Open or Requested Authorization
Open RTS Enterprise Fund Projects			
RTS Construction Equipment	May-07	43	$30,000
TOTAL			$30,000
Proposed RTS Enterprise Fund Projects for the 2008 ATM			
Collection Packer Equipment	Pending	44	$225,000
TOTAL			$225,000
Open Sewer Enterprise Fund Projects			
Sewer System Rehabilitation I/I Removal Program	May-07	45	$1,806,800
Sewer Relocation Project (Rte 128)	Nov-05	9	$655,000
Sewer Pump Station - Great Plain Ave.	May-05	49	$500,000
Sewer System Rehab - I/I Work	May-03	55	$175,000
Sewer Pump Station Richardson Drive	Nov-02	20	$500,000
TOTAL			$3,636,800
Proposed Sewer Enterprise Fund Projects for the 2008 ATM			
Sewer Pump Station - Great Plain Ave	Pending	45	$770,000
TOTAL			$770,000
Open Water Enterprise Fund Projects			
Water Service Connections	May-06	70	$55,000
Route 128 TIP Improvements Construction	May-06	71	$1,500,000
Water System Rehab - Warren & Garden Street	May-05	54	$45,000
Water System Designs - Webster St. area	Nov-02	25	$11,000
Water Pumping Station Design - St. Mary's St.	Nov-02	26	$180,000
TOTAL			$1,791,000

Open and Authorized Projects and Proposed Projects Financed by Debt

Project	T M Vote	Article	Open or Requested Authorization
Proposed Water Enterprise Fund Projects for the 2008 ATM			
Water Main Improvements	Pending	47	$1,900,000
Water Storage Tank Painting (Dunster Road)	Pending	48	$730,000
TOTAL			$2,630,000

SPECIAL TOWN MEETING

WARRANT

TOWN OF NEEDHAM

MONDAY, MAY 12, 2008

7:30 P. M.

NEWMAN ELEMENTARY SCHOOL

CENTRAL AVENUE **NEEDHAM**

COMMONWEALTH OF MASSACHUSETTS

Norfolk, ss.

To either of the Constables in the Town of Needham in said County, Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Needham qualified to vote in elections and in Town affairs to meet at the Newman Elementary School:

MONDAY, THE TWELFTH OF MAY, 2008

at seven-thirty in the afternoon, then and there to act upon the following articles, viz:

ARTICLE 1: **ARTICLE TO ESTABLISH PUBLIC SCHOOL TRANSPORTATION CHAPTER 44 SECTION 53E-1/2 REVOLVING FUND**

To see if the town will vote to authorize a revolving fund for the Needham Public Schools under MGL Chapter 44 Section 53E1/2 that may be spent by the Superintendent of Schools without further appropriation during FY 2009 for school transportation related expenses; the Needham Public School Transportation Fund is to be credited with school bus pass fees and related revenues; and the Superintendent of Schools may spend $775,000 in revolving fund monies, or take any other action thereto.

INSERTED BY: School Committee
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Information: The purpose of this revolving fund is to continue to operate the school department fee-based transportation program. Under state law, municipalities are required to provide transportation, free of charge, to eligible K-6 students, who live two or more miles from school. In the past, Needham has exceeded this standard, and provided free transportation to students K-6 living 1.5 miles from school. Due to FY09 budgetary constraints, the School Committee will limit the number of children who receive free transportation to only those students who meet the state requirement. As the number of ineligible rides grows, the total cost of providing fee-based services is likely to increase beyond the current maximum expenditure amount of $500,000 for this Chapter 44 Section 53E 1/2 revolving fund. The revised expenditure cap is $775,000, the maximum amount which is permitted under the statute.

ARTICLE 2: **APPROPRIATE FOR GENERAL FUND CASH CAPITAL**

To see if the Town will vote to raise and/or transfer and appropriate a sum for General Fund Cash Capital, to be spent under the direction of the Town Manager and transferred from line item 10 of the 2008 Operating Budget; or take any other action relative thereto:

Group	Description	Recommended	Amendment
Community Services	Tennis Courts at Mills Field	$150,000	
General Government	Town Hall Photocopier	$18,500	
Public Schools	Van	$14,000	
Public Schools	Newman School Electrical System Improvements	$175,000	
Public Schools	Newman and Hillside Storage Sheds	$20,000	
Total Appropriation		$377,500	

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: Based in part on a revised revenue projection in the fall of 2007 including additional State aid, the Finance Committee is considering a recommendation to amend the fiscal year 2008 budget to fund some cash capital requests that the Town may not otherwise be able to fund. The reallocation of the Newman School Electrical System Improvements item, from the Annual Town Meeting to the Special Town Meeting, will allow this work to proceed more quickly to take advantage of the summer vacation period. Use of FY08 funds for these items must be approved by Town Meeting prior to the end of fiscal year 2008.

Mills Field Tennis Courts *The courts are used throughout the day for recreational play as well as lessons, leagues, and High School teams, and improvement to these courts is needed for the safety of all players. The Mills Field courts have been temporarily patched, but are in need of complete reconstruction. The current asphalt base would be reclaimed, drainage issues would be corrected, a new gravel base (including recycled asphalt) would be put down, a new asphalt overlay placed down, new posts installed, and new lining and painting would complete the project. Repairs to fences and gates are also intended to be part of the project. The Town has made application for Land and Water Conservation Funds to support the renovation of the Mills Field tennis courts. If this proposal is funded by the Commonwealth, the Town will be required to provide a financial contribution. The Town has applied for a grant in the amount of $75,000, and under the terms of the grant, the Town must appropriate the full amount and then be reimbursed.*

Town Hall Photocopier *This request would fund the purchase of a replacement of an old photocopier that is used by Town Hall. The photocopier is in poor condition, often needs service, and is out-of-service too frequently to be relied upon. The replacement photocopier would be the primary, high production copier for the building, and the oldest copier will be retired.*

Van *This request would fund the purchase of a replacement of the School Department Production Center van which was purchased in 1996 by the Food Services for catering use. The van is now used daily as the school interoffice mail delivery vehicle. The van also provides equipment moving services for various school departments including the Science Center and ETC. The school department reports that it now spends on average approximately $2,000 annually for repairs and maintenance alone.*

Newman School Electrical System Improvements *This project will allow for the repair/resolution of the current condition in which ground water/runoff enters the main electric switchgear room, floods the room, and allows water to flow via underground electrical conduits into electrical rooms in the rear wing (main classroom wing) of the school. The flooding has caused numerous power outages within the building and threatens major damage to electrical system components, total/extended loss of electric power to the building,*

and risk of personal injury to staff. It is expected that the exterior foundation walls of the electrical room will need to be exposed, sealed, and waterproofed. Additionally, several hundred feet of underground electrical conduit including the main feed to the rear (main classroom) wing of the building will be replaced.

Newman and Hillside Storage Sheds *This request would fund the purchase of two pre-cast concrete storage sheds; one to be placed at the Newman School and the other to be placed at the Hillside School. The sheds would be used to store tools and power equipment such as snow blowers and lawnmowers which are used at the schools by the maintenance staff. The purchase of the sheds will allow the equipment to be stored on site and not in the school buildings.*

ARTICLE 3: APPROPRIATE FOR FACILITY REPAIRS/NEWMAN SCHOOL

To see if the Town will vote to raise and/or transfer and appropriate a sum for extraordinary repairs including design, engineering, and reconstruction to the Newman School, to be spent under the direction of the Town Manager/Permanent Public Building Committee, and to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L., Chapter 44, Section 7 or any other enabling authority; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Information: The Town has hired a mechanical engineer to evaluate problems experienced in a section of the Newman School where silt was found to be blowing out of vents in the NEAT Center, Media Center, Nurses' Offices and Administration office. Interim measures have been taken to ensure that the air quality in the School remains within acceptable limits for the safety of the students and staff. For example, the Media Center has been closed, ducts have been sealed, and new ventilation chambers were fabricated and installed. The mechanical engineer will first evaluate the immediate problem of the silt and the ductwork in the front wing, and make recommendations for mitigation. It is possible that the engineer's evaluation will be complete and recommendations evolved to a sufficient degree that will allow the Town to estimate the cost of repair work that may be needed this summer. An evaluation of the entire HVAC system will follow after the interim review. Recommendations for renovation of that system will then be included in the Town's capital planning process.

ARTICLE 4: AMEND FY2008 OPERATING BUDGET

To see if the Town will vote to amend and supersede certain parts of the fiscal year 2008 Operating Budget adopted under Article 24 of the 2007 Annual Town Meeting and amended under Article 3 of the November 5, 2007 Special Town Meeting and Article 3 of the March 3, 2008 Special Town Meeting, by deleting the amounts of money appropriated under some of the line items and appropriating new amounts as follows:

Line Item	Appropriation	Changing From		Changing To
10	Reserve Fund	$1,437,526	to	$1,060,026
21B	Fire – Purchase of Service	$80,460	to	$85,460
21C	Fire – Expense	$167,927	to	$162,927
25B	DPW – Purchase of Service	$781,147	to	$731,147
25C	DPW – Expense	$442,192	to	$492,192

34B	Park & Recreation – Purchase of Service	$61,025	to	$55,025
34C	Park & Recreation – Expense	$49,850	to	$55,850

or take any other action relative thereto.

INSERTED BY: Finance Committee
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

ARTICLE 5: APPROPRIATE TO CAPITAL IMPROVEMENT FUND

To see if the Town will vote to raise, and/or transfer and appropriate a sum to the Capital Improvement Fund, as provided under M.G.L. Chapter 40, Section 5B as recently amended by Section 14 of Chapter 46 of the Acts of 2003 and Section 19 of Chapter 140 of the Acts of 2003; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Information: Under Article 58 of the May 2004 Annual Town Meeting, the Town voted to establish the General Fund Cash Capital Equipment and Facility Improvement Fund for the purpose of setting aside funds for future capital investment. Over time, as the fund grows and is supported, it will be one of the tools in the overall financial plan of the Town. Maintaining and supporting such funds is looked upon favorably by the credit rating industry. The balance in the fund is $219,606 as of February 29, 2008.

ARTICLE 6: APPROPRIATE FOR CAPITAL FACILITY FUND

To see if the Town will vote to raise and/or transfer and appropriate a sum to the Capital Facility Fund as provided under the provisions of M.G.L. c, 40 Section 5B as amended by Section 14 of Chapter 46 of the Acts of 2003, and as further amended by Section 19 of Chapter 140 of the Acts of 2003; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Information: *Established at the 2007 Annual Town Meeting, this fund is intended to be part of the Town's planning strategy for addressing capital facility maintenance needs by providing a reserve to address extraordinary building repairs and related expenses at times when other resources are unavailable. The purpose of this fund is to allow the Town, from time to time, by appropriation, to reserve funds for design, maintenance, renovation or reconstruction relating to the structural integrity, building envelope or MEP (mechanical, electrical, plumbing) systems of then existing capital facilities. The balance in the fund is $19,067 as of February 29, 2008.*

And you are hereby directed to serve this Warrant by posting copies thereof in not less than twenty public places in said Town at least fourteen (14) days before said meeting.

Hereof fail not and make due return of this Warrant with your doings thereon unto our Town Clerk on or after said day and hour.

Given under our hands at Needham aforesaid this 9th day of April 2008.

James G. Healy, Chairman
Daniel P. Matthews, Vice Chairman
John A. Bulian, Clerk
Denise Garlick
Gerald A. Wasserman

Selectmen of Needham

A TRUE COPY
Attest:
Constable:

Town Clerk's Office
Needham, MA 02492

First Class Mail
U.S. Postage Paid
Needham, MA
Permit No. 58224

ATTN: SPECIAL TOWN MEETING WARRANT

TOWN OF NEEDHAM

FISCAL YEAR 2008

TOWN CLERK'S RECORDS

OF THE

SPECIAL TOWN MEETING
Wednesday, November 5, 2007

PRESIDENTIAL PRIMARY
Tuesday, February 5, 2008

SPECIAL TOWN MEETING
Monday, March 3, 2008

ANNUAL TOWN ELECTION
Tuesday, April 8, 2008

ANNUAL TOWN MEETING
Monday, May 5, 2008

SPECIAL TOWN MEETING
Monday, May 12, 2008

TOWN OF NEEDHAM

FISCAL YEAR 2008

TOWN CLERK'S RECORDS

OF THE

SPECIAL TOWN MEETING
Wednesday, November 5, 2007

PRESIDENTIAL PRIMARY
Tuesday, February 5, 2008

SPECIAL TOWN MEETING
Monday, March 3, 2008

ANNUAL TOWN ELECTION
Tuesday, April 8, 2008

ANNUAL TOWN MEETING
Monday, May 5, 2008

SPECIAL TOWN MEETING
Monday, May 12, 2008

WARRANT ARTICLE INDEX

Article	Description	Page
Special Town Meeting - Monday, November 5, 2007		
1.	Non-Betterment Street Acceptance	2
2.	Fund Collective Bargaining Agreement – NIPEA/DPW	3
3.	Amend the FY2008 Operating Budget	3
4.	Amend the FY2008 RTS Enterprise Fund Budget	4
5.	Amend the FY2008 Sewer Enterprise Fund Budget	5
6.	Amend the FY2008 Water Enterprise Fund Budget	5
7.	Appropriate for Payment of Unpaid Bills of Prior Years	2
8.	Appropriate to Capital Improvements	2
9.	Apropriate for Capital Facility Fund	3
10.	Appropriate for Matching Grant / Tennis Courts	2
11.	Appropriate for Senior Center Design	6
Presidential Primary - Tuesday, February 5, 2008		9/14
Special Town Meeting - Monday, March 3, 2008		
1.	Appropriate for Matching Grant	16
2.	Appropriate for Payment of Unpaid Bills of Prior Years	16
3.	Amend the 2008 Operating Budget	16
4.	Appropriate for Athletic Facility Improvements/Reconstruction	17
5.	Home Rule Petition/Amend Post Employment Benefit Legislation	18
6.	Amend the General By-Laws of the Town of Needham	19
Annual Town Election - Tuesday, April 8, 2008		22/27
Annual Town Meeting - Monday, May 5, 2008		
1.	Annual Town Election	22/27
2.	Committee and Officer Reports	33
3.	Amend Zoning By-Law - Definition of a Structure	34
4.	Home Rule Petition - Needham Center Off-Street Parking Fund	35
5.	Citizens' Petition – Amend Zoning By-Law - Map Change to Single Residence B	29/37
6.	Citizens' Petition – Amend Zoning By-Law - Dimensional Regulation for Single Residence A District	37
7.	Establish Elected Officials' Salaries	29/38
8.	Fund Collective Bargaining Agreement - AFSCME	29/38
9.	Establish an Alternative Interest Rate on Property Tax Deferrals (Chapter 136, Section 1 of the Acts of 2005)	38
10.	Amend General By-Law - Private Ways	39
11.	Amend General By-Law - Technology Advisory Board	40
12.	Authorize Lease of Land	42
13.	Transfer of Budgetary Fund Balance	43
14.	Accept Chapter 73, Section 4 of the Acts of 1986	30/43
15.	Appropriate for Senior Corps	30/43
16.	Appropriate for Compensated Absences Fund	46
17.	Appropriate the FY09 Operating Budget	44

WARRANT ARTICLE INDEX (Continued)

Article	Description	Page
18.	Appropriate the FY09 RTS Enterprise Fund Budget	46
19.	Appropriate the FY09 Sewer Enterprise Fund Budget	48
20.	Appropriate the FY09 Water Enterprise Fund Budget	49
21.	Appropriate for Payment of Unpaid Bills of Prior Years	50
22.	Continue Departmental Revolving Funds	50/59
23.	Authorization to Expend State Funds for Public Ways	51/55/61
24.	Citizens' Petition – Preservation of Town Hall	55/61
25.	Appropriate for CPA - Town Hall Historic Preservation Design	61
26.	Appropriate for CPA - Purchase of Land	29/62
27.	Appropriate for CPA - High Rock Trails	27/62
28.	Appropriate for CPA - Preservation of Trails and Access to Municipal Land	31/63
29.	Appropriate for CPA - Transfer of Funds to Conservation Fund	31/63
30.	Appropriate to Community Preservation Fund	63
31.	Rescind Debt Authorizations	31/64
32.	Appropriate for General Fund Cash Capital	64
33.	Appropriate for Administration Building at DPW Complex	69
34.	Appropriate for Roads, Bridges, Sidewalks, and Intersection Improvements	70
35.	Appropriate for Cricket Field Building Repairs	29/71
36.	Appropriate for Public Safety Building Roof	71
37.	Appropriate for Rescue Ambulance/EMS Reporting System	32/71
38.	Appropriate for Hillside and Mitchell School Parking & Play Area Improvements	71
39.	Appropriate for Parking Meters	72
40.	Appropriate for Pollard School Parking Improvements	29/72
41.	Appropriate for Municipal Parking Lot Improvements	32/72
42.	Appropriate for Street and Traffic Light Improvement	72
43.	Appropriate for RTS Cash Capital	32/73
44.	Appropriate for Collection Packer Equipment	73
45.	Appropriate for Wastewater Pump Station/GPA	73
46.	Appropriate for Water Enterprise Fund Cash Capital	74
47.	Appropriate for Water Main Improvements	75
48.	Appropriate for Water Storage Tank Cleaning, Painting, and Repair	76
49.	Appropriate to Stabilization Fund	76
50.	Appropriate to Capital Improvement Fund	77
51.	Appropriate to Capital Facility Fund	77
52.	Continue Town Meeting Study Committee	77
53.	Omnibus	78

Special Town Meeting - Monday, May 12, 2008

1.	Article to Establish Public School Transportation Chapter 44 Section 53E-1/2 Revolving Fund	52
2.	Appropriate for General Fund Cash Capital	53
3.	Appropriate for Facility Repairs/Newman School	57
4.	Amend FY 2008 Budget	58
5.	Appropriate to Capital Improvement Fund	59
6.	Appropriate for Capital Facility Fund	59

RECORD OF SPECIAL TOWN MEETING
Monday, November 5, 2007

Pursuant to a Warrant issued by the Selectmen September 25, 2007 the Inhabitants of the Town of Needham qualified to vote in Town Affairs met in the Newman Elementary School on Monday, November 5, 2007, at 7:30 o'clock in the afternoon.

The checkers appointed by the Selectmen were sworn to the faithful performance of their duties by the Town Clerk.

Check lists were used and 228 voters, including 214 Town Meeting Members, were checked on the list as being present.

The Moderator, Michael K. Fee, called the meeting to order at 7:30 o'clock. The call to the meeting and the officer's return were read by the Town Clerk, the reading of the articles in the Warrant being waived upon motion.

The Moderator introduced the First Grade Class at the Hillside School who led Town Meeting members in the Pledge of Allegiance. Town Meeting members then joined the class in singing "God Bless America". The grand finale was the singing of "This Land is My Land" led by their teacher, Marjorie M. Margolis, and accompanied by pianist Steve Snitzer.

At this time the Moderator asked for a moment of silence. We are all saddened to learn of the events of last Friday. Violence has no place in Needham. The Moderator commended our law enforcement officers from Needham and the Massachusetts State Police who responded promptly and comprehensively to this incident to ensure the safety of our community. We are shocked and saddened that two of our residents were attacked and one, Mr. Robert Moore, died as a result. Mr. Moore was 78 years old and a long time resident of our town. He further noted that Mr. Moore had served as Town Meeting Member and as a Member of the Finance Committee. Words cannot express the grief we feel for the loss the extended Moore family experienced and the concern we have for the speedy recovery of another member of the family, Mrs. Nancy Moore, who was seriously injured in the incident.

The Moderator declared a quorum to be present and requested the Town Clerk to so record.

The Moderator stated that Town Meeting Members may only sit in the first eleven rows as indicated by the Marshalls and as signified by the pylons. He further noted that there are two microphones which must be used for comments from the floor. Tonight these microphones are being provided to you by Michael Escalante and Omar Dana.

The Moderator announced the following ground rules and these were adopted unanimously:

1. A speaker will be ruled out of order who refers to personalities or in the judgment of the Moderator, exceeds the bonds of civility. Let us remember that we are ONE community and ONE Town Meeting Family with one common goal: the best interests of our town.

2. Please rise to be recognized and address the Moderator. When a member is recognized by the Chair, please state your name and precinct clearly so that the Town Clerk may keep accurate records. If for some reason related to a disability a member cannot rise, shout "Mr. Moderator" or raise your hand high to inform the Chair so that appropriate accommodation may be made.

3. All commentary, remarks and inquiries must be addressed to the Moderator as Chair.

4. Anyone entering or exiting the Hall while we are in session must use care not to disrupt the session, in particular, must not allow the doors to slam.

5. No eating, drinking or smoking is permitted in the hall.

6. No firearms or weapons are permitted in the hall.

7. No hats may be worn except by uniform personnel or for medical reasons.

8. Your attention is drawn to the disclosure required by an attorney employed by one who has an interest in a matter as set forth in Art. I, Sec. 1.9 of the Needham General By-Laws.

9. Blank forms for lengthy motions are available from Town Counsel, Mr. Tobin, and should be employed. If lengthy or complicated motions are not drafted and submitted for review by the Moderator and Town Counsel prior to being placed on the floor, the speaker will yield the floor to another speaker while the drafting and formulation process is underway.

10. Short motions to amend and procedural motions need not be in writing.

11. Parliamentary motions known as "points of information" and "points of order" shall be strictly construed so as not to elongate or permit debate after a motion to move the previous question has been placed on the floor.

12. Limits on debate shall be enforced by the Moderator.

13. Questions asked for general informational purposes unrelated to the matter under consideration by the meeting shall be ruled out of order.

14. As stated in the Moderator's memorandum to Town Meeting Members in connection with our Annual Town Meeting, inappropriate conduct involving the T.V. cameras shall be dealt with swiftly by the chair and will be deemed to be out of order.

15. Rules concerning budget articles. In keeping with our tradition, I seek your unanimous consent for a rule of procedure and debate for discussion under the budget articles that will be before this Special Town Meeting, Articles 4. That rule would provide that a motion to amend under these articles which adds funds to a particular line item will not be in order unless the movant identifies another line item or items that will be reduced in order to fund the proposed increase.

16. Chapter 39: Section 17. Powers of moderator; preservation of order

Section 17. No person shall address a town meeting without leave of the moderator, and all persons shall, at the request of the moderator, be silent. If a person, after warning from the moderator, persists in disorderly behavior, the moderator may order him to withdraw from the meeting, and, if he does not

withdraw, may order a constable or any other person to remove him and confine him in some convenient place until the meeting is adjourned.

17. Unanimous consent was given to adopt the following limits of debate:

15 Minutes - Committee Chairpersons, Proponents, Attorneys representing proponents; subject to extension by the Moderator.

5 Minutes - Town Meeting Members, non-Town Meeting Members, visitors other than attorneys.

The Moderator reminded Town Meeting Members of the following amendment to the General By-Laws passed under Article 80 at the 1998 Annual Town Meeting: If two-thirds vote of the Town Meeting is required by statute, a count shall not be taken unless it is deemed necessary by the Moderator in the fulfillment of the duties of the office.

The Moderator announced that the proponents no longer have an interest in Article 10 and requested unanimous consent to withdraw this article. Town Meeting Members indicated that there were no objections to the withdrawal of this article and it was voted unanimously to withdraw Article 10.

The Moderator announced that Articles 3, 4, 5, 6, and 11 are subject to motions to amend or other motions from their proponents or for other reasons cannot be passed by unanimous consent.

As in the tradition of the Annual Town Meeting, the Moderator asked unanimous consent to omit the reading of the articles and to refer to them by number only. Any Town Meeting Member who wished to "question" or "debate" should so indicate when the number was called and those articles not so indicated would be adopted by unanimous consent. There was no objection and the Moderator declared this method to be adopted unanimously.

The Moderator then proceeded to call each article in the Warrant by number commencing with Article No. 1. No Town Meeting Members responded with "question" or "debate" to Articles 1, 7, 8, and 9. The Moderator then called each of the above-mentioned articles by number and no objection was heard to adoption by unanimous consent. It was so unanimously voted and the Town Clerk was requested to so record. As a result thereof, said articles and the votes thereunder are as follows:

ARTICLE 1: NON-BETTERMENT STREET ACCEPTANCE

To see if the Town will vote to accept the following street or portions thereof, constructed by developers under the requirement of the Subdivision Control Law and as laid out by the Board of Selectmen in accordance with plans on file with the Town Clerk, including the taking or acceptance of easements as shown on said plans: A portion of Frank Street (for acceptance as a Private Way Open and Dedicated to Public Use); or take any other action relative thereto.

Article Explanation: Frank Street was constructed by a developer in conformance with the Town's General By-Laws and related design standards. This article , if accepted, will make the portion of Frank Street from the westerly end of the 1996 Street Acceptance of Frank Street to a point 110.48 feet westerly an accepted private way open and dedicated to public use. The portion of Frank Street proposed for acceptance would be maintained by the owner and successor owners of 57 Frank Street in perpetuity.

MOVED: That the Town vote to accept the following street or portions thereof, constructed by developers under the requirement of the Subdivision Control Law and as laid out by the Board of Selectmen in accordance with plans on file with the Town Clerk, including the taking or acceptance of easements as shown on said plans: A portion of Frank Street (for acceptance as a Private Way Open and Dedicated to Public Use).

ACTION: So voted by unanimous consent.

ARTICLE 7: APPROPRIATE FOR PAYMENT OF UNPAID BILLS OF PRIOR YEARS

To see if the Town will vote to raise and/or transfer and appropriate, or otherwise provide, such sums of money as may be required for the payment of unpaid bills of previous years, incurred by the departments, boards and officers of the Town of Needham, said sum to be raised from the tax levy; or take any other action relative thereto.

Department	Vendor	Description	Fiscal Year	$ Amount
Department Of Public Facilities	Quality Connections	Installation of additional PA speakers & Outside audible device (horn) at Pollard School	2007	$1,422.72

Article Explanation: State law requires Town Meeting action in order for the Town to make payment for bills received after the close of the fiscal year or bills in excess of appropriation.

MOVED: That the Town of Needham will vote to raise and/or transfer and appropriate, or otherwise provide, such sums of money as may be required for the payment of unpaid bills of previous years, incurred by the departments, boards and officers of the Town of Needham, said sum to be raised from the tax levy.

Department	Vendor	Description	Fiscal Year	$ Amount
Department Of Public Facilities	Quality Connections	Installation of additional PA speakers & Outside audible device (horn) at Pollard School.	2007	$1,422.72

ACTION: So voted by unanimous consent.

ARTICLE 8: APPROPRIATE TO CAPITAL IMPROVEMENT FUND

To see if the Town will vote to raise, and/or transfer and appropriate $11,261 to the Capital Improvement Fund, as provided under M.G.L. Chapter 40, Section 5B as recently amended by Section 14 of Chapter 46 of the Acts of 2003 and Section 19 of Chapter 140 of the Acts of 2003; and to transfer $3,31

appropriated under Article 41 of the May 2003 Annual Town Meeting, $3,991 appropriated under Article 42 of the May 2003 Annual Town Meeting, and $3,958 appropriated under Article 25 of the May 2004 Annual Town Meeting, or take any other action relative thereto.

Article Explanation: Under Article 58 of the May 2004 Annual Town Meeting, the Town voted to establish the General Fund Cash Capital Equipment and Facility Improvement Fund for the purpose of setting aside funds for future capital investment. Over time, as the fund grows and is supported, it will be one of the tools in the overall financial plan of the Town. Maintaining and supporting such funds is looked upon favorably by the credit rating industry. The balance in the fund is $203,713. The recommend amount results from residual balances in prior capital appropriations that have been completed and can be closed out.

MOVED: That the Town vote to raise, and/or transfer and appropriate $11,261 to the Capital Improvement Fund, as provided under M.G.L. Chapter 40, Section 5B as recently amended by Section 14 of Chapter 46 of the Acts of 2003 and Section 19 of Chapter 140 of the Acts of 2003; and to transfer $3,312 appropriated under Article 41 of the May 2003 Annual Town Meeting, $3,991 appropriated under Article 42 of the May 2003 Annual Town Meeting, and $3,958 appropriated under Article 25 of the May 2004 Annual Town Meeting.

ACTION: So voted by unanimous consent.

ARTICLE 9: APPROPRIATE FOR CAPITAL FACILITY FUND

To see if the Town will vote to raise and/or transfer and appropriate $18,957 to the Capital Facility Fund as provided under the provisions of M.G.L. c, 40 Section 5B as amended by Section 14 of Chapter 46 of the Acts of 2003, and as further amended by Section 19 of Chapter 140 of the Acts of 2003; and to transfer $4,000 appropriated under Article 4 of the May 1999 Special Town Meeting, $9,512 appropriated under Article 12 of the November 2000 Special Town Meeting, $2,445 appropriated under Article 33 of the 2001 Annual Town Meeting, and $3,000 appropriated under Article 29 of the May 2004 Annual Town Meeting, or take any other action relative thereto.

Article Explanation: *Established at the 2007 Annual Town meeting, this fund is intended to be part of the Town's planning strategy for addressing capital facility maintenance needs by providing a reserve to address extraordinary building repairs and related expenses at times when other resources are unavailable. The purpose of this fund is to allow the Town, from time to time, by appropriation, to reserve funds for design, maintenance, renovation or reconstruction relating to the structural integrity, building envelope or MEP (mechanical, electrical, plumbing) systems of then existing capital facilities. The recommended amount results from residual balances in prior, facility-related appropriations that have been completed and can be closed out.*

MOVED: That the town vote to raise and/or transfer and appropriate $18,957 to the Capital Facility Fund as provided under the provisions of M.G.L. c, 40 Section 5B as amended by Section 14 of Chapter 46 of the Acts of 2003, and as further amended by Section 19 of Chapter 140 of the Acts of 2003; and to transfer $4,000 appropriated under Article 4 of the May 1999 Special Town Meeting, $9,512 appropriated under Article 12 of the November 2000 Special Town Meeting, $2,445 appropriated under Article 33 of the 2001 Annual Town Meeting, and $3,000 appropriated under Article 29 of the May 2004 Annual Town Meeting.

ACTION: So voted by unanimous consent.

At this time the Moderator proceeded with the remaining articles in the Warrant.

ARTICLE 2: FUND COLLECTIVE BARGAINING AGREEMENT – NIPEA/DPW

To see if the Town will vote to approve the funding of a collective bargaining agreement between the Town and the Needham Independent Public Employees Association (DPW Employees), and to appropriate a sum of money to defray the cost of salary and wages provided for under the agreement for fiscal year 2008; or take any other action relative thereto.

Article Explanation: At the time of the printing of the Warrant, the parties had not reached agreement on this contract.

MOVED: That the Town vote to approve the funding of a collective bargaining agreement between the Town and the Needham Independent Public Employees Association (DPW Employees), and to appropriate a sum of money to defray the cost of salary and wages provided for under the agreement for fiscal year 2008.

Mr. Daniel P. Matthews, Member, addressed this proposal on behalf of the Board of Selectmen. He noted that this article seeks to ratify the labor agreement between the Town of Needham and the DPW employees.

Mr. Steven Rosenstock, member, recommended adoption on behalf of the Finance Committee. He stated that the Finance Committee feels this is a good agreement and further, that they agree with the 2 ½% cost of living adjustments. The Finance Committee recommends adoption.

In response to several questions from Mr. Russell S. Broad regarding the town's health plans and sick pay buyback, the Moderator advised that these questions were more appropriate for the Annual Town Meeting, but stated that Mr. Matthews could respond as far as this contract is concerned. Mr. Matthews noted that Mr. Broad could speak with the Town Manager for detailed information. However, the town is moving away from sick leave buyback. He also indicated that the average cost to a family for health care is approximately $15,000 per year. The Town currently pays a little more than two-thirds of the health care cost for its employees.

In response to an inquiry from Mr. Paul H. Attridge, Mr. Rosenstock noted that there are sufficient funds to cover the costs of this agreement.

ACTION: The main motion was presented and carried by unanimous vote.

ARTICLE 3: AMEND THE FY2008 OPERATING BUDGET

To see if the Town will vote to Amend and supersede certain parts of the fiscal year 2008 Operating Budget adopted under Article 24 of the 2007 Annual Town Meeting by deleting the amounts of money appropriated under some of the line items and appropriating new amounts as follows:

Line Item	Appropriation	Changing From	Changing To

8	Casualty Liability & Self Insurance	$450,000	to	$475,000
10	Reserve Fund	$1,255,313	to	Amount to be determined

or take any other action relative thereto.

MOVED: That the Town vote to Amend and supersede certain parts of the fiscal year 2008 Operating Budget adopted under Article 24 of the 2007 Annual Town Meeting by deleting the amounts of money appropriated under some of the line items and appropriating new amounts as follows:

Line Item	Appropriation	Changing From		Changing To
8	Casualty Liability & Self Insurance	$450,000	to	$475,000
10	Reserve Fund	$1,255,313	to	Amount to be determined.

A motion to amend was offered by Mr. Richard S. Creem that the main motion under Article 3 be amended by deleting the following line items and inserting in place thereof the following:

Line	Description	Changing From		Changing To
10	Reserve Fund	$1,255,313	to	$1,453,450.

Mr. Creem, member, recommended adoption of this article and the amendment on behalf of the Finance Committee.

In response to an inquiry regarding a request for a breakdown of energy costs on town buildings from Cynthia Conturie, the Moderator stated that this should be addressed within the Annual Town Meeting.

Mr. Creem's motion to amend was presented and carried unanimously by voice vote.

ACTION: The main motion, as amended, was presented and carried unanimously by voice vote.

VOTED: That the Town vote to Amend and supersede certain parts of the fiscal year 2008 Operating Budget adopted under Article 24 of the 2007 Annual Town Meeting by deleting the amounts of money appropriated under some of the line items and appropriating new amounts as follows:

Line Item	Appropriation	Changing From		Changing To
8	Casualty Liability & Self Insurance	$ 450,000	to	$ 475,000
10	Reserve Fund	$1,255,313	to	$1,453,450.

ARTICLE 4: AMEND THE FY2008 RTS ENTERPRISE FUND BUDGET

To see if the Town will vote to amend and supersede certain parts of the fiscal year 2008 Solid Waste/Recycling Enterprise Fund Budget adopted under Article 25 of the 2007 Annual Town Meeting by deleting the amounts of money appropriated under some line items and appropriating new amounts, under the provisions of M.G.L. Chapter 44, Section 53F 1/2 ;

Line Item	Appropriation	Changing From	Changing To
101A	Salary & Wages	$534,551	Amount to be determined

or take any other action relative thereto.

Article Explanation: Amendment of the RTS budget will be required to fund, in part, the collective bargaining agreement with RTS employees if the contract is settled prior to Town Meeting, and the implementation of the collective bargaining agreement approved by the Special Town Meeting in May, 2007.

MOVED: That the Town vote to amend and supersede certain parts of the fiscal year 2008 Solid Waste/Recycling Enterprise Fund Budget adopted under Article 25 of the 2007 Annual Town Meeting by deleting the amounts of money appropriated under some line items and appropriating new amounts, under the provisions of M.G.L. Chapter 44, Section 53F 1/2 ;

Line Item	Appropriation	Changing From	Changing To
101A	Salary & Wages	$534,551	Amount to be determined.

A motion to amend was offered by Mr. John A. Bulian that the main motion under Article 4 be amended by deleting the following line items and inserting in place thereof the following:

Line	Description	Changing From	Changing To
101A	Salary & Wages	$534,551	$571,180.

The Moderator denied Mr. Bulian's motion to discuss Articles 4, 5, and 6 together and vote on the articles separately since Town Meeting Members had questions regarding these articles. Mr. Bulian recommended adoption of Article 4 on behalf of the Board of Selectmen.

Mr. Steven Rosenstock, member, recommended adoption on behalf of the Finance Committee. He advised that funding is required for the collective bargaining agreement as follows: $20,171 for FY07 and $16,458 for FY08 for a total of $36,629.

Mr. Bulian's motion to amend was presented and carried unanimously by voice vote.

ACTION: The main motion, as amended, was presented and carried unanimously by voice vote.

VOTED: That the Town vote to amend and supersede certain parts of the fiscal year 2008 Solid Waste/Recycling Enterprise Fund Budget adopted under Article 25 of the 2007 Annual Town Meeting by deleting the amounts of money appropriated under some line items and appropriating new amounts, under the provisions of M.G.L. Chapter 44, Section 53F 1/2 ;

Line Item	Appropriation	Changing From	Changing To
101A	Salary & Wages	$534,551	$571,180.

ARTICLE 5: AMEND THE FY2008 SEWER ENTERPRISE FUND BUDGET

To see if the Town will vote to amend and supersede certain parts of the fiscal year 2008 Sewer Enterprise Fund Budget adopted under Article 26 of the 2007 Annual Town Meeting by deleting the amounts of money appropriated under some line items and appropriating new amounts, under the provisions of M.G.L. Chapter 44, Section 53F ½;

Line Item	Appropriation	Changing From	Changing To
201A	Personnel	$538,728	Amount to be determined

or take any other action relative thereto.

Article Explanation: Amendment of the Sewer budget will be required to fund, in part, the collective bargaining agreement with Sewer employees if the contract is settled prior to Town Meeting and the implementation of the collective bargaining agreement approved by the Special Town Meeting in May, 2007.

MOVED: That the Town vote to amend and supersede certain parts of the fiscal year 2008 Sewer Enterprise Fund Budget adopted under Article 26 of the 2007 Annual Town Meeting by deleting the amounts of money appropriated under some line items and appropriating new amounts, under the provisions of M.G.L. Chapter 44, Section 53F ½;

Line Item	Appropriation	Changing From	Changing To
201A	Personnel	$538,728	Amount to be determined.

A motion to amend was offered by Mr. John H. Cogswell that the main motion under Article 5 be amended by deleting the following line items and inserting in place thereof the following:

Line	Description	Changing From	Changing To
201A	Personnel	$538,728	$575,289.

Mr. Cogswell, member, recommended adoption of this proposal on behalf of the Board of Selectmen.

Mr. Steven Rosenstock, member, explained that a portion of this funding for the collective bargaining agreement relates to Fiscal Year 2007 and a portion relates to Fiscal Year 2008. He recommended adoption on behalf of the Finance Committee.

The motion to amend was presented and carried unanimously by voice vote.

ACTION: The main motion, as amended, was presented and carried unanimously by voice vote.

VOTED: That the Town vote to amend and supersede certain parts of the fiscal year 2008 Sewer Enterprise Fund Budget adopted under Article 26 of the 2007 Annual Town Meeting by deleting the amounts of money appropriated under some line items and appropriating new amounts, under the provisions of M.G.L. Chapter 44, Section 53F ½;

Line Item	Appropriation	Changing From	Changing To
201A	Personnel	$538,728	$575,289.

ARTICLE 6: AMEND THE FY2008 WATER ENTERPRISE FUND BUDGET

To see if the Town will vote to amend and supersede certain parts of the fiscal year 2008 Water Enterprise Fund Budget adopted under Article 27 of the 2007 Annual Town Meeting by deleting the amounts of money appropriated under some of the line items and appropriating new amounts, under the provisions of M.G.L. Chapter 44, Section 53F ½;

Line Item	Appropriation	Changing From	Changing To
301A	Personnel	$880,058	Amount to be determined

or take any other action relative thereto.

Article Explanation: Amendment of the Water budget will be required to fund, in part, the collective bargaining agreement with Water employees if the contract is settled prior to Town Meeting and the implementation of the collective bargaining agreement approved by the Special Town Meeting in May, 2007.

MOVED: That the Town vote to amend and supersede certain parts of the fiscal year 2008 Water Enterprise Fund Budget adopted under Article 27 of the 2007 Annual Town Meeting by deleting the amounts of money appropriated under some of the line items and appropriating new amounts, under the provisions of M.G.L. Chapter 44, Section 53F ½;

Line Item	Appropriation	Changing From	Changing To
301A	Personnel	$880,058	Amount to be determined.

A motion to amend was offered by Mr. John H. Cogswell that the main motion under Article 6 be amended by deleting the following line items and inserting in place thereof the following:

Line	Description	Changing From	Changing To
301A	Personnel	$880,058	$940,917.

In response to an inquiry from Mr. Paul S. Alpert, Mr. Steven Rosenstock explained that part of the funding for the collective bargaining agreement was previously committed.

Unanimous consent was given to permit Kate Fitzpatrick, Town Manager and non-resident, to address Town Meeting. Kate Fitzpatrick explained that the charter allows the Town Manager to transfer funds from Article 9 of the Annual Town meeting.

The motion to amend was presented and carried unanimously by voice vote.

ACTION: The main motion, as amended, was presented and carried unanimously by voice vote.

VOTED: That the Town vote to amend and supersede certain parts of the fiscal year 2008 Water Enterprise Fund Budget adopted under Article 27 of the 2007 Annual Town Meeting by deleting the amounts of money appropriated under some of the line items and appropriating new amounts, under the provisions of M.G.L. Chapter 44, Section 53F ½;

Line Item	Appropriation	Changing From	Changing To
301A	Personnel	$880,058	$940,917.

ARTICLE 7 was adopted by unanimous consent at the beginning of the meeting.

ARTICLE 8 was adopted by unanimous consent at the beginning of the meeting.

ARTICLE 9 was adopted by unanimous consent at the beginning of the meeting.

ARTICLE 10 was withdrawn by unanimous consent at the beginning of the meeting.

ARTICLE 11: APPROPRIATE FOR SENIOR CENTER DESIGN

To see if the Town will vote to raise and/or transfer and appropriate the sum of $500,000 for architectural design and engineering for the construction, addition and/or renovation of the Morse Bradley House at Ridge Hill Reservation for the purpose of creating a senior center, to be spent under the direction of the Permanent Public Building Committee and Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 7 or any other enabling authority; or take any other action relative thereto.

Article Explanation: The Senior Center provides services that help older residents of Needham and their families maintain their health, independence, and optimal level of functioning. Currently, 20% of Needham residents are over the age of 60, and that number is projected to increase to 25% by the year 2010. The existing Senior Center is located in a basement that has environmental issues. The parking is inadequate with a total of 29 spaces on and off the street, while the Center services 75-100 people a day. The facility has inadequate programming space, with no room for expansion, forcing programs to be held in inappropriate spaces. On occasion, programs requiring space for a significant number of people have been discontinued or relocated. The facility does not have appropriate office space, which limits productivity and confidentiality.

The Ridge Hill location offers programmatic opportunities that will meet the needs of residents who are looking for physical activity and outdoor opportunities, and will provide adequate space for indoor programs. The natural beauty of the site is consistent with the concept that a person's environment helps to promote health and wellness. The site provides adequate space for parking and potential for expansion. The 2007 Annual Town meeting took several actions to begin the process of locating a senior center at the Ridge Hill Reservation. Under Article 12, Town Meeting voted to convert the use and jurisdiction of approximately 3.04 acres of conservation land to the Board of Selectmen for use as a senior center. Under Article 13, Town Meeting voted to petition the legislature to allow the transfer of land as required under state law. The Council on Aging authorized the use of trust funds for conceptual design and cost estimation of the renovation of the Morse-Bradley House. The requested design funds will enable the Town to provide a construction estimate for the 2008 Annual Town Meeting.

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of $500,000 for architectural design and engineering for the construction, addition and/or renovation of the Morse Bradley House at Ridge Hill Reservation for the purpose of creating a senior center, to be spent under the direction of the Permanent Public Building Committee and Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 7 or any other enabling authority.

A motion to amend was offered by Mr. Gerald A. Wasserman that the main motion under Article 11 be amended by deleting the sum "$500,000" and inserting in place thereof the sum "$260,000".

A second motion to amend was offered by Mr. Gerald A. Wasserman that the subject matter of the main motion be referred back to the Board of Selectmen for further study to be brought back to the Annual Town Meeting.

Mr. Wasserman, Chairman, stated that the Board of Selectmen strongly recommends the motion to refer. He further stated that if the motion to refer does not carry, the Board would only want funding for the design portion of the proposal with no construction costs. The Home Rule Petition, passed under Article 13 of the 2007 Annual Town Meeting, requesting a change in use of a portion of Ridge Hill, is before the Governor. The Governor's Office is requesting a change in language which the Town Counsel and Board of Selectmen are not comfortable with. Thus until this is settled, the Town does not have the land to work with at this time. Mr. Wasserman indicated that the Board feels this delay will provide time for additional review and to explore additional options.

Mr. Wasserman advised that the Board feels a new senior center is both needed and a priority. This is the fastest growing segment of our population. The Board of Selectmen feels that continuing at the Stephen Palmer Center is not acceptable and that Ridge Hill is a good option. He urged support of the motion to refer.

Suzanne D. Hughes, Chairman, addressed this article on behalf of the Council on Aging. She noted that the Council agrees with the motion to refer but would like to provide a brief overview of how they reached this proposal. Meeting and programming space is very much needed. The Council on Aging also serves the population under age sixty with questions from family members. Socialization, indoor/outdoor facilities, and availability of space on weekends were all considerations. The Council looked at other locations in Town but they did not meet the needs. She explained that most people drive to the Senior Center whether in town or the outskirts. This site will enable us to provide many more programs and educational events. She further advised that the Council on Aging had three public forums that were advertised in the local newspaper. Most Senior Centers are not in the center of town and the percentage of attendees does not change by moving to an area outside of the town's center.

Mr. Philip V. Robey, member spoke in favor of this proposal on behalf of the Park & Recreation Commission. He noted that the Council on Aging just celebrated 50 years of

ervice. Ridge Hill is a wonderful location for a senior center and istance is not a problem.

Mr. Richard S. Creem, member, addressed this proposal n behalf of the Finance Committee. He explained that the Senior enter is part of the 2006 Facilities Master Plan which included igh Rock School, DPW, Town Hall and the Senior Center. Last ear the Annual Town Meeting approved improvements to the igh Rock School. The cost to finance a senior center at Ridge ill is $8,000,000. If the motion to refer fails, the Finance ommittee would recommend passage of Article 11 contingent on assage of the Home Rule petition transferring a portion of the nd and buildings at Ridge Hill to the Board of Selectmen, and rther that the amount of $260,000 be appropriated for the design ortion of the motion.

Mr. Richard S. Creem offered a motion to further amend add a contingency to the motion to amend the sum to $260,000.

Mr. Sam B. Warner sought to co-sponsor with the Board f Selectmen the motion to refer. He advised that this project is o costly. If there is going to be change, then the town will need oney for all these changes. The interest alone on $800,000 is proximately $400,000. He suggested creating a committee mprised of many groups within the town. The seniors need to e choices. He urged Town Meeting to join him in referring this ticle back to the Board of Selectmen.

Irwin Silverstein spoke in favor of Mr. Creem's nendment to add the contingency to the motion to amend the nding to $260,000 and against the motion to refer. He indicated at this is the right decision and the right place for this time. here has been a rigorous process over the years and this is a good sion. He noted that we listen to our school leaders' commendations for our children and we should listen to our ouncil on Aging recommendations for our seniors.

Mr. Ted Weiner suggested that the Board of Selectmen d Council on Aging come back to Town Meeting with some swers pertaining to operating costs. He also questioned a mmunity-wide effort beyond our boundaries. He suggested the ed to see a more complete picture relating to Ridge Hill.

Mr. Richard B. Dagen suggested the need to look at all e issues in pulling the seniors out of the Stephen Palmer Center. response to an inquiry from Mr. Dagen regarding the impact on e town center plan, Mr. Gerald A. Wasserman, Chairman, stated at the Board of Selectmen is looking at the impact from both des.

Mrs. Jeanne S. McKnight noted that she lives in Precinct and stops into the Senior Center frequently. She would like to e a senior center that people can walk to. Mr. John P. Connelly, airman, Public Facilities Committee, advised that the 100 quired parking spaces came from parking study.

Nina Silverstein, Town Meeting Member and member the Council on Aging, stated that if one can drive, one should able to drive to the Senior Center. If one is unable to drive, ey can go to the Senior Center by COA transit.

After a five minute break, the Moderator recalled the eeting.

A motion to move the previous question on all motions the floor was offered by Mr. Thomas M. Harkins. The motion was presented and passed by a two-thirds vote as declared by the Moderator.

The motion to refer the subject matter of Article 11 back to the Board of Selectmen for further study to be brought back to the Annual Town Meeting was presented and passed by majority vote as declared by the Moderator.

At 9:38 P.M. Mr. Gerald A. Wasserman on behalf of the Board of Selectmen offered the following Resolution:

The Following Resolution
Was offered
In memory of W. Alan Harrington

WHEREAS: W. Alan Harrington was born in Worcester, Massachusetts. He graduated from Dartmouth College in the class of 1936, and attended graduate school at Northeastern University in Boston. He enlisted in the U. S. Army Reserves, retiring as a lieutenant colonel. He was the husband of the late Eleanor Moyer Harrington, the late Margaret Meehan Harrington, and the late Barbara Quann Harrington, and father of Janet and Douglas; and

WHEREAS: Alan Harrington served as a budget officer for 30 years in Army Research and Development in Washington DC and at the U.S. Army Laboratories in Natick, Massachusetts. For more than 25 years, Mr. Harrington was a sorts writer for the Needham Times and Daily Transcript. He was especially interested in the accomplishments of student athletes, and won many local awards, including the Massachusetts Best Soccer Writer Award; and

WHEREAS: Alan Harrington was an active member of the Carter Memorial United Methodist Church, and a dedicated volunteer for the Needham Community Council for more than 25 years. He drove countless numbers to medical appointments, and energized the Council's Widowed to Widowed Program. He also served as a member of the Retired Men's Glee Club; and

WHEREAS: Alan Harrington served as a town Meeting Member from 1964 to 1970 and as an elected Park and Recreation Commissioner from 1969 to 1975. During his tenure on the Park and Recreation Commission, he helped to develop the DeFazio Athletic Complex, and participated in the construction of Rosemary Pool, the installation of lights at Claxton Field, and the installation of tennis courts at Mills Field. Mr. Harrington was a 2002 recipient of the Richard Patton Melick Foundation Award for outstanding service to the community.

NOW THEREFORE, be it resolved by this body that the November 5, 2007 Special Town Meeting be dissolved in honor of the many civic and community contributions of W. Alan Harrington to the Town of Needham.

ACTION: The Resolution was presented and carried unanimously by voice vote.

Mr. Gerald A. Wasserman on behalf of the Board of Selectmen offered the following Resolution:

The Following Resolution
Was offered
In memory of Jay Zeiger

WHEREAS: Jay Zeiger was born in Camp Pendleton, California. He graduated from Ransom Everglades High School in Coral Gables, Florida where he played varsity baseball and went to the State championships with the varsity wrestling team. He graduated from the University of Florida, where he also received a Master's Degree in Business Administration. In 1992, he and his wife Karen made Needham their home, with their children Max, Emma, and the late Zachary; and

WHEREAS: Jay Zeiger served as a Regional Chief Appraiser for the Southern Hub, Chief Appraiser for Fleet Financial, and Senior Vice President and Valuation Services Group Executive for the Bank of America. He was a member of the Appraisal Institute, Massachusetts Board of Real Estate Appraiser; and

WHEREAS: Jay Zeiger was an active member of Temple Beth Shalom, where he served as an usher. He coached youth sports for many years and participated in the Pan Massachusetts Challenge, raising money for Dana Faber Cancer Research; and

WHEREAS: Jay Zeiger served as a member of the Board of Assessors from 1998 to 2007, representing that Board as a Town Meeting Member at large in 2000, 2002, 2003, 2006 and 2007.

NOW THEREFORE, be it resolved by this body that the November 5, 2007 Special Town Meeting be dissolved in honor of the many civic and community contributions of Jay Zeiger to the Town of Needham.

ACTION: The Resolution was presented and carried unanimously by voice vote.

At 9:44 P.M. a motion to dissolve this Special Town Meeting was offered by Mr. Gerald A. Wasserman. The motion was presented and so voted by unanimous vote.

Theodora K. Eaton, MMC
Town Clerk

A true copy
ATTEST:

RECORD OF THE PRESIDENTIAL PRIMARY
Tuesday, February 5, 2008

Pursuant to a Warrant issued by the Selectmen January 8, 2008 the Inhabitants of the Town of Needham qualified to vote in elections met at the polling places designated for the several precincts in said Needham on Tuesday, the Fifth day of February in the year 2008 at seven o'clock in the forenoon. The polls remained open until 8:00 o'clock in the afternoon.

The meeting was called to order and the Wardens of the Precincts read the Warrant and the Officer's Return.

The ballot boxes were inspected and found to be empty and with the zero report printed. The boxes were then locked and the keys delivered to the Police Officers in attendance.

The ballot clerks were sworn to the faithful performance of their duties by their respective Wardens.

The polling places had been designated as follows:

Precinct A - Hillside School - Gymnasium
Precinct B - Hillside School - Gymnasium
Precinct C - Newman School - Gymnasium
Precinct D - Newman School - Gymnasium
Precinct E - Pollard Middle School - Room 226
Precinct F - Stephen Palmer Community Room
Precinct G – Broadmeadow School Performance Center
Precinct H – Broadmeadow School Performance Center
Precinct I- William Mitchell School - Gymnasium
Precinct J- William Mitchell School - Gymnasium

The polls were opened at seven o'clock in the forenoon and were kept open until eight o'clock in the afternoon.

Cards of instruction and specimen ballots were posted as required by Section 48, Chapter 54 of the General Laws.

The ballot box returns in the Precincts were as follows: (Note: the hourly returns are inflated due to the double election.)

PRECINCTS	A	B	C	D	E
7:00 A.M.	21	0	0	0	0
8:00 A.M.	68	91	95	88	104
9:00 A.M.	140	167	200	180	185
10:00 A.M	226	240	275	277	271
11:00 A.M.	325	352	337	356	392
12:00 NOON	403	463	460	424	453
1:00 P.M.	458	520	534	475	517
2:00 P.M.	517	603	603	554	588
3:00 P.M.	570	687	667	609	647
4:00 P.M.	626	750	723	680	749
5:00 P.M.	705	823	806	780	844
6:00 P.M.	818	914	906	892	993
7:00 P.M.	942	1007	1046	1003	1147
8:00 P.M.	1018	1078	1116	1099	1256

PRECINCTS	F	G	H	I	J
7:00 A.M.	0	0	0	0	0
8:00 A.M.	120	79	175	136	83
9:00 A.M.	202	147	236	242	152
10:00 A.M.	270	300	288	310	218
11:00 A.M.	339	375	375	431	295
12:00 NOON	411	461	496	510	372
1:00 P.M.	475	496	627	562	436
2:00 P.M.	551	568	703	644	499
3:00 P.M.	616	636	774	709	595
4:00 P.M.	781	738	829	789	668
5:00 P.M.	860	816	975	917	734
6:00 P.M.	996	939	1088	1076	832
7:00 P.M.	1133	1117	1225	1234	954
8:00 P.M.	1216	1239	1331	1358	1039

The Town Clerk upon receipt of the returns from the several precincts forthwith canvassed the same and announced the official results at 10:30 P.M., February 5, 2008.

The total number of votes cast was as follows:

	Democrat	Republican	Green-Rainbow	Working Families	Total
Precinct A	757	263	0	0	1020
Precinct B	700	378	0	0	1078
Precinct C	799	321	0	0	1120
Precinct D	805	294	0	0	1099
Precinct E	894	362	0	0	1256
Precinct F	919	297	0	0	1215
Precinct G	859	379	0	0	1238
Precinct H	910	421	1	0	1022
Precinct I	987	371	0	0	1331
Precinct J	763	275	0	0	1038
TOTAL	**8,393**	**3,361**	**1**	**0**	**11,755**

(The absentee ballots are included in the Total Vote)
TOTAL VOTE CAST – 11,755
(60.87% of Registered Voters)

The result of the balloting was as follows:

	A	B	C	D	E	F	G	H	I	J	TOTAL
DEMOCRATIC PARTY											
Total # of Votes Cast	757	700	799	805	894	919	859	910	987	763	8,393
PRESIDENTIAL PRIMARY											
John R. Edwards	14	9	9	3	7	9	14	14	6	7	92
Hillary Clinton	458	365	439	393	414	468	380	466	492	384	4,259
Joseph R. Biden, Jr.	4	1	0	0	2	4	3	3	5	3	25
Christopher J. Dodd	0	0	0	0	1	0	0	2	1	0	4
Mike Gravel	1	0	1	0	0	1	0	0	0	1	4
Barack Obama	270	314	344	403	457	430	455	418	479	356	3,925
Dennis J Kucinich	1	0	4	0	1	2	1	1	2	0	12
Bill Richardson	1	4	0	2	1	0	3	2	1	4	18
No Preference	4	4	1	2	4	3	3	3	0	1	25
Scattered Write-Ins	2	0	0	1	5	0	0	0	0	1	9
Blanks	2	3	1	1	2	2	0	1	1	6	19
STATE COMMITTEE MAN (Norfolk, Bristol & Middlesex District)											
Walter F. McDonough	477	432	484	483	499	552	503	580	603	450	5,063
Scattered Write-Ins	1	4	1	4	1	1	6	2	1	2	23
Blanks	279	264	314	318	394	366	350	328	383	311	3,307
STATE COMMITTEE WOMAN (Norfolk, Bristol & Middlesex)											
Ellen L. Parker	453	423	475	466	486	532	478	552	590	425	4,880
Scattered Write-Ins	2	4	3	5	1	1	7	1	2	4	30
Blanks	302	273	321	334	407	386	374	357	395	334	3,483
DEMOCRATIC TOWN COMMITTEE (35)											
Lida E. Harkins	7	2	18	18	17	33	12	1	8	3	119
Gerald Wasserman	6	5	16	14	17	30	10	1	8	2	109
Daniel P. Matthews	6	1	15	15	18	29	12	1	10	3	110
John Bulian	5	1	16	15	16	29	9	1	8	4	104
James W. Segel	6	1	15	14	17	29	10	1	8	1	102
Sheila Pransky	6	2	16	14	16	28	11	1	8	2	104
Walter McDonough	5	1	15	14	16	29	9	1	8	1	99
Denise Garlick	5	1	17	15	16	29	9	1	8	1	102
Edward Cosgrove	6	1	15	14	16	29	9	1	8	1	100
Robert Stegman	5	3	15	14	16	30	9	1	8	1	102
Alan Pransky	5	1	16	14	16	28	10	1	8	1	100
Edmund Donnelly III	5	1	16	14	16	29	9	1	8	1	100
Paul Denver	5	2	16	14	16	28	9	1	8	1	100
Maurice Handel	5	2	16	14	17	30	9	1	8	3	105
Terence P. Noonan	5	1	15	14	16	29	9	1	8	1	99
Michael Diener	5	1	15	14	16	29	9	1	8	1	99
Colleen Harkins	6	3	16	15	16	29	9	1	8	2	105
Susan Welby	6	4	17	14	16	29	9	1	8	2	106
Elaine Kassell	6	2	16	14	16	29	9	1	8	2	103

	A	B	C	D	E	F	G	H	I	J	TOTAL
DEMOCRATIC PARTY											
Total # of Votes Cast	757	700	799	805	894	919	859	910	987	763	8,393
DEMOCRATIC TOWN COMMITTEE (35) (Continued)											
Rachel Spector	5	2	16	14	16	29	9	1	8	1	101
Jeanne McKnight	5	1	16	14	16	29	9	1	9	1	101
Michael Greis	5	3	16	14	17	30	9	1	8	1	104
Caitlin Harkins	6	3	16	15	16	29	9	1	8	2	105
Nina Silverstein	7	2	16	14	16	29	9	1	8	1	103
Richard Gatto	8	1	16	14	17	28	9	1	9	1	104
Irwin Silverstein	7	1	16	14	16	28	9	1	8	1	101
Miriam Segel	6	2	16	14	17	29	9	1	8	2	104
David Knapton	5	1	16	14	16	29	9	1	8	1	100
Jeffrey Shapiro	5	1	16	14	16	29	9	1	8	1	100
John J. Romeo	5	1	16	14	16	28	9	1	8	1	99
Donald Gratz	5	1	16	14	16	29	9	1	8	1	100
Steven Jacques	5	1	16	15	16	29	9	1	8	1	101
Kathrine P. Jacques	5	2	16	15	16	29	9	1	8	1	102
William Okerman	5	1	16	14	16	29	9	1	8	1	100
Laura Terzian	5	2	18	14	16	29	9	1	8	1	103
Scattered Write-Ins	68	8	32	15	14	14	23	8	17	27	226
Blanks	26,233	24,432	27,374	27,659	30,707	31,134	29,716	31,807	34,244	26,627	289,933

	A	B	C	D	E	F	G	H	I	J	TOTAL
REPUBLICAN PARTY											
Total # of Votes Cast	263	378	321	294	362	297	379	421	371	275	3,361
PRESIDENTIAL PRIMARY											
John McCain	121	169	141	132	149	122	165	176	169	125	1,469
Fred Thompson	0	0	0	0	2	0	0	0	0	0	2
Tom Tancredo	0	0	0	0	0	0	0	0	0	0	0
Duncan Hunter	0	0	0	1	0	1	0	0	0	0	2
Mike Huckabee	5	8	2	4	9	3	3	7	7	3	51
Mitt Romney	124	191	171	150	194	161	200	228	182	144	1,745
Ron Paul	3	4	4	6	5	7	6	7	9	2	53
Rudy Giuliani	8	3	0	0	0	2	3	2	2	0	20
No Preference	2	0	1	1	0	1	0	1	2	0	8
Scattered Write-Ins	0	0	1	0	2	0	0	0	0	0	3
Blanks	0	3	1	0	1	0	2	0	0	1	8
STATE COMMITTEE MAN (Norfolk, Bristol & Middlesex District)											
Gregory M. Casey	153	215	187	173	200	169	198	244	220	171	1,930
Scattered Write-Ins	2	1	3	1	6	0	1	2	0	0	16
Blanks	108	162	131	120	156	128	180	175	151	104	1415

STATE COMMITTEE WOMEN (Norfolk, Bristol & Middlesex District)

Debra R. Tucker	137	194	173	158	173	153	180	204	204	151	1,727
Scattered Write-Ins	2	0	2	0	3	1	2	1	1	1	13
Blanks	124	184	146	136	186	143	197	216	166	123	1,621

REPUBLICAN TOWN COMMITTEE (35)

Michael L. Beard	103	136	130	117	114	108	130	152	141	108	1,239
Carol Johnson Boulris	104	144	145	120	122	122	136	166	127	116	1,302
Gregory M. Casey	98	135	136	119	128	115	138	190	142	128	1,329
John H. Cogswell	110	156	146	127	135	120	160	183	140	123	1,400
Louise V. Condon	126	180	187	158	172	149	202	237	206	147	1,764
Gilbert W. Cox, Jr.	113	161	168	141	144	142	152	188	151	133	1,493
Richard S. Creem	103	136	138	119	116	109	126	156	121	109	1,233
Brian J. Curley	94	130	131	113	113	108	135	164	132	106	1,226
James Leonard Dolan	93	134	139	122	120	102	126	174	121	107	1,238
Barbara J. Downs	97	144	135	114	113	119	131	154	128	126	1,261
Robert A. Downs	100	143	134	117	112	120	132	155	130	122	1,265
Robert D. Hall, Jr.	110	146	149	117	133	126	152	207	143	120	1,403
Stephen Hamburger	99	138	129	118	109	107	122	169	122	109	1,222
James G. Healy	119	166	175	150	177	150	184	228	170	134	1,653
Suzanne M. Jantzen	88	133	140	112	108	110	126	157	137	111	1,222
Elizabeth B. Larsen	91	139	133	113	111	116	125	170	130	116	1,244
Kathleen M. Lewis	96	134	143	128	114	119	137	154	127	110	1,262
Mark McDonough	99	134	133	112	118	105	128	173	125	105	1,232
Alice Morrison	96	139	138	119	114	115	133	178	134	114	1,280
Ruth Z. Nadol	88	128	136	110	101	102	115	146	115	103	1,144
Elizabeth A. Nowell	90	134	129	111	99	106	122	150	128	108	1,177
David R. Nowell	90	129	128	111	97	105	121	147	125	105	1,158
Gerald F. O'Keefe	98	132	132	112	112	105	139	156	132	103	1,221
John P. O'Leary	95	138	135	122	125	115	147	171	148	117	1,313
Christopher Jantzen	96	130	139	115	112	115	126	155	142	111	1,241
Nicholas S. Renzulli	92	132	129	111	106	108	123	156	136	110	1,203
Edward J. Reulbach, Jr.	98	136	133	112	115	122	132	153	127	108	1,236
Robert A. Dunning	99	131	132	112	102	105	120	152	116	107	1,176
Emily M. Salaun	93	141	138	111	108	110	125	156	131	114	1,227
Derrek Lane Shulman	89	132	133	111	99	105	116	151	118	108	1,162
Ada W. Suydam	88	126	127	105	98	101	115	148	115	102	1,125
Marcia E. Bernet	93	128	128	108	99	102	120	149	117	104	1,148
Kathleen D. Whitney	94	134	134	113	112	111	131	171	132	113	1,245
A. Charles Wilmot	97	136	132	113	118	107	131	162	134	105	1,245
Joseph Wong	100	137	133	112	110	105	126	161	138	109	1,231
Scattered Write-Ins	0	0	0	0	0	0	0	0	0	0	0
Blanks	5,766	8,378	6,388	6,165	8,584	6,409	8,581	8,896	8,304	5,654	73,125

	A	B	C	D	E	F	G	H	I	J	TOTAL
GREEN-RAINBOW PARTY											
Total # of Votes Cast	0	0	0	0	0	0	1	0	0	0	1
PRESIDENTIAL PREFERENCE											
Jared Ball	0	0	0	0	0	0	0	0	0	0	0
Ralph Nader	0	0	0	0	0	0	0	0	0	0	0
Elaine Brown	0	0	0	1	0	0	0	0	0	0	0
Kat Swift	0	0	0	0	0	0	0	0	0	0	0
Cynthia McKinney	0	0	0	0	0	0	1	0	0	0	1
Kent Mesplay	0	0	0	0	0	0	0	0	0	0	0
No Preference	0	0	0	0	0	0	0	0	0	0	0
Scattered Write-Ins	0	0	0	0	0	0	0	0	0	0	0
Blanks	0	0	0	0	0	0	0	0	0	0	0
STATE COMMITTEE MAN (Norfolk, Bristol & Middlesex District)											
No Nomination:											
Scattered Write-Ins	0	0	0	0	0	0	0	0	0	0	0
Blanks	0	0	0	0	0	0	1	0	0	0	1
STATE COMMITTEE WOMEN (Norfolk, Bristol & Middlesex District)											
No Nomination:											
Scattered Write-Ins	0	0	0	0	0	0	0	0	0	0	0
Blanks	0	0	0	0	0	0	1	0	0	0	1
GREEN-RAINBOW TOWN COMMITTEE (10)											
No Nomination:											
Scatttered Write-Ins	0	0	0	0	0	0	1	0	0	0	1
Blanks	0	0	0	0	0	0	9	0	0	0	9

	A	B	C	D	E	F	G	H	I	J	TOTAL
WORKING FAMILIES PARTY											
Total # of Votes Cast	0	0	0	0	0	0	0	0	0	0	0
PRESIDENTIAL PREFERENCE											
No Preference	0	0	0	0	0	0	0	0	0	0	0
Scattered Write-Ins	0	0	0	0	0	0	0	0	0	0	0
Blanks	0	0	0	0	0	0	0	0	0	0	0
STATE COMMITTEE MAN (Norfolk, Bristol & Middlesex District)											
No Nomination:											
Scattered Write-Ins	0	0	0	0	0	0	0	0	0	0	0
Blanks	0	0	0	0	0	2	0	0	0	0	0
STATE COMMITTEE WOMEN (Norfolk, Bristol & Middlesex District)											
No Nomination:											
Scattered Write-Ins	0	0	0	0	0	0	0	0	0	0	0
Blanks	0	0	0	0	0	0	0	0	0	0	0
WORKING FAMILIES PARTY TOWN COMMITTEE (10)											
No Nomination:											
Scattered Write-Ins	0	0	0	0	0	0	0	0	0	0	0
Blanks	0	0	0	0	0	0	0	0	0	0	0

The ballots casts in the several precincts were returned to the Town Clerk in the sealed cases. The voting lists used at the entrances to the polling places and at the ballot boxes and copy of the precinct record of the election were also returned, all properly sealed in conformity with the laws governing elections.

Adjourned at 10:30 P.M., February 5, 2008.

Theodora K. Eaton, MMC
Town Clerk

A true copy
ATTEST:

Board of Registrars
February 20, 2008

Under State Statute, the Board of Registrars met on Wednesday, February 20, 2008 at 5:00 P.M. to officially open and record any overseas absentee ballots for the Presidential Primary that were postmarked by February 5, 2008 and received in the Town Clerk's Office by 5:00 P.M. on Wednesday, February 20, 2008. There were a total of four overseas absentee ballots with the following votes.

Republican	Precinct F	1 Vote
Presidential Preference	Ron Paul	1
State Committee Man	Blank	1
State Committee Woman	Blank	1
Town Committee	Blank	35

Democratic Party	Precinct E	1 Vote
Presidential Preference	Hillary Clinton	1
State Committee Man	Walter McDonough	1
State Committee Woman	Ellen L. Parker	1
Town Committee	Blank	35

Democratic Party	Precinct J	2 Votes
Presidential Preference	Barack Obama	2
State Committee Man	Blank	2
State Committee Woman	Blank	2
Town Committee	Blank	70

Theodora K. Eaton, MMC
Town Clerk

A true copy
ATTEST:

RECORD OF SPECIAL TOWN MEETING
Monday, March 3, 2008

Pursuant to a Warrant issued by the Selectmen January 22, 2008 the Inhabitants of the Town of Needham qualified to vote in Town Affairs met in the Newman Elementary School on Monday, March 3, 2008, at 7:30 o'clock in the afternoon.

The checkers5 appointed by the Selectmen were sworn to the faithful performance of their duties by the Town Clerk.

Check lists were used and 218 voters, including 202 Town Meeting Members, were checked on the list as being present.

The Moderator, Michael K. Fee, called the meeting to order at 7:30 o'clock. In the absence of opening ceremonies for this Special Town Meeting, the Moderator asked Town Meeting Members to rise and join him in the pledge of allegiance. The call to the meeting and the officer's return were read by the Town Clerk, the reading of the articles in the Warrant being waived upon motion.

The Moderator declared a quorum to be present and requested the Town Clerk to so record.

The Moderator announced the following ground rules and these were adopted unanimously:

1. A speaker will be ruled out of order who refers to personalities or in the judgment of the Moderator, exceeds the bonds of civility. Let us remember that we are ONE community and ONE Town Meeting Family with one common goal: the best interests of our town.

2. Please rise to be recognized and address the Moderator. When a member is recognized by the Chair, please state your name and precinct clearly so that the Town Clerk may keep accurate records. If for some reason related to a disability a member cannot rise, shout "Mr. Moderator" or raise your hand high to inform the Chair so that appropriate accommodation may be made.

3. All commentary, remarks and inquiries must be addressed to the Moderator as Chair.

4. Anyone entering or exiting the Hall while we are in session must use care not to disrupt the session, in particular, must not allow the doors to slam.

5. No eating, drinking or smoking is permitted in the hall.

6. No firearms or weapons are permitted in the hall.

7. No hats may be worn except by uniform personnel or for medical reasons.

8. Your attention is drawn to the disclosure required by an attorney employed by one who has an interest in a matter as set forth in Art. I, Sec. 1.9 of the Needham General By-Laws.

9. Blank forms for lengthy motions are available from Town Counsel, Mr. Tobin, and should be employed. If lengthy or complicated motions are not drafted and submitted for review by the Moderator and Town Counsel prior to being placed on the floor, the speaker will yield the floor to another speaker while the drafting and formulation process is underway.

10. Short motions to amend and procedural motions need not be in writing.

11. Parliamentary motions known as "points of information" and "points of order" shall be strictly construed so as not to elongate or permit debate after a motion to move the previous question has been placed on the floor.

12. Limits on debate shall be enforced by the Moderator.

13. Questions asked for general informational purposes unrelated to the matter under consideration by the meeting shall be ruled out of order.

14. As stated in the Moderator's memorandum to Town Meeting Members in connection with our Annual Town Meeting, inappropriate conduct involving the T.V. cameras shall be dealt with swiftly by the chair and will be deemed to be out of order.

15. Rules concerning budget articles. In keeping with our tradition, I seek your unanimous consent for a rule of procedure and debate for discussion under the budget articles that will be before this Special Town Meeting, Articles 2. That rule would provide that a motion to amend under this article which adds funds to a particular line item will not be in order unless the movant identifies another line item or items that will be reduced in order to fund the proposed increase.

16. Chapter 39: Section 17. Powers of moderator; preservation of order

Section 17. No person shall address a town meeting without leave of the moderator, and all persons shall, at the request of the moderator, be silent. If a person, after warning from the moderator, persists in disorderly behavior, the moderator may order him to withdraw from the meeting, and, if he does not withdraw, may order a constable or any other person to remove him and confine him in some convenient place until the meeting is adjourned.

17. Unanimous consent was given to adopt the following limits of debate:

15 Minutes - Committee Chairpersons, Proponents, Attorneys representing proponents; subject to extension by the Moderator.

5 Minutes - Town Meeting Members, non-Town Meeting Members, visitors other than attorneys.

The Moderator reminded Town Meeting Members of the following amendment to the General By-Laws passed under Article 80 at the 1998 Annual Town Meeting: If two-thirds vote of the Town Meeting is required by statute, a count shall not be taken unless it is deemed necessary by the Moderator in the fulfillment of the duties of the office.

The Moderator announced that there are no articles in which the proponents no longer have an interest.

The Moderator announced that Article 6 is subject to motions to amend or other motions from their proponents or for other reasons cannot be passed by unanimous consent.

As in the tradition of the Annual Town Meeting, the Moderator asked unanimous consent to omit the reading of the articles and to refer to them by number only. Any Town Meeting Member who wished to "question" or "debate" should so indicate when the number was called and those articles not so indicated would be adopted by unanimous consent. There was no objection and the Moderator declared this method to be adopted unanimously.

The Moderator then proceeded to call each article in the Warrant by number commencing with Article No. 1 No Town Meeting Members responded with "question" or "debate" to Article 2. The Moderator then called the above-mentioned article by number and no objection was heard to adoption by unanimous consent. It was so unanimously voted and the Town Clerk was requested to so record. As a result thereof, said article and the vote hereunder is as follows:

ARTICLE 2: APPROPRIATE FOR PAYMENT OF UNPAID BILLS OF PRIOR YEARS

To see if the Town will vote to raise and appropriate, or otherwise provide such sums of money as may be required for the payment of unpaid bills of previous years, incurred by the departments, boards and officers of the Town of Needham as listed below:

Department	Vendor	Description	Fiscal Year	$ Amount
Police Department	AAA Police Supply	Police Supplies	2007	$ 194.75
Police Department	AAA Police Supply	T-4 Light	2007	$ 122.95
Public Facilities Department	Quill	Office Supplies	2007	$ 154.81
Public Facilities Department	Kone Inc	Elevator Repair	2006	$2,400.00

And further to meet the appropriation that $2,872.51 be transferred from line 10 of the FY2008 Operating Budget; or take any other action relative thereto

Article Information: State law requires Town Meeting action in order for the Town to make payment for bills received after the close of the fiscal year or bills in excess of appropriation.

MOVED: That the Town will vote to raise and appropriate, or otherwise provide such sums of money as may be required for the payment of unpaid bills of previous years, incurred by the departments, boards and officers of the Town of Needham as listed below:

Department	Vendor	Description	Fiscal Year	$ Amount
Police Department	AAA Police Supply	Police Supplies	2007	$ 194.75
Police Department	AAA Police Supply	T-4 Light	2007	$ 122.95
Public Facilities Department	Quill	Office Supplies	2007	$ 154.81
Public Facilities Department	Kone Inc	Elevator Repair	2006	$2,400.00

And further to meet the appropriation that $2,872.51 be transferred from line 10 of the FY2008 Operating Budget.

ACTION: So voted by unanimous consent.

At this time the Moderator proceeded with the remaining articles in the Warrant.

ARTICLE 1: APPROPRIATE FOR MATCHING GRANT

To see if the Town will vote to raise and appropriate or otherwise provide funds to match a Homeland Security/FEMA grant in the amount of $13,051 to be spent under the direction of the Town Manager and transferred from line 10 of the FY08 Operating Budget; or take any other action relative thereto.

Article Information: The Town was recently informed that it has been awarded the Assistance to Firefighters Grant from the Department of Homeland Security/FEMA. The total grant amount is $130,507, of which the Federal share (90%) is $117,456. The Town's obligation is to fund 10%, or $13,051 of the project. The grant will be used to purchase 13 complete units of self-contained breathing apparatus (SCBA) and 26 compressed air cylinders ($65,000), a new SCBA fill station/compressor to replace a twenty year old model ($32,989), and rapid intervention team (RIT) training for all line personnel to be delivered by the Massachusetts Firefighting Academy ($32,518).

MOVED: That the Town will vote to raise and appropriate or otherwise provide funds to match a Homeland Security/FEMA grant in the amount of $13,051 to be spent under the direction of the Town Manager and transferred from line 10 of the FY08 Operating Budget.

Mr. John H. Cogswell, Selectman, addressed this proposal and recommended adoption of behalf of the Board of Selectmen.

Mr. Steven Rosenstock, member, recommended adoption on behalf of the Finance Committee.

ACTION: The main motion was presented and carried by unanimous vote.

ARTICLE 2 was previously adopted by unanimous consent on March 3, 2008.

ARTICLE 3: AMEND THE 2008 OPERATING BUDGET

To see if the Town will vote to amend and supersede certain parts of the fiscal year 2008 Operating Budget adopted under Article 24 of the 2007 Annual Town Meeting and amended under Article 3 of the November 5, 2007 Special Town Meeting by deleting the amounts of money appropriated under some of the line items and appropriating new amounts as follows:

Line Item	Appropriation	Changing From	Changing To
10	Reserve Fund	$1,453,450	$1,437,526
17A	Planning – Salary and Wages	$ 190,701	$ 183,701
17B	Planning – Purchase of Service	$ 7,150	$ 14,150

Or take any other action relative thereto.

Article Information: Transfer between line items in the Planning Department is to provide $7,000 to allow the department to proceed with its business district parking analysis. The Planning Department has also submitted an application with the Executive Office of Housing and Economic Development's (EOHED) Massachusetts Downtown Initiative (MDI) Technical Assistance program to secure funds to hire a parking consultant, and the program does have a $3,000 Town match requirement.

MOVED: That the Town will vote to amend and supersede certain parts of the fiscal year 2008 Operating Budget adopted under Article 24 of the 2007 Annual Town Meeting and amended under Article 3 of the November 5, 2007 Special Town Meeting by deleting the amounts of money appropriated under some of the line items and appropriating new amounts as follows:

Line Item	Appropriation	Changing From	Changing To
10	Reserve Fund	$1,453,450	1,437,526
17A	Planning – Salary and Wages	$ 190,701	$ 183,701
17B	Planning – Purchase of Service	$ 7,150	$ 14,150.

Mr. Richard S. Creem, Chairman, addressed this proposal and recommended adoption on behalf of the Finance Committee.

ACTION: The main motion was presented and carried by majority vote as declared by the Moderator.

ARTICLE 4: APPROPRIATE FOR ATHLETIC FACILITY IMPROVEMENTS/RECONSTRUCTION

To see if the Town will vote to raise and/or transfer and appropriate the sum of $1,500,000 for athletic facility improvements/reconstruction, to be spent under the direction of the Town Manager and raised from the FY2009 Tax Levy; or take any other action relative thereto.

Article Explanation: These funds are requested for DeFazio Park. An 8-lane track will be built at DeFazio, taking the place of the former 6-lane track at Memorial Park. The track at Memorial Park is reaching the end of its useful life. Within the interior of the track will be a natural turf field. This field will be sodded or seeded, depending on cost. If sodded, the field will need fewer growing seasons to come on line for use, and will help alleviate the strain from having to reduce the amount of fields available for use during construction. Safety lights will be available for those residents using the track later in the day, but athletic field lights will not be installed at the track and natural turf field under this funding request. The Needham Sports Council, a non-profit organization, will gift the design and bid documents to the Town for the track and interior natural turf field. The Sports Council will also fund the construction of three fields at Memorial Park and at least three fields at DeFazio Park. A second phase of work would include 2 additional fields, and a possible third phase would create one additional field and reconstruct the parking lot and playground areas.

MOVED: That the Town will vote to raise and/or transfer and appropriate the sum of $1,500,000 for athletic facility improvements/reconstruction, to be spent under the direction of the Town Manager and raised from the FY2009 Tax Levy.

Mr. James G. Healy, Selectman, addressed this proposal on behalf of the Board of Selectmen. He seeks support to fund the construction of a new track at DeFazio Park. He explained that reconstruction of Memorial Park begins next month. The Board believes that $1,500,000 is sufficient to fund construction of the new track which will begin after July 1, 2008. The plan is to use natural grass and the field will not be used for one year to allow for root growth. Northeastern campus in Dedham as well as Wellesley will allow use of their tracks while the new track is being constructed. This new track will have safety lights only. Athletic field lights will not be installed at the track. We have been working on this project for over 4 years. We've held public hearings. We've done our homework. We believe this project is affordable and will benefit the entire community. Mr. Healy urged support of this proposal.

Mr. Christopher R. Dollase, Chairman, Park & Recreation Commission, rose in support of this article. He stated that the Park & Recreation Commission unanimously recommends adoption of this article. The track is available to all residents and the new track will be a state of the art facility.

Mr. Richard S. Creem, Chairman, recommended adoption of this proposal on behalf of the Finance Committee. He explained that there will be a one-time large amount of free cash of $5,810,170 in Fiscal Year 2009 which would permit the funding of this project. If Town Meeting does not adopt this article, the project will continue under the town's Capital Plan.

In response to an inquiry from Jeanne S. McKnight, Mr. Creem explained that the money is not available until July 1, 2008, but funding for the project can be appropriated now.

Mrs. Nina Silverstein expressed concern that this proposal is one of 24 capital items and questioned how many other articles could use these funds.

Mr. John Norman, Non-Town Meeting member and a member of the Needham Track Club stated that the current track is in poor condition. He spoke in favor of this proposal.

Mrs. Susan W. Abbott rose in favor of this proposal, but is worried about Town Meeting and its involvement. She expressed concern that the Sports Council will provide funding for the design and bid documents as well as construction funds for various fields and Town Meeting will not get a chance to discuss the finer points of this project.

Mr. Ted Weiner expressed concern that Town Meeting has always reviewed capital items as a whole and this is not happening tonight.

Mr. Richard S. Creem, Chairman, Finance Committee, explained that it is a mistake to assume that we are forsaking 23 other capital items for this one article.

Mr. Bradley M. Christenson urged support of this article. He suggested that the town's fields are a natural progression for our community.

Deborah S. Winnick expressed concern that Town Meeting review this request with the other Capital projects. In response to an inquiry from Mrs. Winnick, Mr. James G. Healy, Selectman, explained that the town will not be able to proceed with Memorial Park if this article is not approved tonight. It is a delay problem, a suitable field problem, and a cost problem. The Town Manager's Capital Improvement Plan came out in January. This proposal has already been studied and the Finance Committee recommended this project. There is $4,200,000 in other capital projects.

A motion to move the previous question was offered by Sandra Balzer Tobin. The motion was presented, but the Moderator was in doubt as to the voice vote. The following tellers were sworn in by the Moderator: Paul O'Connor, Paula R. Callanan, Marjorie M. Margolis, Erik J. Brailey, Lois C. Bacon and Gregory John Shesko. The motion was again presented and carried by a count of hands. The hand count was Yes 141 – No 55 (130 needed for passage).

ACTION: The main motion was presented and carried by majority vote as declared by the Moderator.

ARTICLE 5: HOME RULE PETITION/AMEND POST EMPLOYMENT BENEFIT LEGISLATION

That the Town vote to authorize the Board of Selectmen to petition the General Court, in compliance with Clause (1), Section 8 of Article LXXXIX of the Amendments of the Constitution, to the end that legislation be adopted precisely as follows. The General Court may make clerical or editorial changes of form only to the bill, unless the Town Manager approves in writing amendments to the bill before enactment by the General Court. The Town Manager is hereby authorized to approve amendments that shall be within the scope of the general public objectives of this petition.

"An act amending Chapter 10 of the Acts and Resolves of 2002, authorizing the Town of Needham to establish a post retirement insurance liability fund.

Be it enacted by the Senate and House of Representatives in the General Court assembled, and by authority of same, as follows:

Section 1. Chapter 10 of the Acts and Resolves of 2002 is amended in lines 11 and 12 of Section 1, by deleting the words, "in such securities as are legal for the investment of funds of savings banks under the laws of the commonwealth" and inserting in place thereof the following "with the care, skill, prudence, and diligence under the circumstances then prevailing that a prudent person acting in a like capacity and familiar with such matters would use in the conduct of an enterprise of a like character and with like aims."

Section 2. This act shall become effective upon passage.
Or take any other action relative thereto.

Article Information: The Town received special legislation in 2002 to create a fund to offset anticipated costs for post employment benefits. The Town has been setting aside funds for this purpose since FY02. The Town has completed an actuarial analysis, which serves as the basis of the funding request each year. The actuarial analysis assumes an 8% return on investment, similar to that used in the calculation of the Town's unfunded pension liability. The way the 2002 legislation was drafted, the Town is restricted to a limited number private/public investment options, and primarily focuses investment by deposit into savings accounts in state and national banks, certain government interest bearing obligations usually earning at the lower tax exempt interest rates, and a few securities. These investment options do not generate the required rate of return, and is not plausible that they can sustain a long term required rate of return. This petition would change the investment standard from securities legal for investment of funds of savings banks, to the so called "prudent investor" standard. The Town Treasurer is legally charged with investing Town funds, and is still bound by certain investment restrictions in accordance with state law. The relevant portion of the 2002 legislation, including the proposed changes, is provided below:

"Section 1. The town meeting of the town of Needham may appropriate funds in order to offset the anticipated costs of premium payments for or direct payments to retired employees and the eligible surviving spouses or dependents of deceased employees. These funds shall be credited to a special fund to be known as the Post Retirement Insurance Liability Fund. Any interest or other income earned by the fund shall be added to and become part of the fund. The treasurer of the town shall be the custodian of the fund and may deposit the proceeds in national banks or invest the proceeds by deposit in savings banks, cooperative banks or trust companies organized under the laws of the commonwealth or in federal savings and loan associations situated in the commonwealth, or invest the same ~~in such securities as are legal for the investment of funds of savings banks under the laws of the commonwealth~~ ***with the care, skill, prudence, and diligence under the circumstances then prevailing that a prudent person acting in a like capacity and familiar with such matters would use in the conduct of an enterprise of a like character and with like aims.*** *Amounts shall be appropriated to or expended from the fund by any town meeting by majority vote only in accordance with an actuarial schedule developed by the town. The schedule shall be designed to reduce to zero any unfunded liability attributable to the payment of such premiums or direct payments. The schedule shall also be designed to maintain appropriations as a fixed ratio of the current and predicted future payroll of the town. The treasurer may employ any qualified bank, trust company , corporation, firm or person for advice on the investment of the fund and to prepare an actuarial study and may pay for such advice and services from the fund.*

Section 2. This act shall take effect upon its passage."

MOVED : That the Town vote to authorize the Board of Selectmen to petition the General Court, in compliance with Clause (1), Section 8 of Article LXXXIX of the Amendments of the Constitution, to the end that legislation be adopted precisely as follows. The General Court may make clerical or editorial changes of form only to the bill, unless the Town Manager approves in writing amendments to the bill before enactment by the General Court. The Town Manager is hereby authorized to approve amendments that shall be within the scope of the general public objectives of this petition.

"An act amending Chapter 10 of the Acts and Resolves of 2002, authorizing the Town of Needham to establish a post retirement insurance liability fund.

Be it enacted by the Senate and House of Representatives in the General Court assembled, and by authority of same, as follows:

Section 1. Chapter 10 of the Acts and Resolves of 2002 is amended in lines 11 and 12 of Section 1, by deleting the words, "in such securities as are legal for the investment of funds of savings banks under the laws of the commonwealth" and inserting in place thereof the following "with the care, skill, prudence, and diligence under the circumstances then prevailing that a prudent person acting in a like capacity and familiar with such matters would use in the conduct of an enterprise of a like character and with like aims."

Section 2. This act shall become effective upon passage.

Mr. Daniel P. Matthews, Selectman, addressed this proposal on behalf of the Board of Selectmen. He explained that Town received special legislation in 2002 to create a fund to offset anticipated costs of post employment benefits. He advised that the Town needs to address its health care liabilities. This amendment would change the investment standard from securities legal for investment of funds of savings banks to the "prudent investor" standard. He asked for favorable consideration of this proposal.

Mr. Scott Brightman, member, recommended adoption on behalf of the Finance Committee. He stated that the town has completed an actuarial analysis which assumes an 8% return on investment. The currant restrictions in this legislation usually earn a lower tax exempt interest rate.

ACTION: The main motion was presented and carried by unanimous vote.

ARTICLE 6: AMEND THE GENERAL BY-LAWS OF THE TOWN

To see if the Town will vote to amend Section 2.1.3 of the Needham General By-Laws by inserting the word "recreational," after the words "lease of public lands for".

Article Information: In planning for future use of the town's portion of the Needham Golf Course property, the Selectmen recommend increasing the maximum allowable length of lease from the current ten years. Under this proposal, Town Meeting would have the authority to authorize the Board of Selectmen to enter into a lease of Town land for up to 30 years for recreational, historical, and educational purposes to a non-profit or charitable corporation. The proposed revised section of the General Bylaw, with the amendment, is shown below:

	Years
Lease of Public Lands for ***recreational****, historical and Educational purposes to a non-profit or charitable organization*	*30*

MOVED: That the Town will vote to amend Section 2.1.3 of the Needham General By-Laws by inserting the word "recreational," after the words "lease of public lands for".

The Moderator stated that this article deals with amending the General By-Laws of the Town of Needham affecting the golf course, of which he is a member. Under the Massachusetts Conflict of Interest law, the Moderator recused himself from presiding over Article 6 and seeks unanimous consent to appoint Paul T. Milligan as Temporary Moderator. Mr. Mulligan is not a member of the Needham Golf Course. Hearing no objection, Paul T. Milligan was appointed Temporary Moderator by unanimous consent and was sworn in by the Town Clerk.

Mr. Milligan advised that there are three motions to amend Article 6 – two motions to amend and one motion to refer.

The first motion to amend was offered by Mr. Gerald A. Wasserman to delete the words "the word 'recreational' after the words 'lease of public lands for';" and inserting in place thereof "the following 'Lease of Public lands for recreational purposes to a non-profit or charitable organization 20'.

Mr. Gerald A. Wasserman, Chairman, addressed this proposal on behalf of the Board of Selectmen. He explained that this General By-Law amendment does not refer only to the Needham Golf Course, but for all recreational purposes. The Board of Selectmen is looking to see if the Town would provide for a lease term of more than 10 years. This provision would allow the Town to take back property for emergency purposes. The Board believes this is an important amenity to the Town. Mr. Wasserman advised that the Board of Selectmen voted strongly to support this amendment.

Mr. David J. Escalante, member, addressed this proposal on behalf of the Finance Committee. He advised that this amendment is not about the terms of the lease, but the length of the lease. The Finance Committee investigated the financial implications of lengthening the term of the lease and learned that the length of leases on other golf courses in Massachusetts varies. However, the longer the term of the lease the longer commitment there is to the Town. The Finance Committee recommends extending the Golf Club lease to 20 years.

A motion to amend was offered by Mr. Paul S. Alpert to amend Article 6 by inserting at the end thereof the following language: and to insert at the end of said Section 2.1.3 the words "provided that any lease of public lands or building exceeding 10 years, including any renewal, extension or option provisions, shall provide for the adjustment of rent to fair rental value or higher at least as often as every 5 years unless a provision to the contrary is approved by a vote of two-thirds of all Town Meeting members."

Mr. Paul S. Alpert advised that he is here to address the General By-Law amendment and not the Golf Club. He advised that this could apply to any organization wanting to use land for recreational purposes. He is not opposed to this proposal. We run a tight budget and over the course of 20 years, there may be a need to adjust our fair rent options. Any lease of public lands that exceeds 10 years includes a provision to address fair rent and requires a two-thirds vote for passage. He seeks support of his amendment.

The following motion to refer was offered by Mr. Alan S. Fanger: That Article 6 be referred to the Board of Selectmen, for the purpose of having the selectmen secure an opinion from the Massachusetts Executive Office of Energy & Environmental Affairs as to whether, in the absence of a two-thirds affirmative vote of both houses of the state Legislature, any lease of the golf course property would violate Article 97 of the Massachusetts Constitution.

Mr. Fanger addressed his motion to refer. He stated that he seeks referral of this article to determine whether or not the golf course use is in compliance with Article 97 ratified by the voters in 1972. He noted that the land was acquired for natural resources.

Mr. Gerald A. Wasserman, Chairman, Board of Selectmen, advised that the Board of Selectmen will address the terms of the lease, but do not want their hands tied. He asked for a "no" vote on Mr. Alpert's amendment.

Town Counsel, David S. Tobin, also requested Town Meeting to vote no on Mr. Alpert's amendment. Fair Market Value relative to terms of the lease is difficult and suggested that Town Meeting allow the Board of Selectmen to prepare a Request for Proposal which would include terms of the lease. As far as Mr. Fanger's motion to refer, He further stated that he sees no changes since the opinion he rendered on Article 97 of the Massachusetts Constitution. Furthermore there have been three court opinions on Article 97. He asked that Town Meeting vote "no" on Mr. Fanger's motion to refer.

Cynthia Conturie spoke in opposition to increase the length of this lease. She indicated that the town had the good sense in 1918 to purchase this land in order to protect the water shed.

Mr. Paul V. Robey, Town Meeting Member and President of the Needham Golf Club, suggested that the 30-year lease is the best scenario for all. However the Needham Golf Club would accept the amended term of a 20-year lease. He asked Town Meeting to vote in favor of this proposal. He stated that the Needham Golf Club has 615 members of which 42 are out of town. Of the 42 out of town members, 25 of those grew up in Needham. The club house is 85 years old and needs updating which must be paid for by the members. The Needham Golf Club is not competitive. It is more expensive than Woodlawn – an 18-hole golf course. Our 9-hole course is pristine, but we need to be competitive. We need to offer a good product for the members' money.

Mr. Theodore Weiner spoke in opposition of the proposal. He stated that he is a member of the Golf Club Advisory Committee which monitors the golf club lease. He stated that the current lease has flaws and suggested that it is important to both the Town and the Needham Golf Club to have a 10-year lease.

Mrs. Jane A. Howard stated that she is also a member of the Golf Club Advisory Committee and that Mr. Weiner's opinion is his opinion and not that of the Committee.

Mr. Mark Goldberg questioned if there would be a cost to the Town for capital improvements to the Needham Golf Club. He also suggested that Mr. Alpert's motion to amend to allow the Town to review the lease is a good suggestion as well as Mr. Fanger's motion to refer. In response to Mr. Goldberg's inquiries, Town Counsel David S. Tobin stated that the Town would like to begin preparing the RFP and that the Town cannot go forward if this proposal is referred.

Mr. Gerald A. Wasserman, Chairman, advised that the clubhouse belongs to the Needham Golf Club and not the Town of Needham. We need to move forward with the RFP and the Board of Selectmen and the Finance Committee are trying to do the best for the Town.

A motion to move the previous question was offered by Mr. Richard W. Gatto on the main motion and all amendments. The motion was presented and carried by the required two-thirds vote.

Mr. Fanger's motion to refer was presented, but it failed to pass by a voice vote.

Mr. Alpert's motion to amend was presented, but it failed to carry by voice vote.

Mr. Wasserman's motion to amend was presented and carried by a voice vote.

ACTION : The main motion as amended was presented, but the Moderator was in doubt as to the voice vote. The motion was again presented and the Moderator was still in doubt. Paula R. Callanan recused herself as a teller because she is a member of the Needham Golf Club. Marianne B. Cooley was sworn in as a Teller by the Moderator. The motion was again presented and carried by a count of hands. The hand count was Yes 151 – No 40.

VOTED: That the Town will vote to amend Section 2.1.3 of the Needham General By-Laws by inserting the following "Lease of Public lands for recreational purposes to a non-profit or charitable organization 20."

At this time the Moderator thanked students Jeremy Ames and Mike Berger for manning the microphones.

At 11:15 P.M. Mr. Gerald A. Wasserman on behalf of the Board of Selectmen offered the following Resolution:

The Following Resolution
Was offered
In memory of Robert Moore

WHEREAS: Robert J. "Bob" Moore was born in Auburn, New York and attended school in Ithaca. He received his Bachelor's Degree from Cornell University, where he also received a Master's Degree in Business Administration. Mr. Moore served in the U. S. Army in the Korean War. He and his wife Frances settled in Needham in 1975, and raised their children Kathy, Mary, Bob Jr., Beth, Eileen, Annie, Tim, and Chris; and

WHEREAS: Bob Moore worked for more than 40 years as a financial executive in the computer industry, including at both IBM and Xerox. While he technically retired in 1998, he worked as a consultant in the field for many years; and

WHEREAS: Bob Moore was an active parishioner at St. Bartholomew Church. He was a generous man, known for lending a helping hand to those in need. As a dedicated volunteer at Charles River ARC, Bob attended all functions, worked to raise money for the Paul Merritt Center, and served on the Committee for Legislative Advocacy. Above all, he loved to spend as much time as he could with his 11 grandchildren, singing each of them his or her own special song; and

WHEREAS: Among his many volunteer roles, Bob Moore served as a member of the Finance Committee from 1982 to 1987, and was an elected Town Meeting Member from 1989 to 1991.

NOW THEREFORE, be it resolved by this body that the March 3, 2008 Special Town Meeting be dissolved in honor of the many civic and community contributions of Bob Moore to the Town of Needham.

ACTION: The Resolution was presented and carried unanimously by voice vote.

Theodora K. Eaton, MMC
Town Clerk

A true copy
ATTEST:

RECORD OF THE ANNUAL TOWN ELECTION
Tuesday April 8, 2008

Pursuant to a Warrant issued by the Selectmen March 11, 2008, the Inhabitants of the Town of Needham qualified to vote in elections met at the polling places designated for the several precincts in said Needham on Tuesday, the eighth day of April in the year 2008 at forty-five minutes after six o'clock in the forenoon for the purpose of nominating Town Officers and Town Meeting Members. The polls remained open until 8:00 o'clock in the afternoon.

The meeting was called to order and the Wardens of the Precincts read the Warrant and the Officer's Return.

The ballot boxes were inspected and found to be empty and with the zero report printed. The boxes were then locked and the keys delivered to the Police Officers in attendance.

The ballot clerks were sworn to the faithful performance of their duties by their respective Wardens.

The polling places had been designated as follows:

Precinct A - Hillside School - Gymnasium
Precinct B - Hillside School - Gymnasium
Precinct C - Newman School - Gymnasium
Precinct D - Newman School - Gymnasium
Precinct E - Pollard Middle School - Room 226
Precinct F - Stephen Palmer Community Room
Precinct G – Broadmeadow School Performance Center
Precinct H – Broadmeadow School Performance Center
Precinct I- William Mitchell School - Gymnasium
Precinct J- William Mitchell School - Gymnasium

The polls were opened at forty-five minutes after six o'clock in the forenoon and were kept open until eight o'clock in the afternoon.

Cards of instruction and specimen ballots were posted as required by Section 48, Chapter 54 of the General Laws.

ARTICLE 1: ANNUAL TOWN ELECTION
To choose by ballot the following Town Officers:

One Moderator for One Year;
Two Selectmen for Three Years;
One Assessor for Three Years;
One Assessor for Two Years;
Two Members of School Committee for Three Years;
One Trustee of Memorial Park (trustee of soldiers' memorials – veteran) for Three Years;
Three Trustees of Needham Public Library for Three Years;
One Member of Board of Health for Three Years;
One Member of Planning Board for Five Years;
One Member of Needham Housing Authority for Five Years;
One Commissioner of Trust Funds for Three Years;
One Member of Park and Recreation Commission for Three Years;
Two Constables for Three Years;
Eight Town Meeting Members from Precinct A for Three Years;
Seven Town Meeting Members from Precinct B for Three Years;
Eight Town Meeting Members from Precinct C for Three Years;
One Town Meeting Member from Precinct C for One Year;
Eight Town Meeting Members from Precinct D for Three Years;
Eight Town Meeting Members from Precinct E for Three Years;
Eight Town Meeting Members from Precinct F for Three Years;
One Town Meeting Member from Precinct F for One Year;
Eight Town Meeting Members from Precinct G for Three Years;
Eight Town Meeting Members from Precinct H for Three Years;
Eight Town Meeting Members from Precinct I for Three Years;
Eight Town Meeting Members from Precinct J for Three Years.

The ballot box returns in the Precincts were as follows:

PRECINCTS	A	B	C	D	E
6:45 A.M.	0	0	0	0	0
7:00 A.M.	6	7	3	1	9
8:00 A.M.	19	24	26	39	30
9:00 A.M.	50	45	62	65	53
10:00 A.M	67	103	83	77	81
11:00 A.M.	90	120	114	108	109
12:00 NOON	110	149	135	145	137
1:00 P.M.	132	176	157	157	156
2:00 P.M.	156	200	173	175	180
3:00 P.M.	163	215	195	199	198
4:00 P.M.	189	241	219	220	230
5:00 P.M.	201	269	249	240	273
6:00 P.M.	245	300	282	274	336
7:00 P.M.	270	350	333	314	391
8:00 P.M.	287	370	377	343	444

PRECINCTS	F	G	H	I	J
6:45 A.M.	0	0	0	0	0
7:00 A.M.	5	5	0	1	2
8:00 A.M.	22	15	58	30	17
9:00 A.M.	53	57	71	74	59
10:00 A.M.	90	75	138	106	84
11:00 A.M.	115	118	198	130	104
12:00 NOON	143	140	215	164	129
1:00 P.M.	178	162	241	183	142
2:00 P.M.	204	189	276	214	164
3:00 P.M.	229	210	308	241	195
4:00 P.M.	256	248	338	269	216
5:00 P.M.	299	280	367	315	237
6:00 P.M.	328	324	408	367	280
7:00 P.M.	365	413	476	422	317
8:00 P.M.	396	465	515	467	349

The Town Clerk upon receipt of the returns from the several precincts forthwith canvassed the same and announced the official results at 10:04 P.M., April 8, 2008.

The total number of votes cast was as follows:

	Total
Precinct A	287
Precinct B	370
Precinct C	377
Precinct D	343
Precinct E	444
Precinct F	396
Precinct G	465
Precinct H	515
Precinct I	467
Precinct J	349
TOTAL	**4,013**

(The absentee ballots are included in the Total Vote)

TOTAL VOTE CAST – 4,013
(20.965% of Registered Voters)

The result of the balloting was as follows:

TOWN OFFICES

	A	B	C	D	E	F	G	H	I	J	TOTAL
Total # of Votes Cast	287	370	377	343	444	396	465	515	467	349	4,013
MODERATOR (for one year)(Vote for One)											
Michael K. Fee	196	243	263	240	288	260	311	343	323	234	2,701
Scattered Write-Ins	4	2	5	2	6	1	3	0	2	3	28
Blanks	87	125	109	101	150	135	151	172	142	112	1,284
SELECTMAN (for three years)(Vote for Not More Than Two)											
Gerald A. Wasserman	151	194	226	198	239	194	244	273	291	196	2,206
Matthew D. Borrelli	142	200	144	142	179	191	211	242	173	170	1,794
Denise C. Garlick	173	209	265	239	335	267	339	346	356	236	2,765
Scattered Write-Ins	1	2	1	0	0	0	0	0	0	0	4
Blanks	107	135	118	107	135	140	136	169	114	96	1,257
ASSESSOR (for three years)(Vote for One)											
Kevin J. Foley	173	226	229	210	258	240	263	321	281	222	2,423
Scattered Write-Ins	0	0	1	0	0	0	0	0	2	0	3
Blanks	114	144	147	133	186	156	202	194	184	127	1,587
ASSESSOR (for two years)(Vote for One)											
Thomas P. Colarusso1	165	208	220	201	240	221	260	290	277	200	2,282
Scattered Write-Ins	2	0	0	0	0	0	0	0	1	0	3
Blanks	120	162	157	142	204	175	205	225	189	149	1,728
SCHOOL COMMITTEE (for three years)(Vote for Not More Than Two)											
Michael J. Greis	176	219	225	211	238	216	256	261	267	209	2,278
John P. O'Leary	180	213	222	211	265	227	257	310	285	224	2,394
Scattered Write-Ins	0	2	1	2	3	2	3	0	4	1	18
Blanks	218	306	306	262	382	347	414	459	378	264	3,336

TOWN OFFICES

	A	B	C	D	E	F	G	H	I	J	TOTAL
Total # of Votes Cast	287	370	377	343	444	396	465	515	467	349	4,013
TRUSTEE OF MEMORIAL PARK (Trustee of soldier's memorials – Veteran) (for three years)(Vote for One)											
John S. Gallello	207	238	246	223	257	250	268	319	289	238	2,535
Scattered Write-Ins	1	0	2	1	1	1	1	0	1	1	9
Blanks	79	132	129	119	186	145	196	196	177	110	1,469
TRUSTEE OF NEEDHAM PUBLIC LIBRARY (for three years)(Vote for Not More Than Three)											
Thomas M. Harkins	182	212	225	211	269	229	273	306	301	229	2,437
Sally B. Powers	167	218	215	220	253	220	253	286	270	211	2,313
Lois F. Sockol	175	218	223	212	237	215	248	307	283	210	2,328
Scattered Write-Ins	0	1	0	0	1	1	1	0	1	0	5
Blanks	337	461	468	386	572	523	620	646	546	397	4,956
BOARD OF HEALTH (for three years)(Vote for One)											
Edward V. Cosgrove	183	222	231	216	263	237	271	300	287	208	2.418
Scattered Write-Ins	1	0	0	0	0	0	0	0	0	0	1
Blanks	103	148	146	127	181	159	194	215	180	141	1,594
PLANNING BOARD (for five years)(Vote for One)											
Ronald W. Ruth	167	207	222	195	255	223	254	286	277	203	2,289
Scattered Write-Ins	1	0	0	0	0	0	0	0	0	0	1
Blanks	119	163	155	148	189	173	211	229	190	146	1,723
NEEDHAM HOUSING AUTHORITY (for five years)(Vote for One)											
Write-Ins:											
Terence P. Noonan	0	3	11	10	5	12	9	8	13	4	75
Chris Gerske	0	0	0	2	0	0	0	0	0	0	2
Caterina B. O'Connor	0	0	7	0	0	0	0	0	0	0	7
Sheila G. Pransky	0	0	0	0	0	0	0	0	13	0	13
Peter J. Fugere	3	0	0	0	0	0	0	0	0	0	3
David A. Shaff	0	12	0	0	0	0	0	0	0	0	12
Scattered Write-Ins	12	6	3	9	21	18	20	25	6	21	141
Blanks	272	349	356	322	418	366	436	482	435	324	3,760
COMMISSIONER OF TRUST FUNDS (for three years)(Vote for One)											
Patricia Rose Falcao	116	147	155	154	162	151	146	199	138	129	1,497
Nicholas S. Renzulli	68	98	88	80	121	89	122	130	157	110	1,063
Scattered Write-Ins	0	0	0	0	0	0	0	0	0	0	0
Blanks	103	125	134	109	161	156	197	186	172	110	1,453
PARK & RECREATION COMMISSION (for three years)(Vote for One)											
Philip V. Robey	194	228	241	228	273	247	285	336	301	243	2,576
Scattered Write-Ins	0	0	0	2	0	1	1	0	1	2	7
Blanks	93	142	136	113	171	148	179	179	165	104	1,430
CONSTABLE (for three years)(Vote for Not More Than Two)											
Paul F. Hunt	181	201	210	195	238	215	235	275	262	218	2,230
Charles G. Wright	171	191	202	183	224	200	233	261	228	196	2,089
Scattered Write-Ins	0	0	0	0	1	0	0	0	1	0	2
Blanks	222	348	342	308	425	377	462	494	443	284	3,705

TOWN MEETING MEMBERS

** Not Elected*
*** Tie Vote*

PRECINCT A (For three years) (Vote for Not More Than Eight)

Michael A. Cerendolo	167	Write-Ins:	
Richard S. Creem	174	** Nicholas P. Sterling	1
John D. Genova	166	** Louise I. Schnieder	1
Donald B. Gratz	179	** Edward P. Long	1
Karen N. Price	176	** Nancy H. Vazquez	1
Irwin Silverstein	164	** Kathryn Gaudaitis	1
Nina Silversterin	164	** Elizabeth M. Sargent	1
		Scattered Write-Ins	2

PRECINCT B (For three years) (Vote for Not More Than Seven)

Deborah H. Anastas	204	Sarah Ann Toran	209
William G. Doyle	185	Write-Ins:	
Scott McConchie	194	** Clifford O. Hayden	2
Glenn S. Orenstein	182	** Gerald C. Rovner	2
Meredith P. Page	199	Scattered Write-Ins:	7

PRECINCT C (For three years) (Vote for Not More Than Eight)

Paul S. Alpert	203	Claire Patricia Messing	205
Peter A. Alpert	189	Sandra Balzer Tobin	203
Jan D. Campbell	196	Adelaide C. Y oung	183
Mark J. Gluesing	201	Scattered Write-Ins	5
James D. Masterman	196		

PRECINCT C (For three years) (Vote for Not More Than Eight)

Debra Mann Schmill	226
Scattered Write-Ins:	1

PRECINCT D (For three years) (Vote for Not More Than Eight)

Kathryn L. D'Addesio	193	Roy A. Cramer	131
Jill S. Daly	161	Kevin J. Daly	127
Ann DerMarderosian	170	* Christopher R. Dollase	120
Jennifer L. Kagan	154	* Douglas M. Kalata	103
Gregory John Shesko	173	Scattered Write-ins	1
Ralph A. Toran	193		

PRECINCT E (For three years) (Vote for Not More Than Eight)

Ann M. Cosgrove	254	* Theodore Weiner	133
Linda J. George	224	Constance S. Barr	260
Jane A. Howard	227	* Norman Katziff	134
Ronald W. Ruth	216	Sean C. Sweeney	160
William J. Supple	223	Scattered Write-Ins	2
Michael R. Tedoldi	190		

TOWN MEETING MEMBERS

** Not Elected*
*** Tie Vote*

PRECINCT F (For three years) (Vote for Not More Than Eight)

Gilbert W. Cox, Jr.	207	James Hugh Powers	227
Gail E. Davis.	205	Deborah S. Winnick	208
Richard W. Davis	197	William A. Zoppo	175
* Daniel J. Kumin	147	Michael L. Niden	150
John F. Milligan	200	Scattered Write-Ins:	4

PRECINCT F (For one year) (Vote for One)

Michael McKay	235	Scattered Write-Ins:	2

PRECINCT G (For three years) (Vote for Not More Than Eight)

Susan W. Abbott	211	Susan Welby	214
Patricia B. Buckley	216	* George F. Driscoll, Jr.	90
* Michael J. Hegarty	140	* Joseph C. Flynn	133
Kathleen J. O'Keeffe	208	Fran Gallagher	219
Jill E. Owens	194	Kathleen D. Robey	169
Barbara K. Popper	173	Scattered Write-Ins:	3
* John M. Rooney	124		

PRECINCT H (For three years) (Vote for Not More Than Eight)

Heinz R. Brinkhaus	280	Paul T. Milligan	265
Robert Y. Larsen	269	** Jeffrey S. Shapiro	196
Marjorie M. Margolis	278	** Cliff London	196
Nancy E. McCarthy	258	Martha M. McMahon	303
Peter J. Meade	286	Scattered Write-Ins:	5

PRECINCT I (For three years) (Vote for Not More Than Eight)

Paul F. Denver	253	Kathleen D. Whitney	190
Richard W. Gatto	283	* Michael B. Berg	101
Maurice P. Handel	224	* Claire Dee Ecsedy	103
Thomas H. Hannigan, Jr.	218	* Wallace W. Johnston	141
Paul Robey III	250	John P. O'Leary	205
Maura O. Walsh	254	Scattered Write-Ins:	4

PRECINCT J (For three years) (Vote for Not More Than Eight)

Laura A. Brooks	200	Write-Ins:	
William R. Dermody	223	Rebecca A. Turner	23
Leigh M. Doukas	198	Maria E. Deluzio	9
Barbara J. Downs	200	Scattered Write-Ins:	18
Michael J. Greis	190		
Betsy M. Tedoldi	210		

The ballots cast in the several precincts were returned to the Town Clerk in the sealed containers. The voting lists used at the entrance to the polling place and at the ballot boxes and a copy of the precinct record of the election were also returned, all properly sealed in conformity with the laws governing elections.

Adjourned at 10:04 P.M., April 8, 2008.

Theodora K. Eaton, MMC
Town Clerk

A true copy
ATTEST

* * * * * * * * * *

ELECTION
(To break Tie Votes in Precinct A
for Write-In Candidates for a Three-Year Term)
Tuesday, April 15, 2008
7:00 P.M.

In accordance with Section 9, Chapter 403 of the Acts of 1971 (Town Charter), a meeting of the Town Meeting Members from Precinct A was held on Tuesday, April 15, 2008 at 7:00 P.M. for the purpose of electing one of five write-in candidates receiving tie votes to fill the vacancy in the elected membership of Town Meeting Members in Precinct A for a thee-year term. The ballots were cast with the following results:

Kathryn Gaudaitis	0 Votes
Edward P. Long	0 Votes
Elizabeth M. Sargent	4 Votes
Louise I. Schnieder	7 Votes
Nicholas P. Sterling	0 Votes
Nancy H. Vazquez	0 Votes

In addition a vacancy was filled due to the resignation of Peter J. Fugere. The ballots were cast with the following results:

Kathryn Gaudaitis	0 Votes
Edward P. Long	0 Votes
Elizabeth M. Sargent	8 Votes
Louise I. Schnieder	0 Votes
Nicholas P. Sterling	3 Votes
Nancy H. Vazquez	0 Votes

In addition a vacancy was filled due to the relocation of Blanche D. Randall. The ballots were cast with the following results:

Kathryn Gaudaitis	0 Votes
Edward P. Long	0 Votes
Elizabeth M. Sargent	0 Votes
Louise I. Schnieder	0 Votes
Nicholas P. Sterling	11 Votes
Nancy H. Vazquez	0 Votes

ELECTION
(To break Tie Votes in Precinct B
for Write-In Candidates for a Three-Year Term)
Tuesday, April 15, 2008
7:30 P.M.

In accordance with Section 9, Chapter 403 of the Acts of 1971 (Town Charter), a meeting of the Town Meeting Members from Precinct B was held on Tuesday, April 15, 2008 at 7:30 P.M. for the purpose of electing one of two write-in candidates receiving tie votes to fill the vacancy in the elected membership of Town Meeting Members in Precinct B for a three-year term. The ballots were cast with the following results:

Clifford O. Hayden	0 Votes
Gerald C. Rovner	6 Votes

ELECTION
(To break Tie Votes in Precinct H
for Candidates for the Three-Year Term)
Tuesday, April 15, 2008
8:00 P.M.

In accordance with Section 9, Chapter 403 of the Acts of 1971 (Town Charter), a meeting of the Town Meeting Members from Precinct H was held on Tuesday, April 15, 2008 at 8:00 P.M. for the purpose of electing one of two candidates receiving tie votes in the elected membership of Town Meeting Members in Precinct H for a three-year term. The ballots were cast with the following results:

Jeffrey S. Shapiro	15 Votes
Cliff London	5 Votes

RECORD OF ANNUAL TOWN MEETING
Monday, May 5, 2008

Pursuant to a Warrant issued by the Selectmen February 26, 2008 the Inhabitants of the Town of Needham qualified to vote in Town Affairs met in the Newman Elementary School on Monday, May 5, 2008, at 7:30 o'clock in the afternoon.

The checkers appointed by the Selectmen were sworn to the faithful performance of their duties by the Town Clerk.

Check lists were used and 212 voters, including 211Town Meeting Members, were checked on the list as being present.

The Moderator, Michael K. Fee, called the meeting to order at 7:30 o'clock. The call to the meeting and the officer's return were read by the Town Clerk, the reading of the articles in the Warrant being waived upon motion.

The Moderator introduced Needham resident Dominic Sanders, a senior from Minuteman Regional High School, who addressed Town Meeting. He presented the oak podium on the stage that his class had designed and built for the Town of Needham. He also expressed his appreciation for the hard work of Needham resident Jeffrey W. Stulin, representative to Minuteman Regional High School.

The Moderator welcomed the 2007-2008 Needham High School Boys Varsity Hockey Team. This team is the 2007-2008 Massachusetts Division 1 State Champions. The Moderator introduced Captains Will Rayner, Mike Sharpe, and Cody Sharib and players Chris Bezreh, Mike Larrabee, Mike Cox, Kam Bumpus, JP Doisneau, Cam Montague, Mike Sharpe, Patrick Sullivan, Tom Williams, Matthew Lasser, Tom Coleman, Franz Brinkhaus, Paul Sharpe, Sam Kane, Mike Sullivan, Mark Joyce, Kirby Bumpus, Heinz Brinkhaus, Brett Riley, Sam Gifford, Derek Moody, Sam Nickles, Chris Gates, and Dylan Pieri. The team lead Town Meeting Members in the Pledge of Allegiance.

At this time the Moderator asked for a moment of silence. He also mentioned that our senior Town Meeting Member, Mr. James Hugh Powers, a fixture at our proceedings for over 50 years encountered some health issues that prevent him from attending our opening session. The good news is that Mr. Powers, being "a tough marine" is recovering well and the Moderator has no doubt that he will be back with us soon. Please remember Mr. Powers at this time and join me in praying for his speedy and full recovery.

The Town Meeting Members were sworn to the faithful performance of their duties by the Town Clerk.

The call to the meeting and the officer's return were read by the Town Clerk, the reading of the articles in the Warrant being waived upon motion.

The Moderator declared a quorum to be present and requested the Town Clerk to so record.

The Moderator stated that Town Meeting Members may only sit in the first ten (eleven) rows as indicated by the Marshalls and as signified by the pylons. He further noted that there are two microphones which must be used for comments from the floor. Tonight these microphones are being provided to you by Michael Escalante and Mike Berger.

The Moderator announced the following ground rules and these were adopted unanimously:

1. Please rise to be recognized and address the Moderator. When a member is recognized by the Chair, please state your name and precinct clearly so that the Town Clerk may keep accurate records. If for some reason related to a disability a member cannot rise, shout "Mr. Moderator" or raise your hand high to inform the Chair so that appropriate accommodations may be made.

2. Anyone entering or exiting the hall while we are in session must use care not to disrupt the session and in particular, must not slam the doors.

3. No eating, drinking or smoking is permitted in the hall.

4. No firearms or weapons may be brought into the hall.

5. No hats in the hall may be worn except by uniform personnel or for medical reasons.

6. Members and attendees must observe our rules of practice and civility. A speaker will be ruled out of order who refers to individuals or personalities or in the judgment of the Moderator, exceeds the bounds of civility. Please remember that we are ONE community and ONE Town Meeting Family with one common goal: the best interests of our town.

7. All commentary, remarks and inquiries must be addressed to the Moderator as Chair.

8. Your attention is drawn to the disclosure required by an attorney employed by one who has an interest in a matter as set forth in Art. I, Sec. 1.9 of the Needham General By-Laws.

9. Blank forms for lengthy motions are available from Town Counsel, Mr. Tobin, and should be employed. If lengthy or complicated motions are not drafted and submitted for review by the Moderator and Town Counsel prior to being placed on the floor, the speaker will yield the floor to another speaker while the drafting and formulation process is underway.

10. Short motions to amend and procedural motions need not be in writing.

11. Parliamentary motions known as "points of information" and "points of order" shall be strictly construed so as not to elongate or permit debate after a motion to move the previous question has been placed on the floor.

12. Limits on debate shall be enforced by the Moderator.

13. Questions asked for general informational purposes unrelated to the matter under consideration by the meeting shall be ruled out of order.

14. As stated in the Moderator's memorandum to Town Meeting Members in connection with our Annual Town Meeting, inappropriate conduct involving the T.V. cameras shall be dealt with swiftly by the chair and will be deemed to be out of order.

15. Unanimous consent was given to adopt the following limits of debate:

Committee Chairpersons, Proponents, Attorneys representing proponents – 15 Minutes.

Town Meeting Members, non-Town Meeting Members, visitors other than attorneys – 5 Minutes in total per article.

Rules concerning budget and Cash Capital Articles

In keeping with our tradition, the Moderator sought consent for a rule of procedure and debate for discussion under Article 17, the Fiscal Year 2009 Operating Budget, as well as under Articles 18, 19, and 20, the enterprise fund budgets. That rule would provide that a motion to amend under these articles which adds funds to a particular line item will not be in order unless the moving party identifies another line item or items that will be reduced in order to fund the proposed increase.

For the second year in a row, we are, under Article 32, addressing the requested funding for 20 distinct capital items under one main motion. The Moderator sought unanimous consent for the same rule of procedure we have employed with our budget articles and motions. This rule would provide that a motion to amend one of the items within Article 32 will be out of order unless the moving party identifies an item or items within that same Article 32 that will be reduced to fund the increase.

At this time, Town Meeting Member Terence P. Noonan rose in opposition to the proposal for unanimous consent under the Rules concerning budget and cash capital articles. Mr. James G. Healy, Chairman, Board of Selectmen, and Richard S. Creem, Chairman, Finance Committee spoke in opposition of this suggestion noting that the budgetary process began almost a year ago stating that to withhold unanimous consent under the budget and cash capital articles would not be helpful to the process and would add hours of deliberation. Mr. Michael A. Diener was advised that a funding source for a motion to add funds could come from any line item or funding source.

A motion to move the previous question on the procedural rules discussion was offered by Mr. Maurice P. Handel. The motion was presented and passed by the required two-thirds vote as declared by the Moderator.

The adoption of the Rules concerning budget and Cash Capital Articles was presented and passed by majority vote as declared by the Moderator.

Hearing no objection, the Moderator finds by majority vote that the remaining rules of practice concerning debate and rules of procedure as described by the Moderator are voted and adopted and the Town Clerk will so record.

The Moderator reminded Town Meeting Members of the following amendment to the General By-Laws passed under Article 80 at the 1998 Annual Town Meeting: If two-thirds vote of the Town Meeting is required by statute, a count shall not be taken unless it is deemed necessary by the Moderator in the fulfillment of the duties of the office.

The Moderator announced that the proponents no longer have an interest in Articles 5, 8, 26, 27, 35, and 40 and requested unanimous consent to withdraw this article. Town Meeting Members indicated that there were no objections to the withdrawal of these articles and it was voted unanimously to withdraw Articles 5, 8, 26, 27, 35, and 40.

The Moderator announced that Articles 4, 6, 12, 17, 32, 33, 49, 50, and 51 are subject to motions to amend or other motions from their proponents or for other reasons cannot be passed by unanimous consent.

As in the tradition of the Annual Town Meeting, the Moderator asked unanimous consent to omit the reading of the articles and to refer to them by number only. Any Town Meeting Member who wished to "question" or "debate" should so indicate when the number was called and those articles not so indicated would be adopted by unanimous consent. There was no objection and the Moderator declared this method to be adopted unanimously.

The Moderator then proceeded to call each article in the Warrant by number commencing with Article No. 7. No Town Meeting Members responded with "question" or "debate" to Articles 7, 14, 15, 21, 28, 29, 31, 37, 41, and 43. The Moderator then called each of the above-mentioned articles by number and no objection was heard to adoption by unanimous consent. It was so unanimously voted and the Town Clerk was requested to so record. As a result thereof, said articles and the votes thereunder are as follows:

ARTICLE 7: ESTABLISH ELECTED OFFICIALS' SALARIES

To see if the Town will vote to fix the compensation of the following elected officers of the Town as of July 1, 2008, as required by Massachusetts General Laws, Chapter 41, Section 108:

Town Clerk	$64,490
Town Clerk with 6 years of service in that position	$77,000 (1)
Selectmen, Chairman	$1,800
Selectmen, Others	$1,500

(1) In addition, the Town Clerk's compensation shall also include payment of longevity in the amount of $3,850; the accumulation of 15 days of non-occupational sick leave per fiscal year; and payment for 25% of unused sick leave at the time of retirement from Town Service in accordance with M.G.L. c. 32, in an amount not to exceed $34,018. The annual salary of $77,000 includes compensation for five weeks of vacation leave, any unused portion of which will be paid at the time of separation from Town service in an amount not to exceed $7,774. At the time of separation from Town service, the Town Clerk shall also be paid for seven (7) weeks of accrued, unused vacation time in an amount not to exceed $10,884; or take any other action relative thereto.

Article Information: In accordance with MGL Chapter 41, Section 108, the Town must annually vote to set the salary and compensation for any elected Town officials who receive compensation. The Town Clerk salary has been separated into two categories, newly elected Town Clerk, and Town Clerk with at least six years of service. This is done because Town elections are held in April, and Town Meeting would not have a chance to vote on the salary of a newly elected Clerk until after the incumbent had been receiving a higher rate of pay for several months. It has been the practice of the Personnel Board to provide the Town Clerk, the only full-time elected official, with benefits as close to

that of other full-time employees as possible. Payment for longevity, as well as buy-back of sick leave and vacation at the time of separation from Town service, is now included in the recommended salary and compensation article. This article also includes provision for a one-time distribution of accumulated and unused vacation leave as of June 30, 2000, such payment to be made at the time of separation from Town service.

The annual stipends for the members of the Board of Selectmen have remained unchanged since 1977.

MOVED: That the Town vote to fix the compensation of the following elected officers of the Town as of July 1, 2008, as required by Massachusetts General Laws, Chapter 41, Section 108:

Town Clerk	$64,490
Town Clerk with 6 years of service in that position	$77,000 (1)
Selectmen, Chairman	$1,800
Selectmen, Others	$1,500

In addition, the Town Clerk's compensation shall also include payment of longevity in the amount of $3,850; the accumulation of 15 days of non-occupational sick leave per fiscal year; and payment for 25% of unused sick leave at the time of retirement from Town Service in accordance with M.G.L. c. 32, in an amount not to exceed $34,018. The annual salary of $77,000 includes compensation for five weeks of vacation leave, any unused portion of which will be paid at the time of separation from Town service in an amount not to exceed $7,774. At the time of separation from Town service, the Town Clerk shall also be paid for seven (7) weeks of accrued, unused vacation time in an amount not to exceed $10,884.

ACTION: So voted by unanimous vote.

ARTICLE 14: ACCEPT CHAPTER 73, SECTION 4 OF THE ACTS OF 1986

To see if the Town will vote to accept, for Fiscal Year 2009, the provisions of Section 4 of Chapter 73 of the acts of 1986, as amended by Chapter 126 of the Acts of 1988, which amends Chapter 59 of the General Laws relative to real estate property tax exemptions, and approve an increase in the amount of 74% for each eligible exemption; or take any other action relative thereto.

Article Information: Acceptance of Section 4 of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, permits the Town to grant an additional exemption to certain taxpayers who are surviving spouses, surviving minors of deceased parents, persons over the age of 70, certain veterans and disabled veterans and their surviving spouses, parents of veterans who died in wartime service and blind individuals, and who qualify for an exemption under any one of the following clauses of Section 5 of Chapter 59 of the General Laws: Clauses 17, 17C, 22, 22A, 22B, 22C, 22D, 22E, 37, 37A, 41, 41B, 41C, 42 or 43.

The additional exemption shall be uniform for all exemptions but shall not exceed one hundred percent of a taxpayer's original exemption. No taxpayer may pay less tax than paid on the preceding year, except through the application of General Laws, Chapter 58, Section 8A or Chapter 59, Section 5, clause 18. The taxable valuation of the taxpayer's property shall not be less than ten percent of its fair cash value. Town Meeting must approve the additional exemption on an annual basis. In fiscal year 2008 the cumulative increase above the statutory limit was 69%.

MOVED: That the Town vote to accept, for Fiscal Year 2009, the provisions of Section 4 of Chapter 73 of the acts of 1986, as amended by Chapter 126 of the Acts of 1988, which amends Chapter 59 of the General Laws relative to real estate property tax exemptions, and approve an increase in the amount of 74% for each eligible exemption.

ACTION: So voted by unanimous vote.

ARTICLE 15: APPROPRIATE FOR SENIOR CORPS

To see if the Town will vote to raise and/or transfer and appropriate the sum of $10,000 for the purpose of funding the Senior Corps program, said sum to be spent under the direction of the Town Manager and raised from the tax levy; or take any other action relative thereto.

Article Information: The Senior Corps is a program whereby qualified elderly and disabled property owners may work up to 100 hours for the Town. In turn, the individuals are paid approximately $800, which is applied to their property tax bill. Eligible individuals are entitled to one payment per fiscal year.

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of $10,000 for the purpose of funding the Senior Corps program, said sum to be spent under the direction of the Town Manager and raised from the tax levy.

ACTION: So voted by unanimous vote

ARTICLE 21: APPROPRIATE FOR PAYMENT OF UNPAID BILLS OF PRIOR YEARS

To see if the Town will vote to raise and appropriate, or otherwise provide such sums of money as may be required for the payment of unpaid bills of previous years, incurred by the departments, boards and officers of the Town of Needham as listed below:

Department	Vendor	Description	Fiscal Year	$ Amount
Town Clerk	Mr. Paul Hunt	Posting ATM	2007	$ 14.55
Police Department	Galls Incorporated	Zipper Boot	2007	$ 104.35
Public Works Department	Work 'N Gear	Jacket	2007	$ 100.00

And further to meet the appropriation that $218.90 be transferred from Overlay Surplus; or take any other action relative thereto.

Article Information: State law requires Town Meeting action in order for the Town to make payment for bills received after the close of the fiscal year or bills in excess of appropriation.

MOVED: That the Town vote to raise and appropriate, or otherwise provide such sums of money as may be required for the payment of unpaid bills of previous years, incurred by the departments, boards and officers of the Town of Needham as listed below:

Department	Vendor	Description	Fiscal Year	$ Amount
Town Clerk	Mr. Paul Hunt	Posting ATM	2007	$ 14.55
Police Department	Galls Incorporated	Zipper Boot	2007	$ 104.35
Public Works Department	Work 'N Gear	Jacket	2007	$ 100.00

And further to meet the appropriation that $218.90 be transferred from Overlay Surplus.

ACTION: So voted by unanimous vote.

ARTICLE 28: APPROPRIATE FOR CPA - PRESERVATION OF TRAILS AND ACCESS TO MUNICIPAL LAND

To see if the Town will vote to raise and/or transfer and appropriate the sum of $5,500 for preservation of trails and access to municipal land, including signs, kiosks, and markers intended to clearly define the Town's existing trail system, to be spent under the direction of the Town Manager and raised from Community Preservation Receipts; or take any other action relative thereto.

Article Information: The proposal involves the preservation of trails and access to municipal lands that have been identified in both the 2007 Open Space and Recreation Plan Update and in the draft Comprehensive Master Trails Plan. Funds would be used to purchase signs and/or kiosks (to house maps currently being developed), as well as trail markers to clearly define the Town's existing trail system. Purchases would be made in accordance with the forthcoming recommendations from the Trails Master Plan.

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of $5,500 for preservation of trails and access to municipal land, including signs, kiosks, and markers intended to clearly define the Town's existing trail system, to be spent under the direction of the Town Manager and raised from Community Preservation Receipts.

ACTION : So voted by unanimous vote.

ARTICLE 29: APPROPRIATE FOR CPA - TRANSFER OF FUNDS TO CONSERVATION FUND

To see if the Town will vote to raise and/or transfer and appropriate the sum of $25,000 for deposit to the Conservation Fund to be used to purchase land, conservation restrictions, easements, or other contractual rights or to undertake other responsibilities defined in M.G.L. Ch. 40 Section 8C, said sum to be transferred from the Open Space Reserve; or take any other action relative thereto.

Article Information: The enabling legislation governing the establishment of Conservation Commissions (M.G.L. Ch. 40 Section 8C) allows for the establishment of a Conservation Fund. The Town of Needham established a Conservation Fund in 1963 and made annual appropriations to this fund over the course of several years. Funds allocated to the Conservation Fund may be used to purchase land, conservation restrictions, easements or other contractual rights (by option, purchase, lease or fee) or to undertake other responsibilities defined in the statute. The balance in the fund is $144,988 as of September 30, 2007. Proceeds from the fund were most recently used to cover early expenses related to the purchase of the Wiswall property adjacent to Ridge Hill. Proceeds in the fund are readily accessible and will allow the Commission to react quickly to open space and land management opportunities.

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of $25,000 for deposit to the Conservation Fund to be used to purchase land, conservation restrictions, easements, or other contractual rights or to undertake other responsibilities defined in M.G.L. Ch. 40 Section 8C, said sum to be transferred from the Open Space Reserve.

ACTION : So voted by unanimous vote.

ARTICLE 31: RESCIND DEBT AUTHORIZATIONS

To see if the Town will vote to rescind a portion of certain authorizations to borrow, which were approved at prior town meetings, where the purposes of the borrowing have been completed, and/or it was unnecessary to borrow the full authorization:

Project	Town Meeting	Article	Authorized	Rescind
Public Works Vehicle & Equipment	2006 ATM	63	$140,000	$18,000
RTS Scale Replacement	2005 ATM	45	$83,230	$11,000
Total				$29,000

or take any other action relative thereto.

Article Information: When a project is financed by borrowing, the project has been completed, and all the bills have been paid, the balance of the authorization that was not borrowed can be rescinded. A Town Meeting vote to rescind the balance of a borrowing prevents any further borrowing for the project.

MOVED: That the Town vote to rescind a portion of certain authorizations to borrow, which were approved at prior town meetings, where the purposes of the borrowing have been completed, and/or it was unnecessary to borrow the full authorization:

Project	Town Meeting	Article	Authorized	Rescind
Public Works Vehicle & Equipment	2006 ATM	63	$140,000	$18,000
RTS Scale Replacement	2005 ATM	45	$83,230	$11,000
Total				$29,000

ACTION: So voted by unanimous vote.

ARTICLE 37: APPROPRIATE FOR RESCUE AMBULANCE / EMS REPORTING SYSTEM

To see if the Town will vote to raise and/or transfer and appropriate the sum of $205,000 for a new rescue ambulance equipped with an EMS Reporting System, to be spent under the direction of the Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 7; or take any other action relative thereto.

Article Information: The request is to replace a 1999 Horton Rescue Ambulance (R-2), which has 10+ years of service and, at time of replacement, mileage is estimated to be 75,000. The nature of emergency medical services transportation is dependent on a reliable vehicle. Under the Town's replacement schedule, the front-line ambulance remains in service for 5-6 years, and then serves as a back-up ambulance for an additional 5-6 years, depending on condition.

A new rescue ambulance will be purchased and placed into service as Rescue 1 (R-1). The current R-1 will be placed into service as a reserve unit (R-2). The new ambulance will be equipped with an electronic computer based EMS Reporting System. This will allow for an improved level of patient care, improved documentation, standardized reporting, and reduced exposure and liability. Additionally, this will bring the Town into compliance with State and Federal reporting mandates. The current deadline for activation of an electronic reporting system is October 2008. The computerized EMS incident management system will also include a base system to be located at Fire Headquarters, as well as wireless mobile units in each ambulance.

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of $205,000 for a new rescue ambulance equipped with an EMS Reporting System, to be spent under the direction of the Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 7.

ACTION: So voted by unanimous vote.

ARTICLE 41: APPROPRIATE FOR MUNICIPAL PARKING LOT IMPROVEMENTS

To see if the Town will vote to raise and/or transfer and appropriate the sum of $105,000 for repair of parking lots in the business districts, to be spent under the direction of the Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 7; or take any other action relative thereto.

Article Information: This is the third phase of a program to reconstruct or repave municipal parking lots in the business districts. The Chapel and Eaton Square Lots were completed in 1997, and the Chestnut Street and Lincoln Street Lots were completed in 2000. The Dedham Avenue Lot project will be completed after the public utilities complete their work. The Mark Lee Road Lot in Needham Heights is in need of repair. Engineering design for this lot will be completed in-house and repairs to this lot are proposed for FY09.

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of $105,000 for repair of parking lots in the business districts, to be spent under the direction of the Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 7.

ACTION: So voted by unanimous vote.

ARTICLE 43: APPROPRIATE FOR RTS CASH CAPITAL

To see if the Town will vote to raise and/or transfer and appropriate $26,000 for RTS Enterprise Fund Cash Capital, to be spent under the direction of the Town Manager and transferred from RTS enterprise fund retained earnings; or take any other action relative thereto:

Group	Description	Recommended	Amendment
RTS	Trommel Screener Accessories	$26,000	
Total Appropriation		**$26,000**	

Article Information: All RTS Enterprise Fund cash capital items are included as one article. This methodology allows Town Meeting to view cash capital in its entirety as a considered and thoughtful recommendation on the part of the boards and committees, rather than as a series of independent articles. This approach will still allow for amendment of each line item. Capital proposed for funding by debt will continue to be presented as a separate article, in that debt authorizations require a 2/3 vote of Town Meeting. A description of each request follows. The Trommel Screener has been in service since 2004. During this period, the screen drums have been rebuilt on two occasions. The original screen drums purchased with the equipment are worn out. With the replacement of the two original screen drums, the old screen drums will be rebuilt and used as spares.

MOVED: That the Town vote to raise and/or transfer and appropriate $26,000 for RTS Enterprise Fund Cash Capital, to be spent under the direction of the Town Manager and transferred from RTS enterprise fund retained earnings; or take any other action relative thereto:

Group	Description	Recommended	Amendment
RTS	Trommel Screener Accessories	$26,000	
Total Appropriation		**$26,000**	

ACTION : So voted by unanimous vote.

At this time the Moderator proceeded with the remaining articles in the Warrant.

ARTICLE 2: COMMITTEE AND OFFICER REPORTS

To hear and act on the reports of Town Officers and Committees.

MOVED: That the Town hear and act on the reports of Town Officers and Committees.

Report of the Town Meeting Study Committee

Mr. Paul Denver, Chairman, Town Meeting Study Committee, presented an interim report on what the Committee has been doing and what it has accomplished. He explained that Needham established a Town Manager form of government in 2005 which threw into relief the changing relationship between the town administration and the town's legislative branch, Town Meeting. Town Meeting authorized the creation of a committee to look at all aspects of Town Meeting's structure and procedure and possible ways of improving its functioning.

The Town Meeting Study Committee convened in June 2007 and has met regularly in public session. The article which created the study committee called for seven members. However, the Moderator appointed nine members. Under Article 52 of this Town Meeting we will ask you to enlarge the membership to nine members. The leader in length of service is James Hugh Powers who has served 57 years in this Town Meeting body. Because of serious medical issues, Jim is unfortunately going to miss the current Town meeting. Absenteeism at Town Meeting is one issue being addressed by the committee.

The study committee has not adopted any recommendations at this time, continue to study a number of issues and will make a final recommendation to Town meeting in May, 2009.

To date we have completed a detailed survey of the practices of other representative town meetings in Massachusetts. Many of those communities have taken measures to make their Town Meetings more effective as legislative bodies and to improve their organization, management and procedures.

One particular area of the committee's focus has been absenteeism. We learned that our Town Meeting attendance in Needham has averaged between 85 – 86%. In 2007, 86% of Town Meeting members attended all five session, slightly better than the 85% average from 2000 – 2007. Attendance in other communities is approximately the same or lower on average. Thus, it appears that overall absenteeism is not unreasonable. However, members of our committee expressed concern with the number of individuals who fail to attend at all in any one year, and others who leave at the break.

The committee distributed to Town Meeting members a detailed questionnaire, interviewed representatives of the Finance Committee, Board of Selectmen, and School Committee, as well as the Moderator. We are looking at the town's website as a clearinghouse for Town Meeting information. We have identified a lack of timely information flow to Town Meeting Members as a problem and hope to make available the warrant, votes on the warrant articles by committees, the Town Report and other publications that will keep us informed. Having handouts available for the first time on the evening of Town Meeting has been met with criticism.

The Town Meeting Study Committee thanks everyone for their helpful and timely responses to the questionnaire that was mailed in mid-February. 59% of current Town Meeting Members and 46% of former Town Meeting Members responded to the surveys.

Of the five questions concerning Town Meeting operations and procedures, only the consent calendar had near unanimous support (96%); the preference for starting time of 7:00 or 7:30 p.m. and the need for a scheduled break (yes or no) were both split almost 50-50. However, a clear majority wanted the session to end earlier than 11:00 p.m. (30% wanted no new item to start after 10:30 p.m. and 28% wanted a 10:00 p.m. limit). There was no consensus as to the ideal number of sessions for the Annual Town Meeting to run. Again the opinions on whether the names of absentees should be published resulted in an almost even split between yes and no. Finally, 82% of respondents indicated that they would use a Town Meeting website if it were available.

Other concerns and opinions include the feeling that Town Meeting merely rubber-stamped decisions already made by others. 19% thought that Town Meeting was outdated and unnecessary. 39% complained that the same people always addressed Town meeting. Individuals commented on the starting and ending times of meetings, the value of pre-meeting ceremonies, the type and length of mid-meeting breaks, absenteeism and the inadequate amount of time to read and digest material distributed only on the day of Town Meeting. The most substantive and critical comments were related to presentation, discussion, and voting of warrant articles. Many expressed unhappiness with the redundancy and length of presentation by both the selectmen and finance committee; the same information should not be repeated. Some members were frustrated that the discussion time on controversial topics was often cut short by "calling the question".

As noted earlier, the Town Meeting Study committee will provide its recommendation to the 2009 Annual Town Meeting. Prior to that time, it will continue to seek information regarding Town Meeting issues.

Report of the School Committee

Mr. Michael J. Greis, Chairman, presented the report of the School Committee focusing on three areas: 1) Increasing enrollment, 2) Special Education, and 3) State funding.

Mr. Greis explained that the School Committee, Board of Selectmen and Finance Committee have worked together collaboratively this year and this will continue. He noted that the School department is a large and complex organization. Despite the best efforts and commitment by the community, the budget from 1990 – 2008 has not kept up with inflation and enrollment. Mr. Greis explained that he is not here tonight to ask Town Meeting to close the gap, but rather to make the point that the results indicate that we've been doing more with less and being cost-effective.

Two priority areas include an administrative study and a focus on reducing energy use in buildings. Enrollments continue to climb with a 2% compounded average annually since 1990 – approximately the number of student equivalent to the Hillside School. The larger classes will soon hit the High School with large elementary school classes. This will see requests for additional staff over the next several years.

Special Education has grown over the last 15 – 20 years at almost two times the rate of Regular Education. Differentiated instruction is a core principle of the Needham Public Schools. This means aids in classrooms and working with people who are different. There is a steep rise in autism nationally with a current and future impact. We need to see earlier intervention to improve outcomes.

Needham received 11.2% state funding in 2006 under Chapter 70. We are listed 6th from the bottom for grades K – 12. Our legislators are working with us to bring us to a 17.5% floor. If we were at the 17.5% this year, we would receive an additional $1.2 million.

Report of the Finance Committee

Mr. Richard S. Creem, Chairman, provided a cohesive overview of the Finance Committee's procedures in the development of the Town of Needham's budget. He noted that the 2008 goals of the finance committee included improved communication with executive boards, a fair balanced budget, and the commitment to strengthen the Town of Needham's fiscal foundation. Mr. Creem indicated that the town continues to have a Triple A debt rating.

The Moderator thanked the committee chairmen for their reports and declared Article 2 disposed of.

ARTICLE 3: AMEND ZONING BY-LAW – DEFINITION OF A STRUCTURE

To see if the Town will vote to amend the Needham Zoning By-Law, as follows:

1. By amending Section 1.3 Definitions, by revising the existing definition of the term "structure" so that it shall read as follows (new language underlined):

> "Structure – anything constructed or erected, the use of which requires a fixed location on the ground or attached to something located on the ground including an artificial or a constructed swimming pool having a depth of water of two (2) feet or more or a water surface area of at least one hundred (100) square feet when filled to capacity, but excluding a fence, a wall under eight (8) feet in height above finished grade at all points throughout its length and not attached to a structure, a public utility pole, a public utility supporting device and a structure with less than one hundred square feet of ground coverage and a height of less than eight (8) feet."

Or take any other action relative thereto.

Article Information: Presently all walls, excepting boundary walls, are interpreted to be subject to the setback requirements of the Needham Zoning By-Law, irrespective of size. This article would revise the existing definition of the term "structure" so as to exempt from the setback requirement all walls (boundary and non-boundary), provided such wall is under eight (8) feet in height above finished grade at all points throughout its length and further provided it is not attached to a structure.

MOVED: That the Town to amend the Needham Zoning By-Law, as follows:

1. By amending Section 1.3 Definitions, by revising the existing definition of the term "structure" so that it shall read as follows (new language underlined):

> "Structure – anything constructed or erected, the use of which requires a fixed location on the ground or attached to something located on the ground including an artificial or a constructed swimming pool having a depth of water of two (2) feet or more or a water surface

area of at least one hundred (100) square feet when filled to capacity, but excluding a fence, a wall under eight (8) feet in height above finished grade at all points throughout its length and not attached to a structure, a public utility pole, a public utility supporting device and a structure with less than one hundred square feet of ground coverage and a height of less than eight (8) feet."

Mr. Martin Jacobs, Chairman, addressed this proposal on behalf of the Planning Board. He explained that this article would revise the existing definition of the term "structure' so as to exempt from the setback requirement all walls (boundary and non-boundary), provided such wall is under eight (8) feet in height.

Mr. John A. Bulian, advised that there has been communication between the Board of Appeals and the Planning Board and the Board of Selectmen support this article.

In response to an inquiry from Mr. Martin L. B. Walter, Mr. Jacobs concurred that a 7 foot 11 inch fence could be placed on the line between two properties. Mr. Bradley M. Christenson also expressed concern with an 8 foot wall on the property line.

In response to an inquiry from Mr. Paul G. Smith, Mr. Bulian indicated that this zoning amendment request comes from the Chairman of the Board of Appeals to correct issues affecting the Board of Appeals.

After a lengthy discussion, a motion to refer the article back to the Planning Board was offered by Mr. Martin Jacobs. The motion was presented and passed by majority vote as declared by the Moderator.

ARTICLE 4: HOME RULE PETITION - NEEDHAM CENTER OFF-STREET PARKING FUND

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court, in compliance with Clause (1), Section 8 of Article LXXXIX of the Amendments of the Constitution, to the end that legislation be adopted precisely as follows. The General Court may make clerical or editorial changes of form only to the bill, unless the Town Manager approves amendments to the bill before enactment by the General Court. The Town Manager is hereby authorized to approve amendments that shall be within the scope of the general public objectives of this petition.

AN ACT RELATIVE TO THE ESTABLISHMENT OF THE NEEDHAM CENTER OFF-STREET PARKING FUND

SECTION 1. The Town of Needham may establish a separate fund to be known as the Needham Center Off-Street Parking Fund for the purpose of providing off-street parking in Needham Center, defined as the area presently zoned as Center Business District, Chestnut Street Business District, and Business District in the zoning by-laws.

SECTION 2. All expenditures from the fund shall be used for off-street parking facilities serving Needham Center. The following are eligible uses of the Needham Center Off-Street Parking Fund:

(a) to acquire, through purchase, lease, or other legal means, land to be used for off-street parking, including surface parking and structured parking;

(b) to acquire, through purchase, lease or other legal means, existing off-street parking spaces;

(c) to design and/or construct new or expanded off-street parking, including predevelopment costs directly related to such design and/or construction;

(d) to commission plans and/or studies relative to off-street parking in Needham Center, except that appropriations for planning shall not exceed twenty percent of the uncommitted balance available in the fund at the time of the appropriation; and

(e) to make capital repairs and improvements to public parking in Needham Center in a manner consistent with the Town of Needham Capital Improvements Plan, or any other plans, studies or programs authorized and approved by the Planning Board to address the economic development, land use, or transportation needs of Needham Center.

Appropriations from the fund shall be made by Town Meeting upon a favorable recommendation of either the Planning Board or the Board of Selectmen. The Town Manager shall be responsible for expending such funds.

SECTION 3. As a means of providing assets for the fund, all monies received by the Town of Needham for the purpose of carrying out off-street parking improvements in Needham Center through the following means shall be paid over to and become a part of the fund for the purposes set forth in this act:

(a) cash payments made to the Town pursuant to the Zoning By-Law of the Town of Needham;
(b) gifts, grants, donations, contributions or other cash payments made to and accepted by the Town; and

(c) appropriations of public monies made by the Town of Needham.

SECTION 4. The Town Treasurer shall be the custodian of the fund. The Treasurer may invest the funds in such separate account in a manner authorized under section 55 of chapter 44 of the Massachusetts General Laws, as amended. Any interest earned thereon shall be credited to and become part of such separate account.

SECTION 5. This act shall take effect upon its passage.

Or take any other action relative thereto.

Article Information: The purpose of this article is to obtain authority for the Town to establish a special revenue fund and dedicate certain revenue sources to providing public parking in Downtown Needham. The dedicated revenue sources would include off-street parking mitigation payments from developers of downtown properties, and any grants, donations or cash contributions paid to the Town for the exclusive purpose of providing off-street parking. The Town of Needham may also transfer public monies to the fund to expedite off-street parking improvements. In turn, the Town's use of the fund would be limited to designing and creating new parking, leasing existing underutilized parking spaces on private property, or conducting parking-related planning studies. All appropriations from the fund would require a recommendation to Town Meeting made by the Board of Selectmen or the Planning Board. The Town Treasurer will be the custodian of the fund, and may deposit the proceeds in a bank or invest all or part of the fund. In order to establish the

proposed special revenue fund, the Town needs a special act of the legislature.

MOVED: That the Town vote to authorize the Board of Selectmen to petition the General Court, in compliance with Clause (1), Section 8 of Article LXXXIX of the Amendments of the Constitution, to the end that legislation be adopted precisely as follows. The General Court may make clerical or editorial changes of form only to the bill, unless the Town Manager approves amendments to the bill before enactment by the General Court. The Town Manager is hereby authorized to approve amendments that shall be within the scope of the general public objectives of this petition.

AN ACT RELATIVE TO THE ESTABLISHMENT OF THE NEEDHAM CENTER OFF-STREET PARKING FUND

SECTION 1. The Town of Needham may establish a separate fund to be known as the Needham Center Off-Street Parking Fund for the purpose of providing off-street parking in Needham Center, defined as the area presently zoned as Center Business District, Chestnut Street Business District, and Business District in the zoning by-laws.

SECTION 2. All expenditures from the fund shall be used for off-street parking facilities serving Needham Center. The following are eligible uses of the Needham Center Off-Street Parking Fund:

(a) to acquire, through purchase, lease, or other legal means, land to be used for off-street parking, including surface parking and structured parking;

(b) to acquire, through purchase, lease or other legal means, existing off-street parking spaces;

(c) to design and/or construct new or expanded off-street parking, including predevelopment costs directly related to such design and/or construction;

(d) to commission plans and/or studies relative to off-street parking in Needham Center, except that appropriations for planning shall not exceed twenty percent of the uncommitted balance available in the fund at the time of the appropriation; and

(e) to make capital repairs and improvements to public parking in Needham Center in a manner consistent with the Town of Needham Capital Improvements Plan, or any other plans, studies or programs authorized and approved by the Planning Board to address the economic development, land use, or transportation needs of Needham Center.

Appropriations from the fund shall be made by Town Meeting upon a favorable recommendation of either the Planning Board or the Board of Selectmen. The Town Manager shall be responsible for expending such funds.

SECTION 3. As a means of providing assets for the fund, all monies received by the Town of Needham for the purpose of carrying out off-street parking improvements in Needham Center through the following means shall be paid over to and become a part of the fund for the purposes set forth in this act:

(a) cash payments made to the Town pursuant to the Zoning By-Law of the Town of Needham;

(b) gifts, grants, donations, contributions or other cash payments made to and accepted by the Town; and

(c) appropriations of public monies made by the Town of Needham.

SECTION 4. The Town Treasurer shall be the custodian of the fund. The Treasurer may invest the funds in such separate account in a manner authorized under section 55 of chapter 44 of the Massachusetts General Laws, as amended. Any interest earned thereon shall be credited to and become part of such separate account.

SECTION 5. This act shall take effect upon its passage.

The following motion to amend was offered by Ms. Jeanne S. McKnight that the text of the main motion under Article 4 be amended by deleting the last two paragraphs of Section 2 in their entirety and replacing said paragraphs with the following:

"(e) to make capital repairs and improvement to public parking in Needham Center in a manner consistent with the Town of Needham Capital Improvement Plan and any other plans, studies or programs authorized and approved by the Planning Board to address the economic development, land use, or transportation needs of Needham Center.

Appropriations from the fund shall be made by Town Meeting. The Town Manager shall be responsible for expending such funds."

Mr. Martin Jacobs, Chairman, addressed this proposal on behalf of the Planning Board. He explained that the authority to establish a special revenue fund requires a Special Act of the Legislature.

Mr. Daniel P. Matthews, Selectman, explained that the amendment is a minor correction. The Board of Selectmen seek approval of the motion and the motion to amend.

Ms. Lisa Zappala, member, recommended adoption of the main motion and the motion to amend on behalf of the Finance Committee.

In response to an inquiry from Mr. Robert Y. Larsen, Ms. Jeanne S. McKnight, Planning Board member, explained that only Town Meeting can authorize expenditures from the fund. She also noted that the need for the special fund is in anticipation of zoning articles coming before town meeting in the fall.

The motion to amend was presented and carried by majority vote declared by the Moderator.

ACTION: The main motion, as amended, was presented and carried by majority vote as declared by the Moderator.

VOTED: That the Town vote to authorize the Board of Selectmen to petition the General Court, in compliance with Clause (1), Section 8 of Article LXXXIX of the Amendments of the Constitution, to the end that legislation be adopted precisely as follows. The General Court may make clerical or editorial changes of form only to the bill, unless the Town Manager approves amendments to the bill before enactment by the General Court. The Town Manager is hereby authorized to approve amendments that shall be within the scope of the general public objectives of this petition.

AN ACT RELATIVE TO THE ESTABLISHMENT OF THE NEEDHAM CENTER OFF-STREET PARKING FUND

SECTION 1. The Town of Needham may establish a separate fund to be known as the Needham Center Off-Street Parking Fund for the purpose of providing off-street parking in Needham Center, defined as the area presently zoned as Center Business District, Chestnut Street Business District, and Business District in the zoning by-laws.

SECTION 2. All expenditures from the fund shall be used for off-street parking facilities serving Needham Center. The following are eligible uses of the Needham Center Off-Street Parking Fund:

(a) to acquire, through purchase, lease, or other legal means, land to be used for off-street parking, including surface parking and structured parking;

(b) to acquire, through purchase, lease or other legal means, existing off-street parking spaces;

(c) to design and/or construct new or expanded off-street parking, including predevelopment costs directly related to such design and/or construction;

(d) to commission plans and/or studies relative to off-street parking in Needham Center, except that appropriations for planning shall not exceed twenty percent of the uncommitted balance available in the fund at the time of the appropriation; and

(e) to make capital repairs and improvement to public parking in Needham Center in a manner consistent with the Town of Needham Capital Improvement Plan and any other plans, studies or programs authorized and approved by the Planning Board to address the economic development, land use, or transportation needs of Needham Center.

Appropriations from the fund shall be made by Town Meeting. The Town Manager shall be responsible for expending such funds.

SECTION 3. As a means of providing assets for the fund, all monies received by the Town of Needham for the purpose of carrying out off-street parking improvements in Needham Center through the following means shall be paid over to and become a part of the fund for the purposes set forth in this act:

(a) cash payments made to the Town pursuant to the Zoning By-Law of the Town of Needham;

(b) gifts, grants, donations, contributions or other cash payments made to and accepted by the Town; and

(c) appropriations of public monies made by the Town of Needham.

SECTION 4. The Town Treasurer shall be the custodian of the fund. The Treasurer may invest the funds in such separate account in a manner authorized under section 55 of chapter 44 of the Massachusetts General Laws, as amended. Any interest earned thereon shall be credited to and become part of such separate account.

SECTION 5. This act shall take effect upon its passage.

ARTICLE 5 was previously withdrawn on May 5, 2008.

ARTICLE 6: CITIZEN'S PETITION – AMEND ZONING BY-LAW – DIMENSIONAL REGULATION FOR SINGLE RESIDENCE A DISTRICT

To see if the Town will vote to amend the Needham Zoning Bylaw by adding the following to note (g) to the table in Section 4.2.1 of the Bylaw after the first sentence of such note (g) (i.e. as second and third sentences).

> "Notwithstanding the foregoing, in the Single Residence A District, a change in the area, frontage or configuration of an existing improved lot created by deed or plan, endorsed or recorded before January 9, 1986, which includes a conforming structure or building shall not change the minimum side or rear line setback requirement of 15 feet provided that (i) no other dimensional violations of the By-Law are created as a result of such change in the area, frontage or configuration of such existing improved lot, (ii) such lot otherwise continues to be a conforming lot in terms of minimum Lot Area, Frontage and Build Factor following such change in the area, frontage or configuration of such existing improved lot, and (iii) such change in the area, frontage or configuration of such existing improved lot does not result in the creation of any additional building lot. The eed creating such change in the area, frontage or configuration of such existing improved lot shall contain a restriction prohibiting the creation of an additional building lot as a result of such conveyance."

Or take any other action relative thereto.

Article Information: This article is submitted on the petition of Christopher B. Barker et al. Currently, the table of dimensional requirements in Section 4.2.1 of the Zoning By-Law, as affected by Note (g) ("Note g") to such table, provides for a required side setback for homes in the Single Residence A District of (i) 15 feet on "lots created by deed or plan, endorsed or recorded before January 9, 1986" and (ii) 25 feet on lots created by deed or plan, endorsed or recorded on or after January 9, 1986. If the owner ("Owner A") of an improved lot in the Single Residence A District created by deed or plan, endorsed or recorded before January 9, 1986 (and thus subject to the 15 feet side setback requirement) desires to enter into a transaction to convey a portion of Owner A's lot to the owner ("Owner B") of an adjoining lot in the Single Residence A District, the current zoning rules regards such conveyance as causing Owner A's reconfigured lot to become a new lot "created by deed or plan, endorsed or recorded" on or after January 9, 1986 such that Owner A's lot becomes subject to the 25 feet side setback requirement. Thus if Owner A's home has an existing side setback of more than 15 feet but less than 25 feet, the proposed conveyance to Owner B would cause Owner A to become in violation of the Zoning By-Law even though the conveyance does not impact the setback. The proposed amendment to the By-Law would revise Note g to provide that a conveyance of land by Owner A to Owner B in the Single Residence A District as described above would not change the 15 foot side setback requirement applicable to Owner A's lot as long as (a) no other dimensional violations of the By-Law are created as a result of such the conveyance, (b) Owner A's lot otherwise continues to be a conforming lot in terms of minimum Lot Area, Frontage and Build Factor following such conveyance, and (c) such conveyance does not result in the creation of any additional building lot and the deed of conveyance contains a restriction prohibiting the creation of an additional building lot as a result of such conveyance. As this is a petition article the Planning Board

will present its recommendations on this article at the Annual Town Meeting.

MOVED: That the Town vote to amend the Needham Zoning Bylaw by adding the following to note (g) to the table in Section 4.2.1 of the Bylaw after the first sentence of such note (g) (i.e. as second and third sentences).

> "Notwithstanding the foregoing, in the Single Residence A District, a change in the area, frontage or configuration of an existing improved lot created by deed or plan, endorsed or recorded before January 9, 1986, which includes a conforming structure or building shall not change the minimum side or rear line setback requirement of 15 feet provided that (i) no other dimensional violations of the By-Law are created as a result of such change in the area, frontage or configuration of such existing improved lot, (ii) such lot otherwise continues to be a conforming lot in terms of minimum Lot Area, Frontage and Build Factor following such change in the area, frontage or configuration of such existing improved lot, and (iii) such change in the area, frontage or configuration of such existing improved lot does not result in the creation of any additional building lot. The deed creating such change in the area, frontage or configuration of such existing improved lot shall contain a restriction prohibiting the creation of an additional building lot as a result of such conveyance."

The following motion to amend was offered by Mr. Roy A. Cramer that the text of the main motion under Article 6 be amended by deleting the last sentence in its entirety and replacing it with the following:

"The deed conveying land by reference to a plan showing such change in the area, frontage or configuration of such existing improved lot shall contain a restriction affecting the land of both the grantor and the grantee prohibiting the creation of an additional building lot as a result of such conveyance."

Mr. Christopher B. Barker addressed this citizens' petition noting that this article would revise Note g to provide that a conveyance of land by Owner A to Owner B in the Single Residence A District would not change the 15 foot side setback requirement applicable to Owner A's lot as long as (a) no other dimensional violations of the By-Law are created as a result of such the conveyance, (b) Owner A's lot otherwise continues to be a conforming lot in terms of minimum Lot Area, Frontage and Build Factor following such conveyance, and (c) such conveyance does not result in the creation of any additional building lot and the deed of conveyance contains a restriction prohibiting the creation of an additional building lot as a result of such conveyance.

Mr. John A. Bulian, Selectman, advised that the Board of Selectmen voted to support this article.

After a brief discussion, the motion to amend was presented and carried by unanimous vote.

ACTION : The main motion, as amended, was presented and carried by two-thirds vote as declared by the Moderator.

VOTED: That the Town vote to amend the Needham Zoning Bylaw by adding the following to note (g) to the table in Section 4.2.1 of the Bylaw after the first sentence of such note (g) (i.e. as second and third sentences).

> "Notwithstanding the foregoing, in the Single Residence A District, a change in the area, frontage or configuration of an existing improved lot created by deed or plan, endorsed or recorded before January 9, 1986, which includes a conforming structure or building shall not change the minimum side or rear line setback requirement of 15 feet provided that (i) no other dimensional violations of the By-Law are created as a result of such change in the area, frontage or configuration of such existing improved lot, (ii) such lot otherwise continues to be a conforming lot in terms of minimum Lot Area, Frontage and Build Factor following such change in the area, frontage or configuration of such existing improved lot, and (iii) such change in the area, frontage or configuration of such existing improved lot does not result in the creation of any additional building lot. The deed conveying land by reference to a plan showing such change in the area, frontage or configuration of such existing improved lot shall contain a restriction affecting the land of both the grantor and the grantee prohibiting the creation of an additional building lot as a result of such conveyance."

ARTICLE 7 was adopted by unanimous consent on May 5, 2008.

ARTICLE 8 was previously withdrawn on May 5, 2008.

ARTICLE 9: ESTABLISH AN ALTERNATIVE INTEREST RATE ON PROPERTY TAX DEFERRALS (CHAPTER 136, SECTION 1 OF THE ACTS OF 2005)

To see if the Town will vote in accordance with Chapter 136, Section 1 of the Acts of 2005 to reduce the rate of interest that accrues on property taxes deferred by eligible seniors under M.G.L. Chapter 59, Section 5, Clause 41A from 8% to 4%, with such reduced rate to apply to taxes assessed for any fiscal year beginning on or after July 1, 2008; or take any other action relative thereto.

Article Information: This article seeks adoption of a local option provision that allows cities and towns to set an alternative interest rate to be assessed on property taxes which are deferred by qualifying homeowners. Chapter 136 of the Acts of 2005 amends General Law Chapter 59, Section 5, Clause 41A by allowing the Town, by a vote of Town Meeting, to change the interest rate that accrues on property taxes which are deferred by seniors. Under the property tax deferral program seniors who meet certain income requirements may defer all or a portion of their property tax bill.

Under the property tax deferral program interest accrues at eight percent until the taxpayer sells the property or passes away. The local option allows the Town to change the rate to a lower percentage, and does not require a minimum rate. This article, if approved, will reduce the rate of interest from eight percent to four percent which is more reasonable given prevailing interest rates today. The Town can amend the rate at a future Town Meeting should four percent be deemed non-reflective of prevailing interest rates. Under the law, the rate of interest to be charged cannot be higher than statutory rate of eight percent on deferred property taxes. The rate change must be approved prior to the start of the fiscal year in order to be effective for the upcoming year. The interest rate is not applied retroactively, meaning taxes deferred prior to July 1, 2008 would continue to have interest accrue at eight percent. However, any subsequent taxes deferred by the homeowner would be charged interest at the four percent rate.

MOVED: That the Town vote in accordance with Chapter 136, Section 1 of the Acts of 2005 to reduce the rate of interest that accrues on property taxes deferred by eligible seniors under M.G.L. Chapter 59, Section 5, Clause 41A from 8% to 4%, with such reduced rate to apply to taxes assessed for any fiscal year beginning on or after July 1, 2008.

Mr. Gerald A. Wasserman, Selectman, address this proposal on behalf of the Board of Selectmen. He explained that only 20% of Needham's seniors are participating in the tax deferral program at 8%. This proposal would reduce the interest rate from 8% to 4%. The Board of Selectmen unanimously supports this proposal.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 10: AMEND GENERAL BY-LAW - PRIVATE WAYS

To see if the Town will vote to amend Section 3.1 of the General By-Laws by inserting a new Section 3.1.13 and renumbering the existing section 3.1.13 Fines to 3.1.14, as follows:

"3.1.13 Private Ways

3.1.13.1 Snow and Ice Removal The Town may remove snow and ice from such private ways within its limits for emergency vehicle access in accordance with Massachusetts General Laws and in accordance with regulations or policies issued by the Board of Selectmen. Such snow and ice removal may be limited to those private ways maintained in an acceptable condition and in accordance with standards determined by the Director of Public Works.

3.1.13.2 Barricades Barricades installed on private ways that serve to deter prompt and appropriate emergency access shall be removed on order of the Fire Chief.

3.1.13.3 Temporary Repairs The Town may perform temporary repairs to private ways if such repairs are determined by the Director of Public Works to be required for public necessity, in accordance with regulations or policies issued by the Board of Selectmen. Said repairs shall be considered necessary to abate the immediate hazard caused by the defect and shall not be considered as maintenance of the private way nor shall the way be considered a public way."

And by inserting a new Subsection 8.2.2.4 as follows:

"8.2.2.4

V. Private Ways (3.1.13.2)

Enforcement Agent:	Fire Chief
First Offense	$0
Second Offense	$50"

Or take any other action relative thereto.

Article Information: A goal of the Board of Selectmen over the past several years has been the evaluation of the status of private ways in Needham. This analysis included the categorization of all private ways, and the identification of several issues requiring attention by Town Meeting. These include limiting snow and ice removal on private ways that are not maintained in an acceptable condition, prohibiting the erection of barricades on private ways that deter access by public safety personnel, and allowing the Town to make temporary repairs to private ways in certain circumstances. This proposal also includes an amendment to the schedule of fines for violation of the barricading prohibition.

MOVED: That the Town vote to amend Section 3.1 of the General By-Laws by inserting a new Section 3.1.13 and renumbering the existing section 3.1.13 Fines to 3.1.14, as follows:

"3.1.13 Private Ways

3.1.13.1 Snow and Ice Removal The Town may remove snow and ice from such private ways within its limits for emergency vehicle access in accordance with Massachusetts General Laws and in accordance with regulations or policies issued by the Board of Selectmen. Such snow and ice removal may be limited to those private ways maintained in an acceptable condition and in accordance with standards determined by the Director of Public Works.

3.1.13.2 Barricades Barricades installed on private ways that serve to deter prompt and appropriate emergency access shall be removed on order of the Fire Chief.

3.1.13.3 Temporary Repairs The Town may perform temporary repairs to private ways if such repairs are determined by the Director of Public Works to be required for public necessity, in accordance with regulations or policies issued by the Board of Selectmen. Said repairs shall be considered necessary to abate the immediate hazard caused by the defect and shall not be considered as maintenance of the private way nor shall the way be considered a public way."

And by inserting a new Subsection 8.2.2.4 as follows:

"8.2.2.4

V. Private Ways (3.1.13.2)

Enforcement Agent:	Fire Chief
First Offense	$0
Second Offense	$50".

Mr. Daniel P. Mathews, Selectman, explained that this article proposes to amend the General By-Law regarding access of emergency vehicles on private ways. The Board of Selectmen requests approval of this article.

Mr. Paul S. Alpert suggested that private ways are the responsibility of the owner on private ways. He questioned who would bear the costs of any mishaps. Mr. David S. Tobin, Town Counsel, advised that up to $100,000 could be collected under the torte claims act.

ACTION: The main motion was presented and carried by majority vote as declared by the Moderator.

ARTICLE 11: AMEND GENERAL BY-LAW - TECHNOLOGY ADVISORY BOARD

To see if the Town will vote to amend Section 2.1.6 of the General By-Laws by deleting section 2.2.6.3 and inserting in place thereof the following:

"2.2.6.3 **Technology Advisory Board**

(a) There shall be a Technology Advisory Board (hereinafter called the Board) consisting of five (5) regular members and four (4) ex officio members. The ex officio members shall be non-voting members.

(b) The regular members of the Board shall be appointed by the Board of Selectmen to staggered three-year terms. The regular members of the Board shall be residents of the Town who have knowledge and experience in telecommunications or information technology. No employee of the Town shall be a regular member of the Board. In the event that a vacancy occurs during a regular member's three-year term, the Selectmen shall, within ninety (90) days, appoint a successor to fill the balance of the unexpired term.

(c) The ex officio members of the Board shall be:
- (i) the Town Manager or his or her designee,
- (ii) the Town's Director of Management Information Services,
- (iii) the School Department's Director of Financial Services, or a substitute designated by the Superintendent of Schools,
- (iv) the School Department's Director of Technology, or a substitute designated by the Superintendent of Schools.

(d) The role of the Board shall be (1) to provide technical assistance to all Town departments and the School Department in the formulation of technology plans and capital requests for voice, data and video systems; (2) to advise the Town Manager in the review of capital requests for voice, data and video systems, taking into consideration the goals of maximizing efficiency and cost effectiveness, minimizing unnecessary redundancy, and insuring, to the extent possible, the compatibility of each request with other existing or proposed systems; (3) to advise the Permanent Public Building Committee on the specifications to be considered for voice, data and video systems when constructing or renovating Town Facilities; (4) advise the Town Manager, Town Selectmen, and Town Departments on matters relating to information technology policy, specifically with reference to issues of security, privacy, future technology and possible provision of government services through information technology; and (5) the advice will be delivered through a vote of the regular members and reported to the Town Manager, Town Selectmen, and the Town Departments which requested the advice.

(e) The Board shall, annually in June, elect from among its regular members a chairman and vice-chairman, each of whom shall serve until a successor is duly elected. The chairman shall annually appoint a member to serve as secretary." or take any other action relative thereto.

Article Information: The proposed change in the composition and charge of the Technology Advisory Board was proposed by that Board in an effort to clarify the voting status of members. Under the proposed language, the ex officio members of the Board will be non-voting. The proposal would also require that any advice provided by the Board be delivered through a vote of the Board.

MOVED: That the Town vote to amend Section 2.1.6 of the General By-Laws by deleting section 2.2.6.3 and inserting in place thereof the following:

"2.2.6.3 **Technology Advisory Board**

(a) There shall be a Technology Advisory Board (hereinafter called the Board) consisting of five (5) regular members and four (4) ex officio members. The ex officio members shall be non-voting members.

(b) The regular members of the Board shall be appointed by the Board of Selectmen to staggered three-year terms. The regular members of the Board shall be residents of the Town who have knowledge and experience in telecommunications or information technology. No employee of the Town shall be a regular member of the Board. In the event that a vacancy occurs during a regular member's three-year term, the Selectmen shall, within ninety (90) days, appoint a successor to fill the balance of the unexpired term.

(c) The ex officio members of the Board shall be:
- (i) the Town Manager or his or her designee,
- (ii) the Town's Director of Management Information Services,
- (iii) the School Department's Director of Financial Services, or a substitute designated by the Superintendent of Schools,
- (v) the School Department's Director of Technology, or a substitute designated by the Superintendent of Schools.

(d) The role of the Board shall be (1) to provide technical assistance to all Town departments and the School Department in the formulation of technology plans and capital requests for voice, data and video systems; (2) to advise the Town Manager in the review of capital requests for voice, data and video systems, taking into consideration the goals of maximizing efficiency and cost effectiveness, minimizing unnecessary redundancy, and insuring, to the extent possible, the compatibility of each request with other existing or proposed systems; (3) to advise the Permanent Public Building Committee on the specifications to be considered for voice, data and video systems when constructing or renovating Town Facilities; (4) advise the Town Manager, Town Selectmen, and Town Departments on matters relating to information technology policy, specifically with reference to issues of security, privacy, future technology and possible provision of government services through information technology; and (5) the advice will be delivered through a vote of the regular members and reported to the Town Manager, Town

Selectmen, and the Town Departments which requested the advice.

(e) The Board shall, annually in June, elect from among its regular members a chairman and vice-chairman, each of whom shall serve until a successor is duly elected. The chairman shall annually appoint a member to serve as secretary."

A motion to amend was offered by Mr. Gerald A. Wasserman that the main motion under Article II be amended as follows: By deleting in the first line of the motion the words "Section 2.1.6" and inserting in place thereof the words "Section 2.2.6".

Mr. Wasserman addressed this proposal on behalf of the Board of Selectmen. He explained that the existing by-law allowed the ex-officio members of the Technology Advisory Board to vote. It was the intent of the by-law that the ex-officio members of the Technology Advisory board provide technical support and advice with no voting rights. This amendment corrects the by-law.

Mr. Michael A. Taggart, member, advised that the Finance Committee takes no stand on this article.

The motion to amend was presented and carried unanimously by voice vote.

ACTION : The main motion, as amended, was presented and carried unanimously by voice vote.

VOTED: That the Town vote to amend Section 2.2.6 of the General By-Laws by deleting section 2.2.6.3 and inserting in place thereof the following:

"2.2.6.3 **Technology Advisory Board**

(a) There shall be a Technology Advisory Board (hereinafter called the Board) consisting of five (5) regular members and four (4) ex officio members. The ex officio members shall be non-voting members.

(b) The regular members of the Board shall be appointed by the Board of Selectmen to staggered three-year terms. The regular members of the Board shall be residents of the Town who have knowledge and experience in telecommunications or information technology. No employee of the Town shall be a regular member of the Board. In the event that a vacancy occurs during a regular member's three-year term, the Selectmen shall, within ninety (90) days, appoint a successor to fill the balance of the unexpired term.

(c) The ex officio members of the Board shall be:

(i) the Town Manager or his or her designee,

(ii) the Town's Director of Management Information Services,

(iii) the School Department's Director of Financial Services, or a substitute designated by the Superintendent of Schools,

(vi) the School Department's Director of Technology, or a substitute designated by the Superintendent of Schools.

(d) The role of the Board shall be (1) to provide technical assistance to all Town departments and the School Department in the formulation of technology plans and capital requests for voice, data and video systems; (2) to advise the Town Manager in the review of capital requests for voice, data and video systems, taking into consideration the goals of maximizing efficiency and cost effectiveness, minimizing unnecessary redundancy, and insuring, to the extent possible, the compatibility of each request with other existing or proposed systems; (3) to advise the Permanent Public Building Committee on the specifications to be considered for voice, data and video systems when constructing or renovating Town Facilities; (4) advise the Town Manager, Town Selectmen, and Town Departments on matters relating to information technology policy, specifically with reference to issues of security, privacy, future technology and possible provision of government services through information technology; and (5) the advice will be delivered through a vote of the regular members and reported to the Town Manager, Town Selectmen, and the Town Departments which requested the advice.

(e) The Board shall, annually in June, elect from among its regular members a chairman and vice-chairman, each of whom shall serve until a successor is duly elected. The chairman shall annually appoint a member to serve as secretary."

At 10:45 P.M. Mr. Gilbert W. Cox moved that the Annual Town Meeting stand adjourned to Wednesday May 7, 2008 at 7:30 P.M. at the Newman School, and it was so voted by voice vote.

Theodora K. Eaton, MMC
Town Clerk

A true copy
Attest:

* * * * *

ADJOURNED ANNUAL TOWN MEETING

Wednesday, May 7, 2008

Pursuant to adjournment of the Annual Town Meeting held May 5, 2008, the Inhabitants of the Town of Needham qualified to vote in Town Affairs met in the Newman School on Wednesday May 7, 2008, at 7:30 P.M.

Check lists were used and 208 voters were checked on the list as being present, including 210 Town Meeting Members.

The Moderator declared a quorum to be present and requested the Town Clerk to so record.

The Moderator announced that the name of one of the hockey players, Dylan Pieri, was omitted from the listing on

Monday, May 5, 2008 and he instructed the Town Clerk to add Mr. Pieri's name to the roster.

The Moderator sadly announced that Russell Broad's wife of almost 49 years died suddenly in Greenwich, Rhode Island a few days ago.

The Moderator recognized Assistant Superintendent George Johnson, Director of Pupil Development and Program Evaluation, and announced that he is retiring after working for nearly two decades in the Needham School System and after 35 years of distinguished service in the field of education.

At this time discussion commenced under Article 12.

ARTICLE 12: AUTHORIZE LEASE OF LAND

To see if the Town will vote to authorize the Town Manager, in the name and behalf of the Town, to execute a lease for 58.8+/- acres of land and buildings located thereon, owned by the Town and now occupied by the Needham Golf Club as Lessee, for periods of up to 20 years upon such terms and conditions as determined by the Town Manager; or take any other action relative thereto.

Article Information: This article requests authorization for the Town Manager, on behalf of the Town, to execute a lease for approximately 58 acres of municipal land, currently leased to the Needham Golf Club, for a period not to exceed twenty years. The present lease expires in April, 2009. The property constitutes most of the area of the present 9-hole Needham Golf Course. It does not include the clubhouse, parking lot, part of the 9th hole, or the practice putting green, all of which are located on additional land owned by the Golf Club.

The lease property fronts on Harris Avenue, Great Plain Avenue and Green Street, and borders on residential areas. It also abuts DeFazio Field and other Town property. Under present zoning, the property can be operated as a golf course by the Town or by a not-for-profit club (such as the Needham Golf Club), but not by a for-profit entity. The land has been leased by the Town to the Golf Club for approximately eighty years. The most recent ten-year lease renewal was negotiated between the Town and the club, and approved by Town Meeting, in 1998.

Under the current lease, the club continues to be responsible for all operating and capital costs, and pays a CPI-adjusted annual rent to the Town. The club also pays property taxes on its own land, facilities and equipment. The lease requires that at least 90 percent of all new members be Needham residents, and at least 75 percent be admitted on a first come, first served, basis. Part of one weekend day, and one full and one part weekday, are set aside for golf by Needham residents who are not club members. The lease provides for use of the course by the Needham High School golf team, and senior citizen and junior discount rates. There is also a non-member residents' senior golf league that plays at the course. The lease allows Town residents to use the land during the winter season for recreation that doesn't interfere with golf use or damage the course.

In 2007, the Board of Selectmen initiated a process to plan for use after the conclusion of the current lease. A threshold issue was whether the town should continue the use of the land as a golf course, or commit it to another purpose. Conservation, recreation, other municipal use, commercial or residential development, outright sale, or a combination of those are among possibilities, although use of the property for any purpose other than as a non-profit golf course or for municipal use would require an Act of the Legislature. The process has included informational meetings, extensive public discussion, and three public hearings.

Based on that process and their experience with the current lease, the Board of Selectmen have voted to recommend the continued use of the property as a golf course under the management of a non-profit organization, and approved issuance of a request for proposals (RFP) for lease of the property consistent with that determination. Draft RFP and Lease provisions and other informational materials have been available for review by Town Meeting members and the public during this process, including availability on the Town's website (www.needhamma.gov). If the RFP process is completed prior to consideration of this article, copies of a final proposed lease will be available at Town Meeting.

MOVED: That the Town vote to authorize the Town Manager, in the name and behalf of the Town, to execute a lease for 58.8+/- acres of land and buildings located thereon, owned by the Town and now occupied by the Needham Golf Club as Lessee, for periods of up to 20 years upon such terms and conditions as determined by the Town Manager.

The Moderator announced that he is a member of the Needham Golf Club and has decided not to preside over discussion under Article 12. He offered Mr. Paul T. Milligan as Moderator pro-temp. Unanimous consent was given to nominate Paul T. Milligan as Moderator pro-temp for discussion under Article 12.

Moderator Paul T. Milligan announced that Mr. Alan S. Fanger will present a motion to refer this article.

Mr. Daniel P. Matthews, Selectman, addressed this proposal on behalf of the Board of Selectmen. This article authorizes the Board of Selectmen to enter into a 20-year lease for approximately 58 acres of municipal land for $215,000. The land is currently leased to the Needham Golf Club. He explained that this has been a long, contentious process. The Board of Selectmen has held multiple informational meetings, public discussions, and three public hearings and has tried to keep the public involved in the process. He noted that use of the property for other than a non-profit golf course or for municipal use would require an Act of the Legislature. The Board of Selectmen voted to recommend the continued use of the property and issued an RFP (Request For Proposal) consistent with the board's determination. Mr. Matthews indicated that this is the best comparable deal for the town and urged support on behalf of the Board of Selectmen.

Ms. Lisa Zappala, member, addressed this proposal on behalf of the Finance Committee. She noted that the Finance Committee believes it is difficult to set the lease value for over a twenty-year period and concurs with a lease re-set provision after ten years. The Finance Committee recommended adoption of this article and supports entering into a twenty-year lease with a clause to break the lease if the town needed the land. The Finance Committee voted not to support the motion to refer.

The following motion to refer was offered by Mr. Alan S. Fanger: That Article 12 be referred to the Town Manager, for the purpose of causing a new appraisal to be done of the golf course property, one that determines the fair rental value of such property based only upon a review of comparable sales and leases of private golf clubs; and that the Town Manager cause such

appraisal to be performed forthwith so that a new RFP can be issued and bidding can be completed prior to the November Town Meeting.

Mr. Fanger addressed his motion to refer indicating that the Golf Club property is a large property that can generate revenue. He expressed concern that the Club is currently paying rent of $260,000 annually and the new annual rate of $215,000 is a substantial reduction in rent and income for the Town. He suggested that the town should look at private clubs. He urged support of his motion to refer.

Mr. Richard B. Dagen expressed concern that the Golf Club can give a 30-day termination notice if it decides the terms of the lease are unsatisfactory. Thus the town could loose a considerable amount of money. He offered a motion to refer to a time certain, specifically on Monday, May 12, 2008 after completion of the Special Town Meeting at which time the Board of Selectmen bring a new lease in which the Golf Club would be required to give a one-year termination notice.

Mr. Daniel P. Matthews, Selectman, advised that on the motion to refer to change the conditions of the lease is not something that the Board can do under the law. Nor can Town Meeting negotiate contracts on Town Meeting floor. He stated that the process was open to the public and the Board is asking for favorable approval.

Mr. Robert Y. Larsen suggested that the Golf Club land is a treasured landmark in Needham and he urged Town Meeting to go with the plan as laid out by the Board of Selectmen.

Mr. Peter A. Alpert expressed concern that we have studied a lot of things, but we haven't given any time to study other uses of this land. We've talked about where to put the Senior Center, new fields, new schools, but we haven't had adequate debate to establish the best use of this land.

After a brief discussion, a motion to move the previous question on all motions was offered by Karen N. Price. The motion was presented and carried by voice vote.

Mr. Dagen's motion to refer to a time certain was presented, but it failed to pass by a voice vote.

Mr. Fanger's motion to refer was presented, but it failed to pass by voice vote.

ACTION: The main motion was presented, but the Moderator was in doubt as to the voice vote. The motion was again presented and carried by voice vote.

ARTICLE 13: TRANSFER OF BUDGETARY FUND BALANCE

To see if the Town will vote to transfer $5,810,170 from the Budgetary Fund Balance Account (Free Cash) to meet, in part, appropriations made at this Town Meeting, and to authorize the Board of Assessors to use such sum as available funds to meet appropriations in its computation of the tax rate for the fiscal year 2009; or take any other action relative thereto.

Article Information: Budgetary fund balance (free cash) is the result of unexpended appropriations and revenue in excess of estimates from fiscal year 2007.

MOVED: That the Town vote to transfer $5,810,170 from the Budgetary Fund Balance Account (Free Cash) to meet, in part, appropriations made at this Town Meeting, and to authorize the Board of Assessors to use such sum as available funds to meet appropriations in its computation of the tax rate for the fiscal year 2009.

Mr. Richard S. Creem, Chairman, addressed this proposal on behalf of the Finance Committee. He explained that after 18 months of the close of the fiscal year, the Department of Revenue will certify a portion of the town's revenue as Free Cash. This year the amount is a one-time high. The Finance Committee strongly recommends adoption of Article 13.

In response to an inquiry from Holly Anne Clarke in which she questioned why budgetary cuts were made at the beginning of the budget process and then we later find out that there is money left over and we still lost services. She asked how this can be avoided in the future. Mr. Richard S. Creem indicated that Health Care costs are one factor. Last year's costs are used to project next year's costs which is at best an estimate.

Mr. Creem stated that the $1,500,000 appropriated at the March 2008 Special Town Meeting for the track at Defazio Field was raised from the FY2009 tax levy and will be reimbursed as of July 1, 2008.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 14 was adopted by unanimous consent on May 5, 2008.

ARTICLE 15 was adopted by unanimous consent on May 5, 2008.

ARTICLE 16: APPROPRIATE FOR COMPENSATED ABSENCES FUND

To see if the Town will vote to raise and/or transfer and appropriate the sum of $75,000 for the purpose of funding compensated absences provided by personnel policy or collective bargaining agreement, said sum to be spent under the direction of the Town Manager and raised from the tax levy; or take any other action relative thereto.

Article Information: The purpose of this article is to fund the Town's employee sick leave and, in some cases, vacation liability. Upon retirement, certain employees are compensated for a portion of their unused sick leave. All employees are entitled to payment of unused vacation leave upon termination of Town service.

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of $75,000 for the purpose of funding compensated absences provided by personnel policy or collective bargaining agreement, said sum to be spent under the direction of the Town Manager and raised from the tax levy.

Mr. Daniel P. Matthews, Selectmen, addressed this proposal on behalf of the Board of Selectmen. He explained that this fund covers the current sick leave buyback benefit and vacation liability. New hires no longer receive the sick leave buyback benefit.

Mr. Michael A. Taggart, member, advised that this is the lowest annual funding request for compensated absences in recent years and he recommended adoption on behalf of the Finance Committee.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 17: APPROPRIATE THE FY09 OPERATING BUDGET

To see what sums of money the Town will vote to raise, appropriate, and/or transfer for the necessary Town expenses and charges, and further that the operating budget be partially funded by a transfer from the parking meter fund in the amount of $25,000, from the Overlay Surplus in the amount of $399,781, and from amounts reserved for debt exclusion offsets in the amount of $380,238; and further that the Town Manager is authorized to make transfers from line item 9 to the appropriate line items in order to fund the classification and compensation plan approved in accordance with the provisions of Section 20A(5) of the Town Charter, and to fund collective bargaining agreements approved by vote of Town Meeting; and further that the Town Manager is authorized to expend from line item 4 in order to meet expenses for post employment health and life insurance benefits for eligible retirees from the fund established for that purpose; or take any other action relative thereto.

MOVED: That the Town vote to raise, appropriate, and/or transfer for the necessary Town expenses and charges, and further that the operating budget be partially funded by a transfer from the parking meter fund in the amount of $25,000, from the Overlay Surplus in the amount of $399,781, and from amounts reserved for debt exclusion offsets in the amount of $380,238; and further that the Town Manager is authorized to make transfers from line item 9 to the appropriate line items in order to fund the classification and compensation plan approved in accordance with the provisions of Section 20A(5) of the Town Charter, and to fund collective bargaining agreements approved by vote of Town Meeting; and further that the Town Manager is authorized to expend from line item 4 in order to meet expenses for post employment health and life insurance benefits for eligible retirees from the fund established for that purpose.

Mr. Richard S. Creem, Chairman, presented the fiscal year 2009 operating budget for the Town of Needham. He noted that he set three goals as Chairman and feels that the Finance Committee has achieved the first two objectives, and with favorable action on Articles 49, 50 and 51, will accomplish the third. The first objective was to improve communication with executive boards, the second was to achieve a fair balanced budget, and the third is to strength the Town's fiscal foundation.

Mr. Creem presented the FY2009 revenue projections together with details of the general fund operating budget. The total revenue available for appropriation is $100,994,012. Free cash increased by a one-time increase of 78%, Property Tax revenues increased by 4.1%, and Cherry Sheet State Aid increased 13.1%. This year the budget format has changed by consolidating the Purchase of Service and Expense Line Items which the Finance Committee believes will significantly contribute to the efficiency of municipal departments.

Mr. Creem reviewed the various line items. In Line Item 2 we continue our annual appropriation to the Contributory Retirement System. As of January 1, 2007 the Town's funded ratio was 79.5%. In Line Item 4 the retiree insurance and liability fund which includes "pay as you go" funding for retirees, the normal cost of benefits for future retirees, and amortization of the town's unfunded accrued liability. Line Item 10, Reserve Fund, provides an annual pool under the jurisdiction of the Finance Committee for unbudgeted and unforeseen or extraordinary expenditures.

Budget highlights include funding for a Human Resources Director position, funding for personal property data collection, fund the School Committee voted budget request which reflects an increase of 4.5% and FTE increase of 11.2, and fund additional mental health services. In summary the Finance Committee's recommendation contemplates full funding for municipal departmental budget requests, additional items, and full funding of the committee's voted budget request.

Mr. Creem noted that the major budget busters include health, energy, and electricity. The cost of energy, within the Public Facilities Department Purchase of Service/Expense continues to escalate at an alarming rate. In FY2002 energy comprised 1.4% of the general fund operating budget. By the end of FY2008, this percentage is expected to rise to n early 3.0%. As stated by the Town Manager in her executive budget presentation last January, the aggregate cost of energy is growing by nearly 23% per year. With respect to heating oil, our lock-in price through June 30, 20078 is $2.18 per gallon. The lock-in price for FY2009 is $2.57 per gallon. The lock-in aggregate rate for FY2009 is $0.21/KWH.

We continue to recognize the energy and additional building maintenance costs of our new, renovated and expanded facilities. For each new building project, the Finance Committee continues to push for the development, during the design phase, of a full and complete modeling of the operating costs of every completed building project so that appropriate funding sources can be identified. The Finance Committee recommends adoption of Article 17 as presented.

Under Line Item 23, in response to an inquiry from Ms. Jane A. Howard, Mr. Creem advised that the reduced line item for Minuteman Regional High School is based on enrollment. The number of students from Needham declined from 28 to 19 students.

Under Line Item 24, at the request of Mr. Michael J. Greis, Chairman, School Committee, unanimous consent was given to permit Dan Gutekanst, Superintendent of Schools, to address Town Meeting. Mr. Gutekanst advised that the School Budget is a statement about what is important including scholarships, community, citizenship, and personal growth.

Mr. Martin L. B. Walter expressed concern on conflicting information regarding student population and suggested that the School Committee might like to come back to Town Meeting with further clarification.

Unanimous consent was given to allow Kate Fitzpatrick, Town Manager and non-resident, to address Town meeting. Kate advised that she is unaware of any buildings with lights left on except for security purposes. All buildings maintain a temperature of 68 degree in the winter and in summer group activities are held in as few building as possible. There is more efficiency in the new buildings.

Mr. Alan S. Fanger questioned if the town is looking at leasing unused parcels in town as well as seeking alternative energy services such as wind power.

ACTION: The main motion was presented and carried unanimously by voice vote.

VOTED: That the Town vote to raise, appropriate, and/or transfer for the necessary Town expenses and charges, and further that the operating budget be partially funded by a transfer from the parking meter fund in the amount of $25,000, from the Overlay Surplus in the amount of $399,781, and from amounts reserved for debt exclusion offsets in the amount of $380,238; and further that the Town Manager is authorized to make transfers from line item 9 to the appropriate line items in order to fund the classification and compensation plan approved in accordance with the provisions of Section 20A(5) of the Town Charter, and to fund collective bargaining agreements approved by vote of Town Meeting; and further that the Town Manager is authorized to expend from line item 4 in order to meet expenses for post employment health and life insurance benefits for eligible retirees from the fund established for that purpose.

Townwide Expenses

1. Non Contributory Retirement Payments	119,000
2. Contributory Retirement System	4,121,326
3. Group Health insurance	8,258,510
4. Retiree Insurance & Insurance Liability Fund	3,702,211
5. Unemployment compensation	88,400
6. Debt Service	9,562,263
7. Worker's Compensation	385,000
8. Casualty Liability & Self Insurance Program	500,000
9. Classification Performance & Settlements	265,000
10. Reserve Fund	1,199,851
Total	28,201,561
Townwide Expense Total	**28,201,561**

Board of Selectmen & Town Manager	
11A Salary & Wages	578,402
11B Purchase or Service & Expenses	166,450
Total	**744,852**
Town Clerk & Board of Registrars	
12A Salary & Wages	272,403
12B Purchase of service & Expenses	36,535
Total	**308,938**
Town Counsel	
13A Salary & Wages	65,355
13B Purchase of Service & Expenses	193,500
Total	**258,855**
Personnel Board	
14A Salary & Wages	1,601
14B Purchase of Service & Expenses	10,000
Total	**11,601**
Finance Department	
15A Salary & Wages	1,304,013
15B Purchase of Service & Expenses	760,807
15C Capital	25,000
Total	**2,089,820**
Finance Committee	
16A Salary & Wages	28,547
16B Purchase of Service	900
Total	**29,447**
General Government Total	**3,443,513**
Planning Board	
17A Salary & Wages	197,130
17B Purchase of Service & Expenses	16,260
Total	**213,390**
Conservation Department	
18A Salary & Wages	64,730
18B Purchase of Service& Expenses	8,105
Total	**72,835**
Board of Appeals	
19A Salary & Wages	25,091
19B Purchase of Service & Expenses	3,290
Total	**28,381**
Land Use and Development Total	**314,606**
Police Department	
20A Salary & Wages	4,502,553
20B Purchase of Service & Expenses	272,606
20C Capital	138,034
Total	**4,913,193**
Fire Department	
21A Salary & Wages	5,606,826
21B Purchase of Service & Expenses	261,988
Total	**5,868,814**
Building Inspector	
22A Salary & Wages	414,590
22B Purchase of Service & Expenses	15,682
Total	**430,272**
Public Safety Total	**11,212,279**
Minuteman Assessment	
23 Assessment	377,427
TOTAL	**377,427**

Needham Public Schools	
24 Needham Public School Budget	42,651,716
TOTAL	**42,651,716**
Public Schools Total	**43,029,143**
Department of Public Works	
25A Salary & Wages	3,111,145
25B Purchase of Service & Expenses	1,286,904
25C Capital	-
25D Snow & Ice	200,000
Total	**4,598,049**
Municipal Parking Program	
26 Municipal Parking Program	203,900
Total	**203,900**
Municipal Lighting Program	
27 Municipal Lighting Program	328,500
Total	**328,500**
Public Works Total	**5,130,449**
Department of Public Facilities	
28A Salary & Wages	2,590,614
28B Purchase of Service & Expenses	4,307,460
28C Capital	7,000
Total	**6,905,074**
Public Facilities Total	**6,905,074**
Health Department	
29A Salary & Wages	360,069
29B Purchase of Service & Expenses	69,463
Total	**429,532**
Diversified Community Social Services	
30A Salary & Wages	491,742
30B Purchase of Service & Expenses	39,361
Total	**531,103**
Commission on Disabilities	
31A Salary & Wages	-
31B Purchase of Service & Expenses	550
Total	**550**
Historical Commission	
32A Salary & Wages	-
32B Purchase of Service & Expenses	1,050
Total	**1,050**
Needham Public Library	
33A Salary & Wages	1,009,467
33B Purchase of Service & Expenses	250,959
Total	**1,260,426**
P ark & Recreation Department	
34A Salary & Wages	423,101
34B Purchase of Service & Expenses	110,875
Total	**533,976**
Memorial Park	
35A Salary & Wages	-
35B Purchase of Services & Expenses	750
Total	**750**
TOTAL: COMMUNITY SERVICES	**2,757,387**
DEPARTMENT BUDGET TOTAL	**72,792,451**
TOTAL OPERATING BUDGET	**100,994,012**

ARTICLE 18: APPROPRIATE THE FY09 RTS ENTERPRISE FUND BUDGET

To see if the Town will vote to raise and/or transfer and appropriate the following sums of money to operate the Solid Waste and Recycling Division of the DPW during fiscal year 2009, under the provisions of G.L., Chapter 44, Section 53F ½:

Line #	Description	FY 2007 Expended	FTE	FY 2008 Current Budget	FTE	FY 2009 Recommended	FTE	Town Meeting Amendments
101A	Personnel	$ 504,338	8.4	$ 571,180	8.4	$ 622,755	9.4	
101B	Expenses	$ 1,194,088		$ 1,228,375		$ 1,107,045		
101C	Operating Capital	$ -		$ 58,000		$ 58,000		
101D	Debt Service	$ 226,378		$ 150,000		$ 150,000		
102	Reserve Fund	Transfers Only		$ 45,000		$ 45,000		
	TOTAL	**$ 1,924,804**	**8.4**	**$ 2,052,555**	**8.4**	**$ 1,982,800**	**9.4**	
	FY 2009 Budget Percentage Change from FY 2008 Budget						-3.4%	

and that $510,270 be raised from the tax levy and transferred to the RTS Enterprise Account; or take any other action relative thereto.

Article Information: This is the budget article to fund and operate the Town's Recycling Center and Transfer Station. The budget for FY 2009 provides the funding for a new program which consolidates the collection of trash and recyclables from Town and school buildings from three departments into one. This budget also includes the funding for a hazardous waste drop off day which in previous years was funded as a separate article. Town Meeting has asked that since the program is annual in nature, that it be included in the RTS operating budget. The $8,000 that has been transferred to the operating budget will allow the Town to conduct one hazardous waste collection day during fiscal year 2009.

The budget presentation has also been changed in the same manner as the General Fund budget being recommended by the Finance Committee, by incorporating the sub category lines of purchase of service and expenses into one appropriation line. The FY 2009 budget also reflects the lower cost of disposal with the new long-term solid waste contract that was approved previously by Town Meeting. The RTS operating budget is $69,755, or 3.4%, less than the FY 2008 budget. The increase in the salary and wages line is reflective of the additional position needed to implement the new solid waste and recycling collection program. In anticipation of the purchase of a new collection packer which will allow the new program to be implemented, the FY 2009 Public Facilities budget is being recommended by the Finance Committee at a figure which assumes half year savings in year one of $35,000. The annualized savings in FY 2010 will be $70,000. The reason for the half year funding is to allow time for the new equipment to be purchased and delivered, and training of personnel to be provided on the new ways of handling and disposing of waste and recyclables. The decrease in the RTS budget is reflective of the savings associated with the new contract for the disposal of solid waste of approximately $200,000, and increases in energy, transportation, increased volume of universal waste disposal and the transfer of the Household Hazardous Waste Day. The result is a net reduction of approximately $121,000, or nearly 10% less than FY 2008. The $58,000 for capital reflects the annual purchase of containers and transfer trailers. The $150,000 for debt service is level funded, and supports the debt capacity requirements to continue the current RTS operations. The RTS also reimburses the general fund for costs incurred and paid by general fund budgets, e.g., employee benefits, property and casualty insurance, financial and billing expenses, and other administrative and operational support costs. This budget is funded through a combination of property tax revenue and user fees.

MOVED: That the Town vote to raise and/or transfer and appropriate the following sums of money to operate the Solid Waste and Recycling Division of the DPW during fiscal year 2009, under the provisions of G.L., Chapter 44, Section 53F ½:

Line #	Description	FY 2007 Expended	FTE	FY 2008 Current Budget	FTE	FY 2009 Recommended	FTE	Town Meeting Amendments
101A	Personnel	$ 504,338	8.4	$ 571,180	8.4	$ 622,755	9.4	
101B	Expenses	$ 1,194,088		$ 1,228,375		$ 1,107,045		
101C	Operating Capital	$ -		$ 58,000		$ 58,000		
101D	Debt Service	$ 226,378		$ 150,000		$ 150,000		
102	Reserve Fund	Transfers Only		$ 45,000		$ 45,000		
	TOTAL	**$ 1,924,804**	**8.4**	**$ 2,052,555**	**8.4**	**$ 1,982,800**	**9.4**	
	FY 2009 Budget Percentage Change from FY 2008 Budget						-3.4%	

and that $510,270 be raised from the tax levy and transferred to the RTS Enterprise Account.

Mr. Steven Rosenstock, Past Chairman, addressed this proposal on behalf of the Finance Committee. He explained that this budget includes one additional employee. The Finance Committee recommends adoption of Article 18.

ACTION: The main motion was presented and carried by unanimous vote.

ARTICLE 19: APPROPRIATE THE FY09 SEWER ENTERPRISE FUND BUDGET

To see if the Town will vote to raise and/or transfer and appropriate the following sums of money to operate the Sewer Division of the DPW during fiscal year 2009, under the provisions of G.L., Chapter 44, Section 53F ½:

Line #	Description	FY 2007 Expended	FTE	FY 2008 Current Budget	FTE	FY 2009 Recommended	FTE	Town Meeting Amendments
201A	Personnel	$ 505,830	9.2	$ 575,289	9.2	$ 591,719	9.2	
201B	Expenses	$ 219,659		$ 254,010		$ 261,234		
201C	Capital Outlay	$ 24,967		$ 25,000		$ 25,000		
201D	MWRA Assessment	$ 4,878,286		$ 5,205,317		$ 4,969,440		
201E	Debt Service	$ 1,011,022		$ 1,150,000		$ 1,175,000		
202	Reserve Fund	Transfers Only		$ 35,000		$ 35,000		
	TOTAL	**$ 6,639,764**	**9.2**	**$ 7,244,616**	**9.2**	**$ 7,057,393**	**9.2**	
	FY 2009 Budget Percentage Change from FY 2008 Budget						-2.6%	

Or take any other action relative thereto.

Article Information: This is the budget article to fund and operate the Town's sanitary sewer system. The overall budget is down $187,223 from FY 2008. The budget presentation has also been changed in the same manner as the General Fund budget being recommended by the Finance Committee, by incorporating the sub category lines of purchase of service and expenses into one appropriate line. The salary and wage line is $16,430, or 2.9%, higher and is inclusive of the collective bargaining agreement approved previously by Town Meeting. The Town has a settlement with the DPW union through FY 2010. The reserve fund remains at the same dollar level from FY 2008 to FY 2009. The increase in non-personnel expenditure is $7,224, or 2.8% over FY 2008, and is primarily attributable to continued increases in electricity rates and fuel. The MWRA assessment line is $235,877 lower than the current appropriation which is based on an estimate. The final assessment from the MWRA will be affected by the amount of sewer rate relief that is provided to the Authority by the State, which will not be known until after the budget is voted by the Legislature and approved by the Governor. The increase in debt service is based on approved projects, and is in keeping with the overall sewer capital infrastructure funding plan for long term investments. The annual debt service for sewer is based on an average of $1.2 million per year. The Sewer Enterprise Fund also reimburses the general fund for costs incurred and paid by general fund budgets, e.g., employee benefits, property and casualty insurance, financial and billing expenses, and other administrative and operational support costs. The Sewer Enterprise Fund budget is a self-supporting account. Sewer user fees and charges cover the entire cost of operations.

MOVED: That the Town vote to raise and/or transfer and appropriate the following sums of money to operate the Sewer Division of the DPW during fiscal year 2009, under the provisions of G.L., Chapter 44, Section 53F ½:

Line #	Description	FY 2007 Expended	FTE	FY 2008 Current Budget	FTE	FY 2009 Recommended	FTE	Town Meeting Amendments
201A	Personnel	$ 505,830	9.2	$ 575,289	9.2	$ 591,719	9.2	
201B	Expenses	$ 219,659		$ 254,010		$ 261,234		
201C	Capital Outlay	$ 24,967		$ 25,000		$ 25,000		
201D	MWRA Assessment	$ 4,878,286		$ 5,205,317		$ 4,969,440		
201E	Debt Service	$ 1,011,022		$ 1,150,000		$ 1,175,000		
202	Reserve Fund	Transfers Only		$ 35,000		$ 35,000		
	TOTAL	**$ 6,639,764**	**9.2**	**$ 7,244,616**	**9.2**	**$ 7,057,393**	**9.2**	
	FY 2009 Budget Percentage Change from FY 2008 Budget						-2.6%	

Mr. Steven Rosenstock, Past Chairman, recommended adoption of Article 19 on behalf of the Finance Committee.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 20: APPROPRIATE THE FY09 WATER ENTERPRISE FUND BUDGET

To see if the Town will vote to raise and/or transfer and appropriate the following sums of money to operate the Water Division of the DPW during fiscal year 2009, under the provisions of G.L., Chapter 44, Section 53F ½:

Line #	Description	FY 2007 Expended	FTE	FY 2008 Current Budget	FTE	FY 2009 Recommended	FTE	Town Meeting Amendments
301A	Personnel	$ 850,395	14.5	$ 940,917	14.5	$ 934,578	14.5	
301B	Expenses	$ 807,922		$ 964,300		$ 970,767		
301C	Capital Outlay	$ 20,000		$ 20,000		$ 20,000		
301D	MWRA Assessment	$ 804,108		$ 977,545		$ 1,075,204		
301E	Debt Service	$ 1,116,072		$ 1,300,000		$ 1,350,000		
302	Reserve Fund	Transfers Only		$ 75,000		$ 75,000		
	TOTAL	**$ 3,598,497**	**14.5**	**$ 4,277,762**	**14.5**	**$ 4,425,549**	**14.5**	
		FY 2009 Budget Percentage Change from FY 2008 Budget					3.5%	

Or take any other action relative thereto.

Article Information: This is the budget article to fund and operate the Town's water system. The budget presentation has also been changed in the same manner as the General Fund budget being recommended by the Finance Committee by incorporating the sub category lines of purchase of service and expenses into one appropriate line. The FY 2009 budget is $147,787, or 3.5%, more than the current year. Most of the increase is attributable to the 10% estimated increase in the MWRA assessment for water. The MWRA increase is based on a preliminary estimate. The final assessment from the MWRA is not expected until the end of the State Budget process. The MWRA assessments are a factor of the change in its budget, State Aid to the MWRA, and the Town's use as a percentage of total use by all the MWRA communities. The salary and wage line is essentially flat, and does incorporate the collective bargaining agreement that was approved by a previous Town Meeting. The non-personnel line of services and expenses is also essentially flat with an increase of 7/10th of one percent. The reserve fund is level dollar from FY 2008 to FY 2009. The increase in debt service is based on approved projects, and is in keeping with the overall water capital infrastructure funding plan for long term investments, including the Route 128 project. The annual debt service for water is based on an average of $1.5 million per year. The Water Enterprise Fund also reimburses the general fund for costs incurred and paid by general fund budgets, e.g., employee benefits, property and casualty insurance, financial and billing expenses, and other administrative and operational support costs. The Water Enterprise Fund budget is a self-supporting account. Water user fees and charges cover the entire cost of operations.

MOVED: That the Town vote to raise and/or transfer and appropriate the following sums of money to operate the Water Division of the DPW during fiscal year 2009, under the provisions of G.L., Chapter 44, Section 53F ½:

Line #	Description	FY 2007 Expended	FTE	FY 2008 Current Budget	FTE	FY 2009 Recommended	FTE	Town Meeting Amendments
301A	Personnel	$ 850,395	14.5	$ 940,917	14.5	$ 934,578	14.5	
301B	Expenses	$ 807,922		$ 964,300		$ 970,767		
301C	Capital Outlay	$ 20,000		$ 20,000		$ 20,000		
301D	MWRA Assessment	$ 804,108		$ 977,545		$ 1,075,204		
301E	Debt Service	$ 1,116,072		$ 1,300,000		$ 1,350,000		
302	Reserve Fund	Transfers Only		$ 75,000		$ 75,000		
	TOTAL	**$ 3,598,497**	**14.5**	**$ 4,277,762**	**14.5**	**$ 4,425,549**	**14.5**	
		FY 2009 Budget Percentage Change from FY 2008 Budget					3.5%	

Mr. Steven Rosenstock, Past Chairman, recommended adoption of Article 20 on behalf of the Finance Committee.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 21 was adopted by unanimous consent on May 5, 2008.

ARTICLE 22: CONTINUE DEPARTMENTAL REVOLVING FUNDS

To see if the Town will vote to authorize and continue revolving funds for certain Town departments pursuant to the provisions of M.G.L., Chapter 44, Section 53E ½ for the fiscal year beginning July 1, 2008:

Revolving Fund	Spending Authority	Revenue Source	Use of Funds	FY 2009 Budget
School Busing	School Committee	Fee Based Busing Program Receipts	Transportation of students to and from School	**$500,000**
Memorial Park	Memorial Park Trustees	Food Concessions	Improvements to Memorial Park	**$4,100**
Local Transportation	Council on Aging Director	MBTA, Grants, Program Receipts	Transportation program for COA	**$60,000**
Yard Waste Processing Program	DPW Director	Town and Participating Communities	Multi-Community yard waste processing program	**$75,000**
Home Composting Bin Account	DPW Director	Sale of Bins	Purchase of additional home composting bins	**$3,000**
Human Rights Committee Invest. Account	Town Manager	MCAD	Costs related to the Investigation of MCAD Complaints	**$2,000**
Senior Center Activities	Council on Aging Director	Program Receipts	Costs related to social programs for elderly	**$1,000**
Youth Services Activities	Youth Commission Director	Program Receipts	Costs related to youth service and community programs	**$25,000**
Traveling Meals Program	Health Director	Program Receipts	Costs related to Traveling meals	**$75,000**
Immunization Fund	Health Director	Program Receipts	Costs associated with immunization and educational programs	**$25,000**

or take any other action relative thereto.

Article Information and Summary of G.L. Chapter 44, Section 53E ½: A revolving fund established under the provisions of G.L. Chapter 44, Section 53E ½ must be authorized annually by vote of the Town Meeting. The fund shall be credited only with the departmental receipts received in connection with the programs supported by such revolving fund, and expenditures may be made from the revolving fund without further appropriation, subject to the provisions of Section 53E ½. The Annual Town Meeting authorization for each revolving fund shall specify: (1) the programs and purposes for which the revolving fund may be expended; (2) the departmental receipts which shall be credited to the revolving fund; (3) the board, department or officer authorized to expend from such fund; and (4) a limit on the amount which may be expended from such fund in the ensuing year. In any fiscal year, the Board of Selectmen and the Finance Committee may approve an increase in the amount to be spent from the revolving fund, but in no event shall any agency, board, department or officer be authorized to expend in any one fiscal year more than one percent of the amount raised by the Town by taxation in the most recent fiscal year for which a tax rate has been certified pursuant to G.L. Chapter 59, Section 23.

MOVED: That the Town vote to authorize and continue revolving funds for certain Town departments pursuant to the provisions of M.G.L., Chapter 44, Section 53E ½ for the fiscal year beginning July 1, 2008:

Revolving Fund	Spending Authority	Revenue Source	Use of Funds	FY 2009 Budget
School Busing	School Committee	Fee Based Busing Program Receipts	Transportation of students to and from School	**$500,000**
Memorial Park	Memorial Park Trustees	Food Concessions	Improvements to Memorial Park	**$4,100**
Local Transportation	Council on Aging Director	MBTA, Grants, Program Receipts	Transportation program for COA	**$60,000**

Revolving Fund	Spending Authority	Revenue Source	Use of Funds	FY 2009 Budget
Yard Waste Processing Program	DPW Director	Town and Participating Communities	Multi-Community yard waste processing program	**$75,000**
Home Composting Bin Account	DPW Director	Sale of Bins	Purchase of additional home composting bins	**$3,000**
Human Rights Committee Invest. Account	Town Manager	MCAD	Costs related to the Investigation of MCAD Complaints	**$2,000**
Senior Center Activities	Council on Aging Director	Program Receipts	Costs related to social programs for elderly	**$1,000**
Youth Services Activities	Youth Commission Director	Program Receipts	Costs related to youth service and community programs	**$25,000**
Traveling Meals Program	Health Director	Program Receipts	Costs related to Traveling meals	**$75,000**
Immunization Fund	Health Director	Program Receipts	Costs associated with immunization and educational programs	**$25,000**

Under Article 22, a motion to postpone to a time certain, specifically the first order of business after completion of the Special Town Meeting scheduled for Monday, May 12, 2008 at 7:30 P.M. was offered by Mr. Daniel P. Matthews.

The motion to postpone was presented and carried by majority vote.

ARTICLE 23: AUTHORIZATION TO EXPEND STATE FUNDS FOR PUBLIC WAYS

To see if the Town will vote to authorize the Town Manager to permanently construct, reconstruct, resurface, alter or make specific repairs upon all or portions of various Town ways and authorize the expenditure of funds received, provided or to be provided by the Commonwealth of Massachusetts through the Massachusetts Highway Department; or take any other action relative thereto.

Article Information: The Town receives funding from the Commonwealth of Massachusetts for road construction projects. Approval of Town Meeting is required in order for the Town to receive the funds. The Massachusetts Highway Department is allowed to distribute Chapter 90 funding only after it has been authorized by the Legislature and signed by the Governor. In FY08, the Town received $694,876 in Chapter 90 funding.

MOVED: That the Town vote to authorize the Town Manager to permanently construct, reconstruct, resurface, alter or make specific repairs upon all or portions of various Town ways and authorize the expenditure of funds received, provided or to be provided by the Commonwealth of Massachusetts through the Massachusetts Highway Department.

Mr. Gerald A. Wasserman, Selectman, presented this proposal on behalf of the Board of Selectmen.

Ms. June Seraydar, member, recommended adoption of this proposal on behalf of the Finance Committee. In response to an inquiry, she explained that this article must be approved in order for the town to receive the money.

In response to an inquiry from Mr. Ronald W. Ruth regarding whole construction areas on Webster Street including curbing, tree removals, and utility pole relocations, Mr. Gerald A. Wasserman advised that the Board of Selectmen did meet and establish safety procedures.

ACTION: The main motion was presented and carried by majority vote as declared by the Moderator.

At 11:00 P.M. Mr. Gilbert W. Cox moved that the Annual Town Meeting stand adjourned to Monday May 12, 2008 at 7:30 P.M. at the Newman School, and it was so voted by voice vote.

Theodora K. Eaton, MMC
Town Clerk

A true copy
Attest:

* * * * *

ADJOURNED ANNUAL TOWN MEETING

Monday, May 12, 2008

Pursuant to adjournment of the Annual Town Meeting held May 7, 2008, the Inhabitants of the Town of Needham qualified to vote in Town Affairs met in the Newman School on Monday May 12, 2008, at 7:30 P.M.

Check lists were used and 203 voters were checked on the list as being present, including 202 Town Meeting Members.

The Moderator declared a quorum to be present and requested the Town Clerk to so record.

Unanimous consent was given to suspend the proceedings for the eleventh annual Richard Patten Melick Foundation Awards. Ms. Cynthia J. Chaston explained that Richard P. Melick was the former Moderator for the Town of Needham for 35 years and this foundation was established in 1997 to recognize an extraordinary leader in Needham. Ms. Chaston, President, presented Town Meeting Members Nancy J. McCarthy, Gerald A. Wasserman, and Thomas F. Soisson with an award for twenty-five years of service to the community. She introduced members of the Board of Directors, Barry McDonough and William R. Dermody, who presented this year's awards to John J. (Bud) Ryan and Colleen F. Schaller respectively.

Mr. James G. Healy moved that the Annual Town Meeting stand adjourned until such time as the Special Town Meeting called for this evening at 7:30 P.M is either adjourned or dissolved. It was so voted unanimously.

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SPECIAL TOWN MEETING

Monday, May 12, 2008

Pursuant to a warrant issued by the Selectmen on April 11, 2007, this meeting was called for May 12, 2008 at 7:30 P.M.

The Town Clerk read the call to the meeting and the Officer's Return.

The Moderator declared a quorum to be present and requested the Town Clerk to so record.

The Moderator asked unanimous consent to omit the reading of the articles and to refer to them by number only. The Moderator then announced that there would be amendments to articles 1, 2, 3, and 4. Articles 5 and 6 have been withdrawn and will not be stated at the meeting. Thus there is no reason for the consent calendar. We will commence with Article 1.

ARTICLE 1: ARTICLE TO ESTABLISH PUBLIC SCHOOL TRANSPORTATION CHAPTER 44 SECTION 53E-1/2 REVOLVING FUND

To see if the town will vote to authorize a revolving fund for the Needham Public Schools under MGL Chapter 44 Section 53E1/2 that may be spent by the Superintendent of Schools without further appropriation during FY 2009 for school transportation related expenses; the Needham Public School Transportation Fund is to be credited with school bus pass fees and related revenues; and the Superintendent of Schools may spend $775,000 in revolving fund monies, or take any other action thereto.

Article Information: The purpose of this revolving fund is to continue to operate the school department fee-based transportation program. Under state law, municipalities are required to provide transportation, free of charge, to eligible K-6 students, who live two or more miles from school. In the past, Needham has exceeded this standard, and provided free transportation to students K-6 living 1.5 miles from school. Due to FY09 budgetary constraints, the School Committee will limit the number of children who receive free transportation to only those students who meet the state requirement. As the number of ineligible rides grows, the total cost of providing fee-based services is likely to increase beyond the current maximum expenditure amount of $500,000 for this Chapter 44 Section 53E 1/2 revolving fund. The revised expenditure cap is $775,000, the maximum amount which is permitted under the statute.

MOVED: That the Town vote to authorize a revolving fund for the Needham Public Schools under MGL Chapter 44 Section 53E1/2 that may be spent by the Superintendent of Schools without further appropriation during FY 2009 for school transportation related expenses; the Needham Public School Transportation Fund is to be credited with school bus pass fees and related revenues; and the Superintendent of Schools may spend $775,000 in revolving fund monies.

A motion to amend was offered by Mr. David J. Escalante to change the amount of $775,000 to the amount of $625,000.

Mr. Michael J. Greis, Chairman, addressed this proposal on behalf of the School Committee. He explained that the School Committee has had to make some changes to the school department fee-based transportation program. State law requires schools to provide free transportation to K-6 students who live two or more miles from school. Needham has exceeded this standard in the past to students K-6 living 1.5 miles from school. Budget constraints for fiscal year 2009 require the School Committee to limit the number of children who receive free transportation to those who meet the state requirement. Mr. Greis recommended support of this proposal on behalf of the School Committee.

Mr. David J. Escalante, Co-Vice Chairman, recommended adoption of this proposal on behalf of the Finance Committee. He explained that some students are entitled to free busing while other must pay a fee. By eliminating hazardous busing, additional children could be walking to school. Thus there may be a need for additional crossing guards. Thus a savings of $80,000 for the School Department could cost the Police Department $21,000.

Ms. Meredith P. Page noted that it is difficult to find crossing guards. Ms. Adelaide (Lita) C. Young questioned when the School Committee voted on changing the 1.5 mile radius to a 2.0 mile radius. Mr. Michael J. Greis advised the Policy Committee is currently working on a student transportation safety policy. Ms. Holly Anne Clarke expressed concern that this was not good planning.

Laura A. Brooks questioned how a Police Officer gets paid for filling in for a crossing guard. Unanimous consent was given to permit Thomas Leary, Police Chief and non-resident, to respond. He advised that an officer on duty covers a crossing guard which takes away from his/her other duties.

Kathleen B. Rothenberg expressed concern with the safety issue of increased traffic and more children walking to school. In response to an inquiry from Ms. Rothenberg, Mr. Michael J. Greis stated that the sites which will require additional crossing guards have not yet been determined. This is currently being reviewed.

Mr. John D. Genova advised that this is an aggressive tax to the young families in town.

In response to an inquiry from Julie E. Stevens, Mr. James G. Healy advised that the 1990's School Safety Committee is no longer in existence.

Mr. Arthur Walitt suggested that the town use school student volunteers which he did at one time. Police Chief Thomas Leary advised that traffic is much heavier now.

Mr. Robert J. Rondini suggested drawing a radius around the schools and if hazardous, bus the students.

Ms. Irene M. Francesconi advised that she is not interested in reducing teaching staff. She also noted that she resides in Precinct E and students in that area cannot walk to the Newman Elementary School.

After a lengthy discussion, a motion to move the previous question was offered by Mr. John P. Connelly. The motion was presented and carried by voice vote.

Mr. Escalante's motion to amend was presented and carried by voice vote.

ACTION: The main motion, as amended, was presented and carried by majority vote as declared on a voice vote.

VOTED: That the Town vote to authorize a revolving fund for the Needham Public Schools under MGL Chapter 44 Section 53E1/2 that may be spent by the Superintendent of Schools without further appropriation during FY 2009 for school transportation related expenses; the Needham Public School Transportation Fund is to be credited with school bus pass fees and related revenues; and the Superintendent of Schools may spend $625,000 in revolving fund monies.

ARTICLE 2: APPROPRIATE FOR GENERAL FUND CASH CAPITAL

To see if the Town will vote to raise and/or transfer and appropriate a sum for General Fund Cash Capital, to be spent under the direction of the Town Manager and transferred from line item 10 of the 2008 Operating Budget; or take any other action relative thereto:

Group	Description	Recommended	Amendment
Community Services	Tennis Courts at Mills Field	$150,000	
General Government	Town Hall Photocopier	$18,500	
Public Schools	Van	$14,000	
Public Schools	Newman School Electrical System Improvements	$175,000	
Public Schools	Newman and Hillside Storage Sheds	$20,000	
Total Appropriation		$377,500	

Article Information: Based in part on a revised revenue projection in the fall of 2007 including additional State aid, the Finance Committee is considering a recommendation to amend the fiscal year 2008 budget to fund some cash capital requests that the Town may not otherwise be able to fund. The reallocation of the Newman School Electrical System Improvements item, from the Annual Town Meeting to the Special Town Meeting, will allow this work to proceed more quickly to take advantage of the summer vacation period. Use of FY08 funds for these items must be approved by Town Meeting prior to the end of fiscal year 2008

Mills Field Tennis Courts *The courts are used throughout the day for recreational play as well as lessons, leagues, and High School teams, and improvement to these courts is needed for the safety of all players. The Mills Field courts have been temporarily patched, but are in need of complete reconstruction. The current asphalt base would be reclaimed, drainage issues would be corrected, a new gravel base (including recycled asphalt) would be put down, a new asphalt overlay placed down, new posts installed, and new lining and painting would complete the project. Repairs to fences and gates are also intended to be part of the project. The Town has made application for Land and Water Conservation Funds to support the renovation of the Mills Field tennis courts. If this proposal is funded by the Commonwealth, the Town will be required to provide a financial contribution. The Town has applied for a grant in the amount of $75,000, and under the terms of the grant, the Town must appropriate the full amount and then be reimbursed.*

Town Hall Photocopier *This request would fund the purchase of a replacement of an old photocopier that is used by Town Hall. The photocopier is in poor condition, often needs service, and is out-of-service too frequently to be relied upon. The replacement photocopier would be the primary, high production copier for the building, and the oldest copier will be retired.*

Van *This request would fund the purchase of a replacement of the School Department Production Center van which was purchased in 1996 by the Food Services for catering use. The van is now used daily as the school interoffice mail delivery vehicle. The van also provides equipment moving services for various school departments including the Science Center and ETC. The school department reports that it now spends on average approximately $2,000 annually for repairs and maintenance alone.*

Newman School Electrical System Improvements *This project will allow for the repair/resolution of the current condition in which ground water/runoff enters the main electric switchgear room, floods the room, and allows water to flow via underground electrical conduits into electrical rooms in the rear wing (main classroom wing) of the school. The flooding has caused numerous power outages within the building and threatens major damage to electrical system components, total /extended loss of electric power to the building, and risk of personal injury to staff. It is expected that the exterior foundation walls of the electrical room will need to be exposed, sealed, and waterproofed.*

Additionally, several hundred feet of underground electrical conduit including the main feed to the rear (main classroom) wing of the building will be replaced.

Newman and Hillside Storage Sheds *This request would fund the purchase of two pre-cast concrete storage sheds; one to be placed at the Newman School and the other to be placed at the Hillside School. The sheds would be used to store tools and power equipment such as snow blowers and lawnmowers which are used at the schools by the maintenance staff. The purchase of the sheds will allow the equipment to be stored on site and not in the school buildings.*

MOVED: That the Town vote to raise and/or transfer and appropriate a sum for General Fund Cash Capital, to be spent under the direction of the Town Manager and transferred from line item 10 of the 2008 Operating Budget.

Group	Description	Recommended	Amendment
Community Services	Tennis Courts at Mills Field	$150,000	
General Government	Town Hall Photocopier	$18,500	
Public Schools	Van	$14,000	
Public Schools	Newman School Electrical System Improvements	$175,000	
Public Schools	Newman and Hillside Storage Sheds	$20,000	
Total Appropriation		$377,500	

Mr. John A. Bulian, Selectman, recommended adoption of this article on behalf of the Board of Selectmen.

A motion to amend Article 2 was offered by Mr. David J. Escalante by changing the amount of "$175,000" to the amount of "$125,000". Mr. David J. Escalante Co-Vice Chairman, recommended adoption of the motion to amend.

The motion to amend was presented and carried unanimously by voice vote.

ACTION: The main motion, as amended, was presented and carried unanimously by voice vote.

VOTED: That the Town vote to raise and/or transfer and appropriate a sum for General Fund Cash Capital, to be spent under the direction of the Town Manager and transferred from line item 10 of the 2008 Operating Budget.

Group	Description	Recommended	Amendment
Community Services	Tennis Courts at Mills Field	$150,000	
General Government	Town Hall Photocopier	$18,500	
Public Schools	Van	$14,000	
Public Schools	Newman School Electrical System Improvements	$125,000	
Public Schools	Newman and Hillside Storage Sheds	$20,000	
Total Appropriation		$327,500	

At this time, Mr. James G. Healy, Chairman, Board of Selectmen, offered a motion to adjourn the Special Town Meeting to be the first order of business on Wednesday, May 14, 2008 at 7:30 P.M. He explained that there will be a discussion with the Permanent Public Building Committee on the Newman HVAC on Tuesday and they would like to add this discussion under Articles 3 and 4.

The motion to adjourn the Special Town Meeting to be the first order of business on Wednesday, May 14, 2008 was presented and carried by unanimous vote.

* * * *

At 8:30 P.M. the Moderator called the Annual Town Meeting back into session, declared a quorum to be present and requested the Town Clerk to so record. He announced that discussion would begin with Article 22.

Mr. James G. Healy, Chairman, Board of Selectmen, moved that Article 22 be postponed to a time certain specifically after the dissolution of the Special Town Meeting adjourned to

Wednesday, May 14, 2008. The motion was presented and carried by voice vote.

Article 23 was previously adopted by majority vote on May 7, 2008.

ARTICLE 24: CITIZENS' PETITION – PRESERVATION OF TOWN HALL

A Citizens' Petition for a Warrant Article concerning the Restoration of the Town Hall

"To see if the Town will vote to raise and appropriate by transfer from available funds the sum of $1.5 million for the purpose of funding the preparation of design and construction documents for the preservation, restoration and rehabilitation of the Town Hall and addition to the Town Hall identified in the proceedings of the Permanent Public Buildings Committee as Alternative Three; or to take any other action relative thereto."

Article Information: This citizens' petition would appropriate $1.5 million for construction plans for renovations and an addition to Town Hall. The design specified by the petitioners ("Alternate 3") differs from that recommended by the Selectmen ("Alternate 1") in two principal respects: Alternate 3 provides for restoration of the second floor of Town Hall as an auditorium (instead of office and meeting space under Alternate 1), and Alternate 3 provides for a larger addition to the building than would be constructed under Alternate 1. The current estimated cost of Alternate 1 is $15.7 million, and that of Alternate 3 is $20.5 million. Potential funding for the project includes $14.2 to $14.3 million in Community Preservation Act funds under either option.

MOVED: That the Town vote to raise and appropriate by transfer from available funds the sum of $1.5 million for the purpose of funding the preparation of design and construction documents for the preservation, restoration and rehabilitation of the Town Hall and addition to the Town Hall identified in the proceedings of the Permanent Public Buildings Committee as Alternative Three.

A motion to refer Article 24 to a Town Hall Committee was offered by Mr. Maurice P. Handel as follows: On behalf of the Citizens for Preservation of Town Hall, proponents of Warrant Article 24, I move to refer the subject matter of Article 24 to a new committee, called the Town Hall Committee, which will conduct a study of the use of the Great Hall as a public meeting and events space with capacity to accommodate at least 350 people, and report back to the Town Meeting in November of 2008. The committee will have ten members, including the Town Manager or her designee, one representative each from the Board of Selectmen, Needham Historical Commission, Planning Board, Permanent Public Building Committee, Needham Cultural Council, Needham Business Association, Citizens for the Preservation of Town Hall, Needham Tercentennial Committee, and an architect appointed by the Moderator. None of the committee members, other than the Town Manager or her designee and the representative of the Board of Selectmen, will be town employees. The committee will select a chairman from its members, and will study and report back to Town Meeting on the following matters: seating capacity in a renovated Great Hall, hours of the hall's use, parking, potential uses and users of the hall, benefits to the Town, costs and staffing needs, management, user fees, extent and types of uses of such halls in other municipalities, arrangements for housing displaced town departments and other functions, and other matters relating to the restoration of the Hall for use by the Town. The committee will be convened within three weeks by the Needham Historical Commission representative, acting as temporary chairman until a permanent chairman is selected by the committee. The Town Hall Committee shall continue in existence for the remainder of the fiscal year, and if so authorized by Town Meeting, for succeeding years.

Mr. Robert T. Smart, Jr., former Town Meeting Member and member of the Planning Board, addressed this proposal and motion to refer. He explained that many individuals believe it is appropriate that the Town Meeting get more answers regarding the use of the "great hall" and agreement has not been reached with the Board of Selectmen. The petitioners urge support of the motion to refer to a Town Hall Committee.

Mr. Maurice P. Handel stated that the Town Hall is in desperate need of repair as well as additional office space. This is an amazing opportunity to recreate this space. The Town Meeting as well as boards and committees could meet in the Great Hall. There could also be civic events, performances, concerts. We have support from various businesses and restaurants. There could be quality events that would enhance our community. The Planning Board and the Historical Society support this restoration. Town Hall should be the seat of government. Costs remain the same whether the hall is restored or not. The real issue is about use. Referral to committee will not delay renovation. Mr. Handel urged a favorable vote on the motion to refer to a Town Hall Committee.

Mr. Michael L. Niden addressed this proposal on behalf of the petitioners. He stated that he saw this hall about three years ago and saw this as a means to gather people to the downtown area. He urged support of the motion to refer, charge a committee and report back to Town Meeting.

Mr. Gerald A. Wasserman, member, advised that the Board of Selectmen would love to have the luxury of having this Great Hall, but we have to balance the needs of everyone in Town. We were prepared for an interim solution last year. We asked for a feasibility study which we did and this called for an annex. Under Article 25 we would preserve the Town Hall and the second floor auditorium with office space. We could save about $1 million by moving to the Department of Public Works. We could not afford to build an annex. We have been in communication with citizens groups. The last compromise was under Option #1 - a smaller auditorium and remaining space to be used as office space without eliminating the hall. There are departments that have to be together – Town Manager, Town Clerk, Treasurer, Assessors. These departments work together. Park and Recreation and Planning are going to the Department of Public Works. Option #1 is also less expensive. At present there is 11,295 square feet of space for office use. With Option #1, we would have 11,705 square feet of space available. If we use the auditorium, the net available space for offices would be 8,462 square feet. We would lose 3,243 square feet. Will this auditorium be the savior of downtown? We don't think so. Problems with parking, traffic, structures need to be addressed. We understand the historic nature of Town Hall. Who is going to schedule these programs? The majority of the Board of Selectmen feels we'd have to push the DPW into the pine grove. The Town Hall is in need of repair. Repairs to the brickwork should be permanent. Fire alarm, heating, fire sprinkler systems plumbing, air conditioners are all in need of repair. We understand that the idea of the auditorium in Town Hall is intoxicating. However, the Board of Selectmen asks you to reject the motion to refer to committee.

Mr. Scott Brightman, member, recommended on behalf of the Finance Committee that the motion to refer to a Town Hall Committee under Article 24 not be adopted. He advised that the Finance Committee has spent the last year reviewing capital needs and reviewed the need to use General Fund Cash/Capital for this project. We can use CPA funds. It is an appropriate method. There are serious financial implications in restoring the auditorium and moving many employees out of the Town Hall and possibly relocate to rented office space. There is no funding source for an addition other than an override. The new facility at DeFazio will be addressed under Article 33. The Finance Committee does not recommend adoption of Article 24 or the motion to refer. It does recommend adoption of Article 25.

Ms. Jeanne S. McKnight, Vice Chairman, Planning Board, advised that the Planning Board supports use of Preservation funds to restore the use of the second floor auditorium as a "Great Hall". The Downtown Study Committee has been reviewing the downtown area for over a year and perceives the downtown area as a cinergy of restaurants and shopping area. The Planning Board urges support of Article 24 and the motion to refer to a Town Hall Committee.

Carol Johnson Boulris, Chairman, addressed this proposal on behalf of the Needham Historical Commission. She noted that this is our heritage. The Historical Commission supports and feels that the Community Preservation Funds should be used for historical purposes. There are national standards which includes making every effort to restore to its original use. The Commission voted 5 – 0 (with two members absent) to affirm its support of the Great Hall and the motion to refer to a Town Hall Committee. The Historical Commission is charged with the preservation of historical property.

Mr. Paul H. Attridge stated that he went to dancing school in that great hall. The Town Hall has been discussed in the press and throughout town for ten years. The building is falling down and deteriorating. Our fiscal funds require us to go forward. The most economical method is Article 25. This option retains the option of using the Great Hall at a later time. He urged defeat of Article 24 and support of Article 25.

Also speaking in favor of Article 25 was Kevin J. Foley. He noted that it is time for fiscal responsibility. The second floor hall was great in 1902, but we can't afford it. He urged a vote against Article 24.

Mr. Richard W. Gatto spoke in favor of the motion to refer to a Town Hall Committee. He suggested that we may not have enough information on costs. We need more information. This issue deserves our best effort. The Field of Dreams is a good example of a coordinated effort in town matters. It deserves a closer look.

Ms. Susan W. Abbott also spoke in favor of the motion to refer to a Town Hall Committee. There is another form of responsibility which is imaginative and creative.

Mr. John H. Cogswell advised that as a history buff he would like to see the great Hall restored as soon as possible, but as a former Selectman he believes the seat of government should remain in the center of town. The Town Manager, Selectmen, Town Clerk, Treasurer, and Assessors departments should remain together. If the great hall is used, segments of town government will not be able to remain together. Our Finance Director/Assistant Town Manager is doing a great job trying to integrate the Finance Department. He urged support of Article 25.

Speaking in favor of Article 24 and the motion to refer were Town Meeting Members Kim Marie Nicols, Jill E. Owens, Ronald W. Ruth, Alan S. Fanger, Denise C. Garlick, and Paul F. Denver.

Speaking in opposition of Article 24 and the motion to refer were Town Meeting Members Meredith P. Page, Irwin Silverstein, John P. Connelly, and Marcia B. Young.

A motion to amend the motion to refer to include in the Town Hall Committee one member of the Finance Committee, One member of the Community Preservation Committee, and one Town Meeting Member appointed by the Moderator was offered by Ms. Adelaide (Lita) C. Young.

After a lengthy discussion, a motion to move the previous question on the motion to refer, the motion to amend the motion to refer, and the main motion was offered by Mr. Paul G. Smith. The motion was presented and the Moderator was in doubt. The motion was again presented, but the Moderator was still in doubt. The following tellers were sworn to the faithful performance of their duties: Marjorie M. Margolis, William R. Dermody, Jane B. Murphy, Lois C. Bacon, Mark P. Fachetti, and Thomas M. Harkins. The motion was again presented and carried by a count of hands. The hand count was Yes 153 No 32.

Ms. Young's motion to amend to include three more committee members was presented and carried by majority vote declared on a voice vote by the Moderator.

The motion to refer to a Town Hall Committee was presented, but the Moderator was in doubt as to the voice vote. The motion was again presented and carried by a count of hands. The hand count was Yes 114 No 75.

VOTED: To refer the subject matter of Article 24 to a new committee, called the Town Hall Committee, which will conduct a study of the use of the Great Hall as a public meeting and events space with capacity to accommodate at least 350 people, and report back to the Town Meeting in November of 2008. The committee will have **thirteen** members, including the Town Manager or her designee, one representative each from the Board of Selectmen, Needham Historical Commission, Planning Board, Permanent Public Building Committee, Needham Cultural Council, Needham Business Association, Citizens for the Preservation of Town Hall, Needham Tercentennial Committee, Finance Committee, Community Preservation Committee, a Town Meeting Member appointed by the Moderator, and an architect appointed by the Moderator. None of the committee members, other than the Town Manager or her designee and the representative of the Board of Selectmen, will be town employees. The committee will select a chairman from its members, and will study and report back to Town Meeting on the following matters: seating capacity in a renovated Great Hall, hours of the hall's use, parking, potential uses and users of the hall, benefits to the Town, costs and staffing needs, management, user fees, extent and types of uses of such halls in other municipalities, arrangements for housing displaced town departments and other functions, and other matters relating to the restoration of the Hall for use by the Town. The committee will be convened within three weeks by the Needham Historical Commission representative, acting as temporary chairman until a permanent chairman is selected by the committee. The Town Hall Committee shall continue in existence for the remainder of the fiscal year, and if so authorized by Town Meeting, for succeeding years.

At 11:15 P.M. Mr. David R. Cox moved that the Annual Town Meeting stand adjourned to Wednesday May 14, 2008 at 7:30 P.M. at the Newman School, and it was so voted by voice vote.

Theodora K. Eaton, MMC
Town Clerk

A true copy
Attest:

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ADJOURNED ANNUAL TOWN MEETING

Wednesday, May 14, 2008

Pursuant to adjournment of the Annual Town Meeting held May 12, 2008, the Inhabitants of the Town of Needham qualified to vote in Town Affairs met in the Newman School on Wednesday, May 14, 2008, at 7:30 P.M.

Check lists were used and 202 voters were checked on the list as being present, including 196 Town Meeting Members.

At the designation of Rabbi Jay Pearlman, President of the Needham Clergy Association and Pastor of Temple Beth Shalom, the Reverend Susan E. Cartmell, Pastor of the Congregational Church of Needham, gave the invocation.

The Moderator declared a quorum to be present and requested the Town Clerk to so record.

Mr. James G. Healy moved that the Adjourned Annual Town Meeting stand adjourned until such time as the Adjourned Special Town Meeting called for this evening at 7:30 P.M is either adjourned or dissolved. It was so voted unanimously.

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SPECIAL TOWN MEETING

Wednesday, May 14, 2008

Pursuant to a warrant issued by the Selectmen on April 1, 2007, this meeting was called for May 12, 2008 at 7:30 P.M. and adjourned to Wednesday, May 14, 2008 at 7:30 P.M.

The Moderator declared a quorum to be present and requested the Town Clerk to so record.

Discussion commenced under Article 3.

ARTICLE 3: APPROPRIATE FOR FACILITY REPAIRS/NEWMAN SCHOOL

To see if the Town will vote to raise and/or transfer and appropriate a sum for extraordinary repairs including design, engineering, and reconstruction to the Newman School, to be spent under the direction of the Town Manager/Permanent Public Building Committee, and to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L., Chapter 44, Section 7 or any other enabling authority; or take any other action relative thereto.

Article Information: The Town has hired a mechanical engineer to evaluate problems experienced in a section of the Newman School where silt was found to be blowing out of vents in the NEAT Center, Media Center, Nurses' Offices and Administration office. Interim measures have been taken to ensure that the air quality in the School remains within acceptable limits for the safety of the students and staff. For example, the Media Center has been closed, ducts have been sealed, and new ventilation chambers were fabricated and installed. The mechanical engineer will first evaluate the immediate problem of the silt and the ductwork in the front wing, and make recommendations for mitigation. It is possible that the engineer's evaluation will be complete and recommendations evolved to a sufficient degree that will allow the Town to estimate the cost of repair work that may be needed this summer. An evaluation of the entire HVAC system will follow after the interim review. Recommendations for renovation of that system will then be included in the Town's capital planning process.

MOVED: That the Town vote to raise and/or transfer and appropriate a sum for extraordinary repairs including design, engineering, and reconstruction to the Newman School, to be spent under the direction of the Town Manager/Permanent Public Building Committee, and to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L., Chapter 44, Section 7 or any other enabling authority.

A motion to amend was offered by Mr. Gerald A. Wasserman as follows: By deleting in the first line the words "a sum" and inserting in place thereof the sum "$650,000"; and by inserting after the words "to meet this appropriation" the words "$300,000 be transferred from line item 10 of the FY2008 Operating Budget and $350,000 be raised from the FY2009 tax levy,"; and by deleting the words "the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L., Chapter 44, Section 7 or any other enabling authority"

A second motion to amend was offered by Mr. Gerald A. Wasserman that the main motion under Article 3 is amended by adding an emergency preamble as follows: "This is an emergency measure necessary for the immediate preservation of the safety and convenience of the Town, and therefore final vote of the Town Meeting passing this measure shall be immediately operative."

Mr. Michael J. Greis, Chairman, addressed this proposal on behalf of the School Committee. He advised that interim measures were taken immediately when it was discovered that silt was found to be blowing out of vents in a section of the Newman School. A mechanical engineer has been hired to evaluate the problems.

Mr. Gerald A. Wasserman, Selectmen, advised that a team of town staff immediately got together to address this issue. A breach was found in the east wing of the Newman School. We have two choices to address this situation on a temporary basis – an infiltration system or a portable heating system. This work will be done over the summer so that when the students return in the fall, a temporary system will be in place. It is, however, believed that more problems exist in this HVAC system. We will need a feasibility study to determine the problems. This could result in a huge sum of money – possibly even $14 - $16 million. The Board of Selectmen voted unanimously to support this article and the two amendments. He explained that the addition of the emergency preamble will allow the town to use the funds immediately.

Mr. John P. Connelly, Chairman, Permanent Public Building Committee, addressed his committee's concern with the problem. The Permanent Public Building Committee's experience is that the feasibility study is the best method of addressing this

problem. The plan is to put out a Request For Proposal (RFP) as quickly as possible in order to get an engineer and architect evaluating this situation.

Mr. David J. Escalante, Co-Vice Chairman, addressed this proposal on behalf of the Finance Committee. He noted that the Reserve Fund is for funding emergencies and the plan is to take $300,000 from this fund. This $300,000 is to be used to get a temporary heating system in place for next year. The funding for the cleaning of the East wing is listed under Article 32. He recommended adoption on behalf of the Finance Committee.

In response to an inquiry from Mr. Paul A. Siegenthaler, Mr. Wasserman explained that it is their belief that the work will be completed this summer.

In response to an inquiry from Mr. Martin L. B. Walter, Town Manager Kate Fitzpatrick advised that the heating ducts have been cleaned by an outside firm and steps are in place to monitor other buildings. A 6 month plan is in place to review all buildings.

In response to an inquiry from Ms. Holly Anne Clarke, Mr. Wasserman advised that the town could shift funds if more money is needed. He stated that the Board of Selectmen will do whatever is necessary to get the job done.

After a brief discussion, a motion to move the previous questions was offered by Mrs. Meredith P. Page. The motion was presented and carried by voice vote.

Mr. Wasserman's motion to amend was presented and carried by majority vote on a voice vote declared by the Moderator.

Mr. Wassermann's second motion to amend to add an emergency preamble was presented and carried unanimously by voice vote.

ACTION: The main motion, as amended, was presented and carried unanimously by voice vote.

VOTED: That the Town vote to raise and/or transfer and appropriate $650,000 for extraordinary repairs including design, engineering, and reconstruction to the Newman School, to be spent under the direction of the Town Manager/Permanent Public Building Committee, and to meet this appropriation, $300,000 be transferred from line item 10 of the FY2008 Operating Budget and $350,000 be raised from the FY2009 tax levy. This is an emergency measure necessary for the immediate preservation of the safety and convenience of the Town, and therefore final vote of the Town Meeting passing this measure shall be immediately operative.

ARTICLE 4: AMEND FY2008 OPERATING BUDGET

To see if the Town will vote to amend and supersede certain parts of the fiscal year 2008 Operating Budget adopted under Article 24 of the 2007 Annual Town Meeting and amended under Article 3 of the November 5, 2007 Special Town Meeting and Article 3 of the March 3, 2008 Special Town Meeting, by deleting the amounts of money appropriated under some of the line items and appropriating new amounts as follows:

Line Item	Appropriation	Changing From		Changing To
10	Reserve Fund	$1,437,526	to	$1,060,026
21B	Fire – Purchase of Service	$80,460	to	$85,460
21C	Fire – Expense	$167,927	to	$162,927
25B	DPW – Purchase of Service	$781,147	to	$731,147
25C	DPW – Expense	$442,192	to	$492,192
34B	Park & Recreation – Purchase of Service	$61,025	to	$55,025
34C	Park & Recreation – Expense	$49,850	to	$55,850

or take any other action relative thereto.

MOVED: That the Town vote to amend and supersede certain parts of the fiscal year 2008 Operating Budget adopted under Article 24 of the 2007 Annual Town Meeting and amended under Article 3 of the November 5, 2007 Special Town Meeting and Article 3 of the March 3, 2008 Special Town Meeting, by deleting the amounts of money appropriated under some of the line items and appropriating new amounts as follows:

Line Item	Appropriation	Changing From		Changing To
10	Reserve Fund	$1,437,526	to	$1,060,026
21B	Fire – Purchase of Service	$80,460	to	$85,460
21C	Fire – Expense	$167,927	to	$162,927
25B	DPW – Purchase of Service	$781,147	to	$731,147
25C	DPW – Expense	$442,192	to	$492,192
34B	Park & Recreation – Purchase of Service	$61,025	to	$55,025
34C	Park & Recreation – Expense	$49,850	to	$55,850

A motion to amend was offered by Mr. Richard S. Creem by striking the sum "$1,060,026" under the "changing to" Line 10 Reserve Fund and inserting in place the sum "$810,026".

Mr. David J. Escalante, Co-Vice Chairman, recommended adoption of this proposal and the motion to amend on behalf of the Finance Committee.

Mr. Creem's motion to amend was presented and carried unanimously by voice vote.

ACTION: The main motion, as amended, was presented and carried unanimously by voice vote.

VOTED: That the Town vote to amend and supersede certain parts of the fiscal year 2008 Operating Budget adopted under Article 24 of the 2007 Annual Town Meeting and amended under Article 3 of the November 5, 2007 Special Town Meeting and Article 3 of the March 3, 2008 Special Town Meeting, by deleting the amounts of money appropriated under some of the line items and appropriating new amounts as follows:

Line Item	Appropriation	Changing From		Changing To
10	Reserve Fund	$1,437,526	to	$ 810,026
21B	Fire – Purchase of Service	$80,460	to	$85,460
21C	Fire – Expense	$167,927	to	$162,927
25B	DPW – Purchase of Service	$781,147	to	$731,147
25C	DPW – Expense	$442,192	to	$492,192
34B	Park & Recreation – Purchase of Service	$61,025	to	$55,025
34C	Park & Recreation – Expense	$49,850	to	$55,850.

ARTICLE 5 was previously withdrawn on May 12, 2008.

ARTICLE 6 was previously withdrawn on May 12, 2008.

At 8:35 p.m. Mr. James G. Healy offered the following Resolution:

THE FOLLOWING RESOLUTION

Was offered

In Memory of Fallen Peace Officers

WHEREAS: The Congress and President of the United States have designated May 15th as Peace Officers' Memorial Day, and the week in which May 15th falls as National Police week; and

WHEREAS: The members of the Needham Police Department play an essential role in safeguarding the rights and freedoms of the citizens of Needham; and

WHEREAS: It is important that all citizens know and understand the duties, responsibilities, hazards, and sacrifices of their law enforcement agency, and that members of our law enforcement personnel recognize their duty to serve the people by safeguarding life and property, and by protecting them against violence and disorder; and

WHEREAS: 181 federal, state and local law enforcement personnel were killed in the line of duty in 2007, 30 more deaths than in 2006. Traffic-related incidents – the leading cause of death – claimed the lives of 83 officers, and 68 officers were shot and killed; and

WHEREAS: On average the officers who sacrificed their lives were 39 years old and had served for 11 years; the youngest officer was 19 and the oldest was 76; and

WHEREAS: The men and women of the Needham Police Department provide a vital public service; and

WHEREAS: Three Needham Police officers have sacrificed their lives in the line of duty: Frank Gaughan on Nov. 28, 1931, and Francis Haddock and Forbes McLeod on Feb. 2, 1934, and the names of these officers are memorialized on the National Law Enforcement Officers Memorial in Washington, D.C.

NOW THEREFORE, be it resolved by this body that the May 2008 Special Town Meeting be dissolved in honor of all the fallen peace officers for their sacrifice on behalf of their communities and the United States.

ACTION: At 8:35 P.M. on Monday, May 12, 2008, the Resolution was presented and carried unanimously by voice vote.

Theodora K. Eaton, MMC
Town Clerk

A true copy
Attest

* * * * *

Mr. James G. Healy moved that the Annual Town Meeting be reconvened.

The Moderator called the Annual Town Meeting back into session, declared a quorum to be present and requested the Town Clerk to so record. He announced that Article 22 was previously postponed to a time certain, specifically upon completion of the Special Town Meeting adjourned to Wednesday, May 14, 2008 at 7:30 P.M.

Discussion would begin with Article 22.

ARTICLE 22: CONTINUE DEPARTMENTAL REVOLVING FUNDS

To see if the Town will vote to authorize and continue revolving funds for certain Town departments pursuant to the provisions of M.G.L., Chapter 44, Section 53E ½ for the fiscal year beginning July 1, 2008:

Revolving Fund	Spending Authority	Revenue Source	Use of Funds	FY 2009 Budget
School Busing	School Committee	Fee Based Busing Program Receipts	Transportation of students to and from School	$500,000
Memorial Park	Memorial Park Trustees	Food Concessions	Improvements to Memorial Park	$4,100
Local Transportation	Council on Aging Director	MBTA, Grants, Program Receipts	Transportation program for COA	$60,000
Yard Waste Processing Program	DPW Director	Town and Participating	Multi-Community yard waste processing program	$75,000

Revolving Fund	Spending Authority	Revenue Source	Use of Funds	FY 2009 Budget
		Communities		
Home Composting Bin Account	DPW Director	Sale of Bins	Purchase of additional home composting bins	$3,000
Human Rights Committee Invest. Account	Town Manager	MCAD	Costs related to the Investigation of MCAD Complaints	$2,000
Senior Center Activities	Council on Aging Director	Program Receipts	Costs related to social programs for elderly	$1,000
Youth Services Activities	Youth Commission Director	Program Receipts	Costs related to youth service and community programs	$25,000
Traveling Meals Program	Health Director	Program Receipts	Costs related to Traveling meals	$75,000
Immunization Fund	Health Director	Program Receipts	Costs associated with immunization and educational programs	$25,000

or take any other action relative thereto.

Article Information and Summary of G.L. Chapter 44, Section 53E ½: A revolving fund established under the provisions of G.L. Chapter 44, Section 53E ½ must be authorized annually by vote of the Town Meeting. The fund shall be credited only with the departmental receipts received in connection with the programs supported by such revolving fund, and expenditures may be made from the revolving fund without further appropriation, subject to the provisions of Section 53E ½. The Annual Town Meeting authorization for each revolving fund shall specify: (1) the programs and purposes for which the revolving fund may be expended; (2) the departmental receipts which shall be credited to the revolving fund; (3) the board, department or officer authorized to expend from such fund; and (4) a limit on the amount which may be expended from such fund in the ensuing year. In any fiscal year, the Board of Selectmen and the Finance Committee may approve an increase in the amount to be spent from the revolving fund, but in no event shall any agency, board, department or officer be authorized to expend in any one fiscal year more than one percent of the amount raised by the Town by taxation in the most recent fiscal year for which a tax rate has been certified pursuant to G.L. Chapter 59, Section 23.

MOVED: That the Town vote to authorize and continue revolving funds for certain Town departments pursuant to the provisions of M.G.L., Chapter 44, Section 53E ½ for the fiscal year beginning July 1, 2008:

Revolving Fund	Spending Authority	Revenue Source	Use of Funds	FY 2009 Budget
School Busing	School Committee	Fee Based Busing Program Receipts	Transportation of students to and from School	$500,000
Memorial Park	Memorial Park Trustees	Food Concessions	Improvements to Memorial Park	$4,100
Local Transportation	Council on Aging Director	MBTA, Grants, Program Receipts	Transportation program for COA	$60,000
Yard Waste Processing Program	DPW Director	Town and Participating Communities	Multi-Community yard waste processing program	$75,000
Home Composting Bin Account	DPW Director	Sale of Bins	Purchase of additional home composting bins	$3,000
Human Rights Committee Invest. Account	Town Manager	MCAD	Costs related to the Investigation of MCAD Complaints	$2,000
Senior Center Activities	Council on Aging Director	Program Receipts	Costs related to social programs for elderly	$1,000
Youth Services Activities	Youth Commission Director	Program Receipts	Costs related to youth service and community programs	$25,000
Traveling Meals Program	Health Director	Program Receipts	Costs related to Traveling meals	$75,000

Revolving Fund	Spending Authority	Revenue Source	Use of Funds	FY 2009 Budget
Immunization Fund	Health Director	Program Receipts	Costs associated with immunization and educational programs	$25,000

A motion to amend Article 22 was offered by Mrs. Denise C. Garlick by striking the first revolving fund line "School Busing" in its entirety from the table of revolving funds to be continued.

Mrs. Denise C. Garlick, Selectmen, addressed this proposal on behalf of the Board of Selectmen. She explained that the town's revolving funds must be voted annually at Town Meeting.

Mrs. June C. Seraydar, member, recommended adoption of this article on behalf of the Finance Committee.

The motion to amend was presented and carried unanimously by voice vote.

ACTION: The main motion, as amended, was presented and carried unanimously by voice vote.

VOTED: That the Town vote to authorize and continue revolving funds for certain Town departments pursuant to the provisions of M.G.L., Chapter 44, Section 53E ½ for the fiscal year beginning July 1, 2008:

Revolving Fund	Spending Authority	Revenue Source	Use of Funds	FY 2009 Budget
Memorial Park	Memorial Park Trustees	Food Concessions	Improvements to Memorial Park	$4,100
Local Transportation	Council on Aging Director	MBTA, Grants, Program Receipts	Transportation program for COA	$60,000
Yard Waste Processing Program	DPW Director	Town and Participating Communities	Multi-Community yard waste processing program	$75,000
Home Composting Bin Account	DPW Director	Sale of Bins	Purchase of additional home composting bins	$3,000
Human Rights Committee Invest. Account	Town Manager	MCAD	Costs related to the Investigation of MCAD Complaints	$2,000
Senior Center Activities	Council on Aging Director	Program Receipts	Costs related to social programs for elderly	$1,000
Youth Services Activities	Youth Commission Director	Program Receipts	Costs related to youth service and community programs	$25,000
Traveling Meals Program	Health Director	Program Receipts	Costs related to Traveling meals	$75,000
Immunization Fund	Health Director	Program Receipts	Costs associated with immunization and educational programs	$25,000

Article 23 was previously adopted by majority vote on May 7, 2008.

Article 24 was referred to Committee on May 12, 2008 by a count of hands. The hand count was Yes 114 No 75.

ARTICLE 25: APPROPRIATE FOR CPA - TOWN HALL HISTORIC PRESERVATION DESIGN

To see if the Town will vote to raise and/or transfer and appropriate $1,000,000 for architectural design and engineering for the construction, and/or renovation of Town Hall to be spent under the direction of the Permanent Public Building Committee and Town Manager, and to meet this appropriation that $748,000 be transferred from the FY 2008 Community Preservation General Reserve and $252,000 be raised from FY 2009 Community Preservation Receipts; or to take any other action relative thereto.

Article Information: In 2007, the Board of Selectmen and Town Manager sought funding for a Town Hall feasibility study to review the concept plans that had been developed in the Townwide Facility Master Plan in 2005 – 2006. With the support of the Community Preservation Committee, the 2007 Annual Town

Meeting appropriated $50,000 for this purpose, and the PPBC engaged the services of McGinley Kalsow & Associates (MKA) to complete the study. Of the three options that were developed by MKA, the Board of Selectmen voted to seek funding for the project that is the subject of this article. The PPBC has voted to retain MKA to complete the design phase and oversee construction if the project is funded. The Community Preservation Committee is currently reviewing the request for design funding, and if approved, would later consider a request to fund construction in advance of the 2009 Annual Meeting.

The proposed Town Hall Historic Preservation project fully restores the Town Hall including the second floor auditorium. It fits out the auditorium space for office functions with new temporary dividers that are attractive, secure and respectful of the historic space, yet not costly to remove in the future. A small tower addition to house the elevator and mechanical systems will be constructed in the back parking lot. This is a flexible plan that allows for many opportunities for reuse in the future to meet the needs of the community at that time, including use of the auditorium space and/or construction of an annex. The Planning and Park and Recreation departments, as well as a significant amount of records storage, will be relocated to the DPW Complex at Dedham Avenue.

The current funding request is for $1.0 million for design services. The total project cost is estimated at $15.7 million, exclusive of relocation costs. It is anticipated that over 90% of the project cost will qualify for Community Preservation funding. The design phase will begin after Town Meeting in May, with a request for construction funding planned for the 2009 Annual Town Meeting. Construction will begin in January 2010. Critical to the sequencing of the Town Hall project is the construction of a Public Services Administration building for Public Works, Public Facilities, Community Development & Land Use, and Park and Recreation, included in this Warrant as Article 33. Before it is put into service for its intended function, the Public Services Building will be used as an alternate location for the Town Hall during the reconstruction of that facility, from December, 2009 through June, 2011, saving more than $1 million in rental costs.

MOVED: That the Town vote to raise and/or transfer and appropriate $1,000,000 for architectural design and engineering for the construction, and/or renovation of Town Hall to be spent under the direction of the Permanent Public Building Committee and Town Manager, and to meet this appropriation that $748,000 be transferred from the FY 2008 Community Preservation General Reserve and $252,000 be raised from FY 2009 Community Preservation Receipts.

Mr. Paul A. Siegenthaler, Chairman, requested approval of Article 25 on behalf of the Community Preservation Committee. He explained that this proposal under Article 25 can go forward while the Town Hall Committee established under Article 24 gathers information. He stated that the Community Preservation Committee voted in the majority to support this project.

Mr. Scott Brightman, member, addressed this proposal on behalf of the Finance Committee. He advised that the Finance Committee has already selected its member to the Town Hall Committee. He also explained that the Town Hall needs to be renovated and the time is now. The renovation of Town Hall falls within the long term Capital Improvement Plan. 90% of the renovation costs will come from the Community Preservation Act. These funds come from two sources – 2% on real estate tax plus matching state funds. Some of the Community Preservation funds will be used to relocate Town Hall employees during the renovation period. He recommended adoption of Article 25 on behalf of the Finance Committee.

Mr. James G. Healy, Chairman, Board of Selectmen, advised that this proposal is a request for $1 million for architectural design and engineering. The estimated total cost for the Town Hall renovation is $16.7 million. All but $1.4 million will be paid from the Community Preservation Funds.

Mr. Healy advised that the Board of Selectmen respect the concern of Town Meeting on restoration of the Town Hall auditorium. We have listened to comments and concerns; we have held public hearings; and we do want the building to be in place for the tercentennial celebration. Mr. Healy offered his pledge that the Board of Selectmen will do everything to accommodate the needs of the public while remaining cost efficient and management efficient. If either committee has problems, the Board will not spend the money. He noted that the Board of Selectmen is unanimous in support of Article 25.

Ms. Sandra Balzer Tobin, member, advised that the Historical Commission voted 5 – 0 with 2 absent to endorse Article 25. The Commission hopes to work in tandem with Article 24 and 25.

Mr. Ronald W. Ruth, member, advised that in light of passage of Article 24, the Planning Board recommended support of Article 25.

In response to an inquiry from Mr. Richard B. Dagen, Mr. James G. Healy noted that the town does not look for private funding for town buildings However, there may be an opportunity for donations to the great hall. The Town does accept gifts.

In response to an inquiry from Mr. Sean C. Sweeney, Mr. Healy stated that we need to do a final design. The Board of Selectmen pledges to hold a summit, receive guidance from the Town Hall Committee, and spend $20,000 to have architects come in and tell us the best use.

In response to an inquiry from Mr. David J. Sexton, Town Manager Kate Fitzpatrick advised the town will look at where the staff would be located taking into account the efficiency of operations and that there are 59 employees in the building who do more than the name on their desks.

After a lengthy discussion, A motion to move the previous question was offered by Mr. William R. Dermody.

The motion to move the previous question was presented and carried by the required two-thirds vote as declared by the Moderator.

ACTION: The main motion was presented and carried by voice vote.

ARTICLE 26 was previously withdrawn on May 5, 2008.

ARTICLE 27 was previously withdrawn on May 5, 2008.

ARTICLE 28 was adopted by unanimous consent on May 5, 2008.

ARTICLE 29 was adopted by unanimous consent on May 5, 2008.

ARTICLE 30: APPROPRIATE TO COMMUNITY PRESERVATION FUND

To see if the Town will vote to hear and act on the report of the Community Preservation Committee; and to see if the Town will vote to appropriate $2,290,000 pursuant to Massachusetts General Laws, Chapter 44B from the estimated FY 2009 Community Preservation Fund revenues, or to set aside certain amounts for future appropriation, to be spent under the direction of the Town Manager, as follows:

Appropriations:

A. Administrative and Operating Expenses of the Community Preservation Committee	$ 114,500
B. Debt Service	$ 0

Reserves:

C. Community Preservation Fund Annual Reserve	$ 1,419,500
D. Community Housing Reserve	$ 252,000
E. Historic Resources Reserve	$ 252,000
F. Open Space Reserve	$ 252,000

or take any other action relative thereto.

Article Information: This is the fourth year that Town Meeting is being asked to address the Community Preservation Fund (the Fund) and the vote on this article will reflect the decisions made on the previous five articles. Town Meeting and the voters approved the Community Preservation Act in 2004. The Fund receives monies through a 2.0% annual surcharge on local real estate property tax bills with certain exemptions. Adoption of the Act makes the Town eligible to receive additional monies on an annual basis from the Massachusetts Community Preservation Fund. Any expenditure from the Community Preservation Fund must be both recommended by the Community Preservation Committee (CPC) and approved by Town Meeting. The law requires that at least 10% of the revenue be appropriated or reserved for future appropriation for each of the following purposes: community housing, historic preservation, and open space. Up to 5% of the annual revenue estimate may be utilized for the administrative and operational expenses of the Community Preservation Committee.

MOVED: That the Town vote to hear and act on the report of the Community Preservation Committee; and to see if the Town will vote to appropriate $2,290,000 pursuant to Massachusetts General Laws, Chapter 44B from the estimated FY 2009 Community Preservation Fund revenues, or to set aside certain amounts for future appropriation, to be spent under the direction of the Town Manager, as follows:

Appropriations:

A. Administrative and Operating Expenses of the Community Preservation Committee	$ 114,500
B. Debt Service	$ 0

Reserves:

C. Community Preservation Fund Annual Reserve	$ 1,419,500
D. Community Housing Reserve	$ 252,000
E. Historic Resources Reserve	$ 252,000
F. Open Space Reserve	$ 252,000.

A motion to amend the main motion under Article 30 was offered by Mr. Paul A. Siegenthaler as follows:

Appropriations	Changing From	Changing To
A. Administrative and Operating Expenses	$ 114,500	$ 111,000
C. Community Preservation Fund Annual Reserve	$ 1,419,500	$1,121,500
D. Community Housing Reserve	$ 252,000	$ 245,000
E. Historic Resources Reserve	$ 252,000	$ 245,000
F. Open Space Reserve	$ 252,000	$ 245,000

And further that the first line of the motion be amended by deleting the sum "$2,290,000" and inserting in place thereof the sum "$1,967,500."

Mr. Siegenthaler explained that the amendment takes into account monies that were appropriated at this Town Meeting. He also noted that money that goes into the Administrative and Operating Expense account allows the Community Preservation Committee to do its job. Unspent administrative funds go back into the Community Preservation Fund. The Administrative balance is currently approximately $4 - $5 million. He requested support for this article.

Mr. Steven Rosenstock, member, recommended adoption on behalf of the Finance Committee.

Mr. Daniel P. Matthews, Selectman, explained that the amendment is basic accounting and that the maximum amount allowable is assigned to the Administrative and Operating Expense account because it is the most flexible. He recommended adoption on behalf of the Board of Selectmen.

In response to several inquiries, Mr. Matthews explained that monies received go into the fund along with the matching state fund all of which can be used for cash expenditures. However, if the town borrows money for a project, the borrowing can not be applied against the matching state funds.

A motion to move the previous question was offered by Mr. Paul H. Attridge.

The Moderator stated that the motion to move the previous question requires a two-thirds vote. The motion was presented and carried unanimously by voice vote.

Mr. Siegenthaler's motion to amend was presented and carried unanimously by voice vote.

ACTION: The main motion, as amended, was presented and carried unanimously by voice vote.

VOTED: That the Town vote to hear and act on the report of the Community Preservation Committee; and to see if the Town will vote to appropriate $1,967,500 pursuant to Massachusetts General Laws, Chapter 44B from the estimated FY 2009 Community Preservation Fund revenues, or to set aside certain amounts for future appropriation, to be spent under the direction of the Town Manager, as follows:

Appropriations:

A. Administrative and Operating Expenses of the Community Preservation Committee $ 111,000

B. Debt Service $ 0

C. Community Preservation Fund Annual Reserve $ 1,121,500

D. Community Housing Reserve $ 245,000

E. Historic Resources Reserve $ 245,000

F. Open Space Reserve $ 245,000.

Reserves:

ARTICLE 31 was adopted by unanimous consent on May 5, 2008.

ARTICLE 32: APPROPRIATE FOR GENERAL FUND CASH CAPITAL

To see if the Town will vote to raise and/or transfer and appropriate a sum for General Fund Cash Capital, to be spent under the direction of the Town Manager and raised from the tax levy; or take any other action relative thereto:

Group	Description	Recommended	Amendment
Community Services	Supplemental Library Materials Allocation	$25,000	
Community Services	Athletic Facility Improvements	$160,000	
General Government	Disaster Recovery - Intel Based Servers	$130,000	
General Government	Document Record Management System	$140,000	
Public Facilities	Facilities Maintenance Program	$220,000	
Public Safety	Public Safety Application Hardware	$120,000	
Public Schools	Broadmeadow School Data Room AC Upgrade	$25,000	
Public Schools	Newman School Electrical System Improvements	$175,000	
Public Schools	Pollard School Doors and Locks	$175,000	
Public Schools	Communications Archiving System	$45,740	
Public Schools	School District Technology Upgrade & Replacement	$212,500	
Public Schools	School Furniture & Musical Equipment Replacement	$52,050	
Public Works	Brooks & Culverts - Repair & Maintenance	$100,000	
Public Works	Core Fleet Replacement	$215,048	
Public Works	Electronic Archive	$30,000	
Public Works	Geographic Information System	$85,280	
Public Works	Snow & Ice Equipment	$124,511	
Public Works	Specialty Equipment	$121,200	
Public Works	Stormwater Drain Discharge Improvements	$40,000	
Public Works	Stormwater Master Plan Drainage Improvements	$75,000	
Total Appropriation		**$2,271,329**	

Article Information: All General Fund cash capital items are included as one article. This methodology allows Town Meeting to view cash capital in its entirety as a considered and thoughtful recommendation on the part of the boards and committees, rather than as a series of independent articles. This approach will still allow for amendment of each line item. Capital proposed for funding by debt will continue to be presented as a separate article, in that debt authorizations require a 2/3 vote of Town Meeting. A description of each request follows.

Supplemental Materials Allocation *This is the second year of a four-year plan to upgrade and increase the Library's materials collections. When the Library opened in March 2006 in the new building, business increased significantly. One-half of the $25,000 request is to be allocated for the Children's Room collections. A Children's Room questionnaire has revealed dissatisfaction with the size of the various collections. Circulation of children's books increased 17.6% in FY07, while the collection grew by only 6%. FY07 circulation of audiovisual materials increased by 19.6%, while the collections increased by only 11.9%. The turnover rate (the number of times an item is checked out) for audiovisual items increased from 14.8 to 15.8. The more times items are checked in and out, the faster they wear out and need to be replaced.*

Athletic Facility Improvements *The Department of Public Works has developed a maintenance plan for all fields, which includes new or total reconstruction, renovation, irrigation and drainage improvements, and equipment replacement/repair (bleachers, fences/backstops, player benches and miscellaneous equipment) for fields, and ball diamonds. FY09 proposed projects include backstops, fencing and irrigation improvements at Mills and Asa Small Fields.*

Disaster Recovery – Intel Based Servers *Currently the Information Technology Center (ITC) does not have the equipment or resources to support a Disaster Recovery plan for the non-IBM servers in the event of a catastrophic event that leaves the Town*

Hall unusable. Events such as fire, flood, and other natural or man-made occurrences which could cause long term loss of use of the Town Hall or damage to the non-IBM servers would seriously hamper the Town's ability to operate at a basic level. The Disaster Recovery model for the non-IBM servers would allow the data to be housed at a separate location, supported by a generator. Using a single server with an attached Storage Area Network (SAN) and VMware, the ITC will virtualize five (5) servers and data transfer the remaining servers, currently eight (8) soon to be ten (10), to the SAN.

Document Record Management System *This request is designed to address both Town and School needs. The principal reason for acquiring a document record management solution is to allow for electronic storage of current documents giving the users the ability for faster retrieval and sharing of those documents. This process could also alleviate the need for duplicate or triplicate copies being stored using traditional means. The acquisition of a system should ideally be an enterprise-wide solution incorporating multiple departments and divisions throughout the Town. Other benefits include making historical records available to the public and creating an electronic workflow management system. Although this request has no easily-measured effect on Town revenues, expenses will continue to rise as the cost of providing storage for additional records grows and staff time is devoted to manually searching, retrieving, and copying the requested records. Unless more physical storage is made available in the town buildings, offsite storage with a records storage company is inevitable.*

Facilities Maintenance Program *This Program includes general maintenance activities at municipal buildings, including, but not limited to, flooring and painting. The funding allows for the replacement of worn, damaged, unsafe, and unsightly floor tile and carpeting. In the case of school buildings, much of the project work involves the removal of asbestos-containing floor tile and its replacement with vinyl composition floor tile in classrooms and carpeting in offices. The Police station work involves the removal and replacement of worn carpeting dating back to 1990. FY08 funding provided for removal of approximately 20,000 sq. ft. of asbestos-containing floor tile and carpeting at Newman School. Unless circumstances dictate otherwise, floor tile work in FY09 is planned for the Pollard Middle School and Police Station.*

This Project will also provide for the continuation of the interior painting plan begun in FY01. This program enables the systematic painting of all interior spaces for schools and town buildings on a prioritized basis. At the present time it is projected that interior painting in FY09 will continue at the Broadmeadow, Mitchell, Newman, and Pollard Middle schools. FY08 funding allowed for painting at the four schools and Fire Station #2.

Public Safety Application Hardware *This IBM AS/400 is used for all public safety dispatching for both Police and Fire Departments. All emergencies are recorded and the proper equipment is dispatched quickly. Both departments maintain all required data files for local and state reporting, and for departmental use. Incident reports have been maintained in this system since 1994. This equipment must be replaced every five years to ensure optimal functionality.*

Broadmeadow School Data Room AC Upgrade *This project will allow for replacement of the split system air conditioning units (2) which serve the School Department's district head end rooms which are located in the basement level of the Broadmeadow Elementary School. The air conditioning units in these two rooms are undersized and therefore unable to adequately cool the rooms. On hot days, the current a/c units cannot keep the rooms below 80 degrees. Adequate cooling is required for proper operation of the School Department's 21 servers which serve all schools and school buildings. It is proposed that the current one ton units be replaced with three ton units to ensure proper cooling on the hottest days of the year. It is proposed to reuse existing wiring and piping to minimize cost and ease the difficulty of installation.*

Newman School Electrical System Improvements *This project will allow for the repair/resolution of the current condition in which ground water/runoff enters the main electric switchgear room, floods the room, and allows water to flow via underground electrical conduits into electrical rooms in the rear wing (main classroom wing) of the school. The flooding has caused numerous power outages within the building and threatens major damage to electrical system components, total /extended loss of electric power to the building, and risk of personal injury to staff. It is expected that the exterior foundation walls of the electrical room will need to be exposed, sealed, and waterproofed. Additionally, several hundred feet of underground electrical conduit including the main feed to the rear (main classroom) wing of the building will be replaced.*

Pollard School Doors and Locks *This project will allow for the replacement of all exterior doors including door hardware and lockset mechanisms at the Pollard Middle School (16 double leaf door sets and 19 single leaf door sets) in order to address security and safety concerns stemming from the current substandard condition of the existing exterior doors and hardware. The existing doors, hardware, and locksets, which date to the 1992 middle school renovation, have a high failure rate which prevents the proper locking of the facility. It is proposed that replacement doors be constructed of steel or composite graphite/fiberglass for strength with full height continuous (piano style) hinges, industrial style lockset mechanisms and exit devices (closers and crash bars) and a card reader pass system in lieu of traditional keys.*

Communications Archiving System *Recently revised federal archiving rules require school systems to archive correspondence. The School Department uses First Class for e-mail, conferencing and web publishing throughout all schools and administrative offices. First Class offers an archiving component. With this investment, the schools can archive, search and retrieve First Class communications for all users over a three year period. The costs include an Archive Server, Archive Server Array, Backup Server, Backup Server Array, UPSs, Backup Software, and Archive Licenses.*

School District Technology Upgrade & Replacement *This request funds the replacement of school technology, including instructional computers, administrative computers, printers, and network servers. It is proposed that in FY09, instructional computers will be replaced at Newman, Hillside, Mitchell, Pollard and Broadmeadow, and 30 computers will be recycled from the High School. The FY09 request is for 117 replacement instructional computers, 24 replacement administrative computers, 30 replacement printers, and 9 network hardware servers.*

School Furniture and Musical Equipment Replacement *In FY05, Town Meeting approved first-year funding of $20,500 to replace furniture in school facilities not scheduled to undergo capital renovation/addition projects in the near future. In these schools, furniture is 10-20 years old and in a state of disrepair after decades of heavy use. The request was funded from operational savings in FY06, due to capital budget constraints. In*

FY07, Town Meeting allocated $44,550 for this purpose. (The FY07 request also replaced band chairs at Hillside and Pollard.) In FY 08, Town Meeting provided $18,300 for elementary furniture ($15,600) and whiteboards ($2,700), with the expectation that FY08 middle school replacements would be met from the stock of surplus furniture at High Rock. Funding of $37,050 in FY09 will provide furniture in five classrooms at Pollard, to add whiteboards in 5 Pollard classrooms, and to replace furniture in three elementary classrooms at Hillside, Mitchell or Newman.

Also in FY05, Town Meeting allocated $15,000 in first-year funding of a ten-year replacement cycle for school musical instruments. Similar funding was provided in FY06 (budget savings) and in FY07 and FY08 (from the CIP). Currently, the School Fine and Performing Arts Department has numerous musical instruments that are more than 30 years old and are in need of replacement. The School Department owns a large number of instruments, including pianos, string instruments, brass instruments, woodwind and percussion instruments that, after many years of use, are no longer usable or repairable. Students do purchase more common, less expensive instruments such as clarinets, trumpets and flutes, but a quality band and/or orchestra program must supply large, more expensive instruments to ensure balanced instrumentation. Last year, the Fine and Performing Arts Department replaced a euphonium, 2 piccolos, an oboe and a variety of types of percussion equipment for use at the Pollard School. In previous years, the HS grand piano, Hillside school piano, some percussion instruments, string basses and a baritone sax were replaced. The funding of $15,000 for FY09 will provide for the replacement of two French Horns, a bassoon, two cellos and a bass violin.

Brooks and Culverts Repair and Maintenance *Severe storms result in numerous complaints and subsequent investigations of the Town's brooks, streams and culverts. The DPW has developed a repair and maintenance program which is a combination of contracted work and use of town forces to address the issue of flooded and poor draining brooks, streams, waterways and culverts throughout the Town. Lack of routine maintenance has caused the failure of retaining walls and a loss of soil behind the walls, allowing the brooks to become silted and overgrown with vegetation, impacting water flow levels. This has resulted in the loss of useable abutting property and flooded basements. The project will require a detailed investigation, a plan of recommended improvements, a design drawing and specifications, environmental permitting and bidding of construction services. This will return the waterways to a condition that will allow the DPW to maintain the brooks using its own forces. FY06 funding for this program included cleaning of Hurd Brook and culverts, from Central Avenue to the Wellesley line and a portion of Alder Brook. There was no funding in FY07. The FY08 funding will complete the Alder Brook project. Unless circumstances dictate otherwise, FY09 funding will be used in one of the following locations: Winding River Road, Locust Lane, Fuller Brook Avenue, Oxbow Road, Webster Street and Howland Street, Brookside Road and Forest Street, Chestnut Street and Carriage Lane, Emerson Place, and/or Pennsylvania Avenue.*

Core Fleet Replacement *The DPW Core fleet consists of passenger vehicles such as sedans and wagons, vans, pick-up trucks, small dump trucks and utility trucks. Unless circumstances require otherwise, the vehicles scheduled to be replaced in FY09 include:*

Unit	*Division*	*Year*	*Description*	*Cost*
#52	*Highway*	*2000*	*Sedan*	*$ 24,210*
#12	*Parks*	*1999*	*Station Wagon*	*$ 24,210*
#301	*Parks*	*2002*	*Van*	*$ 30,155*
#41	*Parks*	*2001*	*Pickup Truck*	*$ 44,991*
#73	*Parks*	*1996*	*One Ton Dump Truck*	*$ 57,846*
#74	*Parks*	*1996*	*One Ton Dump Truck*	*$ 57,846*

Electronic Archive *This project would fund the development of an electronic database to store and easily access Town's records, which include over 50,000 pieces of information from varying sources. The database would be available to the public for research through the Town's new website and at the Department of Public Works. In FY09, this request would fund data storage equipment and the scanning of data. An additional request would be made in FY10, for the development of an information kiosk for public access.*

Geographic Information System *The Town began development of its Geographic Information System in 2000. The system has become an essential tool used by Town departments, and is relied upon by residents and business for rudimentary data. The system is now in need of updating. Work contained in the Water and Wastewater Masterplans must be incorporated, and there is a need for continued application development and training. This funding will provide updated scanners, plotters, printers, pc enhancements, software and implementation assistance, database population, and information updates.*

Snow and Ice Equipment *The Snow and Ice Equipment inventory consists of material spreaders (for sand and salt), sidewalk tractors, snow plows, snow blowers, and snow blower attachments which are connected to front end loaders. Unless circumstances require otherwise, the vehicles scheduled to be replaced in FY09 include:*

Unit	*Division*	*Year*	*Description*	*Cost*
#107	*Highway*	*1989*	*Sidewalk Tractor (Wheel with blower)*	*$124,511*

Specialty Equipment *Public Works specialty equipment consists of power-assisted equipment or other specialized tools used by the Department in the performance of its work. Unless circumstances require otherwise, the equipment recommended to be replaced in FY09 is as follows:*

Unit	*Division*	*Year*	*Description*	*Cost*
	Parks		*Synthetic Sports Turf Groomer/Rake*	*$ 5,200*
	Parks		*Synthetic Turf Surface Conditioner*	*$ 12,000*
	Parks		*Sod Cutter*	*$ 5,000*
#253	*Parks*	*1989*	*Stump Cutter*	*$ 44,000*
#334	*Parks*	*1996*	*Turf Cat Mower*	*$ 20,000*
#167	*Parks (pool)*	*1970*	*Discharge Pump*	*$ 21,000*
#332	*Parks*	*1993*	*16 foot Utility Trailer*	*$ 9,000*
#323	*Highway 1997*	*Utility Trailer*		*$121,200*

Stormwater Drain Discharge Improvements *Since 1995, the DPW has been under order from the EPA to embark on a stormwater discharge investigation for all illicit discharges to the Charles River. Illicit Discharges identified in this investigation were pursued and improvements undertaken to eliminate them. This investigation led to the Town's entering into a Memorandum of Understanding (MOU) with the EPA to commence a Town-wide investigation and to the development of a Stormwater Master Plan. Incorporated into this Stormwater Master Plan are improvements to the Storm Drainage System to upgrade the quality of the water discharged to the Charles River in Needham. Further investigation and sampling continues year to year. When the EPA Stormwater Discharge Permit took effect, there were a number of projects identified to better manage stormwater quality. The first project in FY09 will be for Rosemary Glen (Perry Gorge).*

Stormwater Master Plan Drainage Improvements *The Storm Water Master Plan identified a number of areas throughout the Town where improvements are required to resolve flooding problems and illicit discharges. Locations for improvements have been prioritized within the Plan. Drainage improvements to Bradford Street and Carey Road were determined to be most critical. This funding request also includes installation of additional storm drains between Lantern Lane and Gayland Road, to replace, increase capacity and extend storm drains on Manning Street, Hoover Road, Concord Street, and Burnside Road. Numerous multi-unit developments have recently been built or are planned in the Town. These developments incorporate new roads with drainage structures and roof or sump connections which are then connected to the existing town owned system. These new connections have increased the load on the current system and cause flooding in some areas.*

MOVED: That the Town vote to raise and/or transfer and appropriate a sum for General Fund Cash Capital, to be spent under the direction of the Town Manager and raised from the tax levy; or take any other action relative thereto:

Group	**Description**	**Recommended**	**Amendment**
Community Services	Supplemental Library Materials Allocation	$25,000	
Community Services	Athletic Facility Improvements	$160,000	
General Government	Disaster Recovery - Intel Based Servers	$130,000	
General Government	Document Record Management System	$140,000	
Public Facilities	Facilities Maintenance Program	$220,000	
Public Safety	Public Safety Application Hardware	$120,000	
Public Schools	Broadmeadow School Data Room AC Upgrade	$25,000	
Public Schools	Newman School Electrical System Improvements	$175,000	
Public Schools	Pollard School Doors and Locks	$175,000	
Public Schools	Communications Archiving System	$45,740	
Public Schools	School District Technology Upgrade & Replacement	$212,500	
Public Schools	School Furniture & Musical Equipment Replacement	$52,050	
Public Works	Brooks & Culverts - Repair & Maintenance	$100,000	
Public Works	Core Fleet Replacement	$215,048	
Public Works	Electronic Archive	$30,000	
Public Works	Geographic Information System	$85,280	
Public Works	Snow & Ice Equipment	$124,511	
Public Works	Specialty Equipment	$121,200	
Public Works	Stormwater Drain Discharge Improvements	$40,000	
Public Works	Stormwater Master Plan Drainage Improvements	$75,000	
Total Appropriation		**$2,271,329**	

A motion to amend was offered by Mr. James G. Healy that the main motion under Article 32 be amended as follows:

Group	**Description**	**Changing From**	**Changing To**
Community services	Athletic Facility Improvements	$160,000	$0

General Government	Disaster Recovery – Intel Based Services	$130,000	$0
General Government	Document Record Management System	$140,000	$0
Public Safety	Public Safety Application Hardware	$120,000	$100,000
Public Schools	Newman School Electrical System Improvements	$175,000	$0
Public Works	Brooks and Culverts	$100,000	$0
Public Works	Electronic Archive	$ 30,000	$0
Public Works	Specialty Equipment	$121,200	$104,000
Public Works	Stormwater Master Plan Drainage Improvements	$ 75,000	$0
Total		$2,271,329	$1.484.129.

Mr. James G. Healy, Chairman, addressed the General Fund Cash Capital article on behalf of the Board of Selectmen. He explained that part of this article was decided at the March 3, 2008 Special Town Meeting under Article 4 - Athletic Facility Improvements/Reconstruction in which $1,500,000 was appropriated for work to be done at DeFazio Field including the installation of an 8-lane track to replace the 6-lane track at Memorial Field.

Mr. Richard S. Creem, Chairman, recommended adoption of this article and Mr. Healy's amendment on behalf of the Finance Committee.

In response to an inquiry from Mr. William F. Connors, Mr. Michael J. Greis, Chairman, explained that a computer/student ratio of 1 to 5 was a prior goal and that the School Committee is replacing approximately 117 computers in various schools.

Mr. Jeffrey Kristeller suggested that anything that can be done to reduce paper storage would be beneficial and questioned why this line item has been reduced to zero. Mr. David J. Escalante, Co-Vice Chairman, Finance Committee, advised that there were two many requests for different archiving systems and that the needs of the various departments need to be coordinated.

The following line item amendments were presented by the Moderator and were voted unanimously by voice vote.

Community services	Athletic Facility Improvements	$160,000	$0
General Government	Disaster Recovery – Intel Based Services	$130,000	$0
General Government	Document Record Management System	$140,000	$0
Public Safety	Public Safety Application Hardware	$120,000	$100,000
Public Schools	Newman School Electrical System Improvements	$175,000	$0
Public Works	Brooks and Culverts	$100,000	$0
Public Works	Electronic Archive	$ 30,000	$0
Public Works	Specialty Equipment	$121,200	$104,000
Public Works	Stormwater Master Plan Drainage Improvements	$ 75,000	$0.

ACTION: The main motion, as amended, was presented and carried unanimously by voice vote.

VOTED: That the Town vote to raise and/or transfer and appropriate a sum for General Fund Cash Capital, to be spent under the direction of the Town Manager and raised from the tax levy; or take any other action relative thereto:

Group	Description	Recommended	Amendment
Community Services	Supplemental Library Materials Allocation	$25,000	
Community Services	Athletic Facility Improvements	$0	
General Government	Disaster Recovery - Intel Based Servers	$0	
General Government	Document Record Management System	$0	
Public Facilities	Facilities Maintenance Program	$220,000	
Public Safety	Public Safety Application Hardware	$120,000	
Public Schools	Broadmeadow School Data Room AC Upgrade	$25,000	
Public Schools	Newman School Electrical System Improvements	$0	
Public Schools	Pollard School Doors and Locks	$175,000	
Public Schools	Communications Archiving System	$45,740	
Public Schools	School District Technology Upgrade & Replacement	$212,500	
Public Schools	School Furniture & Musical Equipment Replacement	$52,050	
Public Works	Brooks & Culverts - Repair & Maintenance	$60,000	
Public Works	Core Fleet Replacement	$215,048	
Public Works	Electronic Archive	$0	
Public Works	Geographic Information System	$85,280	
Public Works	Snow & Ice Equipment	$124,511	
Public Works	Specialty Equipment	$104,000	
Public Works	Stormwater Drain Discharge Improvements	$40,000	
Public Works	Stormwater Master Plan Drainage Improvements	$0	
Total Appropriation		**$1,484,129**	

ARTICLE 33: APPROPRIATE FOR ADMINISTRATION BUILDING AT DPW COMPLEX

To see if the Town will vote to raise and/or transfer and appropriate the sum of $6,090,000 for the architectural design, engineering, construction and equipping of an administration building at the Department of Public Works complex, to be spent under the direction of the Permanent Public Building Committee/Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 7; or take any other action relative thereto.

Article Information: The Town has been engaged in facility evaluation and site analysis for the past decade. During the more recent Facility Master Planning process, numerous options for relocation of DPW Operations were discussed as an alternative to the construction of the proposed building. The current DPW facility is too small for department needs, and associated garage space is inefficient and inappropriate. The second floor office space has only a fire escape as a second means of egress, there is no handicap accessibility, and there is a history of air quality concerns relating to the garage below the office spaces. The Town is also under federal mandate related to storm water management which will require modifications to the site. After the Public Services Administration Building is constructed, the second floor of the existing building will be available for storage for all Town departments which is a critical factor in planning for the Town Hall renovation. A future phase of the project will address garage, equipment, workshop, air quality, and storm water challenges.

The current DPW complex is nestled in the intersection of Dedham Avenue and South Street, surrounded by residential homes, a reservoir, playing fields, a middle school and a golf course. This corner is a beautiful asset which contributes to the attractiveness of the gateway to Needham. The current proposal includes the construction of an administration building (Phase 1). The Planning and Park and Recreation departments will be relocated to the new facility. In Phase 2, the current building at 470 Dedham Avenue will be converted to solely storage and operations activities, with appropriate environmental systems, and the salt shed will likely be relocated off the site.

The Board of Selectmen voted to request that the Permanent Public Building Committee conduct a designer selection process, on a contingent basis, to secure an architect to begin design work immediately after the Annual Town Meeting. The PPBC will oversee the design and construction of the project, with construction anticipated to begin in February 2009. Town Hall services will be relocated to the new building on a temporary basis in December 2009. It is anticipated that the Town Hall reopening will occur in Summer 2011 at which time the new administration building will revert to its original purpose, as administration offices for the Public Works, Public Facilities, Community Development and Land Use, and Park and Recreation.

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of $6,090,000 for the architectural design, engineering, construction and equipping of an administration building at the Department of Public Works complex, to be spent under the direction of the Permanent Public Building Committee/Town Manager, and to meet this appropriation the

Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 7.

A motion to amend was offered by Mr. James G. Healy by deleting in the first line of the motion the sum "$6,090,000" and inserting in place thereof the sum "$500,000;" and by deleting the words "the architectural design, engineering, construction" and inserting in place thereof the words "architectural design and engineering for construction".

A second motion to amend was offered by Mr. James G. Healy that the main motion under Article 33 is amended by adding an emergency preamble as follows: "This is an emergency measure necessary for the immediate preservation of the safety and convenience of the Town, and therefore final vote of the Town Meeting passing this measure shall be immediately operative".

Mr. Healy, Chairman, addressed this proposal and both amendments on behalf of the Board of Selectmen. He explained that the Board of Selectmen would like to come back in November 2008 with the design of the administration building at the DPW complex. The building is expected to cost about $5,500,000 and house the Town Hall staff while the Town Hall is being renovated. The current DPW administration building is above the garage and constantly smells of gasoline. The new building will be approximately 100 yards away from the current building. He also advised that the pine grove to the right of the complex will not be totally sacrificed. He further noted that this is not a short term fix. The Town hopes to obtain a minimum of twenty years of the life of the building. A portion of the DeFazio field area is the site of a future school.

Mr. Scott Brightman, Co-Vice Chairman, recommended adoption of this proposal and the amendments on behalf of the Finance Committee. He explained that the current office space is at the end of its useful life. Timing is very important. We hope the Town Hall will reopen in the summer of 2011 at which time the DPW staff will move into its new building.

Mrs. Lois F. Sockol expressed concern that the plans for the DPW building could be affected by the plans for the Town Hall building and asked if there will be flexibility if the Town Hall is impacted. Mr. Healy stated that the Board of Selectmen do not want the seat of town government to move from the center of town and the DPW site is not large enough to accommodate a larger building.

After a lengthy discussion, a motion to move the previous question on all motions on the floor was offered by Mr. William J. Supple. The motion which requires a two-thirds vote for passage was presented and carried on a voice vote.

Mr. Healy's motion to amend was presented and carried unanimously by voice vote.

Mr. Healy's motion to add an emergency preamble was presented and carried by two-thirds vote on a voice vote.

ACTION: The main motion, as amended, was presented but the Moderator was in doubt as to the voice vote. The motion was again presented and the Moderator was still in doubt as to the voice vote. Mr. Roy A. Cramer was sworn in as teller. The motion was again presented and carried by the required two-thirds vote on a hand count. The count was Yes 136 No 23.

VOTED: That the Town vote to raise and/or transfer and appropriate the sum of $500,000 for architectural design and engineering for construction and equipping of an administration building at the Department of Public Works complex, to be spent under the direction of the Permanent Public Building Committee/Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 7. This is an emergency measure necessary for the immediate preservation of the safety and convenience of the Town, and therefore final vote of the Town Meeting passing this measure shall be immediately operative.

At 11:30 P.M. Mr. Gilbert W. Cox moved that the Adjourned Annual Town Meeting stand adjourned to Monday May 19, 2008 at 7:30 P.M. at the Newman School, and it was so voted by voice vote.

Theodora K. Eaton, MMC
Town Clerk

A true copy
Attest:

* * * * *

ADJOURNED ANNUAL TOWN MEETING

Monday, May 19, 2008

Pursuant to adjournment of the Annual Town Meeting held May 14, 2008, the Inhabitants of the Town of Needham qualified to vote in Town Affairs met in the Newman School on Monday May 19, 2008, at 7:30 P.M.

Check lists were used and 185 voters were checked on the list as being present, including 184 Town Meeting Members.

At the designation of Rabbi Jay Perlman, President of the Needham Clergy Association, the Reverend John A. Buehrens, Pastor of the First Parish Unitarian-Universalist Church, gave the invocation.

The Moderator declared a quorum to be present and requested the Town Clerk to so record.

At this time discussion commenced under Article 34.

ARTICLE 34: APPROPRIATE FOR ROADS, BRIDGES, SIDEWALKS AND INTERSECTION IMPROVEMENTS

To see if the Town will vote to raise and/or transfer and appropriate the sum of $820,000 for repairs to the Town's roads, bridges, sidewalks and intersections, to be spent under the direction of the Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 7; or take any other action relative thereto.

Article Information: The roadway system throughout the community developed over the last century. Many miles of roadway, mainly residential, were developed after World War II. A combination of the aging of the earliest roads, the expansion of the road system, and the inability to provide adequate, ongoing maintenance and repair over the years has resulted in a significant decline in the overall condition of Needham's roads, bridges, sidewalks, and intersections. This program is essential to improve the structural and surface integrity of the Town's network of accepted streets. The primary strategy in this program is asphalt paving and incidental work directly associated with paving. Incidental work may include corner reconstruction, handicap ramps, leveling, structural overlays, utility adjustments, minor drainage improvements, some drain extension work, street sign replacement, asphalt curbing with grass shoulders and pavement markings. Many streets have insufficient pavement thickness, are poorly shaped, lack curbing and require some drain improvements. Applying this repair strategy in a timely manner will help defer costly and disruptive street reconstruction on all but the most highly traveled roadways. Paving roadways in a timely manner will extend the useful life of the roadway system in a more cost effective manner. This program also provides funding for reconstruction and repair of sidewalks. There are over 160 miles of sidewalks in Needham, of which, 52 miles are designated as school walking routes. Finally, this program funds traffic signal improvements for existing traffic signals and provide funding for new traffic signal where none currently exist.

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of $820,000 for repairs to the Town's roads, bridges, sidewalks and intersections, to be spent under the direction of the Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 7.

Mr. John A. Bulian, Selectman, addressed this proposal on behalf of the Board of Selectmen. He advised that this is our annual request to continue to repair town roads, bridges, sidewalks and intersections.

Mr. Michael A. Taggart, Member recommended adoption on behalf of the Finance Committee.

In response to an inquiry from Mr Irwin Silverstein, Town Manager Kate Fitzpatrick advised that this article funds repairs to roads, bridges, sidewalks and intersections while Article 42 funds repairs to traffic signals and streetlight improvements.

In response to an inquiry from Jennifer Kagen, Town Manager Kate Fitzpatrick advised that the appropriate town departments will be re-evaluating its walking routes.

Mr. Robert Y. Larsen expressed concern that more funding will be necessary in the future to repair our roads, bridges, sidewalks and intersections.

ACTION : The main motion was presented and carried unanimously by voice vote.

ARTICLE 35 was previously withdrawn on May 5, 2008.

ARTICLE 36: APPROPRIATE FOR PUBLIC SAFETY BUILDING ROOF

To see if the Town will vote to raise and/or transfer and appropriate the sum of $535,000 for the replacement of the roof on the Public Safety Building, to be spent under the direction of the Permanent Public Building Committee/Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 7, or any other enabling authority; or take any other action relative thereto.

Article Information: This project allows for the replacement of all of the flat roofing systems on the Public Safety Building (both the Fire and Police portions of the building). The flat roofs in question (approximately 12,000 Sq. ft.) are currently 17 years old. The present E.P.D.M. (rubber membrane) roofs and the roofs installed over built-up roofs (tar and gravel) are showing advanced aging and failure (leaks) at an increasing rate. Environmental service contractors have been brought in on more than one occasion to eliminate and sanitize mold growth related to roof leaks. The roofs to be replaced (installed in 1990) were guaranteed for 10 years and have thus exceeded their expected life span. The new roof system (which includes complete stripping of all existing roofs, repair or replacement of water damaged decking, and the installation of a cold applied built-up roofing system similar to the roof systems on the Eliot, Broadmeadow, and Mitchell Schools) will have a 20 year warranty with an expected life span of up to 30 years.

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of $535,000 for the replacement of the roof on the Public Safety Building, to be spent under the direction of the Permanent Public Building Committee/Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 7.

Mrs. Denise C. Garlick, Selectmen, recommended adoption of this proposal on behalf of the Board of Selectmen.

Mr. Steven Rosenstock, Past Chairman, advised that this project has been in the Capital plan since 2001. He recommended adoption of this article on behalf of the Finance Committee

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 37 was adopted by unanimous consent on May 5, 2008.

ARTICLE 38: APPROPRIATE FOR HILLSIDE AND MITCHELL SCHOOL PARKING AND PLAY AREA IMPROVEMENTS

To see if the Town will vote to raise and/or transfer and appropriate the sum of $160,000 for repairs to the paved areas at the Hillside and Mitchell Elementary Schools, to be spent under the direction of the Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 7; or take any other action relative thereto.

Article Information: *This project will provide for the installation of a layer of overlay (heavy asphalt) paving at the Hillside and Mitchell schools to smooth potholes and add a 5-10 year useful life of the current pavement. This request continues a project funded in 2007, which installed paving on the Mitchell front parking lot and at the Newman School. Complete renovation of these two schools is included on the facility master plan.*

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of $160,000 for repairs to the paved areas at the Hillside and Mitchell Elementary Schools, to be spent under the direction of the Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 7.

Mr. John A. Bulian, Selectmen, advised that this proposal continues the work started last year which installed paving on the Mitchell front parking lot and at the Newman School. The work on both the Hillside and Mitchell schools would be completed before school starts in the fall. The Board of Selectmen unanimously recommends adoption of this proposal.

Ms. June Seraydar, member recommended adoption of this proposal on behalf of the Finance Committee.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 39: APPROPRIATE FOR PARKING METERS

To see if the Town will vote to raise and/or transfer and appropriate the sum of $42,000 for replacement side street parking meters, to be spent under the direction of the Town Manager and transferred from the Parking Meter Fund; or take any other action relative thereto.

Article Information: *This article will fund the replacement of street-side parking meters. The current street-side parking meters are outdated mechanical units. They are very difficult to read, jam, and do not have a secure collection system. The new street-side parking meters will be electronic, easily read, and have a more secure revenue management system." The collection system will be completely sealed, and will produce a collection audit data report. The new parking meters will be black and of the type and style consistent with on-going business district improvements, such as on Chapel Street. This project is to be funded from parking meter receipts.*

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of $42,000 for replacement side street parking meters, to be spent under the direction of the Town Manager and transferred from the Parking Meter Fund.

Mrs. Denise C. Garlick, Selectmen, requested support of this proposal on behalf of the Board of Selectmen. She explained that this project is the first year of a two-hear project.

Mr. Michael A. Taggart, member, explained that this project will replace current meters with funding from the Parking Meter Fund. The Finance Committee recommends adoption of this project.

A motion to amend was offered by Mrs. Barbara K. Popper to reverse the words "street" and "side" to read "street side".

Mrs. Popper's motion to amend was presented and carried by majority on a voice vote.

ACTION : The main motion, as amended was presented and carried unanimously by voice vote.

VOTED: That the Town vote to raise and/or transfer and appropriate the sum of $42,000 for replacement street side parking meters, to be spent under the direction of the Town Manager and transferred from the Parking Meter Fund.

ARTICLE 40 was previously withdrawn on May 5, 2008

ARTICLE 41 was adopted by unanimous consent on May 5, 2008.

ARTICLE 42: APPROPRIATE FOR STREET AND TRAFFIC LIGHT IMPROVEMENTS

To see if the Town will vote to raise and/or transfer and appropriate the sum of $105,000 for traffic signal and streetlight improvements to be spent under the direction of the Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 7; or take any other action relative thereto.

Article Information: *The Community Energy Challenge is an opportunity for municipalities across New England to identify simple and cost-effective measures that increase energy efficiency and renewable energy use while reducing air pollution and saving money. The DPW has been exploring new technologies relative to traffic signal lamps. This request would fund the retrofit of all of the existing red, yellow, and green lamps which use 116 watt incandescent bulbs (average life 1 year) with a 6 watt/12 watt Light Emitting Diode (LED) unit (guaranteed 5 year life with up to 10 years life for those currently in service around the country). These LED displays provide efficient, durable and reliable service. They also offer the added benefit of improved brightness for safety and easy maintenance by only having to be replaced every 5-10 years vs. once per year.*

The Town has also embarked on a streetlight conversion program to replace Mercury Vapor lights with more energy efficient and mercury free High-Pressure Sodium (HPS) lights. The program will also include a study for the investigation to reduce the overall number of streetlights within the Town, saving energy and replacement costs as part of the Town's Sustainable Needham Initiative.

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of $105,000 for traffic signal and streetlight improvements to be spent under the direction of the Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 7.

Mr. Gerald A. Wasserman, Selectman, recommended adoption on behalf of the Board of Selectmen. He explained that the town is trying to make energy articles more sustainable. There

is significant savings in converting streetlights to High-Pressure Sodium lights.

Mr. Michael A. Taggart, member, Finance Committee, advised that this proposal will replace all of the red, yellow, and green traffic lights with a guaranteed 5 year life.

Susan W. Abbott expressed concern that the LED lights do not give off heat and could remain covered in snow in the winter.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 43 was adopted by unanimous consent on May 5, 2008.

ARTICLE 44: APPROPRIATE FOR COLLECTION PACKER EQUIPMENT

To see if the Town will vote to raise and/or transfer and appropriate the sum of $225,000 for collection packer equipment for the RTS, to be spent under the direction of the Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 7; or take any other action relative thereto.

Article Information: This piece of equipment will service the trash receptacles in the downtown area and at athletic fields, freeing up personnel and equipment to concentrate on older areas. This unit will be equipped with a hydraulic tip mechanism to mechanically lift and tip receptacles into a hopper, thereby reducing the number and severity of personnel injuries. In addition, the proposed program will assume responsibility for the collection of solid waste stream at schools and municipal buildings. This program would enable the Town to implement a sustainable recycling program within the school system, and increase the diversion rate (recycling rate). This project is consistent with the Town's Sustainable Needham Initiative.

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of $225,000 for collection packer equipment for the RTS, to be spent under the direction of the Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 7.

Mr. James G. Healy, Chairman, addressed this proposal on behalf of the Board of Selectmen. He explained that the town is trying to improve our recycling efforts within school facilities. The State neeed is 30% and Needham is #1 in the state.

Mr. Steven Rosenstock, Past Chairman, recommended adoption on behalf of the Finance Committee.

Mr. Michael J. Greis, Chairman, thanked Chip Laffey for his recycling efforts and urged support of this article on behalf of the School Committee.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 45: APPROPRIATE FOR WASTEWATER PUMP STATION / GPA

To see if the Town will vote to raise, and/or transfer and appropriate the sum of $770,000 for renovations and improvements to the Great Plain Avenue sewer pump station, including without limitation all costs thereof as defined in Section 1 of G.L. c.29C; to be spent under the direction of the Town Manager, and to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow $770,000 under G.L. c.44, §7, G.L. c.29C or any other enabling authority; that the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow all or a portion of the amount from the Massachusetts Water Pollution Abatement Trust (MWPAT) established pursuant to G.L. c.29C and/or the Massachusetts Water Resources Authority (MWRA) and in connection therewith, to enter into a loan agreement and/or security agreement with the MWPAT and/or a loan agreement and financial assistance agreement with the MWRA with respect to such loan; that the Town Manager is authorized to contract with the MWPAT, the MWRA and the Department of Environmental Protection with respect to such loan and for any federal, state or other aid available for the project or for the financing thereof; that the Town Manager is authorized to enter into a project regulatory agreement with the Department of Environmental Protection; and that the Town Manager is authorized to expend all funds available to the project, or take any other action relative thereto.

Article Information: In May 2005 under Warrant Article 49, Town Meeting appropriated $984,550 for the renovation of the Great Plain Avenue Sewage Pumping Station. In July the project was put out to bid under MGL c.30 s39M (Public Works) and subsequently, in August 2006, bids were received to renovate the station. Prior to the scheduled opening of bids on August 15th, a bid protest was received calling for the project to be bid under MGL c.149 (Public Buildings). The Attorney General ordered that the Town rebid the project. The plans were all revised to comply with MGL c.149 requirements and the new construction estimate (in FY2009 dollars) is $1,670,000. The $770,000 request is to bridge the funding gap in construction costs, and provide for new specifications and contingency.

MOVED: That the Town vote to raise, and/or transfer and appropriate the sum of $770,000 for renovations and improvements to the Great Plain Avenue sewer pump station, including without limitation all costs thereof as defined in Section 1 of G.L. c.29C; to be spent under the direction of the Town Manager, and to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow $770,000 under G.L. c.44, §7, G.L. c.29C or any other enabling authority; that the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow all or a portion of the amount from the Massachusetts Water Pollution Abatement Trust (MWPAT) established pursuant to G.L. c.29C and/or the Massachusetts Water Resources Authority (MWRA) and in connection therewith, to enter into a loan agreement and/or security agreement with the MWPAT and/or a loan agreement and financial assistance agreement with the MWRA with respect to such loan; that the Town Manager is authorized to contract with the MWPAT, the MWRA and the Department of Environmental Protection with respect to such loan and for any federal, state or other aid available for the project or for the financing thereof; that the Town Manager is authorized to enter into a project regulatory agreement with the Department of Environmental Protection; and that the Town Manager is authorized to expend all funds available to the project.

Mr. James G. Healy, Chairman, Board of Selectmen, advised that this proposal is to make additional renovations and improvements to the Great Plain Avenue Pumping Station. The Town went out to bid in July 2006 to renovate the station. A bid protest was received in August 2006 and we were told this should be a building project. Then we were hit with inflation. We need to get this project done and ask for adoption of Article 45.

Mr. Steven Rosenstock, Past Chairman, recommended adoption on behalf of the Finance Committee.

ACTION : The main motion was presented and carried by a two-third vote on a voice vote declared by the Moderator.

ARTICLE 46: APPROPRIATE FOR WATER ENTERPRISE FUND CASH CAPITAL

To see if the Town will vote to raise and/or transfer and appropriate $1,003,845 for Water Enterprise Fund Cash Capital, to be spent under the direction of the Town Manager and raised from Water enterprise funds receipts, and further that $682,500 be transferred from Water enterprise fund retained earnings; or take any other action relative thereto:

Group	Description	Recommended	Amendment
Water	Water Construction Equipment	$18,000	
Water	Core Fleet Replacement	$65,345	
Water	Water Service Connections	$200,000	
Water	Water Small Specialty Equipment	$38,000	
Water	Water System Rehabilitation	$682,500	
Total Appropriation		**$1,003,845**	

Article Information: All Water Enterprise Fund cash capital items are included as one article. This methodology allows Town Meeting to view cash capital in its entirety as a considered and thoughtful recommendation on the part of the boards and committees, rather than as a series of independent articles. This approach will still allow for amendment of each line item. Capital proposed for funding by debt will continue to be presented as a separate article, in that debt authorizations require a 2/3 vote of Town Meeting. A description of each request follows.

Water Construction Equipment *This grouping consists of equipment primarily used in the heavy maintenance, construction, or reconstruction of the Town's infrastructure. Items such as backhoes, excavators, front end loaders, rollers, and skid steers are all necessary tools used to maintain and keep the water systems operational. Unless circumstances require otherwise, the equipment scheduled to be replaced in FY09 is as follows:*

Unit	*Division*	*Year*	*Description*	*Cost*
#130	*Water*	*1988*	*Roller*	*$18,000*

Core Fleet Replacement *The core fleet consists of passenger vehicles such as sedans and wagons, vans, pick-up trucks, small dump trucks and utility trucks. Unless circumstances require otherwise, the vehicles scheduled to be replaced in FY09 are:*

Unit	*Division*	*Year*	*Description*	*Cost*
#24	*Water*	*2000*	*Pickup Truck*	*$22,496*
#22	*Water*	*1997*	*Utility Body*	*$42,849*

Water Service Connections *The primary purpose of this program is to remove lead from the system by replacing older water service connections containing lead. The Town's water treatment process reduces the corrosivity of Needham's water to minimize the leaching of lead from the water pipes and house plumbing. However, only the removal of the lead sources will completely assure total compliance. The lead found in water service connections can be eliminated over time by replacing these connections. The DPW integrates this program with road repair and replacement initiatives –service connections are being replaced on streets that have been identified for road improvements.*

Water Small Specialty Equipment *Public Works specialty equipment consists of power assisted equipment or other specialized tools used by the department in the performance of its work. Unless circumstances require otherwise, the equipment recommended to be replaced in FY09 is as follows:*

Unit	*Division*	*Year*	*Description*	*Cost*
#150A	*Water*	*1989*	*Welder*	*$20,000*
#151	*Water*	*1989*	*Compressor*	*$18,000*

Water System Rehabilitation *The annual Water System Rehabilitation Program draws from the recommendations of the Water System Master Plan. This master plan recommends that pipes 85 years or older be considered for replacement or relining. This list of older pipes is evaluated and prioritized, and then cross-referenced with work proposed for other utilities, road repairs, or reconstruction. Unless circumstances require otherwise, projects for FY09 include Garden Street (Construction), Chapel Street/Great Plain Avenue to Highland*

Avenue (Engineering and Design), and May Street/Highland Avenue to Webster Street (Engineering and Design).

MOVED: That the Town vote to raise and/or transfer and appropriate $1,003,845 for Water Enterprise Fund Cash Capital, to be spent under the direction of the Town Manager and raised from Water enterprise funds receipts, and further that $682,500 be transferred from Water enterprise fund retained earnings; or take any other action relative thereto:

Group	Description	Recommended	Amendment
Water	Water Construction Equipment	$18,000	
Water	Core Fleet Replacement	$65,345	
Water	Water Service Connections	$200,000	
Water	Water Small Specialty Equipment	$38,000	
Water	Water System Rehabilitation	$682,500	
Total Appropriation		**$1,003,845**	

Mrs. Denise C. Garlick, Selectman, advised that this article includes all Water Enterprise Fund cash capital items. Line items 30, 150A and 151 deal with equipment and line items 24 and 22 deal with vehicle replacement. She recommended adoption on behalf of the Board of Selectmen.

Mr. Steven Rosenstock, Past Chairman, recommended adoption on behalf of the Finance Committee.

The Moderator reviewed each expenditure for questions.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 47: APPROPRIATE FOR WATER MAIN IMPROVEMENTS

To see if the Town will vote to raise and/or transfer and appropriate the sum of $1,900,000 for the replacement of the water main from the Charles River Water Treatment Plant to School Street, to be spent under the direction of the Town Manager, including without limitation all costs thereof as defined in Section 1 of M.G.L. Chapter 29C, that to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44, Chapter 29C or any other enabling authority; that the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow all or a portion of the amount from the Massachusetts Water Pollution Abatement Trust (MWPAT) established pursuant to M.G.L. Chapter 29C and/or the Massachusetts Water Resources Authority (MWRA) and in connection therewith, to enter into a loan agreement and/or security agreement with the MWPAT and/or loan agreement and financial assistance agreement with the MWRA with respect to such loan; that the Town Manager be authorized to contract with the MWPAT, the MWRA and the Department of Environmental Protection with respect to such loan and for any federal, state or other aid available for the project or for the financing thereof; that the Town Manager is authorized to enter into a project regulatory agreement with the Department of Environmental Protection; and that the Town Manager is authorized to expend all funds available for the project; or take any other action relative thereto.

Article Information: This project replaces and/or rehabilitates the 14" transmission water main from the Water Treatment Plant to School Street that was installed in 1936 to 1939. Certain sections of the current main are made of steel; these sections are to be replaced. Other sections of pipe are made of cast iron and lined with a type of bitumastic or coal tar coating that appears to be breaking down causing water quality issues at the tap. Failure of the steel pipe will cause interrupting flow and the inability to provide adequate fire protection. Water quality issues are a concern with the break-down of the bitumastic lining. The total length of the 14" main is approximately 19,000 lf (3.6 miles), extending from Charles River Street, to Pine Street, Central Avenue, Marked Tree Road, Oak Street, Chestnut Street, to School Street. An application for Water Pollution Abatement Trust (WPAT) funding was submitted in August 2007. Phase I Design of this project was funded in FY06. In FY08, Phase I Construction was funded. Funding for FY09 is for the balance of the project (Phase II, III & IV including construction, administrative, engineering & inspection costs).

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of $1,900,000 for the replacement of the water main from the Charles River Water Treatment Plant to School Street, to be spent under the direction of the Town Manager, including without limitation all costs thereof as defined in Section 1 of M.G.L. Chapter 29C, that to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44, Chapter 29C or any other enabling authority; that the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow all or a portion of the amount from the Massachusetts Water Pollution Abatement Trust (MWPAT) established pursuant to M.G.L. Chapter 29C and/or the Massachusetts Water Resources Authority (MWRA) and in connection therewith, to enter into a loan agreement and/or security agreement with the MWPAT and/or loan agreement and financial assistance agreement with the MWRA with respect to such loan; that the Town Manager be authorized to contract with the MWPAT, the MWRA and the Department of Environmental Protection with respect to such loan and for any federal, state or other aid available for the project or for the financing thereof; that the Town Manager is authorized to enter into a project regulatory agreement with the Department of Environmental Protection; and

that the Town Manager is authorized to expend all funds available for the project.

Mr. Daniel P. Matthews, Selectman, explained that this article involves the replacement of 3 ½ miles of 14-inch water main from the Charles River Water Treatment plant to School Street. Mr. Matthews requested approval on behalf of the Board of Selectmen.

Mr. Steven Rosenstock, Past Chairman, recommended adoption of this proposal on behalf of the Finance Committee.

In response to an inquiry from Mr. Paul S. Alpert, Mr. Mathews advised that the project will start this summer and the work will be done in phases over a three-year period.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 48: APPROPRIATE FOR WATER STORAGE TANK CLEANING, PAINTING, AND REPAIR

To see if the Town will vote to raise and/or transfer and appropriate the sum of $730,000 to clean and paint the Dunster Road Water Tank, to be spent under the direction of the Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 7; or take any other action relative thereto.

Article Information: DEP Regulations controlling the operation and maintenance of water supply and distribution systems require routine draining and inspection of water storage tanks. Periodically the report of the inspection indicates that the surface coating is worn or damaged and is in need of cleaning and repainting. The Dunster Road Water Tank was completely cleaned and painted inside and out in 1993 and prior to that in 1978. The previous inspection indicated no problems inside or out. Last year's inspection revealed similar results inside, however, the outside has sustained more than normal wear.

MOVED: That the Town vote to raise and/or transfer and appropriate the sum of $730,000 to clean and paint the Dunster Road Water Tank, to be spent under the direction of the Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44 Section 7.

Mr. Daniel P. Matthews, Selectman, advised that this article is for cleaning and painting the Dunster Road Water Tank. He recommended adoption on behalf of the Board of Selectmen.

Mrs. June Seraydar, member, recommended adoption on behalf of the Finance Committee. She explained that the 2007 Annual Town Meeting approved the cleaning, painting and repairing the Birds Hill Water tank and this year is seeking approval to clean, paint and repair the Dunster Road Water Tank.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 49: APPROPRIATE TO STABILIZATION FUND

To see if the Town will vote to raise and/or transfer and appropriate a sum to the Stabilization Fund, said sum to be raised from the Tax Levy, or take any other action relative thereto.

Article Information: Municipalities are authorized under Massachusetts General Law Chapter 40, Section 5B to establish stabilization funds. Monies appropriated to the Stabilization Fund remain in the fund and carry forward from one fiscal year to another. The interest earned on the stabilization fund remains with the fund. The money from the Stabilization Fund can be appropriated for any lawful municipal purpose. Appropriations both into and from the fund require a two-thirds majority vote of Town Meeting.

Although the monies in the general Stabilization Fund may be appropriated for any lawful purpose, it is recommended that appropriations from the Stabilization Fund be limited to extraordinary unforeseen events or exceptionally negative fiscal conditions. Maintaining this fund also serves another important function in that it represents the Town's commitment to prudent financial planning. State laws do restricts the amount that may be maintained in stabilizations funds to not more than ten percent of the Town's prior year tax levy, and not more than ten percent of the Town's equalized valuation, which is calculated bi-annually by the Department of Revenue. The balance in the fund as of February 29, 2008 is $3,045,909.

MOVED: That the Town vote to raise and/or transfer and appropriate a sum to the Stabilization Fund, said sum to be raised from the Tax Levy.

A motion to amend the main motion under Article 50 was offered by Mr. Richard S. Creem by deleting in the first line of the motion the words "a sum" and inserting in place thereof the sum "$200,000".

A motion to amend the main motion under Article 49 was offered by Mr. Richard S. Creem by deleting in the first line of the motion the words "a sum" and inserting in place thereof the sum "$26,041".

A motion to discuss the subject matter of Articles 49, 50 and 51 together and vote on separately was offered by Mr. James G. Healy. The motion was presented and carried unanimously by voice vote.

A motion to amend the main motion under Article 50 was offered by Mr. Richard S. Creem by deleting in the first line of the motion the words "a sum" and inserting in place thereof the sum "$200,000".

A motion to amend the main motion under Article 51 was offered by Mr. Richard S. Creem by deleting in the first line of the motion the words "a sum" and inserting in place thereof the sum "$600,000".

Discussion commenced under Article 49. Mr. James G. Healy, Chairman, Board of Selectmen, advised that the Town needs to plan for the future and these three articles are the town's continued plan to have the ability to move forward even in bad times.

Mr. Richard S. Creem, Chairman, Finance Committee, advised that the Town needs a balanced long range planning program. He advised that the theme for the year is investing in our reserves. He also noted that the Town maintains a triple A

rating. He recommended adoption of this article on behalf of the Finance Committee.

In response to an inquiry from Mr. Jeffrey Kristeller, Mr. Richard S. Creem advised that the information was available in a handout.

In response to an inquiry from Mr. Paul G. Smith regarding borrowing from the Stabilization Fund for work on the movie theater, Mr. Creem advised that the Finance Committee does not have the specifics, but they believe the Stabilization Fund was made whole.

Under Article 49, Mr. Creem's motion to amend was presented and carried unanimously by voice vote.

ACTION: The main motion, as amended, was presented and carried unanimously by voice vote.

VOTED: That the Town vote to raise and/or transfer and appropriate $26,041 to the Stabilization Fund, said sum to be raised from the Tax Levy.

ARTICLE 50: APPROPRIATE TO CAPITAL IMPROVEMENT FUND

To see if the Town will vote to raise, and/or transfer and appropriate a sum to the Capital Improvement Fund, as provided under M.G.L., Ch. 40, Sec. 5B as recently amended by Section 14 of Chapter 46 of the Acts of 2003 and Section 19 of Chapter 140 of the Acts of 2003, said sum to be raised from the tax levy; or take any other action relative thereto.

Article Information: Under Article 58 of the May 2004 Annual Town Meeting, the Town voted to establish the General Fund Cash Capital Equipment and Facility Improvement Fund for the purpose of setting aside funds for future capital investment. Over time, as the fund grows and is supported, it will be one of the tools in the overall financial plan of the Town. Maintaining and supporting such funds is looked upon favorably by the credit rating industry. The balance in the fund is $219,606 as of February 29, 2008.

MOVED: That the Town will vote to raise, and/or transfer and appropriate a sum to the Capital Improvement Fund, as provided under M.G.L., Ch. 40, Sec. 5B as recently amended by Section 14 of Chapter 46 of the Acts of 2003 and Section 19 of Chapter 140 of the Acts of 2003, said sum to be raised from the tax levy.

Under Article 50, the motion to amend was presented and carried unanimously by voice vote.

ACTION: The main motion, as amended, was presented and carried unanimously by voice vote.

VOTED: That the Town will vote to raise, and/or transfer and appropriate $200,000 to the Capital Improvement Fund, as provided under M.G.L., Ch. 40, Sec. 5B as recently amended by Section 14 of Chapter 46 of the Acts of 2003 and Section 19 of Chapter 140 of the Acts of 2003, said sum to be raised from the tax levy.

ARTICLE 51: APPROPRIATE TO CAPITAL FACILITY FUND

To see if the Town will vote to raise and/or transfer and appropriate a sum to the Capital Facility Fund as provided under the provisions of M.G.L. c, 40 Section 5B as amended by Section 14 of Chapter 46 of the Acts of 2003, and as further amended by Section 19 of Chapter 140 of the Acts of 2003; to be raised from the Tax Levy, or take any other action relative thereto.

Article Information: Established at the 2007 Annual Town meeting, this fund is intended to be part of the Town's planning strategy for addressing capital facility maintenance needs by providing a reserve to address extraordinary building repairs and related expenses at times when other resources are unavailable. The purpose of this fund is to allow the Town, from time to time, by appropriation, to reserve funds for design, maintenance, renovation or reconstruction relating to the structural integrity, building envelope or MEP (mechanical, electrical, plumbing) systems of then existing capital facilities. The recommended amount results from residual balances in prior, facility-related appropriations that have been completed and can be closed out. The balance in the fund is $19,067 as of February 29, 2008.

MOVED: That the Town vote to raise and/or transfer and appropriate a sum to the Capital Facility Fund as provided under the provisions of M.G.L. c, 40 Section 5B as amended by Section 14 of Chapter 46 of the Acts of 2003, and as further amended by Section 19 of Chapter 140 of the Acts of 2003; to be raised from the Tax Levy.

Under Article 51, the motion to amend was presented and carried unanimously by voice vote.

ACTION: The main motion was presented and carried unanimously by voice vote.

VOTED: That the Town vote to raise and/or transfer and appropriate $600,000 to the Capital Facility Fund as provided under the provisions of M.G.L. c, 40 Section 5B as amended by Section 14 of Chapter 46 of the Acts of 2003, and as further amended by Section 19 of Chapter 140 of the Acts of 2003; to be raised from the Tax Levy.

ARTICLE 52: CONTINUE TOWN MEETING STUDY COMMITTEE

To see if the Town will vote to continue the Special Committee created by vote of the 2005 Annual Town Meeting under Article 64 of the Warrant thereof, and continued by vote of the Town under Article 21 of the Warrant for the 2006 Annual Town Meeting and Article 15 of the 2007 Annual Town Meeting, for the purpose of making a study and investigation of (a) ways and means of strengthening the Representative Town meeting as the legislative branch of the Town government, and (b) reducing absenteeism among members of said Town meeting; ratifying and confirming the action of the moderator in expanding from seven to nine the number of members of said Committee on May 24, 2007; said Committee to report its findings and recommendations to the 2009 Annual Town Meeting, or sooner; or take any other action relative thereto.

MOVED: That the Town vote to continue the Special Committee created by vote of the 2005 Annual Town Meeting under Article 64 of the Warrant thereof, and continued by vote of the Town under Article 21 of the Warrant for the 2006 Annual Town

Meeting and Article 15 of the 2007 Annual Town Meeting, for the purpose of making a study and investigation of (a) ways and means of strengthening the Representative Town meeting as the legislative branch of the Town government, and (b) reducing absenteeism among members of said Town meeting; ratifying and confirming the action of the moderator in expanding from seven to nine the number of members of said Committee on May 24, 2007; said Committee to report its findings and recommendations to the 2009 Annual Town Meeting, or sooner.

Mr. Daniel P. Matthews, Selectman, explained that this committee was first created under Article 64 of the 2005 Annual Town Meeting. This proposal seeks to increase the membership of the committee from seven to nine members which will endorse the action of the Moderator. He recommended adoption of this article on behalf of the Board of Selectmen.

Ms. Deborah S. Winnick, Town Meeting Member and Member of the League of Women Voters, encouraged Town Meeting Members to respond to the survey. In response to her inquiry, the Moderator indicated that approximately 52% of the Town Meeting members responded to the survey.

ACTION : The main motion was presented and carried unanimously by voice vote.

ARTICLE 53: OMNIBUS

To see if the Town will vote to raise by taxation, transfer from available funds, by borrowing or otherwise, such sums as may be necessary for all or any of the purposes mentioned in the foregoing articles, especially to act upon all appropriations asked for or proposed by the Selectmen, or any Town officer or committee, to appoint such committees as may be decided upon and to take action upon matters which may properly come before the meeting; or take any other action relative thereto.

MOVED: Under Article 53, Mr. Russell S. Broad, Jr. offered a Resolution to promote a tax abatement program for needy senior citizens at the Town Meeting session on May 19, 2008. He addressed his non-binding Resolution.

Resolution to Promote a Tax Abatement Program for Needy Senior Citizens at the Town Meeting Session on May 19, 2008

During the last year especially in the past two months I have worked with the Selectmen to try to find a method of giving some form of property tax abatement for needy seniors over 65. In February I met with our Town Treasurer, Evelyn Poness, and our former Chairman, Jerry Wasserman, to discuss this very important issue. He indicated that the Board seemed ready to take some positive action to provide some form of relief.

With no names mentioned she has told me of individuals or couples who are struggling to stay in their homes with incomes of $10,000, $20,000 and yes even $30,000. My Social Security payment and my very modest pension come close to this last figure so I would be hard pressed to remain in Needham without other assets accumulated over my working life of 46 years.

With the exception of the State circuit breaker tax credit on the Mass Tax form most state programs are of little help. Needham does offer some modest help through the senior tax assistance program. This program in funded with voluntary contributions in the white envelopes that arrive with your four real estate tax bills, your car excise tax bills and the water bills. Sadly instead of sending in a modest donation, most are discarded in the circular file.

In 2006 there were 31 grants of aid between $300 - $600. In 2007 these totaled 47 and this year it was 53. In December one kind person donated $1000 and a second $1000 in January. Another individual here tonight has also been a strong supporter of this fund.

However the giving history of the citizens of Needham is absolutely abysmal since less than 2% of Needham citizens donate. We should be able to raise this percentage substantially. These donations are fully tax-deductible. For example, if every TMM sent along just $10 with each white envelope the fund would receive over $15,000 of new money or make a onetime contribution of $50 or $100. Your senior neighbor living on fixed income will appreciate your help.

By working with the Selectmen my goal is to have an article ready for the fall Town Meeting that will provide some meaningful property tax relief for needy seniors. I hope you will join me in this effort and support this Resolution to help your neighbors stay in Town. They need your urgent help now.

Mr. Broad noted that he first became a Town Meeting Member on March 2, 1964. He offers this non-binding Resolution hoping to help senior citizens remain in their homes. He stated that the median income for Needham exceeds $100,000. In the state of Illinois, taxes are frozen at age 65. People are living longer with the same fixed income.

The Moderator stated that Mr. Broad seeks a non-binding Resolution to support the effort to provide tax relief for seniors in town.

In response to an inquiry from Mrs. Claire Patricia Messing, Mr. Wasserman advised that the town would provide a receipt for a donation if requested, but it is not automatically generated.

Mr. Michael A. Cerundolo stood in support of Mr. Broad's Resolution.

In response to an inquiry from Mrs. Marianne B. Cooley, Treasurer/Tax Collector Evelyn M. Poness advised that a total of $23,000 was awarded this year leaving a balance of $8,000.

ACTION : The non-binding Resolution was presented and carried by voice vote.

At this time the Moderator thanked Tom Grimes, who is retiring in 2008, and the custodial staff at the Newman Elementary School. He thanked the Town Clerk, her staff and the Marshalls who keep the Town Meeting Members within the first ten rows. He thanked Steve Tedeschi who is our audio-visual guru; and our students who man the microphones - Mike Berger who is off to Carnegie Mellon in the fall, and Mike Escalante.

The Moderator also expressed his personal thanks to the Finance Committee members who serve our Town. They volunteer their time, are not paid, and bring their expertise to the town. He thanked the Finance Committee's Executive Secretary, Louise L. Miller, and Chairman Richard S. Creem. He noted that Mr. Steven Jonas' term is over and he thanked him for his years of service.

In closing, Mr. Fee noted that his predecessor suggested that each Town Meeting is a living, breathing body each with a different personality. Mr. Fee complimented the Town Meeting Members for tackling challenging articles. He encouraged all to live out the position they hold. Most meetings are on cable. Don't throw your warrant away. Stay involved. Be engaged. Be informed. He extended his compliments to all Town Meeting members on their behavior and obeying the rules.

MOVED: Under Article 53, Mr. James G. Healy offered the following Resolution:

RESOLUTION

In Memory of Wilfred G. Corey

WHEREAS: Wilfred G. Corey was born in Bright, Ontario, Canada in 1917, and later moved to the United States and became a citizen. He served in the U. S. Army from 1939 to 1945, and in 1945 edited the book Bombs on the Target: 319th Bomb Group Operational History; and

WHEREAS: Will Corey married Virginia Gray, and served for a time in Charlotte, North Carolina before relocating to Needham in the mid-1972; and

WHEREAS: Will Corey became a Mason at the age of 74, serving as Master of Norfolk Lodge A.F. & A.M. and served as its treasurer. Will received the Joseph Warren medal from the Grand Lodge of Masons in Massachusetts, of the Meritorious Service Award. Will also belonged to the Needham Retired Men's Club, serving for many years as the Club's membership chairman; and

WHEREAS; Will Corey became a Town Meeting Member in 2002 after a write-in campaign. He undertook all his responsibilities as a Town Meeting Member seriously, often attending Town Meeting dressed in a sweater over his tuxedo shirt and pants, arriving straight from a meeting at the Norfolk Lodge; and

WHEREAS: Will Corey's dedication to Town Meeting was demonstrated by his making an extraordinary effort to attend the March 3, 2008 Special Town Meeting even while in failing health;

NOW THEREFORE, be it resolved by this body that the May 2008 Annual Town Meeting be dissolved in honor of the many civic and community contributions of Will Corey to the Town of Needham.

ACTION: At 9:45 P.M. on Wednesday, May 14, 2008, the Resolution was presented and carried unanimously by voice vote.

Theodora K. Eaton, MMC,
Town Clerk

A true copy
ATTEST:

* * * * * * *

A.M. Sulkin Co.
80 Cambridge Street
Charlestown, MA 02129
617-242-5959
Reorder # 17935